



NOTICE OF THE REGULAR MEETING
of the
March Joint Powers Commission
of the
March Joint Powers Authority
and the
March Inland Port Airport Authority
and the
Successor Agency - March Joint Powers Authority
of the
Former March Joint Powers Redevelopment Agency
City of Moreno Valley • City of Riverside • City of Perris • Riverside County
and the
March Joint Powers Commission
of the
March Joint Powers Utilities Authority
City of Moreno Valley • City of Riverside • City of Perris
to the
Public and Members of the March Joint Powers Commission

Notice is hereby given that the Regular Meeting of the **March Joint Powers Commission of the March Joint Powers Authority** will be held at **Riverside County Administration Center - Board Chambers, 4080 Lemon Street, Riverside, California 92501** on **Wednesday, April 1, 2026 at 3:00 p.m.**

This Notice was posted on 03/27/2026 at the following locations:

March Inland Port Airport Authority
March Joint Powers Authority
17405 Heacock Street
Moreno Valley, CA 92551

Riverside County Administration Center
4080 Lemon Street
Riverside, CA 92501

On March 27, 2026, Notice was sent to each member of the March Joint Powers Commission.

I hereby certify that the foregoing Notice is a full, true, and correct copy of the Notice posted for the March Joint Powers Authority Commission Meeting.

Cindy Camargo

Cindy Camargo, Clerk
March Joint Powers Authority Commission

REGULAR MEETING
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Wednesday, April 1, 2026 - 3:00 PM

March Joint Powers Authority Commission
Meeting Location:
Riverside County Administration Center, Board Chambers
4080 Lemon Street
Riverside, CA 92501

ALL MEETINGS ARE OPEN TO THE PUBLIC.

Interested persons are encouraged to participate in the activities of the JPA. Anyone wishing to speak on an agenda item or on an issue of general concern should complete a “Speaker’s Request Form” available in the Meeting Room.

You may view the meeting at <https://rivcotv.org/>

ADA: If you require special accommodations during your attendance at a meeting, please contact the JPA at (951) 656-7000 at least 24 hours in advance of the meeting time.

March Joint Powers Authority
17405 Heacock Street Moreno Valley, CA 92551
Phone: (951) 656-7000 www.MarchJPA.com

THE MARCH JOINT POWERS COMMISSION
of the
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MARCH INLAND PORT AIRPORT AUTHORITY
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SUCCESSOR AGENCY - MARCH JOINT POWERS AUTHORITY
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Wednesday, April 1, 2026 - 3:00 PM

*Riverside County Administrative Center
Board Chambers
4080 Lemon Street
Riverside, CA 92501*

REGULAR MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Matters Subsequent to Posting Agenda**
Approval of Agenda Additions or Corrections, as Necessary.
- 6. Public Comments**
Any person may address the Commission on any subject pertaining to March Joint Powers Authority, March Inland Port Airport Authority, Successor Agency/former March Joint Powers Redevelopment Agency, and March Joint Powers Utilities Authority business not listed on the Agenda during this portion of the Meeting. A limitation of three (3) minutes shall be set for each person desiring to address the Commission.
- 7. Approval of Minutes for the Regular Meeting held on March 4, 2026 – Page 7**

8. Ordinance Adoption - MIPAA

- 1) Action: Take the following actions as they relate to the WRCOG TUMF Program: 1) File a Notice of Exemption with the Riverside County Recorder’s Office Finding the Adoption of Ordinance MIPAA 26-01 Exempt from the California Environmental Quality Act (CEQA) Pursuant to Section 15061 (b)(3), and 2) Waive the Second Reading and Adopt Ordinance MIPAA 26-01, an Ordinance to Establish Construction Cost Index Adjustments and Include Minor Updates to the Definitions Portion of Ordinance JPA 25-01 for the WRCOG TUMF Program – Page 13

9. Consent Calendar

MIPAA - Operations

- 1) Report: Receive and file Financial Status Reports – Page 24
- 2) Action: Approve February 2026 Disbursements – Page 26
- 3) Action: Approve a Project acceptance for Apron Reconstruction Phases 14 and 15 with Coffman Specialties, Inc. and authorize the Chief Executive Officer to execute the Notice of Completion (NOC) – Page 29
- 4) Action: Award a final contract to Hazard Construction for March Inland Port Apron Reconstruction Project Phase 13, approve a fifteen percent contingency to be paid out of March Inland Port Airport Capital Funds, and authorize the Chief Executive Officer to execute the contract – Page 32
- 5) Action: Authorize advertising a Request for Proposals (RFP) for landscape maintenance services for March Inland Port Airport – Page 33

MJPA – Operations

- 6) Action: Approve Authority participation as a host organization for fellows from the University of California, Riverside (UCR) School of Public Policy Randall Lewis Policy Fellowship Program.– Page 34
- 7) Report: Receive and file Financial Status Reports – Page 36
- 8) Action: Approve February 2026 Disbursements – Page 44
- 9) Action: Approve Amendment No. 1 to the Maintenance Services Agreement with West Coast Arborist’s for Green Acres landscape maintenance services and authorize the Chief Executive Officer to execute the amendment – Page 50
- 10) Action: Authorize advertising a Request for Proposals (RFP) for trees and landscape maintenance service for the Green Acres Community – Page 66

10. Reports, Discussions and Action Items

MIPAA and MJPA – Operations

- 1) Action: Approve the 2026 DC Legislative Platform – Page 67
Lynn Jacquez & John Assini, HBS
- 2) Action: Approve the following actions pertaining to mid-year budget adjustments for the March Inland Port Airport Authority, the March Joint Powers Authority, and related entities; a) Adopt Resolution MIPAA 26-02, a resolution of the March Inland Port Airport Authority, amending the MIPAA budget for Fiscal Year 2025/2026, b) Adopt Resolution JPA 26-04, a resolution of the March Joint Powers Authority and related entities, amending the Authority budget for Fiscal Year 2025/26; and Adopt Resolution JPA 26-06, approving three job classifications, a revised salary scale and amended organization chart – Page 77

Dr Grace Martin, Chief Executive Officer

11. Consent Calendar

MJPUA – Operations

- 1) Report: Receive and file Financial Status Report – Page 131
- 2) Action: Approve February 2026 Disbursements – Page 133

12. Reports, Discussions and Action Items

MJPUA – Operations

- 1) Action: Adopt Resolution MJPUA 26-01, a resolution of the March Joint Powers Utilities Authority, amending the budget for Fiscal Year 2025/26 – Page 135
Dr Grace Martin, Chief Executive Officer

2) Commission Members Oral Reports/Announcements

3) Staff Oral Reports/Announcements

4) Calendaring of Future Agenda Items

Future agenda items may be scheduled by JPC Members or staff.

5) Closed Session

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: March Inland Port Airport/March Air Reserve Base, Joint Use Flying Facilities
Agency Negotiator: Dr. Grace Martin, Chief Executive Officer
Negotiating Parties: U.S. Air Force, March Air Reserve Base
Under Negotiation: Price and Terms of Joint Use Agreement

6) Adjournment

In accordance with Government Code section 65009, anyone wishing to challenge any action taken by the Commission of any of the entities listed in this agenda above in court may be limited to raising only those issues raised at the public hearings described in the notice or raised in written correspondence delivered to the hearing body, at or prior to the public hearing. Any written correspondence submitted to one or more of the March JPA Commissioners regarding a matter on this Agenda shall be carbon copied to the Commission Clerk and the project planner, if applicable, at or prior to the meeting date first referenced above.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of Clerk of the March Joint Powers Authority (JPA), 17405 Heacock Street, Moreno Valley, California and are available for public inspection during regular office hours (8:00 a.m. to 5:30 p.m., Monday through Thursday, Friday 8:00am to 4:30pm). Written materials distributed to the March Joint Powers Commission within 72 hours of the March Joint Powers Commission meeting are available for public inspection immediately upon distribution in the Clerk’s office at the JPA offices at 17405 Heacock Street, Moreno Valley, California (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.20 per page. In addition, staff reports can be reviewed online at www.marchjpa.com. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

ADA: If you require special accommodations during your attendance at a meeting, please contact the JPA at (951) 656-7000 at least 24 hours in advance of the meeting time.

I hereby certify under penalty of perjury, under the laws of the State of California, the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated: March 27, 2026

Signed: *Cindy Camargo*

Cindy Camargo, Clerk of the March Joint Powers Authority Commission

March Joint Powers Authority
17405 Heacock Street, Moreno Valley, CA 92518
Phone: (951) 656-7000 www.MarchJPA.com

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Wednesday, March 4, 2026 - 3:00 PM

*Riverside County Administrative Center
Board Chambers
4080 Lemon Street
Riverside, CA 92501*

REGULAR MEETING MINUTES

- 1. Call to Order**
Chair Gutierrez called the meeting to order at 3:00 p.m.
- 2. Roll Call**
Present: Perry, Delgado, Vargas, Corona, Cabrera (leave at 3:55pm), Medina (leave at 4:00pm), Conder, Gutierrez
- 3. Invocation**
Member Delgado provided the invocation.
- 4. Pledge of Allegiance**
Chair Gutierrez led the group in the pledge.
- 5. Matters Subsequent to Posting Agenda**
Approval of Agenda Additions or Corrections, as Necessary.
Dr. Martin would like to pull agenda items 10 (2) and 10 (6) to continue to the next meeting due to additional information to share with the Finance Subcommittee.
- 6. Public Comments**

Any person may address the Commission on any subject pertaining to March Joint Powers Authority, March Inland Port Airport Authority, Successor Agency/former March Joint Powers Redevelopment Agency, and March Joint Powers Utilities Authority business not listed on the Agenda during this portion of the Meeting. A limitation of three (3) minutes shall be set for each person desiring to address the Commission.

The following person(s) provided public comment(s):

1. Mike McCarthy, R-NOW
2. Timothy Reeves

7. Approval of Minutes for Regular Meeting held on February 4, 2026

No questions or comments. No public request to speak.

Motion to approve the JPC Regular Meeting Minutes for the meeting held on February 4, 2026.

Motion: Delgado
Second: Medina
Ayes: Medina, Cabrera, Corona, Perry, Delgado, Vargas, Conder, Gutierrez
Noes: None
Absent: None
Abstain: None

8. Consent Calendar

MJPA – Operations

- 1) Report: Receive and file Financial Status Reports
- 2) Action: Approve January 2026 Disbursements
- 3) Action: Approve an Amendment No. 2 to the landscape maintenance services agreement with Leafwise Landscape, LLC and authorize the Chief Executive Officer to execute the amendment

MIPAA - Operations

- 4) Report: Receive and file Financial Status Reports
- 5) Action: Approve January 2026 Disbursements
- 6) Action: Approve a Project acceptance for AP-5 with C.R. Construction and authorize the Chief Executive Officer to execute the Notice of Completion (NOC)

No questions or comments from the Commission or Public.

Motion to approve Consent Calendar MJPA – Operations, Items 8 (1-3) and MIPAA 8 (4-6).

Motion: Perry
Second: Conder
Ayes: Medina, Cabrera, Corona, Perry, Delgado, Vargas, Conder, Gutierrez
Noes: None
Absent: None
Abstain: None

9. MIPAA Public Hearing

MIPAA – Operations

- 1) Consider the Following Actions as they pertain to a WRCOG Transportation Uniform Mitigation Fee update: a) Introduce and Waive the First Reading of Ordinance MIPAA 26-01 Amending Ordinance JPA 25-01 to Establish Construction Cost Index Adjustments to the Western Riverside County Transportation Uniform Mitigation Fee Applicable Transportation Uniform Mitigation Fee (TUMF) Program; and b) Adopt Resolution MIPAA 26-02 to Amend the Transportation Uniform Mitigation Fee Applicable to All Developments in the March Inland Port Airport Authority Jurisdiction; and c) Direct Staff to File a Notice of Exemption per March JPA’s Local CEQA Guidelines
Lauren Sotelo, Airport Contract Planner
Cameron Brown, WRCOG Program Manager

Ms. Sotelo and Mr. Brown provided a presentation and an update for the Public Hearing item – Transportation Uniform Mitigation Fee (TUMF) Program.

General discussion between the Commission regarding the automatic cap of 5%.

Mr. Brown responded that the Construction Cost Index (CCI) adjustment for all TUMF land uses is tied to the September indices of the National Association of Realtors and Engineering News Record with a cap at 5% of any annual adjustment.

General discussion between the Commission regarding a decrease in TUMF fees due to a lack of construction activities.

Mr. Brown stated that revenue for the past year experienced a significant decrease. TUMF projected \$80 million in revenue for this fiscal year. WRCOG has collected \$30 million and is expecting to close at about \$50 million.

No questions or comments from the Public.

Chair Gutierrez opened the Public Hearing for comments at 3:17 p.m.
Hearing none, Chair Gutierrez closed the Public Hearing for comments at 3:17 p.m.

Atty. Rice read Ordinance MIPAA 26-01 title for the record.

Motion to approve Public Hearing – MIPAA, Item 9 (1).

Motion: Vargas
Second: Perry
Ayes: Medina, Cabrera, Corona, Perry, Delgado, Vargas, Conder, Gutierrez
Noes: None
Absent: None
Abstain : None

10. Reports, Discussions and Action Items

MJPA – Operations

- 1) Report: Technical Advisory Committee
TAC Chair Tisa Rodriguez

Dr Martin provided the briefing for the March 2nd, 2026 TAC meeting.
Received and filed.

- 2) Action: Adopt Resolution JPA 26-04, a resolution of the March Joint Powers Authority, amending the budget for Fiscal Year 2025/26
Dr. Grace Martin, Chief Executive Officer
Dr. Martin pulled this item.

MIPAA – Operations

- 3) Report: Receive and file a briefing from Ms. Ameer Howard, March Air Reserve Base Director, Installation Sustainment and Community Partnerships
Ameer Howard, Director, Installation Sustainment and Community Partnerships

Commission welcomed Ms. Ameer Howard back to March Air Reserve Base.

Received and filed.

- 4) Action: Authorize Chair, Vice Chair, Past Chair, any other Commission Member and Chief Executive Officer to travel and attend the following 2026 advocacy trips and conferences: Washington DC Legislative Trip; Association of Defense Communities National Summit and Installation Innovation Forum; and Airlift/Tanker Association Symposium
Dr. Grace Martin, Chief Executive Officer

Commission mentioned attending the various conferences is important to meet and build relationships with various partners.

No questions from the Commission or Public.

Motion to approve Reports, Discussions and Actions Items MIPAA – Operations, Item 10 (4).

Motion: Conder

Second: Medina

Ayes: Medina, Cabrera, Corona, Perry, Delgado, Vargas, Conder, Gutierrez

Noes: None

Absent: None

Abstain: None

- 5) Action: Approve branding strategies for RIV: March Inland Port Airport
Dr. Grace Martin, Chief Executive Officer

Steve Lambert, 20/20 Network provided a presentation and summary for the March Inland Port Airport branding workshop held during the November 2025 JPC meeting.

Dr. Martin shared that airport Parcel D-1 is sectioned into two areas, D-1 North accommodates large aircraft such as air cargo operators, tankers or refuelers and large transient aircraft due to the proximity to military tankers on Base. D-1 South is focused on General Aviation, corporate aircraft and smaller airplanes. D-1 South is the focus of marketing strategies before the Commission today.

- Brand Foundation: Dual Legacy: Military Strength + Civilian Growth
- Market Positioning: Southern California's Most Strategic Corporate Aviation Gateway

- Market Positioning: Business/Economic Hub
- Market Positioning: Global Research Center
- Market Positioning: Hospitality
- Market Positioning: Amenity Rich
- Primary Audiences: Corporate & Executive Aviation
- Core Value Proposition: Uncongested, efficient, secure environment
- Recommended Brand Direction: RIV / VIP: The Executive Gateway
- Target Market Segments: Corporate Executive, High Net Worth Individuals, Government-Diplomatic Traffic, Event Based Traffic
- Implementation Roadmap: Finalize Brand Platform
- Next Steps for Commission: Approve Brand Position and approve Exploration of Part 139-Class III

MIPAA currently is Part 135 which is charter unscheduled flights. For MIPAA to be able to accept scheduled charter flights, the airport needs to become Part 139-Class III.

The request is for Commission to approve Brand positioning and the exploration of Part 139 – Class III, plus direction on a logo design option.

All Commissioners preferred logo design number 4 (bottom right quadrant).

No questions from the Public.

Commissioner Cabrera left at 3:55pm and Commissioner Medina left at 4:00pm.

Motion to approve Reports, Discussions and Actions Items MIPAA – Operations, Item 10 (5).

Motion: Vargas

Second: Gutierrez

Ayes: Corona, Perry, Delgado (2 votes), Vargas, Conder, Gutierrez (2 votes)

Noes: None

Absent: Cabrera, Medina

Abstain: None

- 6) Action: Adopt Resolution MIPAA 26-02, a resolution of the March Inland Port Airport Authority, amending the budget for Fiscal Year 2025/26
Dr Grace Martin, Chief Executive Officer
Dr. Martin pulled this item.

Chair Gutierrez handed over the meeting to March Joint Powers Utilities Authority Chair Vargas.

11. Consent Calendar

MJPUA – Operations

- 1) Report: Receive and file Financial Status Report
- 2) Action: Approve January 2026 Disbursements

Commission had no questions or comments. No public request to speak.

Chair Vargas asked for a motion to approve MJPUA Consent Calendar 11 (1-2).

Motion to approve Consent Calendar MJPUA – Operations, Item 11 (1-2).

Motion: Delgado
Second: Perry
Ayes: Corona, Perry, Delgado (2 votes), Conder, Vargas
Noes: None
Absent: Cabrera
Abstain: None

12. Commission Members Oral Reports/Announcements

Commissioner Vargas asked if March Joint Powers Authority has any responsibility with West Campus Upper Plateau area.

Dr. Martin stated March Joint Powers Authority manages the open space. There is a little over 1,000 acres that are managed between March JPA and Rivers and Lands Conservancy for conservation and trails.

March JPA is no longer responsible for the bunker area, that is all privately owned and under the purview of Riverside County.

13. Staff Oral Reports/Announcements

Dr. Martin mentioned the D-1 project may come in April, if so, it will be an evening meeting. This is the Aviation Project on Parcel D-1 on the north side. There is no user for this project and more specifically, there is no air cargo user proposed with the project.

14. Calendaring of Future Agenda Items

Future agenda items may be scheduled by JPC Members or staff.
None.

15. Adjournment

This meeting adjourned at 4:04 pm.

March Joint Powers Authority
17405 Heacock Street, Moreno Valley, CA 92518
Phone: (951) 656-7000 www.MarchJPA.com

MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY

MIPAA Ordinance Adoption
Agenda Item No. 8 (1)

Meeting Date: April 1, 2026

Action: **TAKE THE FOLLOWING ACTIONS AS THEY RELATE TO THE WRCOG TUMF PROGRAM: 1) FILE A NOTICE OF EXEMPTION WITH THE RIVERSIDE COUNTY RECORDER’S OFFICE FINDING THE ADOPTION OF ORDINANCE MIPAA 26-01 EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15061 (b)(3); AND 2) WAIVE THE SECOND READING AND ADOPT ORDINANCE MIPAA 26-01, AN ORDINANCE TO ESTABLISH CONSTRUCTION COST INDEX ADJUSTMENTS AND INCLUDE MINOR UPDATES TO THE DEFINITIONS PORTION OF ORDINANCE JPA 25-01 FOR THE WRCOG TUMF PROGRAM.**

Motions:

- 1) File a Notice of Exemption with the Riverside County Recorder’s Office Finding the Adoption of Ordinance MIPAA 26-01 Exempt from the California Environmental Quality Act (CEQA) Pursuant to Section 15061(b)(3); and
- 2) Waive the Second Reading and Adopt Ordinance MIPAA 26-01, an Ordinance to Establish Construction Cost Index Adjustments and Include Minor Updates to the Definitions Portion of Ordinance JPA 25-01 for the WRCOG TUMF Program.

Background:

The March Inland Port Airport Authority (“Authority”) is a Member Jurisdiction of the Western Riverside Council of Governments (“WRCOG”), a joint powers agency comprised of the County of Riverside and eighteen (18) cities located in Western Riverside County. Acting in concert, in 2002-2003 the WRCOG Member Jurisdictions developed a plan whereby the shortfall in funds needed to enlarge the capacity of the Regional System of Highways and Arterials due to new development in Western Riverside County could be made up in part by a Transportation Uniform

Mitigation Fee (“TUMF”) on future residential, commercial and industrial development. As a Member Jurisdiction of WRCOG and as a TUMF Participating Jurisdiction, the Authority participated in the preparation of a certain “Western Riverside County Transportation Uniform Fee Nexus Study,” (“2002 Nexus Study”) later adopted by the WRCOG Executive Committee. Based on the 2002 Nexus Study, the Authority adopted and implemented an ordinance authorizing the Authority’s participation in a TUMF Program.

Pursuant to the Mitigation Fee Act (Gov. Code §§ 66000 *et seq.*), WRCOG prepared a new nexus study (“2024 Nexus Study”) to update the fees. On September 9, 2024, the WRCOG Executive Committee reviewed the 2024 Nexus Study and recommended TUMF Participating Jurisdictions update their fees by amending their applicable TUMF ordinances to reflect changes in the TUMF network and the cost of construction.

Ordinance Adoption:

On December 1, 2025, the WRCOG Executive Committee approved the implementation of an automatic Construction Cost Index (CCI) adjustment for all TUMF land uses tied to the September indices of the National Association of Realtors and Engineering News Record with a cap at 5% of any annual adjustments. Ordinance MIPAA 26-01 would allow for an automatic CCI adjustment to ensure that fee levels keep pace with increases in cost of constructing transportation projects and avoid large increases at comprehensive TUMF Nexus Study updates. This approach also allows for consistency and predictability for the TUMF Program, while ensuring that the fair share principles under AB 1600 are satisfied. Ordinance MIPAA 26-01 would also include minor updates to the definitions portion of Ordinance JPA 25-01 to clarify the definitions of residential units.

Public Hearing:

On February 04, 2026, the Joint Powers Commission conducted a public hearing of Ordinance MIPAA 26-01 discussing the implementation of the automatic CCI adjustment and the minor updates to the definitions portion of Ordinance JPA 25-01. The Commission waived the First Reading of Ordinance MIPAA 26-01 and directed staff to place the ordinance on a future agenda for a Second Reading and formal adoption.

CEQA:

The proposed Ordinance MIPAA 26-01 is exempt from the CEQA pursuant to Section 15061(b)(3) in that it can be seen with certainty that there is no possibility that the activity of implementing an automatic CCI adjustment and minor updates to the definitions portion of Ordinance JPA 25-01 will have a significant effect on the environment and therefore is not subject to CEQA.

Staff Recommendations:

Staff recommends that the March Joint Powers Commission take the following actions:

- 1) File a Notice of Exemption with the Riverside County Recorder’s Office finding the Adoption of Ordinance MIPAA 26-01 exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3); and

- 2) Waive the Second Reading and Adopt Ordinance MIPAA 26-01, an Ordinance to Establish Construction Cost Index Adjustments and Include Minor Updates to the Definitions Portion of Ordinance JPA 25-01 for the WRCOG TUMF Program.

Attachment(s): 1) Ordinance MIPAA 26-01
 2) Notice of Exemption

ORDINANCE MIPAA 26-01

AN ORDINANCE OF THE MARCH JOINT POWERS COMMISSION OF THE MARCH INLAND PORT AIRPORT AUTHORITY AMENDING ORDINANCE JPA 25-01 TO ESTABLISH CONSTRUCTION COST INDEX ADJUSTMENTS TO THE WESTERN RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) PROGRAM

WHEREAS, the March Inland Port Airport Authority is a member agency of the Western Riverside Council of Governments (“WRCOG”), a joint powers agency comprised of the County of Riverside and 18 cities located in Western Riverside County. Acting in concert, the WRCOG Member Agencies developed a plan whereby the shortfall in funds needed to enlarge the capacity of the Regional System of Highways and Arterials in Western Riverside County (the “Regional System”) could be made up in part by a Transportation Uniform Mitigation Fee (“TUMF”) on future residential, commercial and industrial development; and

WHEREAS, in furtherance of this plan, the WRCOG Executive Committee adopted the “Western Riverside County Transportation Uniform Fee Nexus Study”, dated October 18, 2002 (the “2002 Nexus Study”); and

WHEREAS, based on the 2002 Nexus Study, the March Joint Powers Commission adopted Ordinance #JPA 03-03 on July 16, 2003 (the “TUMF Ordinance”) pursuant to California Government Code sections 66000 et seq. authorizing the City to impose the Transportation Uniform Mitigation Fee (“TUMF”) upon new development; and

WHEREAS, in 2016, the TUMF Nexus Study (“2016 Nexus Study”) was updated for the purpose of updating the fees. On July 10, 2017, the WRCOG Executive Committee reviewed the 2016 Nexus Study and TUMF Program and recommended TUMF Participating Jurisdictions amend their applicable TUMF ordinances to reflect changes in the TUMF network and the cost of construction in order to update the TUMF Program; and

WHEREAS, on December 13, 2017 the March Joint Powers Commission adopted Ordinance #JPA 17-05 which adopted the 2016 Nexus Study and updated the TUMF; and

WHEREAS, in 2018, the TUMF Program was altered to adopt a process in which WRCOG calculates and collects TUMF on behalf of member agencies under the Western Riverside County Transportation Uniform Mitigation Fee Program Ordinance of 2018; and

WHEREAS, the March Joint Powers Commission adopted Ordinance #JPA 19-01 on March 27, 2019 allowing WRCOG to calculate and collect TUMF on behalf of the March JPA; and

WHEREAS, WRCOG, with the assistance of TUMF Participating Jurisdictions, prepared an updated nexus study entitled “Transportation Uniform Mitigation Fee Nexus Study: 2024 Update” (“2024 Nexus Study”) pursuant to California Government Code sections 66000 et seq. (the Mitigation Fee Act), for the purpose of updating the fees; and

WHEREAS, in September 2024, the WRCOG Executive Committee reviewed the 2024 Nexus Study and TUMF Program and recommended TUMF Participating Jurisdictions amend their applicable TUMF ordinances to reflect changes in the TUMF network and the cost of construction in order to update the TUMF Program; and

WHEREAS, on April 09, 2025 the March Joint Powers Commission approved Ordinance #JPA 25-01, which adopted the 2024 Nexus Study and its findings; and

WHEREAS, the TUMF Administrative Plan calls for a Construction Cost Index (“CCI”) adjustment to be brought forth to the WRCOG Executive Committee on an annual basis; and

WHEREAS, on December 1, 2025, the WRCOG Executive Committee approved the implementation of an automatic CCI adjustment for all TUMF land uses tied to the September indices of the National Association of Realtors and Engineering News Record with a cap at 5% of any annual adjustments; and

WHEREAS, an automatic CCI adjustment ensures that fee levels keep pace with increases in cost of constructing transportation projects and avoids large increases at comprehensive TUMF Nexus Study updates; and

WHEREAS, this approach also allows for consistency and predictability for the TUMF Program, while ensuring that the fair share principles under AB 1600 are satisfied; and

WHEREAS, the March Joint Powers Commission desires to provide for automatic inflationary adjustments to the TUMF to reflect changes in construction costs over time, without modifying the underlying fee nexus, land use assumptions, or fee methodology; and

WHEREAS, this Ordinance also includes minor updates to the definitions portion of the previous Ordinance to clarify the definitions of residential units.

THE MARCH JOINT POWERS COMMISSION OF THE MARCH INLAND PORT AIRPORT AUTHORITY DO ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The definition of “Multi-Family Residential Unit” outlined in Section 3(H) of Ordinance #JPA 25-01 is hereby amended to read as follows:

“H. “Multi-Family Residential Unit” means a residential dwelling unit that is physically attached to one or more other dwelling units by a shared wall, floor, ceiling, roof, or structural foundation, regardless of the lot or parcel configuration, ownership structure, or type of subdivision (including condominium subdivisions). Multi-family residential units include, but are not limited to, duplexes, townhomes, apartments, and condominiums with attached units. As outlined in the Ordinance, accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs), as defined by state law, are exempt from TUMF and shall not be counted in determining residential land use classification.”

SECTION 3. The definition of “Single Family Residential Unit” outlined in Section 3(N) of Ordinance # JPA 25-01 is hereby amended to read as follows:

“N. Single Family Residential Unit” means a residential dwelling unit that is physically detached from any other dwelling unit, sharing no common wall, floor, ceiling, roof, or structural foundation with another dwelling unit, regardless of the lot or parcel configuration, ownership structure, or type of subdivision (including condominium subdivisions). As outlined in the Ordinance, accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs), as defined by state law, are exempt from TUMF and shall not be counted in determining residential land use classification.”

SECTION 4. Section 4(C)(1) is hereby added to Ordinance #JPA 25-01 to read as follows:

“Beginning July 1, 2026, and annually thereafter, the Transportation Uniform Mitigation Fee (TUMF) shall be automatically adjusted to reflect changes in construction costs.

The annual adjustment shall be calculated by WRCOG based on a blended Construction Cost Index derived from: (1) the National Association of Realtors – Median Sales Price of Existing Single-Family Homes, and (2) the Engineering News-Record (ENR) Construction Cost Index, using the September values of each index from the prior calendar year.

The percentage adjustment applied to the TUMF shall equal the annual percentage change in the blended index; provided, however, that in no event shall the annual adjustment exceed five percent (5%), whether positive or negative.

The calculated adjustment shall be implemented on July 1 of the year following index calculation.

If either referenced index is discontinued or materially altered, WRCOG shall apply a comparable, industry-recognized index that most closely reflects regional transportation construction costs.”

SECTION 5. Effect. No provisions of this Ordinance shall entitle any person who has already paid the TUMF to receive a refund, credit or reimbursement of such payment. This Ordinance does not create any new TUMF.

SECTION 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The March Joint Powers Commission hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional. If for any reason any portion of this ordinance is found to be invalid by a court of competent jurisdiction, the balance of this ordinance shall not be affected.

SECTION 7. No Procedural Defenses. Prohibition of Jurisdictions from raising procedural defenses, including without limitation a statute of limitations, laches, the California Government Tort Claims Act, and necessary parties in a dispute with WRCOG regarding the matters set forth herein.

SECTION 8. Judicial Review. In accordance with State law, any judicial action or proceeding to attack, review, set aside, void or annul this Ordinance shall commence within ninety (90) days of the date of adoption of this Ordinance.

SECTION 9. Ordinance #MIPAA 26-01: This Ordinance amends certain provisions of Ordinance #JPA 25-01 provided this Ordinance is not declared invalid or unenforceable by a court of competent jurisdiction. If, for whatever reason, this Ordinance is declared invalid or unenforceable by a court of competent jurisdiction, Ordinance #JPA 25-01 all other related ordinances and polices shall remain in full force and effect.

SECTION 10. Effective Date. This Ordinance shall take effect sixty (60) days after its adoption.

INTRODUCED on the 4th day of March, 2025

PASSED, APPROVED and ADOPTED at a regular meeting of the March Joint Powers Commission of the March Inland Port Airport Authority on 1st day of April, 2026.

Dr. Yxstian Gutierrez, Chair
March Joint Powers Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Commission, do hereby certify that the foregoing Ordinance MIPAA 26-01 was duly and regularly adopted by the March Joint Powers Commission at its regularly scheduled meeting on April 01, 2026 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Dated: April 01, 2026

Cindy Camargo
Clerk, March Joint Powers Commission



NOTICE OF EXEMPTION

<p>TO: <input checked="" type="checkbox"/> Office of Planning and Research P. O. Box 3044, Room 113 Sacramento, CA 95812-3044</p> <p>And</p> <p>County of Riverside County Clerk 2720 Gateway Drive Riverside, CA 92502-0751</p>	<p>FROM: (Public Agency) March Inland Port Airport Authority 17405 Heacock Street Moreno Valley, CA 92551</p> <p>Contact: Lauren Sotelo</p> <p>Phone: (951) 656-7000</p>
---	---

1. Project Title:	WRCOG Transportation Uniform Mitigation Fee (TUMF) Ordinance Adoption
2. Project Applicant:	March Inland Port Airport Authority 17405 Heacock Street Moreno Valley, CA 92551
3. Project Location –	Agency Wide
4. (a) Project Location – City: Riverside	(b) Project Location – County: Riverside
5. Description of nature, purpose, and beneficiaries of Project:	On December 1, 2025, the WRCOG Executive Committee approved the implementation of an automatic Construction Cost Index (CCI) adjustment for all TUMF land uses tied to the September indices of the National Association of Realtors and Engineering News Record with a cap at 5% of any annual adjustments. Ordinance #MIPAA 26-01 would allow for an automatic CCI adjustment to ensure that fee levels keep pace with increases in cost of constructing transportation projects and avoid large increases at comprehensive TUMF Nexus Study updates. This approach also allows for consistency and predictability for the TUMF Program, while ensuring that the fair share principles under AB 1600 are satisfied. Ordinance #MIPAA 26-01 would also include minor updates to the definitions portion of Ordinance #JPA 25-01 to clarify the definitions of residential units.
6. Name of Public Agency approving project:	March Inland Port Airport Authority 17405 Heacock Street Moreno Valley, CA 92551
7. Name of Person or Agency undertaking the project, including any person undertaking an activity that receives financial assistance from the Public	March Inland Port Airport Authority 17405 Heacock Street Moreno Valley, CA 92551

Agency as part of the activity or the person receiving a lease, permit, license, certificate, or other entitlement of use from the Public Agency as part of the activity:	
8. Exempt status: (check one)	
(a) <input type="checkbox"/> Ministerial project.	
(b) <input type="checkbox"/> Not a project.	
(c) <input type="checkbox"/> Emergency Project.	
(d) <input type="checkbox"/> Categorical Exemption. State type and section number:	
(e) <input type="checkbox"/> Declared Emergency.	
(f) <input type="checkbox"/> Statutory Exemption. State Code section number:	
(g) <input checked="" type="checkbox"/> Other. Explanation:	Section 15061(b)(3)
9. Reason why project was exempt:	Ordinance #MIPAA 26-01 is exempt from the CEQA pursuant to Section 15061(b)(3) in that it can be seen with certainty that there is no possibility that the activity of implementing an automatic CCI adjustment and minor updates to the definitions portion of Ordinance #JPA 25-01 will have a significant effect on the environment and therefore is not subject to CEQA.
10. Lead Agency Contact Person:	Lauren Sotelo (Contract Airport Planner)
11. Telephone:	(951) 656-7000
12. If filed by applicant: Attach Preliminary Exemption Assessment (Form "B") before filing.	
13. Has a Notice of Exemption been filed by the public agency approving the project? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
14. Was a public meeting held by the Lead Agency to consider the exemption? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, the date of the public meeting was: <u>March 04, 2026</u>	

Signature: _____ Date: _____ Title: _____

Name: Lauren Sotelo

Signed by Lead Agency Signed by Applicant

Date Received for Filing: _____

(Clerk Stamp Here)

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY

MIPAA Operations - Consent Calendar
Agenda Item No. 9 (1)

Meeting Date: April 1, 2026

Report: **RECEIVE AND FILE FINANCIAL STATUS REPORTS**

Motion: Move to receive and file Financial Status Reports

Background:

The monthly Financial Status Report is a summary of operational income and expenses for the month of February 2026 and for the fiscal year to date. It provides a summary of the March Inland Port Airport Authority's (MIPAA) ongoing activities related to the MIPAA approved FY 2025/26 budget.

Attachment(s): Financial Status Reports for February 2026

March Inland Port

Balance Sheet General Fund – Fund 500 As of February 28, 2026

ASSETS

Cash In Bank	\$ 5,634,323.51
Investment Account	5,484,182.92
Accounts Receivable	390,190.15
Accounts Receivable - Leases	76,586,453.30
Fixed Assets	36,352.00
Improvements	27,679,399.45
Infrastructure	2,110,182.11
Accumulated Depreciation	(9,771,624.01)
Land and Buildings	22,223,191.00
Deferred Outflows - Pension	241,004.31
Deferred Outflows - OPEB	50,828.00

Total Assets \$ 130,664,482.74

LIABILITIES

Payroll Liabilities	576,582.40
Net Pension Liability	652,905.76
Compensated Absences	105,278.30
Deferred Inflows - Pension	17,459.47
Deferred Inflows - OPEB	43,894.00
Deferred Inflows - Leases	76,607,286.30

Total Liabilities 78,006,256.29

FUND BALANCE

Net Position, Beginning of Fiscal Year	50,987,815.25
Change in Fund Balance for the month ending February 28, 2026	1,670,411.20

Ending Fund Balance, February 28, 2026 52,658,226.45

Total Liabilities and Net Position \$ 130,664,482.74

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY**

***MIPAA Operations - Consent Calendar
Agenda Item No. 9 (2)***

Meeting Date: April 1, 2026

Action: **APPROVE FEBRUARY 2026 DISBURSEMENTS**

Motion: Move to approve the check disbursements for the month of February 2026 or take other actions as deemed appropriate by the Commission.

Background:

This item is an action approving the expenses (checks) that were incurred in the month of February 2026 for the March Inland Port Airport Authority (MIPAA). A listing of those checks is attached and will be reported in the minutes as an action item.

Attachment(s): Listing of checks disbursed in February 2026 for the March Inland Port Airport Authority.

Accounts Payable

Checks by Date - Summary by Check Number

User: finance@marchjpa.com
 Printed: 3/23/2026 8:51 PM



March Joint Powers Authority
 14205 Meridian Pkwy, Ste. 140
 Riverside, CA 92518
 (951) 656-7000
 www.marchjpa.com

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	DPETER1	David Peterson Abatement Services,LLC	02/04/2026	0.00	4,620.00
ACH	IvanBold	Ivan Bolden & Associates LLC	02/04/2026	0.00	3,125.00
ACH	PERMAINS	Public Entity Risk Management Authority(1	02/04/2026	0.00	230.00
ACH	SONRI	SONRI, INC	02/04/2026	0.00	5,062.50
ACH	CabreraU	Ulises Cabrera	02/11/2026	0.00	140.00
ACH	ConderJr	Charles Conder Jr.	02/11/2026	0.00	420.00
ACH	Delgado	Edward Delgado	02/11/2026	0.00	280.00
ACH	Gutierre	Yxstian Gutierrez	02/11/2026	0.00	140.00
ACH	MedinaJ	Jose Medina	02/11/2026	0.00	140.00
ACH	VargasM	Michael Vargas	02/11/2026	0.00	980.00
ACH	DTS	Daley Technology Systems	02/19/2026	0.00	600.00
ACH	CabreraU	Ulises Cabrera	02/26/2026	0.00	140.00
ACH	ConderJr	Charles Conder Jr.	02/26/2026	0.00	560.00
ACH	Delgado	Edward Delgado	02/26/2026	0.00	560.00
ACH	Gutierre	Yxstian Gutierrez	02/26/2026	0.00	280.00
ACH	VargasM	Michael Vargas	02/26/2026	0.00	560.00
5005769	FRONTIER	Frontier Communications	02/04/2026	0.00	847.50
5005770	Million	Million Air, Riverside	02/04/2026	0.00	678.67
5005771	Minutema	Minuteman Press	02/04/2026	0.00	560.90
5005772	Raceway2	Raceway Ford	02/04/2026	0.00	85.30
5005773	AyalaA	Amelia Ayala	02/04/2026	0.00	4,225.00
5005774	RivCntyI	County of Riverside Information Technolog	02/04/2026	0.00	341.37
5005775	SCE4	Southern California Edison	02/04/2026	0.00	150.43
5005776	ERB	Sharon Erb	02/04/2026	0.00	114.00
5005777	JMayer	John Mayer	02/04/2026	0.00	2,179.13
5005778	Computer	California Computer Options, Inc.	02/04/2026	0.00	2,985.46
5005779	RobertHa	Robert Half	02/04/2026	0.00	957.44
5005780	WASTEM	WM Corporate Services, Inc.	02/04/2026	0.00	245.67
5005781	JanPro	Commerical Cleaning Solutions, Inc.	02/04/2026	0.00	400.00
5005782	USTREAS	Treasurer Of The United States of America	02/04/2026	0.00	8,312.18
5005783	FRONTIER	Frontier Communications	02/04/2026	0.00	693.00
5005784	JMayer	John Mayer	02/11/2026	0.00	2,179.13
5005785	RobertHa	Robert Half	02/11/2026	0.00	1,044.48
5005786	ACCELA	Accela Inc.	02/19/2026	0.00	14,615.18
5005787	BankofAm	Bank Of America	02/19/2026	0.00	2,631.65
5005788	BESTBE	Best Best & Krieger, LLP	02/19/2026	0.00	14,969.85
5005789	CanonF	Canon Financial Services, Inc.	02/19/2026	0.00	989.27
5005790	FRONTIER	Frontier Communications	02/19/2026	0.00	191.64
5005791	GRAINGER	Grainger	02/19/2026	0.00	3,505.76
5005792	VRPA	VRPA Technologies, Inc.	02/19/2026	0.00	363.96
5005793	Willdan2	Willdan Financial Services	02/19/2026	0.00	1,949.75
5005794	HBS	Hartley Blunt Strategies LLC	02/19/2026	0.00	6,400.00
5005795	SoCANews	Southern California News Group	02/19/2026	0.00	2,146.97
5005796	Computer	California Computer Options, Inc.	02/19/2026	0.00	397.94
5005797	RobertHa	Robert Half	02/19/2026	0.00	1,044.48
5005798	MarchAir	March Field Air Museum	02/19/2026	0.00	1,000.00
5005799	Foster	Foster & Foster, Inc.	02/26/2026	0.00	510.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
5005800	FRONTIER	Frontier Communications	02/26/2026	0.00	847.73
5005801	HOMEDE	Home Depot Credit Services	02/26/2026	0.00	266.44
5005802	AMCG	Aviation Management Consulting Group	02/26/2026	0.00	17,255.88
5005803	CoronaM	Malcolm Corona	02/26/2026	0.00	140.00
5005804	JMayer	John Mayer	02/26/2026	0.00	3,510.00
5005805	RogersAn	Rogers ,Anderson, Malody & Scott, LLP	02/26/2026	0.00	23,276.00
5005806	Computer	California Computer Options, Inc.	02/26/2026	0.00	780.00
5005807	RobertHa	Robert Half	02/26/2026	0.00	1,044.48
5005808	FRONTIER	Frontier Communications	02/26/2026	0.00	136.26
Report Total (56 checks):				0.00	141,810.40

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY**

***MIPAA Operations - Consent Calendar
Agenda Item No. 9 (3)***

Meeting Date: April 1, 2026

Action: **APPROVE A PROJECT ACCEPTANCE FOR APRON RECONSTRUCTION PHASES 14 AND 15 WITH COFFMAN SPECIALITIES, INC. AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE NOTICE OF COMPLETION (NOC)**

Motion: Move to approve a project acceptance for Arpon Reconstruction Phases 14 and 15 with Coffman Specialties, Inc. and authorize the Chief Executive Officer to execute the Notice of Completion (NOC).

Background:

At the February 5, 2025, Joint Powers Commission meeting, the Commission approved a construction contract with Coffman Specialties for Apron Reconstruction Phase 14 & 15 for an amount of \$5,985,000. The Contractor completed the work under budget, for a total amount of \$5,759,065.75, and a savings of \$225,934.25.

Staff recommends the acceptance of the Apron Reconstruction Phases 14 & 15 Project as complete and direct the Chief Executive Officer to file a Notice of Completion with the County Recorder's office and process the final payout to contractors for this project.

Attachment(s): Notice of Completion (NOC)

WHEN RECORDED MAIL TO:

March Inland Port Airport Authority
Agency Clerk's Office
17405 Heacock Street
Moreno Valley, CA 92551

FREE RECORDING

This instrument is for the benefit of
the March Inland Port Airport Authority and
is entitled to be recorded without fee.
(Gov. Code 6103)

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. A capital improvement project, described as follows, was deemed completed and final acceptance was granted on: November 6, 2025

Apron Reconstruction (Phase 14 & 15) Project at the March Inland Port Airport
2. The public agency that owns the property where said improvement was completed is the March Inland Port Airport Authority, a joint powers authority, located at 17405 Heacock Street, Moreno Valley, CA 92551. The nature of the Interest is accepting the improvements for ongoing maintenance.
3. The location of the project is: March Inland Port Airport Apron, 17405 Heacock Street, Moreno Valley, CA 92551
4. The name of the prime contractor for said work is: Coffman Specialties, Inc.
5. The surety required for the project is: Berkshire Hathaway Specialty Insurance Company
1314 Douglas Street, Suite 1400
Omaha, NE 68102

Grace I. Martin, DPPD
Chief Executive Officer
March Inland Port Airport Authority

See Attached Jurat

JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Riverside

Subscribed and sworn to (or affirmed) before me on this 1st day of April, 2026, by **Grace I. Martin**, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Cindy Camargo, Notary Public
Commission No. 2528424
Commission Expires Jul 27, 2029

(Seal)

Attached to: Notice of Completion for CIP –
Apron Reconstruction (Phase 14 & 15) Project at the March Inland Port Airport.

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY**

***MIPAA Operations - Consent Calendar
Agenda Item No. 9 (4)***

Meeting Date: April 1, 2026

Action: **AWARD A FINAL CONTRACT TO HAZARD CONSTRUCTION, LLC FOR MARCH INLAND PORT APRON RECONSTRUCTION PROJECT PHASE 13; APPROVE A FIFTEEN PERCENT CONTINGENCY TO BE PAID OUT OF MARCH INLAND PORT AIRPORT CAPITAL FUNDS; AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE CONTRACT**

Motion: Move to award a final contract for Hazard Construction, LLC for March Inland Port Apron Reconstruction Project Phase 13; approve a fifteen percent contingency to be paid out of March Inland Port Airport Capital Funds; and authorize the Chief Executive Officer to execute the contract.

Background:
On December 17, 2025, the March Inland Port Airport commission authorized staff to advertise a Request for Proposals for March Inland Port Apron Reconstruction (Phase 13) Project. The project will deliver improvements to the MIPAA Apron. MIPAA staff received five (5) bids in response to the posting of the Bid Documents. Of the five (5) bids received, Hazard Construction was deemed to be the lowest, most responsive and responsible bidder. The bids received are as follows:

Contractor	Bid Amount	Notes
Hazard Construction, LLC	\$2,799,928.00	Lowest Responsive Bid
Pave-Tech, Inc.	\$2,924,085.50	
Granite Construction Company	\$3,214,223.00	
Coffman Specialties, Inc.	\$3,485,000.00	
CJW Construction, Inc.	\$3,643,590.00	

Staff recommends approval of the award to Hazard Construction for the amount of Two Million Seven Hundred Ninety-Nine Thousand Nine Hundred Twenty-Eight Dollars and no Cents (\$2,799,928.00) as well as a fifteen percent contingency of Four Hundred Nineteen Thousand Nine Hundred Eighty-Nine Dollars (\$419,989) and authorize the Chief Executive Officer to execute the contract. This project will be paid for out of FAA AIG and AIP funds, with MIPAA contributing five percent (5%) toward matching.

Attachment(s): None

MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY

MIPAA Operations - Consent Calendar
Agenda Item No. 9 (5)

Meeting Date: April 1, 2026

Action: **AUTHORIZE ADVERTISING A REQUEST FOR PROPOSALS (RFP) FOR LANDSCAPE MAINTENANCE SERVICES FOR MARCH INLAND PORT AIRPORT**

Motion: Move to authorize advertising a Request for Proposals (RFP) for landscape maintenance services for March Inland Port Airport.

Background:

The March Inland Port Airport Authority (MIPAA) is responsible for the operations and maintenance of approximately 350-acres of airport properties. Given the proximity of civilian operations to MARB flying facilities, the mitigation of potential Bird Air Strike Hazard (BASH) issues is critical throughout the year and especially during the months leading up to rainy seasons. As such, ongoing landscape maintenance such as mowing, tree trimming, shrub detail, rodent control, fertilizing, weed abatement and repairs to the irrigation system are needed at the airport

Staff is requesting authorization to advertise a Request for Proposals (RFP) to obtain a 3-year On-Call landscape maintenance services contractor for the March Inland Port Airport Authority.

Attachment(s): None.

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 9 (6)

Meeting Date: April 1, 2026

Action: **APPROVE AUTHORITY PARTICIPATION AS A HOST ORGANIZATION FOR FELLOWS FROM THE UNIVERSITY OF CALIFORNIA, RIVERSIDE (UCR) SCHOOL OF PUBLIC POLICY RANDALL LEWIS POLICY FELLOWSHIP PROGRAM**

Motion: Move to approve Authority participation as a host organization for fellows from the University of California, Riverside (UCR) School of Public Policy Randall Lewis Policy Fellowship Program.

Background:

Staff recommends that the JPA Commission approve participation as a host organization for fellows from the Randall Lewis Policy Fellowship Program administered by the University of California, Riverside (UCR) School of Public Policy.

The Randall Lewis Policy Fellowship Program, offered through the UC Riverside School of Public Policy, is designed to prepare the next generation of policy leaders by providing graduate students with opportunities to apply their academic training to real-world challenges. The program plays a key role in strengthening civic and policy infrastructure throughout Inland Southern California.

Through this initiative, graduate students from the UC Riverside School of Public Policy are placed with government agencies, nonprofit organizations, and community-based organizations across Riverside and San Bernardino Counties. Fellows provide meaningful support to host organizations while gaining valuable, hands-on experience in public policy, research, and administration.

For participating students, the fellowship offers a transformative experience that combines financial support with structured professional development. For host agencies, it presents a cost-effective opportunity to access the skills and expertise of emerging policy professionals while expanding organizational capacity and enhancing service delivery.

Key components of the Randall Lewis Policy Fellowship Program include:

- Open to continuing Master of Public Policy (MPP) and BA/MPP students enrolled at the UC Riverside School of Public Policy
- Up to 380 hours of service with a government agency or nonprofit organization
- Fellowship duration of approximately seven (7) months, providing consistent organizational support
- 20 hours of supplemental professional development facilitated by the School of Public Policy
- \$8,000 stipend per fellow, subsidized by the program
- Fellows serve in a policy analyst-type role, supporting research, data analysis, and policy development

Participation in the program requires a \$1,000 gift to the Center which subsidizes the program and the students' \$8,000 stipend. Hosting a fellow from the UC Riverside School of Public Policy through the Randall Lewis Policy Fellowship Program would enhance the Authority's capacity to conduct research, support policy initiatives, and advance organizational priorities in a cost-effective manner. Staff recommends approval of Authority participation as a host organization for public policy fellows from the University of California, Riverside (UCR).

Attachment(s): None

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 9 (7)

Meeting Date: April 1, 2026

Report: **RECEIVE AND FILE FINANCIAL STATUS REPORTS**

Motion: Move to receive and file the Financial Status Reports or take other actions as deemed appropriate by the Commission.

Background:

The monthly Financial Status Reports are a summary of operational income and expenses for the month of February 2026 and for the fiscal year to date. It provides a summary of the March Joint Powers Authority's (March JPA's) ongoing activities related to the March JPA's approved FY 2025/26 budget.

Attachment(s): Financial Status Reports for February 2026

March Joint Powers Authority

Balance Sheet General Fund As of February 28, 2026

ASSETS

Cash In Bank	(1,056,596.92)
Petty Cash	300.00
Investment Account	8,329,755.98
Meridian Drainage Fee Acct	2,718,992.68
CalPERS Benefit Trust	13,093,579.28
County Fire Facilities Fund	2,006,595.48
Accounts Receivable	318,000.03
Accounts Receivable - Leases	1,145,147.91
Loans Receivable	1,913,926.60
MJPUA Loan Receivable	450,000.00
Due From Other Funds	426,540.74
Insurance Deposits	1,283.00

Total Assets \$ 29,347,524.78

LIABILITIES

Accounts Payable	43,503.77
Deposits in Trust	305,735.15
County Fire Facility	1,824,540.34
Meridian Drainage Fees	1,699,830.45
Lifecare Campus Drainage Fees	82,243.53
Meridian–St. F Sgnl Fair Share	637,826.15
MARB Heacock Project Funds	666.72
Deferred Inflows - Unavailable Revenue	1,200,000.00
Deferred Inflows - Leases	1,145,147.91

Total Liabilities 6,939,494.02

FUND BALANCE

Fund Balance, Beginning of Fiscal Year	24,862,121.75
Change in Fund Balance for the month ending February 28, 2026	<u>(2,454,090.99)</u>

Ending Fund Balance, February 28, 2026 22,408,030.76

Total Liabilities and Fund Balance \$ 29,347,524.78

March Joint Powers Authority

Balance Sheet Meridian LLMD # 1 – Fund 120 As of February 28, 2026

ASSETS

Cash In Bank	\$ 1,792,470.88
Accounts Receivable	<u>25,491.22</u>
Total Assets	<u><u>\$ 1,817,962.10</u></u>

LIABILITIES

Accounts Payable	50,508.50
LLMD #1 Modification Deposit	6,930.80
Damage Repair Deposits	<u>7,193.17</u>
Total Liabilities	<u>64,632.47</u>

FUND BALANCE

Fund Balance, Beginning of Fiscal Year	1,832,827.03
Change in Fund Balance for the month ending February 28, 2026	<u>(79,497.40)</u>
Ending Fund Balance, February 28, 2026	<u>1,753,329.63</u>
Total Liabilities and Fund Balance	<u><u>\$ 1,817,962.10</u></u>

March Joint Powers Authority

Balance Sheet
March Lifecare Campus CFD 2013 – Fund 140
As of February 28, 2026

ASSETS

Cash In Bank	\$	50,630.91
Accounts Receivable		39,069.02
Allowance for Doubtful Account		(38,721.27)
Accounts Receivable, Net		<u>347.75</u>

Total Assets \$ 50,978.66

LIABILITIES

Payroll Liabilities		<u>25,249.48</u>
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Total Liabilities 25,249.48

FUND BALANCE

Fund Balance, Beginning of Fiscal Year		56,127.56
Change in Fund Balance for the month ending February 28, 2026		<u>(30,398.38)</u>

Ending Fund Balance, February 28, 2026 25,729.18

Total Liabilities and Fund Balance	\$	<u>50,978.66</u>
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March Joint Powers Authority

Balance Sheet Green Acres Enterprise Fund – Fund 300 As of February 28, 2026

ASSETS

Cash In Bank	\$ 1,806,752.04
Investment Account	3,442,343.28
Land and Buildings	16,366,612.83
Infrastructure	707,189.00
Equipment	59,514.25
Deferred Outflows - Pension	136,219.24
Deferred Outflows - OPEB	28,729.00
Accumulated Depreciation	<u>(10,600,027.82)</u>
 Total Assets	 <u><u>\$ 11,947,331.82</u></u>

LIABILITIES

Accounts Payable	143,459.74
Payroll Liabilities	145,331.22
Security Deposits	181,111.71
Net Pension Liability	369,033.96
Compensated Absences	74,396.67
Deferred Inflows - Pension	9,868.48
Deferred Inflows - OPEB	<u>24,810.00</u>
 Total Liabilities	 <u>964,368.50</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	11,032,824.37
Change in Fund Balance for the month ending February 28, 2026	<u>(49,861.05)</u>
 Ending Fund Balance, February 28, 2026	 <u>10,982,963.32</u>
 Total Liabilities and Net Position	 <u><u>\$ 11,947,331.82</u></u>

March Joint Powers Authority

Balance Sheet
Repairs & Maintenance – Fund 301
As of February 28, 2026

ASSETS

Cash In Bank	\$ 513,697.50
Total Assets	<u>\$ 513,697.50</u>

LIABILITIES

Accounts Payable	<u>-</u>
Total Liabilities	<u>-</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	428,579.07
Change in Fund Balance for the month ending February 28, 2026	<u>85,118.43</u>
Ending Fund Balance, February 28, 2026	<u>513,697.50</u>
Total Liabilities and Net Position	<u>\$ 513,697.50</u>

March Joint Powers Authority

Balance Sheet
RORF Fund – Fund 750
As of February 28, 2026

ASSETS

Cash In Bank	2,339,693.83
Accounts Receivable	<u>-</u>
Total Assets	<u><u>\$ 2,339,693.83</u></u>

LIABILITIES

Accounts Payable	<u>-</u>
Total Liabilities	<u>-</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	2,709,281.43
Change in Fund Balance for the month ending February 28, 2026	<u>(369,587.60)</u>
Ending Fund Balance, February 28, 2026	<u>2,339,693.83</u>
Total Liabilities and Net Position	<u><u>\$ 2,339,693.83</u></u>

March Joint Powers Authority

Balance Sheet Debt Service Fund – Fund 740 As of February 28, 2026

ASSETS

Cash In Bank	\$ 739,303.45
Deferred Charge on Refunding	5,862,820.89
Prepaid Bond Insurance	<u>197,951.74</u>
Total Assets	<u>\$ 6,800,076.08</u>

LIABILITIES

Interest Payable	434,309.90
Bonds Payable - Series 2016A	25,600,000.00
Bonds Premium - Series 2016A	2,798,495.00
Due to Other Funds	<u>426,540.74</u>
Total Liabilities	<u>29,259,345.64</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	(23,197,604.24)
Change in Fund Balance for the month ending February 28, 2026	<u>738,334.68</u>
Ending Fund Balance, February 28, 2026	<u>(22,459,269.56)</u>
Total Liabilities and Net Position	<u>\$ 6,800,076.08</u>

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 9 (8)

Meeting Date: April 1, 2026

Action: **APPROVE FEBRUARY 2026 DISBURSEMENTS**

Motion: Move to approve the check disbursements for the month of February 2026 or take other actions as deemed appropriate by the Commission.

Background:

This item is an action approving the expenses (checks) that were incurred in the month of February 2026 for the March JPA, Green Acres, and Successor Agency. A listing of those checks is attached and will be reported in the minutes as an action item.

Attachment(s): Listing of checks disbursed in February 2026 for the March JPA, Green Acres, and Successor Agency.

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
 17405 Heacock Street
 Moreno Valley, CA 92551
 951.656.7000
www.marchjpa.com

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	CabreraU	Ulises Cabrera	02/11/2026	0.00	35.00
ACH	ConderJr	Charles Conder Jr.	02/11/2026	0.00	105.00
ACH	Delgado	Edward Delgado	02/11/2026	0.00	70.00
ACH	Gutierre	Yxstian Gutierrez	02/11/2026	0.00	35.00
ACH	MedinaJ	Jose Medina	02/11/2026	0.00	35.00
ACH	VargasM	Michael Vargas	02/11/2026	0.00	245.00
ACH	DTS	Daley Technology Systems	02/19/2026	0.00	150.00
ACH	The20/20	The 20/20 NETWORK	02/19/2026	0.00	562.50
ACH	CabreraU	Ulises Cabrera	02/26/2026	0.00	35.00
ACH	ConderJr	Charles Conder Jr.	02/26/2026	0.00	140.00
ACH	Delgado	Edward Delgado	02/26/2026	0.00	140.00
ACH	Gutierre	Yxstian Gutierrez	02/26/2026	0.00	70.00
ACH	VargasM	Michael Vargas	02/26/2026	0.00	140.00
1018383	FRONTIER	Frontier Communications	02/04/2026	0.00	211.88
1018384	Million	Million Air, Riverside	02/04/2026	0.00	10.96
1018385	Minutema	Minuteman Press	02/04/2026	0.00	140.23
1018386	AyalaA	Amelia Ayala	02/04/2026	0.00	1,690.00
1018387	RivCntyI	County of Riverside Information Technolog	02/04/2026	0.00	85.34
1018388	JMayer	John Mayer	02/04/2026	0.00	242.12
1018389	Computer	California Computer Options, Inc.	02/04/2026	0.00	746.37
1018390	RobertHa	Robert Half	02/04/2026	0.00	339.36
1018391	JMayer	John Mayer	02/11/2026	0.00	242.12
1018392	RobertHa	Robert Half	02/11/2026	0.00	261.12
1018393	ACCELA	Accela Inc.	02/19/2026	0.00	3,653.80
1018394	BankofAm	Bank Of America	02/19/2026	0.00	1,102.33
1018395	BESTBE	Best Best & Krieger, LLP	02/19/2026	0.00	19,526.50
1018396	Miller	Miller & Company P.C.	02/19/2026	0.00	1,081.00
1018397	HBS	Hartley Blunt Strategies LLC	02/19/2026	0.00	1,600.00
1018398	RRSE	Riverside Rubber Stamp & Engraving	02/19/2026	0.00	16.22
1018399	RobertHa	Robert Half	02/19/2026	0.00	261.12
1018400	Foster	Foster & Foster, Inc.	02/26/2026	0.00	510.00
1018401	FRONTIER	Frontier Communications	02/26/2026	0.00	211.93
1018402	LOWES	Lowe's Business Account	02/26/2026	0.00	440.77
1018403	UST	United States Treasury	02/26/2026	0.00	15.60
1018404	Willdan2	Willdan Financial Services	02/26/2026	0.00	1,117.50
1018405	CoronaM	Malcolm Corona	02/26/2026	0.00	35.00
1018406	JMayer	John Mayer	02/26/2026	0.00	438.74
1018407	RogersAn	Rogers ,Anderson, Malody & Scott, LLP	02/26/2026	0.00	5,819.00
1018408	Computer	California Computer Options, Inc.	02/26/2026	0.00	195.00
1018409	RobertHa	Robert Half	02/26/2026	0.00	261.12
1018410	RIVCTYSH	Riverside County Sheriff Department	02/26/2026	0.00	3,406.34
1018411	SQUIRE	SQUIRE PATTON BOGGS LLP	02/26/2026	0.00	2,750.00
1018412	RIVCTYSH	Riverside County Sheriff Department	02/26/2026	0.00	2,440.00
1018413	RIVCTYSH	Riverside County Sheriff Department	02/26/2026	0.00	1,921.48

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
Report Total (44 checks):				0.00	52,535.45

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority

17405 Heacock Street

Moreno Valley, CA 92551

951.656.7000

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Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
3010023	AyalaA	Amelia Ayala	02/04/2026	0.00	585.00
3010024	SouthCou	South County Pest Control, Inc.	02/04/2026	0.00	384.00
3010025	PHILLIPS	Phillips 66-CO./SYNCB	02/11/2026	0.00	343.83
3010026	SCE4	Southern California Edison	02/11/2026	0.00	1,157.50
3010027	BESTBE	Best Best & Krieger, LLP	02/19/2026	0.00	2,264.00
3010028	Aqua	Aqua Backflow & Chlorination, Inc..	02/19/2026	0.00	1,368.64
3010029	SouthCou	South County Pest Control, Inc.	02/19/2026	0.00	180.00
3010030	P&SJan	Ismael Padilla & Bonnie Padilla	02/19/2026	0.00	375.00
3010031	WMWD	Western Municipal Water District	02/19/2026	0.00	32,255.16
3010032	WASTEM	WM Corporate Services, Inc.	02/19/2026	0.00	470.03
3010033	24Hr	24 Hour Express Services, Inc.	02/26/2026	0.00	1,050.00
3010034	Foster	Foster & Foster, Inc.	02/26/2026	0.00	510.00
3010035	HOMEDE	Home Depot Credit Services	02/26/2026	0.00	8,173.67
3010036	LOWES	Lowe's Business Account	02/26/2026	0.00	684.40
3010037	TriCtyP	Tri County Painting Inc.	02/26/2026	0.00	1,730.00
3010038	Willdan2	Willdan Financial Services	02/26/2026	0.00	105.00
3010039	JMayer	John Mayer	02/26/2026	0.00	438.76
3010040	ALPINE	Robert Vernieri	02/26/2026	0.00	4,440.00
Report Total (18 checks):				0.00	56,514.99

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority

17405 Heacock Street

Moreno Valley, CA 92551

951.656.7000

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<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Checks</u>	<u>Check Amount</u>
ACH	RSG	RSG, Inc.	02/19/2026	0.00	235.00
Report Total (1 checks):				0.00	235.00

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 9 (9)

Meeting Date: April 1, 2026

Action: **APPROVE AMENDMENT NO. 1 TO THE MAINTENANCE SERVICES AGREEMENT WITH WEST COAST ARBORIST'S FOR GREEN ACRES LANDSCAPE MAINTENANCE SERVICES AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AMENDMENT**

Motion: Move to approve Amendment No. 1 to the Maintenance Services Agreement with West Coast Arborists for Green Acres Landscape Maintenance Services and authorize the Chief Executive Officer to execute the agreement

Background:

The March Joint Powers Authority is responsible for the operation and maintenance of 111 historic homes within the Green Acres Housing Community.

On November 3, 2025, a Short Form Services Agreement was executed with West Coast Arborists to provide tree maintenance services for the Green Acres community, with a not-to-exceed amount of \$25,000. Following a high-wind event, West Coast Arborists was dispatched to address hazardous conditions caused by downed and damaged tree limbs throughout the community. The cost of this emergency response exceeded the contract's not-to-exceed amount by \$1,924.50.

Staff recommends approval of Amendment No. 1 to the West Coast Arborists maintenance services agreement. This amendment would (1) increase the contract amount by \$1,924.50 to cover the previously completed emergency work, and (2) authorize an additional \$11,500 to fund ongoing and necessary tree maintenance services to the end of the fiscal year. The total revised contract amount would be \$38,424.50.

Attachment(s): 1) West Coast Arborists Original Agreement, and Amendment No.1
2) West Coast Arborist Invoice & Emergency Form

**AMENDMENT NO. 1 TO
SHORT-FORM SERVICES AGREEMENT
WITH WEST COAST ARBORISTS**

This Amendment No. 1 to the Short-Form Services Agreement is made and entered into as of April 2, 2026 (“Effective Date”) by and between the March Joint Powers Authority, a California joint powers authority (“MJPA”) and West Coast Arborists, Inc., a California Corporation, with its principal place of business at 21718 Walnut Avenue, Grand Terrace, CA 92313 (“Consultant”). MJPA and Consultant are sometimes referred to herein individually as a “Party” and collectively as “Parties.”

RECITALS

A. WHEREAS, the MJPA and the Consultant have entered into an agreement, dated November 3, 2025, for the purpose of providing on-call tree maintenance services (the “Original Agreement”).

B. WHEREAS, the Parties also now desire to amend the Original Agreement in order to authorize additional contract amount of \$13,424.50, changing the total amount of the contract to \$38,424.50.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants, conditions, and promises contained in this Amendment No. 1 and the Original Agreement, the Parties mutually agree as follows:

AGREEMENT

1. Incorporation of Recitals. The recitals listed above are true and correct and are hereby incorporated herein by this reference.

2. Term. The term of the Original Agreement shall remain unchanged.

3. Compensation. The compensation for services pursuant to this Amendment No. 1 shall not exceed Thirty Thirteen Thousand Four Hundred Twenty-Four Dollars and Fifty Cents (\$13,424.50), thereby increasing the total not to exceed compensation of the Original Agreement to the amount of Thirty-Eight Thousand Four Hundred Twenty-Four Dollars and Fifty Cents (\$38,424.50). Work shall be performed at the rates set forth in the Original Agreement.

4. Full Force. Except as amended by this Amendment No. 1, all provisions of the Original Agreement, including without limitation the indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Amendment No. 1.

5. Electronic Transmission. A manually signed copy of this Amendment No. 1 which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this

Amendment No. 1 for all purposes. This Amendment No. 1 may be signed using an electronic signature.

6. Counterparts. This Amendment No. 1 may be signed in counterparts, each of which shall constitute an original.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR
AMENDMENT NO. 1 TO THE SHORT-FORM SERVICES AGREEMENT
WITH WEST COAST ARBORISTS**

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 on the Effective Date first herein above written.

MARCH JOINT POWERS AUTHORITY

CONSULTANT

APPROVED BY:

WEST COAST ARBORIST

Grace I. Martin, DPPD
Chief Executive Officer

Signature

APPROVED AS TO FORM:

Name

Best Best & Krieger LLP
General Counsel

Title

MARCH JOINT POWERS AUTHORITY SHORT-FORM SERVICES AGREEMENT

On-Call Tree Maintenance and Service

1. **Parties and Date.** This Agreement is made and entered into this 3rd day of November, 2025, by and between the March Joint Powers Authority, a joint powers authority organized under the laws of the State of California with its principal place of business at 17405 Heacock Street, Moreno Valley, CA 92551 State of California ("MJPA") and West Coast Arborists, Inc., a California Corporation, with its principal place of business at 21718 Walnut Avenue, Grand Terrace, CA 92313 ("Vendor"). MJPA and Vendor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. **Terms and Conditions.** The Parties shall comply with the Terms and Conditions attached hereto as Exhibit "A" and incorporated herein by this reference.

3. **Scope of Services; Schedule.** Vendor shall be solely responsible for providing all materials, labor, tools, equipment, water, light, power, transportation, and superintendence of every nature and all other services and all facilities necessary to execute, complete, and deliver the services as particularly described in the Scope of Services ("Services") attached hereto as Exhibit "B" and incorporated herein by this reference. The Services shall be completed timely and in accordance with the Schedule of Services set forth in Exhibit "B".

4. **Term.** The term of this Agreement shall be from December 18, 2025 to June 30, 2026, unless earlier terminated as provided herein.

5. **Compensation.** Vendor shall receive compensation for Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by this reference. The total compensation shall not exceed **Twenty-Five Thousand Dollars and no cents (\$25,000)** per fiscal year ("Agreement Price"). Vendor's invoices shall include a detailed description of the Services performed. Invoices shall be submitted to the MJPA on a monthly basis. The MJPA shall review and pay all non-disputed and approved charges on such invoices in a timely manner. Vendor shall submit its final invoice to the MJPA within thirty (30) days from the last date of Services performed and failure to do so shall result in a waiver of payment from the MJPA.

6. **Insurance.** In accordance with Section 3 of the Terms and Conditions, Vendor shall, at its expense, procure and maintain for the duration of the Agreement such insurance policies as checked below and provide proof of such insurance policies in a form satisfactory to the MJPA.

Commercial General Liability Insurance:

\$1,000,000 per occurrence/\$2,000,000 aggregate for bodily injury, personal injury, and property damage

Automobile Liability:

\$1,000,000 per occurrence for bodily injury and property damage.

Workers' Compensation:

Statutory Limits / Employer's Liability \$1,000,000 per occurrence

Professional Liability (Errors and Omissions):

Errors & Omissions liability insurance \$1,000,000 per claim and in the aggregate.

7. **Electronic Signature.** Each Party acknowledges and agrees that this Agreement may be executed by electronic or digital signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

MARCH JOINT POWERS AUTHORITY

**WEST COAST ARBORISTS, INC.
A CALIFORNIA CORPORATION**

APPROVED BY:



Grace I. Martin, DPPD
Chief Executive Officer



Signature

Patrick Mahoney

Name

President

Title

ATTESTED BY:

AuthentiSIGN
Cindy Camargo

Authority Clerk

APPROVED AS TO FORM:



Best Best & Krieger LLP
General Counsel

EXHIBIT A

TERMS AND CONDITIONS FOR SERVICES

1. Compliance with Law. Vendor shall comply with all applicable laws and regulations of the federal, state and local government. By its signature hereunder, Vendor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services. Vendor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment in violation of state or federal law. Vendor is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the work is being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation exceeds the minimum dollar amount required for construction, alteration, demolition, installation, or repair, Vendor agrees to fully comply with such Prevailing Wage Laws, including, along with subcontractors, being registered with the Department of Industrial Relations (Labor Code §§ 1725.1; 1771.1). It shall be mandatory upon the Vendor and all subcontractors to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code §§ 1771; 1774; 1775), employment of apprentices (Labor Code § 1777.5), certified payroll records (Labor Code §§ 1771.4; 1776), hours of labor (Labor Code §§ 1813; 1815) and debarment of contractors and subcontractors (Labor Code § 1777.1). This Agreement may be subject to compliance monitoring and enforcement.

2. Standard of Care. The Vendor shall perform the Services in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession practicing under similar conditions.

3. Insurance. If required by Section 6 of this Agreement, the Vendor shall take out and maintain during this Agreement: A. Commercial General Liability Insurance for bodily injury, personal injury and property damage, at least as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001); B. Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, at least as broad as Insurance Services Office Form Number CA 0001 (ed. 10/13) covering automobile liability, Code 1 (any auto); C. Workers' Compensation; and D. Professional Liability (Errors and Omissions) coverage for a term acceptable to the MJPA. Insurance carriers shall be licensed and authorized to do business in California. Such insurance carrier shall have not less than an "A:VII" rating according to the latest Best Key Rating unless otherwise approved by MJPA. Vendor shall add MJPA, its officers, officials, employees, agents, and volunteers as additional insureds on Vendor's Commercial General Liability and Automobile Liability. Coverage provided by Vendor shall be primary and any insurance or self-insurance procured or maintained by MJPA shall not be required to contribute with it. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the MJPA, its officials, officers, employees, agents, and volunteers or shall specifically allow Vendor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Vendor hereby waives its own right of recovery against MJPA, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

4. Indemnification. To the fullest extent permitted by law, Vendor shall defend (with counsel of MJPA's choosing), indemnify and hold the MJPA, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death (collectively, "Claims"), in any manner arising out of, pertaining to, or incident to any acts, errors

or omissions, or willful misconduct of Vendor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Vendor's Services, the project, or this Agreement, including without limitation the payment of all expert witness fees, attorney's fees and other related costs and expenses except such loss or damage which is caused by the sole negligence or willful misconduct of the MJPA. Vendor's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by Vendor or the MJPA, its officials, officers, employees, agents, or volunteers. If Vendor's obligation to defend, indemnify, and/or hold harmless arises out of Vendor's performance as a "design professional" (as that term is defined under Civil Code § 2782.8), then, and only to the extent required by Civil Code § 2782.8, which is fully incorporated herein, Vendor's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Vendor, and, upon Vendor obtaining a final adjudication by a court of competent jurisdiction, Vendor's liability for such claim, including the cost to defend, shall not exceed the Vendor's proportionate percentage of fault.

5. Laws; Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Riverside, State of California.

6. Termination. The MJPA may terminate the whole or any part of this Agreement for any or no reason by giving three (3) calendar days written notice to Vendor. In such event, MJPA shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for the work. The MJPA shall pay Vendor the reasonable value as determined by MJPA of any portion of the Services completed prior to termination. The MJPA shall not be liable for any costs other than the charges or portions thereof which are specified herein. Vendor shall not be entitled to payment for unperformed Services and shall not be entitled to damages or compensation for termination of the Services. Vendor may terminate its obligation to provide further work under this Agreement upon thirty (30) calendar days written notice to MJPA only in the event of MJPA's failure to perform in accordance with the terms of this Agreement through no fault of Vendor.

7. Changes. By written notice, MJPA may from time to time, make changes to the Services furnished to MJPA by Vendor. If such change causes an increase or decrease in the Agreement Price or in the time required for performance, Vendor or MJPA shall promptly notify the other party thereof and assert its claim for adjustment within fifteen (15) days after the change is ordered, and an equitable adjustment shall be made. However, nothing in this clause shall excuse the Vendor from proceeding immediately with the Agreement as changed.

8. Force Majeure. The respective duties and obligations of the Parties hereunder shall be suspended while and so long as performance hereto is prevented or impeded by a Force Majeure Event. The Vendor will not receive an adjustment to the contract price or any other compensation. A Force Majeure Event shall mean an event that materially affects a party's performance and is one or more of the following: (1) Acts of God or other natural disasters occurring at the project site; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the work); (4) pandemics, epidemics or quarantine restrictions; and (5) strikes and other organized labor action occurring at the project site and the effects thereof on the work, only to the extent such strikes and other organized labor action are beyond the control of Vendor and its subcontractors, of every tier, and to the extent the effects thereof cannot be avoided by use of replacement workers. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of the MJPA in its capacity as a municipal authority. Notwithstanding the foregoing, the MJPA may still terminate this Agreement in accordance with Section 6.

9. Miscellaneous Terms. Vendor shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the MJPA. This Agreement may not be modified or altered except in writing signed by the Parties. There are no intended third party beneficiaries of any right or obligation of the Parties. This is an integrated Agreement representing the entire understanding of the Parties as to those matters contained herein, and supersedes and cancels any prior oral or written understanding or representations with respect to matters covered hereunder. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. The captions of the various paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal. Notice may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to the Parties to the addresses set forth in this Agreement. Vendor is retained as an independent contractor and is not an employee of the MJPA. No employee or agent of Vendor shall become an employee of MJPA. Vendor warrants that the individual who has signed this Agreement has the legal power, right and authority to make this Agreement and bind the Vendor hereto.

EXHIBIT B

SCOPE OF SERVICES

WCA RATE SCHEDULE FOR TREE MAINTENANCE SERVICES - 2025-2026

West Coast Arborists, Inc. understands the tree population of the **March Joint Powers Authority** and agrees to provide the specific services to the Agency. Bid prices shall remain fixed for 12 months. Years Two and Three include a cost adjustment of nearly 3%, rounded to the nearest dollar for simplicity.

1. GRID OR ANNUAL TREE TRIMMING - A systematic tree trimming program composed of existing grid or pre-designed districts that are trimmed in their entirety on a set schedule. Trees in a grid will include all large, medium and small trees. All trimming is performed in accordance with the standards established by the international Society of Arboriculture, American National Standards Institute and the Agency. Cost includes labor, standard equipment and disposal.

Any Size Tree within the Grid	Unit	FY25-26	FY26-27	FY27-28
		Bid Unit Price	Bid Unit Price	Bid Unit Price
	Per Tree	\$ 100.00	\$ 103.00	\$ 106.00

2. FULL TRIM BASED ON SERVICE OR SPECIAL REQUESTS - Trees requiring service prior to their regularly scheduled grid or annual trim to rectify a specific problem such as blocking street lighting or signs, right-of-way clearance for utility lines, or broken limbs will be performed as a "Service Request."

Size	Unit	FY25-26	FY26-27	FY27-28
		Bid Unit Price	Bid Unit Price	Bid Unit Price
0-6" dbh	Per tree	\$ 60.00	\$ 62.00	\$ 64.00
7-12" dbh	Per tree	\$ 120.00	\$ 124.00	\$ 128.00
13-18" dbh	Per tree	\$ 175.00	\$ 180.00	\$ 185.00
19-24" dbh	Per tree	\$ 225.00	\$ 232.00	\$ 239.00
25" dbh & over	Per tree	\$ 350.00	\$ 360.00	\$ 371.00

3. PALM TREE TRIMMING

	Unit	Bid Unit Price	Bid Unit Price	Bid Unit Price
Coco Palm, any size	Per tree	\$ 60.00	\$ 62.00	\$ 64.00
Washingtonia Palm, any size	Per tree	\$ 90.00	\$ 93.00	\$ 96.00
Canary Island Date Palm, any size	Per tree	\$ 300.00	\$ 309.00	\$ 318.00

4. TREE REMOVAL

	Unit	Bid Unit Price	Bid Unit Price	Bid Unit Price
Complete tree and stump removal	Per dbh	\$ 60.00	\$ 62.00	\$ 64.00
Tree Removal Only	Per dbh	\$ 52.00	\$ 54.00	\$ 56.00
Stump Removal Only	Per dbh	\$ 21.00	\$ 22.00	\$ 23.00

5. CREW RENTAL

Standard maintenance crew of three (3) persons, one (1) chipper truck, one (1) aerial tower truck and chipper and all necessary saws and hand tools to perform extraordinary services or tree care services that are inaccessible by equipment.	Per Man Hour	\$ 108.00	\$ 111.00	\$ 114.00
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6. CREW RENTAL (Overtime)

Standard maintenance crew of three (3) persons, one (1) chipper truck, one (1) aerial tower truck and chipper and all necessary saws and hand tools to perform extraordinary services or tree care services that are inaccessible by equipment.	Per Man Hour	\$ 108.00	\$ 111.00	\$ 114.00
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7. EMERGENCY RESPONSE SERVICES

The crew will respond to tree-related emergencies, 7 days per week, 24 hours per day.	Per Hour	\$ 148.00	\$ 152.00	\$ 157.00
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8. ARBORIST SERVICES

An ISA-Certified Arborist is available to evaluate specific trees and prepare a written arborist report with findings and recommendations.	Per Hour	\$ 170.00	\$ 175.00	\$ 180.00
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9. SPECIALTY EQUIPMENT RATES

Below is a list of specialty equipment that we have available for various tree projects and the rates for each. These rates excludes an operator.	Per Hour	\$ 108.00	\$ 111.00	\$ 114.00
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Roll-off and loader, 95 foot tower, Crane (20-ton), and/or Bobcat

EXHIBIT C

COMPENSATION

(See Scope of Services)



RECEIVED

MAR 16 2026

BY: _____

INVOICE

West Coast Arborists, Inc.

2200 E. Via Burton Anaheim, California 92806

714.991.1900 • 800.521.3714 • fax 714.956.3745 • WCAINC.com • EIN# 95-3250682

Invoice Date	PO #	Terms	Cust. #	Job #	Invoice #
02/28/2026		DUE UPON RECEIPT	11110	96391	241169

Customer	Job Description/Location
MARCH JOINT POWERS AUTHORITY ATTN: ACCOUNTS PAYABLE 23555 MEYER DRIVE RIVERSIDE, CA 92518	25-26 On-Call Tree Maintenance See attached list of locations & quantities Work Completed: 02/16/2026 - 02/28/2026

TREE MAINTENANCE DESCRIPTION	QTY	U/M	PRICE	COUNT	TOTAL
Emergency Response	21	Labor Hour	\$148.00		\$3,108.00

Call Rosa Cantu 800.521.3714 for payment.

TOTAL DUE: \$3,108.00

*mc
3/16/26
300-20-51250-00*

We send our sincere thanks & appreciation for your business.

MARTIN CORTEZ, Area Manager

mcortez@wcainc.com - 714.713.0717 cell

TRACY MEZA, Customer Service Representative

tmeza@wcainc.com - 909.783.6544 Ext. 236



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WORK SUMMARY

JOB #96391

25-26 On-Call Tree Maintenance

SUMMARY BY COST	QTY	U/M	PRICE	COUNT	TOTAL
Grid Prune	0	Each	\$100.00		\$0.00
Tree Prune 0-6 DSH	0	Each	\$60.00		\$0.00
Tree Prune 7-12 DSH	0	Each	\$120.00		\$0.00
Tree Prune 13-18 DSH	0	Each	\$175.00		\$0.00
Tree Prune 19-24 DSH	0	Each	\$225.00		\$0.00
Tree Prune 25+ DSH	0	Each	\$350.00		\$0.00
King/Queen Palm Prune	0	Each	\$60.00		\$0.00
Washingtonia Palm Prune	0	Each	\$90.00		\$0.00
Canary Island Date Palm Prune	0	Each	\$300.00		\$0.00
Tree & Stump Removal	0	Inch	\$60.00		\$0.00
Tree Only Removal	0	Inch	\$52.00		\$0.00
Stump Only Removal	0	Inch	\$21.00		\$0.00
Arborist Services	0	Man Hour	\$170.00		\$0.00
Specialty Equipment Rental	0	Hour	\$108.00		\$0.00
Crew Rental - per crew member	0	Man Hour	\$108.00		\$0.00
Emergency Response	21	Man Hour	\$148.00		\$3,108.00
YEAR TO DATE SUMMARY:					\$3,108.00

SUMMARY BY WORK TYPE		TOTAL
Prune	Emer Prune Backup	19
TOTAL PRUNES:		19

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Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	117 X ADAMS AV	SY	6	117 ADAMS AV	Gleditsia triacanthos	HONEY LOCUST	20.0	45	02/18/2026
1	118 X ADAMS AV	SY	8	118 ADAMS AV	Fraxinus velutina	ARIZONA ASH	20.0	45	02/18/2026
4	122 ADAMS AV		3		Phoenix canariensis	CANARY ISLAND DATE PALM	20.0	45	02/18/2026
1	124 ADAMS AV		2		Schinus molle	CALIFORNIA PEPPER	20.0	45	02/18/2026
4	125 X ADAMS AV	SY	2	125 ADAMS AV	Washingtonia robusta	MEXICAN FAN PALM	20.0	45	02/18/2026
1	127 ADAMS AV		2		Phoenix canariensis	CANARY ISLAND DATE PALM	20.0	45	02/18/2026
1	129 X ADAMS AV	SY	5	129 ADAMS AV	Olea europaea	OLIVE	20.0	45	02/18/2026
1	138 X ADAMS AV	SY	9	138 ADAMS AV	Olea europaea	OLIVE	16.0	35	02/18/2026
1	137 X BAUCOM AV	S	5	137 ADAMS AV	Schinus molle	CALIFORNIA PEPPER	20.0	55	02/18/2026
1	148 X BAUCOM AV	M	32		Cupressus sempervirens	ITALIAN CYPRESS	20.0	45	02/18/2026
1	148 X BAUCOM AV	M	34		Cupressus sempervirens	ITALIAN CYPRESS	20.0	45	02/18/2026
3	341 X DEKAY AV	SY	2	341 DEKAY AV	Robinia pseudoacacia	BLACK LOCUST	20.0	45	02/18/2026
3	342 X DEKAY AV	SY	4	342 DEKAY AV	x Hesperotropis leylandii	LEYLAND CYPRESS	20.0	45	02/18/2026
2	146 X GILLEY ST	SY	2	146 GILLEY ST	Platanus X hispanica	LONDON PLANE	20.0	45	02/18/2026
2	150 X GILLEY ST	SY	2	150 GILLEY ST	Morus alba	WHITE MULBERRY	20.0	45	02/18/2026
2	160 X GILLEY ST	SY	3	160 GILLEY ST	Schinus polygamus	PERUVIAN PEPPER	20.0	45	02/18/2026
2	200 X GILLEY ST	SY	3	200 GILLEY ST	Fraxinus velutina	ARIZONA ASH	20.0	45	02/18/2026
2	222 X GILLEY ST	SY	4	222 GILLEY ST	Olea europaea	OLIVE	20.0	45	02/18/2026
2	227 GILLEY ST		1		Schinus molle	CALIFORNIA PEPPER	18.0	40	02/18/2026

RECORD COUNT: 19

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MARCH JOINT POWERS AUTHORITY - TREE MAINTENANCE PROGRAM

Emergency Response

02/16/2026 - 02/28/2026

Date	Job Location	Work Performed	People	Hours	Labor Hrs	Rate	Amount	Comments
2/18/2026	VARIOUS LOCATIONS	PICKED UP DOWNED LIMBS; REMOVED HANGERS	3.00	7.00	21.00	148.00	3,108.00	NICK GONZALEZ / 9:30AM-4:30PM
Total:			3.00	7.00	21.00	148.00	3,108.00	

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EMERGENCY SERVICE FORM

Date	2/18/24
Requestor	NICK GONZALEZ
Address	GREEN ACRES
Emergency Service	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Gas Leaks or Presence of fumes</div> <div style="width: 50%;"><input type="checkbox"/> Electrical fittings in contact with water</div> <div style="width: 50%;"><input type="checkbox"/> Live or bare electric wiring</div> <div style="width: 50%;"><input type="checkbox"/> Sewage backup and overflow</div> <div style="width: 50%;"><input type="checkbox"/> Outside doors that need secured</div> <div style="width: 50%;"><input type="checkbox"/> Burst storage tanks, cylinders or pipes</div> <div style="width: 50%;"><input type="checkbox"/> Failure of all lights or all power</div> <div style="width: 50%;"><input type="checkbox"/> Failure of heating / AC systems in severe weather</div> <div style="width: 50%;"><input type="checkbox"/> Failure of all communal lighting</div> <div style="width: 50%;"><input type="checkbox"/> Water leak / Flooding</div> <div style="width: 50%;"><input type="checkbox"/> Blockages at sewers or drains</div> <div style="width: 50%;"><input type="checkbox"/> Compromised Roof</div> <div style="width: 50%;"><input type="checkbox"/> Other: Abate <u>hazardous</u> vegetation - Riverside County Ordinance 695.</div> </div> <p style="color: blue; font-style: italic;">Down & Broken tree limbs due to High Winds</p>

Maintenance/Grounds Tech Approval: 

Work Completed: 2/18/24



17405 Heacock Street
 Moreno Valley, CA 92551
 Phone: (951) 656-7000
 Mondays – Fridays: 8am – 5:30pm
 After Hours Contact:

MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 9 (10)

Meeting Date: April 1, 2026

Action: **AUTHORIZE ADVERTISING A REQUEST FOR PROPOSALS (RFP) FOR TREES AND LANDSCAPE MAINTENANCE SERVICES FOR THE GREEN ACRES COMMUNITY**

Motion: Move to authorize advertising a Request for Proposals (RFP) for trees landscape maintenance services for the Green Acres Community.

Background:

The March Joint Powers Authority (JPA) is responsible for the operation and maintenance of 111 historic homes within the Green Acres Housing Community. Proper tree and landscape maintenance are essential to ensure public safety, protect property, maintain the health of the community's urban forest, and preserve the overall aesthetics of the neighborhood.

Tree maintenance services include, but are not limited to, tree trimming, pruning, removal, stump grinding, emergency response, and ongoing inspection of trees for potential hazards. These services are necessary to mitigate risks associated with falling limbs, diseased or dying trees, and storm-related damage.

The JPA currently utilizes contracted services to perform this work. To ensure continued high-quality service, competitive pricing, and compliance with procurement policies, staff is seeking to establish a new agreement through a formal RFP process.

Staff recommends that the Commission authorize the advertisement of a Request for Proposals (RFP) to solicit qualified contractors to provide tree and landscape maintenance services for the Green Acres Housing Community.

Attachment(s): None.

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY
MARCH INLAND PORT AIRPORT AUTHORITY

MIPAA and MJPA – Reports, Discussions and Action Items
Agenda Item No. 10 (1)

Meeting Date: April 1, 2026

Action: **APPROVE THE 2026 LEGISLATIVE PLATFORM**

Motion: Move to approve the 2026 Legislative Platform.

Background:

The March Joint Powers Authority has successfully redeveloped more than 60 percent of its properties, by fostering successful public-private partnerships for the development with public and private partners. March JPA, in partnership with March Air Reserve Base leadership, is strengthening the installation’s readiness and resilience so airmen supporting current operations have the infrastructure, services, and community support they need to train, deploy, and return home safely.

Located within the heart of western Riverside County and under the joint leadership of the Riverside County Board of Supervisors and City Councils of Moreno Valley, Perris, and Riverside, the March JPA is home to one of the most sustainable and progressive business centers within California.

Through joint projects with MARB, including joint-use water, gas, and energy infrastructure, runway and flood-control improvements (Heacock and Cactus channels, Lateral B, and other drainage projects), March JPA is directly enhancing the operability and safety of a key power-projection platform for the Air Force. These investments reduce flood risk to runways, mission-critical facilities, and access routes, ensuring aircraft can launch and recover when needed and airmen can reach the base safely during extreme weather events.

Within the past 11 years (FY 2012-13 through FY 2023-24), the following entities received tax increments from assessed valuation placed on the property tax rolls as well as land sales revenues:

- a. Riverside County = \$70.98 Million Total**
 - i. \$66.72 Million (tax increment)
 - ii. \$4.573 Million (land sales revenue)
- b. Moreno Valley = \$12.81 Million Total**
 - i. \$8.55 Million (tax increment)
 - ii. \$4.573 Million (land sales revenue)
- c. City of Riverside = \$7.95 Million Total**
 - i. \$3.69 Million (tax increment)

- ii. \$4.573 Million (land sales revenue)
- d. City of Perris = \$7.94 Million Total**
 - i. \$3.68 Million (tax increment)
 - ii. \$4.573 Million (land sales revenue)

Within the last 12 years (FY 2012-13 through FY 2024-25), the March Air Reserve Base and March Joint Powers Authority completed the following joint projects through community partnership agreements and collaborations:

- a. Joint Use / Water / Gas / Energy Infrastructure = \$5.2 Million (In Progress)**
 - i. MIPAA payments to MARB per Joint Use Agreement (Ongoing) = \$2,600,000 in 2025 payments (YTD)
 - ii. OLDCC Joint Energy Study for Mission Readiness (In Progress) = \$700,000
 - iii. Gas system update outside cantonment area (In Progress) = \$2 Million
- b. Lateral B Channel (11,000 LF) = \$16+ Million (Groundbreaking October 2025)**
 - i. Partnership with the Department of Defense, March JPA, JPA private partners, and Riverside County Flood Control and Water Conservation District.
 - ii. Provides flood and BASH protection for airport runway 14/32.
- c. Pressure Reducing Valve = \$4 Million (Completed in 2023)**
 - i. Partnership with the Department of Defense, Western Municipal Water District, March JPA, and JPA private partners to replace water infrastructure to MARB;
 - ii. Increase water pressure to MARB with ongoing improvements within the cantonment area by Western Municipal Water District.
- d. Heacock Channel (10,500 LF) = \$18+ Million (Completed in 2018)**
 - i. Removed 400+ residents near the Base from a flood zone;
 - ii. Protects over 500 acres of federal and non-federal properties from flood events;
 - iii. Protects federal landfill and groundwater monitoring wells from erosion;
 - iv. Protects public streets and local businesses from flooding.
- e. Cactus Channel = \$26 Million (Please see following discussions)**

The following are the federal legislative priorities for the March Joint Powers Authority.

Federal Budget and Authorizations

DOD Funding

March JPA supports robust funding for the Department of Defense. March JPA constantly monitors the federal budgetary and appropriations process to advocate for and achieve March JPA's mission and objectives, as well as to support March Air Reserve Base. In doing so, March JPA helps ensure MARB remains a ready, resilient installation capable of supporting airmen engaged in current operations in the Middle East and other global missions. As the

Base begins to implement new missions or activities based on changes to strategy and the appropriations that may come, March JPA will continue to advocate for activities and projects at March Air Reserve Base and in our larger community.

The March JPA will continue to advocate for the allocation of funding priorities contained within the FY26 budget request as well as the implementation of JPA objectives included in the FY26 Defense appropriations bill. The March JPA will also closely monitor the FY27 Budget and Appropriations processes and provide input and advocacy to our Congressional Delegation and relevant Agency officials when necessary.

Defense Community Infrastructure Program

Sustaining our nation's defense infrastructure is critical to maintaining the competitive edge of our force. Much of the burden for providing essential municipal services and infrastructure (i.e., roads, utilities, transit, railways, ports, emergency response and social services) to military installations, service members and their families falls on state and local governments. With no current federal funding available to help communities, in many cases, these critical off-base, military-connected services and infrastructure projects do not happen at all.

The Defense Community Infrastructure Program (DCIP) allows DoD to work with state and local governments by providing a matching grant to address the critical off-base infrastructure needs that have a direct impact on the military value and readiness of installations. March JPA has and will continue to advocate for increasing funding to the level of at least \$100 million. These funds provide additional opportunities for defense communities around California to continue to assist our military installations and to promote national security and regional objectives. By advancing DCIP-eligible projects around MARB, March JPA strengthens the off-base infrastructure that airmen and their families rely on before, during, and after deployments in support of worldwide contingency operations

March JPA will ask Congressional representatives to fully fund DCIP FY27 and to work with DoD and Congress on the criteria for the program. This investment will not only directly enhance the critical military value of MARB, but it will also have a larger impact by leveraging state, local, private sector, and even other federal investments through a matching requirement. This could result in an estimated \$300-\$400M total impact nationwide. This is an infrastructure plan that prioritizes national security.

KC – 46 Bed Down Mission

In January of 2022, Air Force officials chose March Air Reserve Base as the preferred location for the KC-46 Pegasus bed down mission. The fleet would replace older KC-135 tankers with the expectation that the new aircraft would begin operations at the Base in 2025, with full operations anticipated in 2027. As MIPAA experiences growth on its two airport parcels over the next few years, military missions will take priority pursuant to our joint use agreement with the Air Force. MIPAA has completed its Airport Master Plan and concurrently updated the Airport Layout Plan, in partnership with MARB leadership. The plan includes additions to joint-use flying facilities that are mutually beneficial to federal and non-federal uses.

Through the March Inland Port Airport Authority and the Joint Use Agreement, March JPA helps maintain and improve shared flying facilities, ensuring adequate runway, taxiway, and apron capacity for air refueling and airlift missions that support deployed forces. Through its public-private partnerships, MIPAA will continue to coordinate improvements on non-federal lands that would be of benefit to the KC-46 mission and other military missions, at March. By planning for and supporting the KC-46 bed down and related airfield improvements, March JPA is helping the Air Force modernize its tanker fleet at MARB, which is critical to sustained global operations and support to airmen in theater.

March JPA will continue to advocate for the necessary Base runway and infrastructure improvements sought by the Base.

Energy Resiliency Readiness

March ARB's mission priorities—enhancing readiness, supporting operations, and enabling innovation—depend on a reliable energy supply. Modern Defense Energy Architecture (DEA) calls for hardened, distributed, and resilient energy systems capable of sustaining operations independent of the commercial grid.

While microgrids are a proven solution, the objective at March ARB is broader: achieving full energy and infrastructure resiliency through a combination of technologies and system improvements. DoD installations such as Miramar, Tyndall, and Yokota have demonstrated the importance of these investments in maintaining Continuity of Operations (COOP).

The existing electric grid remains vulnerable to disruptions from wildfires, earthquakes, Public Safety Power Shutoffs (PSPS), cyber threats, and other hazards—creating unacceptable risks to mission assurance.

Energy Resiliency Readiness Exercise

This summer, the Office of Energy Assurance (OEA) and Air Force Civil Engineer Center (AFCEC) will conduct a mandated Department of the Air Force Energy Resiliency Readiness Exercise (ERRE) at March ARB. The after-action report will identify critical gaps, vulnerabilities, and prioritized solutions for on-installation energy systems (from the substation inward).

At the same time, the March Inland Port Airport Authority (MIPAA) is leading an OLDCC-funded study evaluating the external power grid serving March ARB (up to the substation).

Together, these efforts will provide a comprehensive, end-to-end assessment of energy resilience, spanning both on-base and off-base infrastructure.

The alignment of the ERRE, MIPAA's OLDCC study and planning efforts creates a unique opportunity to:

- Identify coordinated infrastructure investments
- Prioritize high-impact resiliency projects

- Advance solutions that position March ARB as a fully energy-resilient installation.

A resilient energy framework at March ARB may include a mix of solutions such as:

- Backup generation for mission-critical operations
- On-site renewable energy (e.g., solar PV)
- Battery energy storage systems (BESS)
- Hydrogen and long-duration energy storage
- Advanced nuclear (SMRs)
- Installation-wide energy management and control systems

Study and design efforts are programmed for FY2026, with full operational capability targeted by FY2031.

The convergence of federal assessments and local planning provides a time-sensitive opportunity to make strategic investments in energy resilience at March ARB. Supporting these efforts will ensure mission assurance, strengthen national security, and enhance the region’s ability to respond to disasters—while positioning March as a model for resilient military installations nationwide.

Flood Protection

Cactus Drainage Channel – Approximately \$27 million – Engage with USDA and U.S. Air Force for Easements

The Cactus Channel is a regional natural bottom drainage facility located along the northerly boundary of March Air Reserve Base (MARB) and March JPA. The channel is surrounded by areas designated by FEMA as Zone A. Storm flows within Cactus Channel negatively impact surrounding areas and result in road closures along and around MARB properties as well as surrounding communities. The undersized condition of the channel has resulted in swift water rescues during major storm events. While the Cactus Channel carries flows that directly tie into the Heacock Channel Project, improving the facility contemporaneously with the Heacock Channel Project was not feasible due to the excessive construction and environmental mitigation costs. As such, the local agencies and MARB are improving the two channels separately and as funds become available. The Cactus Channel has multiple ownership interests requiring maintenance by each of the owners and such maintenance activities require ongoing permitting by the Army Corps of Engineers, the California Department of Fish & Wildlife as well as the Santa Ana Regional Water Quality Board. Rainfall as small as five-year events continue to undermine the condition of the channel, the sustainability of neighboring City of Moreno Valley (Moreno Valley) storm drain facilities and contribute to an ongoing waterfowl issue near MARB. The unimproved nature of the channel is also contributing to the continued deterioration and failure of certain storm outlets within the City of Moreno Valley. As with the Heacock Channel Project, the improvement of the Cactus Channel will require a cooperative effort between MARB, Riverside County Flood Control and Water Conservation District (RCFCWCD), March JPA and the City of Moreno Valley. One other agency that will be involved in the Cactus Channel Improvement Project is the USDA Forest Service, which owns approximately 55-acres adjacent to Cactus Channel. A portion of the USDA parcel houses a 10-acre CalFire Headquarters facility. While the USDA parcel is designated as an important asset for public emergency services, it

is encumbered during storm events where water flows limit or prevent access to and from the parcel. As with the USDA Forest Service parcel, MARB and the privately-owned K-4 parcel contribute to the overall health of economic viability in the region. As such, these critical public facilities must be protected from all man-made and natural threats that include the neighboring undersized channel.

The U.S. Forest Service Regional Office and Headquarters in D.C. support the issuance of Cactus Avenue channel easements to Riverside County Flood Control District for construction and maintenance. The JPA will continue to work with USDA/USFS and U.S. Air Force to complete the property transfer processes that support the implementation of this project.

Lateral B West March Master Drainage Improvements - Approximately \$16+ million (Fully Funded – Under Construction)

Meridian Business Park, Riverside National Cemetery and Westmont Village (formerly Altavita Village) convey onsite stormwater flows to the northwest corner of Van Buren Boulevard and the I-215 freeway. Riverside National Cemetery and Westmont Village convey flows to four existing culverts south of Van Buren Boulevard and north of Western Municipal Water District's sewage treatment plant. These stormwater flows travel easterly, through culverts, under the I-215 freeway and outlet onto March Air Reserve Base.

The West March Master Drainage Plan is a five-phase project and design which will ultimately reroute and convey these onsite flows outside March Air Reserve Base to Perris Valley Storm Drain Lateral B.

Phase I: Consists of a series of regional detention basins in Meridian Business Park that have already been constructed.

Phase II: Consists of 2,500 linear feet of storm drainpipe south of Van Buren Boulevard and will tie into existing culverts. A private developer will fund the improvements.

Phase III: Consists of a regional drainage channel on private development that will convey stormwater flows to the southeast corner of Parcel D2.

Phases IV and V: Consist of an underground reinforced concrete box that will convey flows to Riverside County Flood Control's Lateral B channel (Perris Valley Storm Drain) south of the Base. The project is fully funded between March JPA, JPA private partners and Riverside County Flood Control. Project design is complete and easement approval by the Base is in progress. Construction to start in 2024 provided construction and maintenance easements are obtained from the Base.

Construction In Progress.

Joint Use Airport Authority

Joint Military-Civilian Airport

Subsequent to the March Air Force Base realignment as an Air Reserve Base in 1995, the March Joint Powers Authority established a civil airport authority, March Inland Port Airport Authority (MIPAA), to manage 365 acres of surplus military property on the airfield. The MIPAA was, and still is, subject to the terms and conditions of a Joint Use Agreement (JUA) between the MJPA and the Air Force, for the joint use of MARB's flying facilities. These shared facilities include the control towers, taxiways, nav aids, and runways, as well as maintenance of facilities. MIPAA financially contributes to the maintenance of flying facilities through a portion of its landing fees collected through its users. March Inland Port (MIP) services contract civil aircraft operators that move Army troops by providing fueling and custodial services through its fixed base operator, Million Air. The FAA continues limited AIP grant funding for capital improvement and planning efforts. MIPAA is designated as a "Reliever" airport in the National Plan of Integrated Airport Systems (NPIAS).

Successfully managing any competitive, service-oriented public organization requires a clear set of goals that define customer experiences and stakeholder expectations. The following goals for future growth at MIP:

- Maintain strong working relationships with the March Air Reserve Base.
- As a reliever airport within the FAA's National Plan of Integrated Airport Systems (NPIAS), develop strong partnerships with Ontario International Airport (ONT) and San Bernardino International Airport (SBD).
- Implement approved Airport Master Plan and facilitate future development and air service, as well as make improvements to taxiways and infrastructure as approved by MARB.
- Expand Foreign Trade Zone (FTZ #244) to include all of western Riverside County.
- Bring Customs to the airport (Port of Entry Status).
- Expand air cargo operations through the completion of a parcel D-1 development and consistent with Joint Use Agreement terms.
- Support DOD air refueling missions by expanding DOD contractor presence at MIP such as Metrea and Omega.
- Improve public service offerings at the general aviation facility through the construction of additional GA hangars to accommodate Part 135 operations and future Part 139 Class III operations.

March JPA's March Inland Port Airport is a beneficiary of the FAA's Airport Capital Improvement Program (AIP) and, previously, Military Airport Program (MAP). MIPAA is developing its first airport masterplan which will provide a 20-year outlook and roadmap that will define opportunities for infrastructure projects and new development at the airport. The airport is experiencing growth through the development of its parcel D2 for

non-aviation use, which is designed and sited at the airport to allow for future access to the main runway for future aviation operators. Expansion of air cargo or other aviation related operations at the airport would be made possible through a new aviation facility planned on Parcel D1. Private developments at the airport on parcels D1 and D2 would introduce revenues that would allow for infrastructure improvements and refurbishment for MIPAA, as well as support revenues for the March Air Reserve Base pursuant to the joint use agreement with the Air Force. Support the presence of DOD air refueling missions at MIP by facilitating expansion of Metrea and Omega presence at MIP.

Airport Funding - FAA Capital Improvement and Planning Grants

Previous FAA grant funding provided MIPAA with a host of environmental, design and construction projects. To date, MIPAA has received (22) twenty-two grants, worth more than \$41 Million, that supported construction of an aviation fuel facility, rehabilitation of aircraft parking aprons, independent utility service to the civil airport, an executive terminal, and a host of planning, environmental and design grants.

MIPAA is actively conducting taxiway realignment and apron reconstruction work on the northside of the airport's main apron. This work is consistent with the airport's approved Airport Master Plan (MP) and updated Airport Layout Plan (ALP). Phase 3 of this work is slated to begin during the 2nd Quarter of 2026.

For planning and new construction efforts, MIPAA has relied on non-discretionary entitlement funds by the FAA. MIPAA has been in MAP on two occasions and has now graduated to AIP. It should be noted that MIPAA does not currently have a MAP eligible project, however the adopted airport master plan could result in MAP eligible projects. MIPAA's 2024 -2029 ACIP totals \$14,583,00 over the 5-year period.

Preserving and Expanding the Economic Viability of March Air Force Reserve Base

Identifying Missions and Activities to Support the Base and Siting Decisions to the Inland Empire

March Air Force Base converted to March Air Reserve Base on April 1, 1996, which resulted in the surplus of approximately 4,400 acres of property and a number of buildings. Base realignment resulted in a significant impact to the local economy, including direct losses of military and civilian jobs, loss of contract spending by the base, and loss of indirect economic activity because of the changes. Throughout its 25 years in existence, March JPA has worked in coordination with MARB to identify missions and activities in support of the base and to encourage base siting in the Inland Empire. By working with MARB to identify and support additional missions, March JPA helps preserve a critical platform for projecting airpower and supporting airmen engaged in current and future global operations

Monitoring and Protection of MARB Missions from a Possible Future BRAC Round

To date, five Base Realignment and Closure (BRAC) rounds have been conducted. With each round, the process of identifying bases for closure or realignment has become more streamlined. In 2005, information known as data calls was collected by Department of Defense (DoD) evaluators across 41 selection criteria covering 1,831 specific questions for Air Force commands. However, critical information pertaining to a base's tenant commands is still not adequately captured and reported to DoD evaluators. For example, multiple

reserve units are tenants at MARB but these units report as independent islands through their own chain of command. Consequently, it appears these ‘islands’ have no troop amenities (i.e. gymnasium, commissary, etc.) because MARB reports the amenities as part of its own data call responses. There is a potential threat of losing tenant units in future BRAC rounds due to this discrepancy.

March JPA actively monitors federal budget, BRAC, and defense community infrastructure issues and advocates to protect and grow missions at MARB, preventing the loss of critical capabilities that support deployed airmen and joint operations overseas

To the extent that the Congress acts on this subject, and if the DoD budget request includes a call for a BRAC, the March JPA is willing to provide its expertise and offer suggestions to improve a BRAC process to protect bases, enhance missions, and ensure more efficient transfers of property to local governments and authorities.

Due to the importance of the joint airfield and military operations, it is critical to closely monitor budget reductions on MARB activities as well as calls for reduced base inventory. In addition, MARB and MJPA have a collective economic output of over \$10 billion within the Southern California region according to a 2016 study. Because of the regional economic importance of retaining units and growing missions at MARB, March JPA should encourage DoD personnel to re-evaluate data reporting criteria to accurately capture all units and amenities with each tenant/host command whether located within or adjacent to the cantonment area. Further, the March JPA as a beneficiary to the Air Force should provide information and comments to Congress on BRAC, if it moves forward through the legislative process.

Non-Funding Issues

Joint Use Agreement

The Joint Use Agreement (JUA) between the United States Air Force (USAF) and the March Joint Powers Authority (MJPA) was executed May 7, 1997. Since that time the JUA has been amended three times with the Third Amendment to the JUA assigning the MJPA’s roles in the agreement to the March Inland Port Airport Authority and allowed MIPAA to formulate a budget for the airport that includes payments to the USAF for joint use flying facilities pursuant to the JUA. On September 12, 2024, MIPAA received formal notice from the Department of the Air Force, informing MIPAA of the 452d Air Mobility Wing’s intent to revise provisions of the JUA.

MIPAA supports opportunities to enhance its partnerships with the Base and will actively work to complete JUA updates through the AFRC/A3OA.

Foreign Trade Zone 244

The March Joint Powers Authority is Grantee to FTZ 244. Established in 2000, FTZ 244 operates under the alternative site framework and currently comprises the majority of western Riverside County. The FTZ program helps American companies improve their competitive position versus their counterparts abroad. The FTZ program allows U.S.-based companies to defer, reduce, or

even eliminate Customs duties on products admitted to the zone. Since February of 2025, the number of interests in the FTZ program have increased significantly in Riverside County.

March JPA supports the protection and expansion of the Foreign Trade Zone program. More importantly, March JPA desires to host a customs and border patrol officer at MIP to facilitate the expansion of FTZ 244 in western Riverside County.

Navy Operational Support Center – CA Youth Challenge Program

The Navy Operational Support Center (NOSC) completed their site on base in August of 2019 and transferred their former NOSC building at 23570 Z Street to the March JPA in the Spring of 2021. The transfer was accepted by the Commission at their June 9, 2021, meeting. In March of 2022, the CA Army National Guard (CAARNG) contacted the March JPA regarding the Guard's interest in housing a Youth Challenge Academy at March. The Guard's vision through its youth academies is to "Empower the Cadets and Scholars entrusted to our care to set their own conditions for a successful future". CAARNG's closest Youth Challenge Academy ("Sunburst") is housed at the Los Alamitos Joint Forces Training Base in LA County with a high attendance rate from Riverside County youth. The project could yield a \$30 million investment in the region with possible collaborations with Moreno Valley Unified School District and the Riverside County Office of Education. On January 11, 2023, the Commission approved an Exclusive Negotiating Agreement between the March Joint Powers Authority and the CAARNG for the NOSC building. The ENA was later modified to include the California Military Department (CMD) which includes the office of the Adjutant General, CAARNG, the CA Cadet Corps and the Naval Militia. CMD completed their assessment of the site in late 2023 and determined that the cost of refurbishing the existing NOSC building for the Program would be approximately \$30 million. That funding has not yet been identified by the State.

March JPA supports federal funding opportunities available to the Youth Challenge Program. March JPA stands ready to support the Youth Challenge Program at March.

Attachment(s): None

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY
MARCH INLAND PORT AIRPORT AUTHORITY

MIPAA and MJPA – Reports, Discussions and Action Items
Agenda Item No. 10 (2)

Meeting Date: April 1, 2026

Action: **APPROVE THE FOLLOWING ACTIONS PERTAINING TO MID-YEAR BUDGET ADJUSTMENTS FOR THE MARCH INLAND PORT AIRPORT AUTHORITY, THE MARCH JOINT POWERS AUTHORITY AND RELATED ENTITIES: A) ADOPT RESOLUTION MIPAA 26-02, A RESOLUTION OF THE MARCH INLAND PORT AIRPORT AUTHORITY, AMENDING THE MIPAA BUDGET FOR FISCAL YEAR 2025/26; B) ADOPT RESOLUTION JPA 26-04, A RESOLUTION OF THE MARCH JOINT POWERS AUTHORITY AND RELATED ENTITIES, AMENDING THE BUDGET FOR FISCAL YEAR 2025/26; AND C) ADOPT RESOLUTION JPA 26-06, APPROVING THREE JOB CLASSIFICATIONS, A REVISED SALARY SCALE AND AMENDED ORGANIZATIONAL CHART**

Motion: Approve the following actions pertaining to mid-year budget adjustments for the March Inland Port Airport Authority, the March Joint Powers Authority and related entities: a) Adopt Resolution MIPAA 26-02, a resolution of the March Inland Port Airport Authority, amending the MIPAA budget for Fiscal Year 2025/26; b) Adopt Resolution JPA 26-04, a resolution of the March Joint Powers Authority and related entities, amending the Authority budget for Fiscal Year 2025/26; and c) Adopt Resolution JPA 26-06, approving three job classifications, a revised salary scale and amended organizational chart.

Background:

At its June 11, 2025, meeting, the Joint Powers Commission approved a two-year budget for the March Inland Port Airport Authority (MIPAA) Fund, March Joint Powers Authority (MJPA) and related entities Funds. On January 8th, February 11th, February 26th and March 20th, 2026, the Finance Subcommittee met to review proposed budget amendments. The summaries below outline the primary adjustments resulting from changes in revenues, expenditures, and activities associated with the Authority’s transition in 2025, as well as current fiscal commitments.

Recommended adjustments within this report also include the following:

1. *PROPOSED REORGANIZATION*: A reorganization is recommended to help replace contract professional services in finance, accounting and airport project management with three new full time employee positions.

This proposal would impact the following funds:

- March Inland Port Airport Authority (MIPAA)
- March Joint Powers Authority
- Green Acres

2. *ANTIQUATED INFRASTRUCTURE*: Aging natural gas lines in the JPA’s Northeast Corner continue to pose periodic public safety concerns. To address this issue, while maintaining the Authority’s financial stability, staff is recommending the allocation of \$2 million from the anticipated \$22 million bulk land sale transaction with March1 LLC toward a backbone gas line project. This project would enable the Southern California Gas Company to replace outdated former military gas lines in the Northeast Corner and assume ownership of the natural gas system in that area. Additional information is provided later in this report.

This proposal would impact the following funds:

- March Joint Powers Authority
- Green Acres

Budget Modifications & Operational Impacts

A. MARCH INLAND PORT AIRPORT AUTHORITY

Proposed Budget Adjustment: \$10,372,892

**Projected Shortfall: \$375,798 without a Reorganization
\$252,298 with a Reorganization**

Key drivers of the proposed changes include:

- Increased costs associated with the Authority’s transition to airport operations
- Higher-than-anticipated federal grant matching requirements
- Higher-than-anticipated contract professional services costs

Key Factors:

- a) **Federal Grant Matching Requirements**
During this fiscal year, the Airport was awarded \$6,919,860 in grant funding—approximately 202% more than originally projected. While this reflects the Airport’s success in securing external funding, it also significantly increased required local matching contributions. The adopted budget included \$120,600 for grant matching funds; however, the total required match is \$399,018, representing a 231% increase over the original allocation.

Grants Breakdown:

- FAA Grants (Airport Master Plan; AP-5; Apron Reconstruction – TW G): \$6,269,703
 - FAA Match Requirement: \$329,985
- OLDCC Grant: \$650,257
 - OLDCC Match Requirement: \$69,033

b) Authority Transition to Airport Operations

As part of the July 1, 2025 land use transition, the Airport Authority assumed costs related to organizational downsizing and office relocation. As of June 30, 2026, these costs are projected to adjust as follows:

- i) Additional operational expenses: \$129,381 over budget
- ii) Increased use of contract professional services: \$653,500 over budget (without a reorganization)

B. MARCH JOINT POWERS AUTHORITY

Proposed Budget Adjustment: \$2,419,567

**Projected Shortfall: \$954,455 without a Reorganization
\$779,455 with a Reorganization**

The proposed adjustments for fiscal year 2025/26 will affect the following funds:

- March JPA
- Green Acres
- West March Lighting, Landscaping, and Maintenance District No. 1 (LLMD)
- Northeast Corner Community Facilities District (CFD)

Key factors in driving changes include:

- Reduced revenue of \$1.2 million to the General Fund
- Increased costs related to the land use authority transition to the County of Riverside
- Ongoing management costs for LLMD and CFD facilities

Key Factors:

1. \$1.2 Million Revenue Shortfall

The JPA did not receive the expected \$1.2 million in revenue from the Second Amendment to the West Campus Disposition and Development Agreement. The developer has withheld the funds, and negotiations are ongoing for their release, which are essential for covering operational expenses.

2. Unfunded Accrued Liability (UAL) Updates: Additional \$345,000 Cost

The UAL represents the gap between pension plan obligations and available assets. Due to the MJPA's pension agreements with CalPERS and Mission Square, all related UAL costs must be accounted for within the JPA fund. The total UAL cost has increased from \$17,800 to \$362,800 to cover liabilities for the Authority and related entities.

3. Other Operational Adjustments: \$396,400

- Office Relocation Expenses: \$59,000
- Consultant Reliance During Organizational Transition: \$55,000
- Increased Police and Security Services: \$45,000
(due to increased transient activity in Northeast Corner)
- Increased PERMA liability insurance: \$10,200
- Emergency Building Repairs for CrossWord Church: \$227,200

4. Gas Line Project and Request to Retain \$2 Million from March LifeCare Bulk Land Sales Revenue

Aging natural gas lines in the JPA’s Northeast Corner continue to pose periodic public safety concerns. To address this issue while maintaining the Authority’s financial stability, staff is recommending the allocation of \$2 million from the anticipated \$22 million bulk land sale transaction with March1 LLC, toward a backbone gas line project. This project would enable the Southern California Gas Company to replace outdated former military gas lines in the Northeast Corner and assume ownership of the natural gas system in that area.

The requested allocation of land sales revenue funds for infrastructure improvements would help reduce liabilities associated with unexpected gas leaks along public streets, near local businesses or within vacant buildings that are subject to unauthorized entry. Proactively upgrading these systems would improve safety, enhance reliability, and help prevent avoidable incidents.

Pursuant to Section 2.4 of the March Joint Powers Authority Tax and Revenue Sharing Agreement, proceeds from land sales are to be distributed equally among the member agencies. Specifically, Section 5(j) of the Joint Powers Agreement provides that: “Any fund balance, revenue, land sales proceeds, rents, profits, or other income derived by, or on behalf of, the JPC—excluding grants, donations, and in-kind contributions from the Parties—and not required to implement and carry out the purposes of this Agreement, shall be shared and distributed equally among the Parties, unless otherwise directed by a unanimous vote of all Members of the JPC (including Members representing all Parties).”

The adopted Tax and Revenue Sharing Agreement eliminated the March JPA’s ability to retain sales tax and transient occupancy tax revenues from Riverside County, as these revenues are now shared equally among member agencies. In the past, pass-through payments from the County helped offset a portion of the JPA’s operating costs as well as efforts to attract desirable businesses to March.

The proposed retention of land sales revenue funds for infrastructure improvements is essential for mitigating risks associated with the aging gas system, while safeguarding existing residential areas, businesses, and federal islands in the Northeast Corner. Moreover, these improvements would provide a more reliable foundation for future development. Addressing this matter during the mid-year budget adjustment process provides the Commission full awareness of the Authority’s current financial circumstances and the urgency of addressing infrastructure needs. As such, staff is requesting that the Commission

consider the allocation of \$2 million from bulk land sale proceeds for March LifeCare, toward the aforementioned infrastructure project.

C. GREEN ACRES

Proposed Budget Adjustment: \$1,794,530

Enterprise Fund Projected Revenue: \$295,056

Maintenance Fund Projected Revenue: \$12,000

The Green Acres Fund realized a benefit from the removal of a \$1 million gas line project cost, which resulted from delays by the Southern California Gas Company and fiscal shortages within the JPA operating fund. The proposed retention of March LifeCare land sale revenues for the gas line infrastructure project in the Northeast Corner aims to mitigate risks associated with the aging gas system, thereby improving safety and service reliability for existing residential areas, businesses, and federal islands.

D. LIGHTING, LANDSCAPING AND MAINTENANCE DISTRICT NO. 1 (LLMD)

Proposed Budget Adjustment: \$110,750

On July 1st, 2025, the LLMD was transferred to the County of Riverside as part of the land use authority transition for non-airport properties. MJPA continued to receive late invoices for services rendered during the 2024/2025 fiscal year. Proposed budget adjustments account for these operational expenses prior to the LLMD's transition to the County. Closing out these accounts will ensure a full transfer of LLMD funds to the County.

E. COMMUNITY FACILITIES DISTRICT (CFD)

Northeast Corner Community Facilities District (CFD)

The Northeast Corner CFD was transferred to the County of Riverside on July 1st, 2025. As with the LLMD, MJPA received late invoices for services provided in 2024/2025. The proposed budget adjustments reflect these operational expenses, ensuring a clean transition and transfer of CFD funds to the County.

PROPOSED REORGANIZATION

As part of mid-year budget adjustments and ongoing efforts to better manage Authority fund expenditures, staff is seeking approval to establish the following job classifications:

- a) Accounting Manager / Controller
- b) Airport Project Manager
- c) Accounting Technician

These positions are essential to supporting the Authority's day-to-day operations and the needs of its affiliated entities. Establishing these roles would also help significantly reduce reliance on external consultants, thereby lowering overall consulting costs.

The proposed changes are expected to result in a positive fiscal impact for the MIPAA, MJPA and its associated entities, with projected savings of \$298,500 for the remainder of the fiscal year.

If approved, these organizational changes would take effect on April 2, 2026.

Recommendation

Staff recommends: a) Adoption of Resolution MIPAA 26-02, a resolution of the March Inland Port Airport Authority, amending the MIPAA budget for Fiscal Year 2025/2026; b) Adoption of Resolution JPA 26-04, a resolution of the March Joint Powers Authority and related entities, amending the budget for Fiscal Year 2025/26; and c) Adoption of Resolution JPA 26-06, approving three job classification, a revised salary scale and amended organizational chart.

- Attachment(s):**
- 1) Resolution MIPAA 26-02
 - 2) Resolution JPA 26-04
 - 3) Resolution JPA 26-06

RESOLUTION MIPAA 26-02

A RESOLUTION OF THE MARCH INLAND PORT AIRPORT AUTHORITY AMENDING THE FISCAL YEAR 2025-2026 ANNUAL BUDGET TO PROVIDE FOR A MID-YEAR BUDGET ADJUSTMENT

WHEREAS, Section 5(j), 5(m), 5(n) of the Joint Powers Agreement creating the March Joint Powers Authority (Authority) provides for fiscal matters and provides strict accountability of all funds of the Authority; and

WHEREAS, the March Joint Powers Commission formed the March Inland Port Airport Authority (MIPAA) in 1997; and

WHEREAS, the March Joint Powers Commission, sitting as the MIPAA Commission, prepares and adopts an agency budget; and

WHEREAS, MIPAA relies on airport operating revenue and federal grants for its primary funding source; and

WHEREAS, the March Joint Powers Authority has approved the addition of certain staff positions to support operational needs, and the March Inland Port Airport Authority is responsible for a portion of the associated costs pursuant to established cost-sharing practices; and

WHEREAS, during Fiscal Year 2025–2026, additional and unanticipated expenses have arisen that require adjustment to the adopted budget; and

WHEREAS, the Commission desires to amend the Fiscal Year 2025–2026 Annual Budget to reflect these additional expenditures and associated revenue adjustments.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the March Inland Port Airport Authority Commission at its regular session assembled on April 1, 2026, that the Fiscal Year 2025–2026 Annual Budget is hereby amended to reflect mid-year adjustments as set forth in Exhibit “A,” resulting in a revised total budget of Ten Million Three Hundred Seventy Two Thousand Eight Hundred and Ninety Two (\$10,372,892) Dollars; and is hereby adopted by the March Inland Port Airport Authority Commission; and

BE IT FURTHER RESOLVED, DETERMINED AND ORDERED that this Annual Budget may be amended by future action of the March Inland Port Airport Authority Commission as required by changes during this program year.

PASSED, APPROVED, and ADOPTED this 1st day of April, 2026.

Dr. Yxstian Gutierrez, Chair
March Inland Port Airport Authority Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Inland Port Airport Authority Commission, do hereby certify that the foregoing resolution MIPAA 26-02 was duly and regularly adopted by the March Inland Port Airport Authority Commission at its regularly scheduled meeting on April 1, 2026.

Ayes:

Noes:

Abstain:

Absent:

Date: April 1, 2026

Cindy Camargo, Clerk
March Inland Port Airport Authority Commission

EXHIBIT 'A'

March Inland Port Airport Authority Amended FY 2025-2026 Budget

MARCH INLAND PORT AIRPORT AUTHORITY
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	MARCH INLAND PORT AIRPORT AUTHORITY FUND - 500					
	OPERATING REVENUE:					
1	LEASE REVENUE	\$ 2,492,584	1,035,600	1,454,000	\$ (3,000)	\$ 2,489,584
2	PERMIT FEES	6,000	2,000	10,000	6,000	12,000
3	INTEREST INCOME	223,600	81,300	143,000		223,600
4	FUEL FLOWAGE FEES	234,900	97,400	136,813	(700)	234,200
5	AIRCRAFT LANDING FEES	3,300	1,300	10,000	8,000	11,300
6	SECURITY FEES	1,000	-	4,000	3,000	4,000
7	SURCHARGES ON VENDORS	190,000	1,600	188,400		190,000
8	AIRCRAFT TIE DOWN	3,450	-	3,000		3,450
9	AIRPLANE PARKING FEES	10,000	2,500	7,500		10,000
10	RAMP USE FEES	3,000	1,100	1,800		3,000
11	MISCELLANEOUS INCOME	-	19,500	-	19,500	19,500
12	TOTAL OPERATING REVENUE	3,167,834	1,242,300	1,958,513	32,800	3,200,634
13						
14	CAPITAL PROJECTS REVENUE:					
15	Master plan/PMP AIP 15 (761,726 MP/94, 389 PMP)	360,000	100	-	(359,900)	100
16	FAA Grant Design - AP 5	-	-	284,730	284,730	284,730
17	FAA Grant Construction - TW G Realignment and Apron Rehab	1,931,431	-	5,984,973	4,053,542	5,984,973
18	OLDCC Energy Resiliency Grant		-	650,157	650,157	650,157
19	TOTAL CAPITAL PROJECTS REVENUE	2,291,431	100	6,919,860	4,628,529	6,919,960
20						
21	TOTAL REVENUE	5,459,265	1,242,400	8,878,373	4,661,329	10,120,594

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
22	OPERATING EXPENSES					
23						
24	Personnel					
25	Salaries and Wages	460,000	247,400	381,000	170,000	630,000
26	Benefits	59,300	7,500	34,600	(16,500)	42,800
27	PERS Contributions	44,500	22,600	26,000	5,000	49,500
28	Medicare Tax	7,600	2,800	4,400		7,600
29	Unemployment	-	2,800	-	3,500	3,500
30	Workers Compensation Ins.	7,100	4,400	10,000	7,500	14,600
31	Unfunded Accrued Liability	79,400	-	-	(79,400)	
32						
33	Personnel Severence Expenses (One time expense)					
34	Salaries and Wages	70,000	68,000	-	(2,000)	68,000
35	Benefits (2 Months)	4,200	4,200	-		4,200
36	PERS Contributions	7,000	-	-	(7,000)	
37	Medicare Tax	1,400	1,900	-	500	1,900
38	Leave Bank Payouts (Vacation, Admin. Leave, etc.)	69,000	65,600	-	(3,400)	65,600
39						
40	Total Personnel	809,500	427,200	456,000	78,200	887,700
41						
42	Operations					
43	Mileage Reimbursement	1,700	-	1,000		1,700
44	Periodicals/Memberships	3,650	2,500	2,100	1,500	5,150
45	Education/Training (Seminars)	5,000	3,800	2,900	2,000	7,000
46	Travel	15,000	11,000	15,500	15,000	30,000
47	JPC Meetings	-	5,200	7,250	15,000	15,000
48	JPC Meeting Costs	-	1,300	1,800	3,200	3,200
49	Office Supplies	1,900	6,100	3,500	8,500	10,400
50	Telephone & Internet Expense	20,500	11,500	12,000	5,000	25,500
51	Mobile Phones	1,500	2,200	900	2,000	3,500

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
52	Postage	100	800	100	1,000	1,100
53	Liability Insurance - PERMA	30,119	35,600	-	5,481	35,600
54	Printing - Outside	1,000	-	1,000		1,000
55	Office Equipment Leases	3,200	4,200	6,000	7,200	10,400
56	Office Equipment Maintenance	19,000	32,900	20,000	35,000	54,000
57	Advertisement	3,500	-	3,500		3,500
58	Production/Artwork	1,000	200	600		1,000
59	Community Outreach	15,000	-	15,000		15,000
60	Promotional Activities	3,000	1,100	1,800		3,000
61	Bank Fees	-	1,500	1,500	3,000	3,000
62	Office Rent	5,000	-	-	(5,000)	
63	Office Utilities	10,000	-	-	(10,000)	
64	Depreciation	3,500	-	3,500		3,500
65	Computer Software and Hardware	7,000	30,200	5,000	30,000	37,000
66	Planning Software	-	7,400	2,000	10,000	10,000
67	Public Notices/Filings	-	100	-	500	500
68	Total Operations	150,669	157,600	106,950	129,381	280,050
69						
70	Professional Services					
71	General Legal Services (10%)	100,000	34,900	58,300		100,000
72	Special Legal Services	100,000	10,100	58,300	(32,000)	68,000
73	Environmental Review	30,000	4,700	25,000		30,000
74	Annual Audit	10,000	2,000	8,000		10,000
75	General Consulting	250,000	273,500	603,500	630,000	880,000
76	Aviation Planning	65,000	100	-	(61,500)	3,500
77	Lobbyist	100,000	28,000	68,000		100,000
78	Total Professional Services	655,000	353,300	821,100	536,500	1,191,500
79						
80	Facilities Management					
81	Property Insurance - PERMA	87,750	97,900	-	10,150	97,900
82	Airside Liability Insurance	50,000	32,600	-	(15,000)	35,000
83	Building Maintenance	50,000	13,000	35,000		50,000

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
84	Grounds Maintenance	22,000	11,200	81,300	70,500	92,500
85	Equipment Maintenance	2,000	6,400	3,600	8,000	10,000
86	Utilities	25,000	7,000	17,000		25,000
87	Ramp Maintenance	75,000	-	25,000	(50,000)	25,000
88	Taxiway Maintenance	75,000	-	25,000	(50,000)	25,000
89	Obstruction Lighting	8,000	-	-	(8,000)	-
90	Airport Equip. Maintenance	2,000	-	-	(2,000)	-
91	Fuel Facility O & M	15,000	-	15,000		15,000
92	Vehicle Maintenance & Fuel	3,600	1,600	1,900	1,000	4,600
93	Environmental Fees	18,000	1,200	13,500	(3,000)	15,000
94	Police Patrols	60,000	-	25,000	(35,000)	25,000
95	Airport Security	50,000	10,800	25,000	(10,000)	40,000
96	Airfield Ops and Maintenance	43,000	400	24,500	(18,000)	25,000
97	Air Force Payments (JUA)	150,000	8,300	140,000	-	150,000
98	Total Facilities Management	736,350	190,400	431,800	(101,350)	635,000
99						
100	Improvements					
101	Signage	2,000	500	1,200		2,000
102	Lighting	20,000	-	25,000	5,000	25,000
103	Landscaping	75,000	-	-	(75,000)	-
104	Graffiti Removal/Vandalism	2,500	-	1,500		2,500
105	Total Improvements	99,500	500	27,700	(70,000)	29,500
106	TOTAL OPERATING EXPENSES	2,451,019	1,129,000	1,843,550	572,731	3,023,750
107						
108	CAPITAL IMPROVEMENTS					
109						
110	FAA Grant Master Plan/PMP AIP 15 (761,726 MP/94,389 PMP)	360,000	100	40	(359,860)	140
111	FAA Grant Design - AP 5	-	-	284,730	284,730	284,730
112	FAA Grant Construction - TW G Realignment and Apron Rehab	1,931,431	3,838,500	2,146,497	4,053,566	5,984,997
113	Aviation Fuel Facility Expansion - Design	-	-	30,000	30,000	30,000
114	Capital Fund (FAA 5% Match) - Portion not reimbursed by Grant	120,600	-	329,985	209,385	329,985
115	OLDCC Grant Resilience Review	-	20,100	630,157	650,257	650,257

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
116	OLDCC Grant Resilience Review (10% Match)	-	-	69,033	69,033	69,033
117	TOTAL CAPITAL IMPROVEMENTS	2,412,031	3,858,700	3,490,442	4,937,111	7,349,142
118						
119	OTHER FINANCING SOURCES					
120	Forgiven Loan from the March JPA					
121	GAIN/LOSS ON FV OF INVESTMENTS					-
122	TOTAL OTHER FINANCING SOURCES					-
123						
124	Total Revenue (Operating)	3,167,834	1,242,300	1,958,513	32,800	3,200,634
125	Total Expenses (Operating)	2,451,019	1,129,000	1,843,550	572,731	3,023,750
126	Projected Net Revenue	716,815	113,300	114,963	(539,931)	176,884
127						
128	Total Revenue (Capital Projects)	2,291,431	100	6,919,860	4,628,529	6,919,960
129	Total Expenses (Capital Projects)	2,412,031	3,858,700	3,490,442	4,937,111	7,349,142
130	Projected Net Revenue	(120,600)	(3,858,600)	3,429,418	(308,582)	(429,182)
131	Estimated Cash Balance - Beginning	6,095,507				5,206,297
132						
133	PROJECTED ENDING CASH BALANCE	6,691,722				4,953,999

RESOLUTION JPA 26-04

A RESOLUTION OF THE MARCH JOINT POWERS AUTHORITY AMENDING THE FISCAL YEAR 2025-2026 ANNUAL BUDGET TO PROVIDE FOR A MID-YEAR BUDGET ADJUSTMENT

WHEREAS, Section 5(j), 5(m), 5(n) of the Joint Powers Agreement creating the March Joint Powers Authority (Authority) provides for fiscal matters and provides strict accountability of all funds of the Authority; and

WHEREAS, the March Joint Powers Commission annually prepares and adopts an agency budget; and

WHEREAS, the financial resources necessary to implement the annual budget are provided through proceeds from lease revenue, sale of assets, Green Acres enterprise funds, and grants; and

WHEREAS, the Authority provides funds in the form of loans to support the operations of the March Inland Port Airport Authority; and

WHEREAS, Fiscal Year 2025–2026 represents a transition year for the Authority, and certain one-time expenditures included in the current budget are not expected to recur in the following fiscal year; and

WHEREAS, anticipated payments were not issued to the Authority resulting in a significant revenue shortfall to the JPA Fund; and

WHEREAS, due to this revenue shortfall, the Authority must utilize available reserves to fund current fiscal year operating expenses; and

WHEREAS, staff has reviewed the fiscal impacts of retaining \$2,000,000 from the March LifeCare land sale proceeds to assist with an Authority capital project associated with natural gas backbone infrastructure, and recommends that such action be incorporated into this mid-year budget amendment resolution; and

WHEREAS, the Authority has also approved the addition of certain staff positions to support operational needs, which are reflected in the current fiscal year budget; and

WHEREAS, the Commission did not previously adopt Fiscal Year 2025–2026 budgets for Landscaping and Lighting Maintenance District No. 1 and Community Facilities District No. 1, and formal adoption is required to account for revenues collected and expenditures incurred between July 1, 2025 and December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the March Joint Powers Authority Commission at its regular session assembled on April 1, 2026, that the Fiscal Year 2025–2026 Annual Budget is hereby amended to reflect mid-year adjustments as set forth in Exhibit “A,” resulting in a revised total budget of Two Million Four Hundred Nineteen Thousand Five Hundred and Sixty Seven Dollars (\$2,419,567); and is hereby adopted by the March Joint Powers Authority Commission; and

BE IT FURTHER RESOLVED, DETERMINED AND ORDERED that the Fiscal Year 2025–2026 Annual Budget of the March Joint Powers Authority/Green Acres Enterprise is hereby amended to reflect mid-year adjustments as set forth in Exhibit “B” resulting in a revised total budget of One Million Seven Hundred Ninety Four Thousand Five Hundred and Thirty Dollars (\$1,794,530) for the Enterprise Fund and Eighty Eight Thousand (\$88,000) for the Green Acres Maintenance Fund, and is hereby adopted by the March Joint Powers Authority Commission; and

BE IT FURTHER RESOLVED, DETERMINED AND ORDERED that the Fiscal Year 2025–2026 Annual Budget for the Landscaping and Lighting Maintenance District No. 1 is hereby adopted as set forth in Exhibit “C” resulting in a total budget of One Hundred and Ten Thousand Seven Hundred and Fifty Dollars (\$110,750); and

BE IT FURTHER RESOLVED, DETERMINED AND ORDERED that the Fiscal Year 2025–2026 Annual Budget for the Community Facilities District is hereby adopted as set forth in Exhibit “D” resulting in a revised total budget of Thirty-Seven Thousand Seven Hundred and Seventy-Five Dollars (\$37,775); and

BE IT FURTHER RESOLVED, DETERMINED AND ORDERED that these Annual Budgets may be amended by future action of the March Joint Powers Commission as required by changes during this program year.

PASSED, APPROVED, and ADOPTED this 1st day of April, 2026.

Dr. Yxstian Gutierrez, Chair
March Joint Powers Commission

ATTEST

I, Cindy Camargo, Clerk of the March Joint Powers Commission, do hereby certify that the foregoing resolution JPA 26-04 was duly and regularly adopted by the March Joint Powers Commission at its regularly scheduled meeting on April 1, 2026.

Ayes:

Noes:

Abstain:

Absent:

Date: April 1, 2026

Cindy Camargo, Clerk
March Joint Powers Commission

EXHIBIT 'A'

March Joint Powers Authority Amended FY 2025-2026 Budget

MARCH JOINT POWERS AUTHORITY - GENERAL FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	GENERAL FUND - 100					
	REVENUE					
1	Lease Revenue	\$ 155,012	\$ 63,500	\$ 90,400	\$ -	\$ 155,012
2	Planning Fees	-	50,700	-	50,700	50,700
3	Building Permint Fees	-	3,100	-	3,100	3,100
4	Public Works Fees	-	5,000	-	5,000	5,000
5	Interest Income	329,700	549,200	400,000	600,000	929,700
6	Foreign Trade Zone'	75,000	-	95,500	20,500	95,500
7	Training & Filming Fees	1,100	200	600		1,100
8	Miscellaneous	1,350,000	1,600	145,000	(1,200,000)	150,000
9	Successor Agency Fees	250,000	-	250,000		250,000
10	TOTAL OPERATING REVENUE	2,160,812	673,300	981,500	(520,700)	1,640,112
11						
12	TOTAL REVENUE	2,160,812	673,300	981,500	(520,700)	1,640,112

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
13	EXPENSES					
14						
15	ADMINISTRATION DEPT					
16	Personnel					
17	Salaries and Wages	85,000	29,100	90,000	35,000	120,000
18	Benefits	11,700	1,400	11,200	1,000	12,700
19	PERS Contributions	11,700	6,700	12,000	6,500	18,200
20	Medicare Tax	1,600	100	1,600		1,600
21	Unemployment	200	800	100	1,000	1,200
22	Workers Compensation Ins.	2,400	1,300	1,400	500	2,900
23	Temporary Employee	6,400	-	-	(6,400)	-
24	Unfunded Accrued Liability (UAL)	17,800	22,800	337,200	345,000	362,800
25						
26	Personnel Severance Expenses (One time)					
27	Salaries and Wages	72,000	35,970		(35,000)	37,000
28	Benefits (2 Months)	2,100	2,100			2,100
29	PERS Contributions	10,080	-		(10,080)	-
30	Medicare Tax	1,440	1,343		(97)	1,343
31	Leave Bank Payouts (Vacation, Admin., etc.)	42,000	28,324		(13,676)	28,324
32	Total Personnel	264,420	129,937	453,500	323,747	588,167
33						
34	Operating Cost					
35	Mileage Reimbursement	1,000	400	600		1,000
36	Payroll Services	5,000	1,600	2,900		5,000
37	Periodicals/Memberships	2,500	1,200	1,500	500	3,000
38	Education/Training	5,000	400	2,900	(1,500)	3,500
39	Travel	5,000	1,900	2,900		5,000
40	JPC Members' Stipend	5,000	1,300	2,900		5,000
41	Meeting Expenses	3,000	-	2,100		3,000
42	Office Supplies	2,000	-	1,200		2,000
43	Telephone & Internet Expense	500	600	300	500	1,000
44	Mobile Phones	1,000	300	600		1,000
45	Postage	1,000	-	600		1,000
46	Liability Insurance - PERMA	100,000	105,500	-	5,500	105,500
47	Printing - Outside	500	100	300		500
48	Equipment Leases	500	200	-		500
49	Equipment Maintenance	500	900	-	500	1,000

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
50	Vehicle Maintenance & Fuel	1,000	200	600		1,000
51	Production/Artwork	5,000	-	2,900		5,000
52	Marketing / Branding	5,000	-	2,900		5,000
53	Bank Fees / Investment Fees	500	16,100	24,000	40,000	40,500
54	Office Maintenance	-	12,800	-	13,000	13,000
55	Office Custodial	1,000	-	600		1,000
56	Office Utilities	-	700	-	700	700
57	Total Operating Costs	145,000	144,200	49,800	59,200	204,200
58						
59	Professional Services					
60	General Legal Services	150,000	43,200	106,500		150,000
61	Special Legal Services	240,000	16,900	83,100	(140,000)	100,000
62	Legal Property Surveys	10,000	-	5,800		10,000
63	Annual Audit	20,000	5,000	11,700		20,000
64	Lobbyist	30,000	15,000	15,000		30,000
65	Consulting Services	100,000	78,200	75,000	55,000	155,000
66	Foreign Trade Zone	10,000	6,900	18,000	15,000	25,000
67	Total Professional Services	560,000	165,200	315,100	(70,000)	490,000
68	Capital Expenses - Office					
69	Computer Software	300	-	200		300
70	Total Capital Expenses - Office	300	-	200	-	300
71	TOTAL ADMINISTRATION DEPT	969,720	439,337	818,600	312,947	1,282,667
72	FACILITIES MGMT DEPT					
73	Property Insurance - PERMA	40,000	50,200	-	10,200	50,200
74	Building Maintenance	-	227,200	-	227,200	227,200
75	Grounds Maintenance	60,000	10,800	49,000		60,000
76	Fuel Costs	500	100	300		500
77	Police Patrols	70,000	72,692	25,000	30,000	100,000
78	Security	50,000	50,300	14,000	15,000	65,000
79	Demolition Costs	630,000	98,500	531,500		630,000
80	Bad Debt Expense	3,500	-	2,000		3,500
81	TOTAL FACILITIES MGMT DEPT	854,000	509,792	621,800	282,400	1,136,400
82						
83	PLANNING DEPT					-
84	Environmental Review	500	-	300		500
85	TOTAL PLANNING DEPT	500	-	300	-	500
86						

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
87	CAPITAL IMPROVEMENTS					
88	Gas Utility Infrastructure	1,000,000	-	-	(1,000,000)	-
89	TOTAL CAPITAL IMPROVEMENTS	1,000,000	-	-	(1,000,000)	-
90						
91	OTHER FINANCING SOURCES					
92	Proceeds/Sale of Fixed Asset	-	-	-		-
93	Gain on FV of Investments	-	-	-		-
94	TOTAL OTHER FINANCING SOURCES	-	-	-	-	-
95						
96	OTHER FINANCING USES					
97	Transfer of sale proceeds to other agencies	-	-	-		-
98	TOTAL OTHER FINANCING USES	-	-	-	-	-
99		-				
100	Total Revenues	2,160,812	673,300	981,500	(520,700)	1,640,112
101	Total Expenses	1,824,220	949,129	1,440,700	595,347	2,419,567
102	Projected Net Revenue	336,592	(275,829)	(459,200)	(1,116,047)	(779,455)
103	Estimated Cash Balance - Beginning	5,906,709				1,431,192
104						
105	PROJECTED ENDING CASH BALANCE	\$ 6,243,301				\$ 651,737

EXHIBIT 'B'

**Green Acres Enterprise Fund and Designated Repairs and Maintenance Fund
Amended FY 2025-2026 Budget**

MARCH JOINT POWERS AUTHORITY - GREEN ACRES ENTERPRISE FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	GREEN ACRES ENTERPRISE FUND - 300					
	REVENUE					
1	RENTAL INCOME	\$ 1,921,928	\$ 658,300	\$ 1,240,000	\$ (24,000)	\$ 1,898,000
2	UTILITY CHARGES	56,546	14,400	45,000	5,000	61,600
3	LATE FEES & NSF FEES	886	-	886		886
4	CREDIT CHECK FEES	480	-	480		480
5	INTEREST INCOME	102,900	67,400	60,000	25,000	127,900
6	HOLDING FEES FORFEITURE	120	-	120		120
7	MISCELLANEOUS	600	-	600		600
8	TOTAL REVENUE	2,083,460	740,100	1,347,086	6,000	2,089,586
9						
10	Net Operating Revenue	2,083,460	740,100	1,347,086	6,000	2,089,586
	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
11	ADMINISTRATION DEPT					
12	Personnel					
13	Salaries and Wages	95,000	58,900	75,100	40,000	135,000
14	Benefits	16,500	2,800	8,800	(4,000)	12,500
15	PERS Contributions	8,400	6,200	8,000	6,000	14,400

MARCH JOINT POWERS AUTHORITY - GREEN ACRES ENTERPRISE FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	GREEN ACRES ENTERPRISE FUND - 300					
16	Medicare Tax	1,600	800	1,280	500	2,100
17	Unemployment	-	800	-	1,000	1,000
18	Workers Compensations Ins.	6,900	1,200	5,500		6,900
19	Unfunded Accrued Liability	11,600	-	-	(11,600)	-
20	Total Personnel	140,000	70,700	98,680	31,900	171,900
21	Periodicals/Memberships	2,406	-	1,400		2,406
22	Education/Training	1,066	-	600		1,066
23	Office Supplies	3,216	300	1,900		3,216
24	Telephone & Internet Expense	550	100	300		550
25	Mobile Phones	844	-	500		844
26	Postage	-	-	-		-
27	Liability Insurance - PERMA	23,903	23,900	-		23,903
28	Bank Fees / Investment Fees	4,500	1,700	2,600		4,500
29	Tenant Relations	1,000	-	600		1,000
30	Office Utilities	500	-	300		500
31	Office Equipment	500	-	300		500
32	Computer Software	1,892	5,400	-	4,000	5,892
33			-			
34	Personnel Severence Expenses		-	-		
35	Salaries and Wages	50,000	27,400	-	(22,600)	27,400
36	Benefits (2 Months)	400	400	-	-	400
37	Medicare Tax	-	500	-	500	500

MARCH JOINT POWERS AUTHORITY - GREEN ACRES ENTERPRISE FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	GREEN ACRES ENTERPRISE FUND - 300					
38	Leave Bank Payouts (Vacation, Admin. Leave, etc.)	13,000	4,800	-	(8,200)	4,800
39	Total Operating Costs	103,777	64,500	8,500	(26,300)	77,477
40						
41	Professional Services					
42	General Legal Services	500	11,300	38,000	49,500	50,000
43	Consulting Services	-	200	50,000	50,500	50,500
44	Credit Check Services	366	-	214		366
45	Property Management Fees	-	-	80,000	80,000	80,000
46	Total Professional Services	866	11,500	168,214	180,000	180,866
47						
48	Capital Expenses					
49	Appliance Purchase	17,988	-	-	(17,988)	-
50	Security Entrance Gates	2,540	2,000	1,482	1,000	3,540
51	Vehicle Purchases	10,000	-	-	(10,000)	-
52	Total Capital Expenses	30,528	2,000	1,482	(26,988)	3,540
53						
54	TOTAL ADMINISTRATION DEPT	275,171	148,700	276,876	158,612	433,783
55						
56	FACILITIES MGMT DEPT					
57	Property Insurance - PERMA	197,599	197,600	-		197,599
58	Property Taxes	40,000	35,000	-		40,000
59	Police Patrols	50,000	-	50,000		50,000

MARCH JOINT POWERS AUTHORITY - GREEN ACRES ENTERPRISE FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	GREEN ACRES ENTERPRISE FUND - 300					
60	Building Maintenance	45,680	154,000	51,000	160,000	205,680
61	Grounds Maintenance	197,574	85,500	145,600	35,000	232,574
62	Equipment Maintenance	39,102	-	-	(39,102)	-
63	Utilities	534,894	200,000	334,894		534,894
64	Bad Debt Expense	-	-	-		-
65	TOTAL FACILITIES MGMT DEPT	1,104,849	672,100	581,494	155,898	1,260,747
66						
67	CAPITAL IMPROVEMENTS					
68	Gas Utility Infrastructure	1,000,000	-	-	(1,000,000)	-
69	Sidewalk & Landscaping Rehab	400,000	-	-	(400,000)	-
70	TOTAL CAPITAL IMPROVEMENTS	1,400,000	-	-	(1,400,000)	-
71						
72						
73	OTHER FINANCING USES					
74	5% of Rental Income Transfer to Designated Fund	100,000	100,000	-		100,000
75	TOTAL OTHER FINANCING USES	100,000	100,000	-	-	100,000
76						
77	OTHER FINANCING SOURCES					
78	GAIN/LOSS ON FV OF INVESTMENTS					
79	OTHER FINANCING SOURCES	-	-	-	-	-
80						
81	Total Revenue	2,083,460	740,100	1,347,086	6,000	2,089,586

MARCH JOINT POWERS AUTHORITY - GREEN ACRES ENTERPRISE FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	GREEN ACRES ENTERPRISE FUND - 300					
82	Total Expenses	2,880,020	920,800	858,370	(1,085,490)	1,794,530
83	Projected Net Revenue	(796,560)	(180,700)	488,716	1,091,490	295,056
84	Estimated Cash Balance - Beginning	1,607,335				1,752,780
85						
86	PROJECTED ENDING CASH BALANCE	\$ 1,607,335				\$ 2,047,836

MARCH JOINT POWERS AUTHORITY - GREEN ACRES ENTERPRISE FUND
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	Green Acres Maintenance Fund - 301					
	TRANSFERS IN					
1	Designated Set Aside (5% of Rental Income)	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000
2	Total Transfers In	100,000	-	100,000	-	100,000
3						
4						
5	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
6						
7	EXPENSES					
8	Roof Repairs	27,000	-	27,000	-	27,000
9	Unit Improvements	55,000	10,407	50,000	6,000	61,000
10	Total Expenses	82,000	10,407	77,000	6,000	88,000
11						
12	Total Transfers In	100,000	-	100,000	-	100,000
13	Total Expenses	82,000	10,407	77,000	6,000	88,000
14	Projected Net Revenue	18,000	(10,407)	23,000	(6,000)	12,000
15	Estimated Cash Balance - Beginning	379,164				450,964
16						
17	PROJECTED ENDING CASH BALANCE	\$ 397,164				\$ 462,964

EXHIBIT 'C'

Landscape Lighting and Maintenance District No. 1

FY 2025-2026 Budget

MARCH JOINT POWERS AUTHORITY - LLMD
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	LLMD FUND - 120					
	REVENUE					
1	ASSESSMENTS	\$ -	\$ 5,800	\$ -	\$ 5,800	\$ 5,800
2	Net Operating Revenue	-	5,800	-	5,800	5,800
3						
4	Total Revenue	-	5,800	-	11,600	5,800
5						
6						
7	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
8						
9						
10	EXPENSES					
11						
12	IMPROVEMENTS					
13	Traffic Signals	-	25,800	-	31,000	31,000.00
14	TOTAL IMPROVEMENT EXPENSES	-	25,800	-	31,000	31,000
15						
16	INCIDENTAL EXPENSES					
17	Salaries and Wages	-	36,300	10,890	47,500	47,500.00
18	Benefits	-	1,400	420	2,000	2,000.00
19	PERS Contributions	-	2,600	780	3,500	3,500.00

MARCH JOINT POWERS AUTHORITY - LLMD
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
20	Medicare Tax	-	500	150	1,000	1,000.00
21	Unemployment	-	300	90	750	750.00
22	Workers Compensation Ins.	-	500	150	1,000	1,000.00
23	Unfunded Accrued Liability	-	8,900	2,670	12,000	12,000.00
24	Assessment Engineer	-	9,000	2,700	12,000	12,000.00
25	TOTAL INCIDENTAL EXPENSES	-	59,500	17,850	79,750	79,750
26						
27	CAPITAL IMPROVEMENTS					
28	TOTAL CAPITAL IMPROVEMENTS	-	-	-	-	-
29						
30	Total Revenue	-	5,800	-	11,600	5,800
31	Total Expenses	-	85,300	17,850	110,750	110,750
32	Projected Net Revenue	-	(79,500)	(17,850)	(99,150)	(104,950)
33	Estimated Cash Balance - Beginning	3,798,021				4,087,199
34						
35	PROJECTED ENDING CASH BALANCE	\$ 3,798,021				\$ 3,982,249

EXHIBIT 'D'

Community Facilities District

FY 2025-2026 Budget

MARCH JOINT POWERS AUTHORITY - CFD
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	CFD FUND - 140					
	REVENUE					
1	ASSESSMENTS	\$ -	\$ -	\$ -	\$ -	\$ -
2	Net Operating Revenue	-	-	-	-	-
3						
8	EXPENSES					
9						
10	IMPROVEMENTS					
11	Landscaping	-	200	40	500	500
12	Total Improvements Expenses	-	200	40	500	500
13						
14	INCIDENTAL EXPENSES					
15	Salaries and Wages	-	18,200	3,640	22,000	22,000
16	Benefits	-	700	140	1,000	1,000
17	PERS Contributions	-	1,300	260	1,750	1,750
18	Medicare Tax	-	300	60	400	400
19	Unemployment	-	200	40	250	250
20	Workers Compensation Ins.	-	300	60	375	375
22	Unfunded Accrued Liab (UAL)	-	4,400	880	5,500	5,500
23	Assessment Engineer	-	5,000	1,000	6,000	6,000
26	Total Incidental Expenses	-	30,400	6,080	37,275	37,275
27						

MARCH JOINT POWERS AUTHORITY - CFD
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	CFD FUND - 140					
28	Total Revenues	-	-	-	-	-
29	Total Expenses	-	30,600	6,120	37,775	37,775
30	Projected Net Revenue	-	(30,600)	(6,120)	(37,775)	(37,775)
31	Estimated Cash Balance - Beginning	162,103				59,801
32						
33	PROJECTED ENDING CASH BALANCE	\$ 162,103				\$ 22,026

RESOLUTION JPA 26-06

A RESOLUTION OF THE MARCH JOINT POWERS AUTHORITY COMMISSION OF THE MARCH JOINT POWERS AUTHORITY APPROVING THREE (3) JOB DESCRIPTIONS, A REVISED SALARY SCALE AND AN UPDATED ORGANIZATIONAL CHART

WHEREAS, as part of the Fiscal Year 2025/2026 mid-year budget adjustment, set forth by the March Joint Powers Authority Commission, staff is requesting approval of the following job descriptions: Accounting Manager/Controller, Airport Project Manager, and Accounting Technician; and

WHEREAS, the job descriptions for the Accounting Manager/Controller, Airport Project Manager, and Accounting Technician positions have been developed and are attached hereto as Exhibit “A,” and are incorporated into the revised Organizational Chart, attached hereto as Exhibit “B,” to reflect the current operational needs of the March Joint Powers Authority (MJPA) and its related entities, including the March Inland Port Airport Authority (MIPAA), the March Joint Powers Utilities Authority, and the Successor Agency to the March Joint Powers Redevelopment Agency; and

WHEREAS, the establishment of these positions, along with others, is intended to support the long-term viability of the Authority and its related entities, enhance operational efficiency, reduce reliance on external services, and thereby lower overall expenses and improve the Authority’s fiscal health; and

WHEREAS, the addition of these positions is proposed as part of a mid-year budget adjustment in order to align current staffing with operational demands while achieving cost efficiencies within the current fiscal framework, with the Authority funding a portion of the associated employee costs and the remainder allocated among related entities as appropriate; and

WHEREAS, staff further recommends approval of the revised March Joint Powers Authority Salary Scale, attached hereto as Exhibit “C,” which includes the Accounting Manager/Controller, Airport Project Manager, and Accounting Technician positions.

NOW, THEREFORE, the March Joint Powers Commission of the March Joint Powers Authority does hereby resolve as follows:

SECTION 1. The Commission finds that all the foregoing recitals presented herewith are true and correct and are hereby incorporated and adopted as findings of the Commission as if fully set forth herein.

SECTION 2. That the job descriptions for Accounting Manager/Controller, Airport Project Manager, and Accounting Technician and the Revised Salary Scale and Organizational

Chart for the March Joint Powers Authority, are hereby adopted as heretofore considered and discussed, in the forms attached hereto as Exhibit “A”, Exhibit “B” and Exhibit “C” and incorporated herein by this reference.

SECTION 3. This Resolution shall take effect on April 1, 2026.

PASSED, APPROVED, and ADOPTED this 1st day of April 2026.

Dr. Yxstian Gutierrez, Chair
March Joint Powers Authority Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Commission, do hereby certify that the foregoing Resolution JPA 26-06 was duly and regularly adopted by the March Joint Powers Commission as its regularly scheduled meeting on April 1, 2026, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Dated: April 1, 2026

Cindy Camargo, Clerk
March Joint Powers Authority Commission

EXHIBIT “A”

JOB DESCRIPTIONS

[ATTACHED]



Accounting Manager / Controller Job Description



Job Title: Accounting Manager/Controller

Job Grade: A through F

FLSA Status: Professional/Administrative Management

Date: April 2026

JOB SUMMARY

Under the direction of the Chief Executive Officer, the Accounting Manager/Controller manages and handles all accounting functions including handling accounts receivable systems, accounts payable, payroll; assist with the preparation of the March Joint Powers Authority (“Authority”) and its related entities’ annual budgets, audits, capital improvement programs, grant assurances and the administration of the Authority’s Debt Portfolio; provide accounting and payroll services and instruction to Authority departments.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

- Participate in the development and implementation of goals, objectives, policies, and procedures, particularly as they relate to accounting, finance, and payroll.
- Manage and handle the maintenance and integration of the automated accounting system, including year closing.
- Maintain a general accounting system for the Authority and departments.
- Maintain the records of current inventories of all property of the Authority by department.
- Review, analyze, and recommend improvements to accounting, reporting, and recording methods and procedures which must enable the Authority to meet State Controller’s and GAAP guidelines.
- Supervise and be responsible for the disbursement of all moneys and have control of all expenditures to ensure that budget appropriations are not exceeded; audit all purchase orders before issuance; audit and approve, before payment, all bills, invoices, payrolls, demands, or charges against the Authority, with the advice of Legal Counsel, when

Accounting Manager/Controller

April 2026

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necessary, determine the regularity, legality and correctness of such claims, demands or charges.

- Assist in the development, justification, and administration of divisional and departmental budgets and accounts.
- Provide information regarding the budgetary status of all Authority funds and accounts.
- Submit to the Authority Commission through the Chief Executive Officer a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the Authority; and, at the end of each fiscal year, submit a complete financial statement and report.
- Supervise external audit activities, analyzing audit steps and progress.
- Prepare financial statements for both the Authority and component units; meet provisions of federal requirements, including the Single Audit Act, various grants, and other reports.
- Lead the research and analysis of departmental and divisional fiscal, administrative, personnel, and operational activities.
- Participate in data processing procedures related to automated accounting systems or those systems that affect the general ledger. Provide necessary testing and support to determine that automated systems are performing appropriately.
- Perform the annual Appropriations Limit (Gann Proposition 4) calculations derived from Authority and State data.
- Respond to citizen inquiries and complaints regarding accounts payable and a variety of other accounting and budgetary matters.
- Coordinate accounting related activities with other Authority departments and with outside governmental and community agencies.
- Advise the Chief Executive Officer of financial implications and fund availability of items in Authority Commission reports.
- Review legislation and accounting and/or recording pronouncements affecting the Authority or any component units.
- Assist in the administration of the Authority's Debt Portfolio.
- Assist with the preparation of the Authority's annual budget and capital improvement program.
- Post and reconcile general ledger and special fund accounts.
- Reconcile all bank accounts.
- Make journal entries.
- Process Payroll and file reports and process payments to the Public Employee's Retirement System (PERS).
- Complete State reporting criteria and requirements with entities such as the California Department of Finance or the Secretary of State.
- Perform related duties as assigned.

JOB SPECIFICATIONS

Knowledge:

- General and fund accounting principles and practices.
- Theories, principles, and practices of financial administration, budgeting, reporting, financial planning, and internal and external auditing.

- Applications of automatic data processing to accounting and related practices, including the use of computers and related software.
- Management and research techniques and procedures and methods of report presentation.
- Principles and practices, methods and procedures of budgeting, accounting, analysis, fiscal planning, and control.
- Pertinent state, federal, and local laws, regulations, ordinances, and legislative processes controlling the Authority's functions, programs, and operations.
- Generally Accepted Accounting Principles (GAAP), Government Accounting Principles, and the Government Accounting Standards Board (GASB) requirements.
- Principles and practices of auditing and internal control, cash management, budgeting, cost estimating and contract administration.
- Advanced operation and use of standard spreadsheet, database and presentation software; computer operations as related to internal controls, financial and billing systems; modern office procedures methods and equipment.
- Fund accounting and payroll processing.

Skills and Abilities:

- Plan, organize, supervise, and review accounting administrative, financial, budgeting, payroll, and accounting related activities.
- Communicate clearly and concisely, orally and in writing.
- Assess, develop, revise, and install automated and manual accounting systems and procedures.
- Analyze a variety of administrative problems and develop effective solutions.
- Prepare financial statements and reports from the Authority's comprehensive annual financial report to individual activity reports.
- Exercise leadership and authority tactfully and effectively.
- Create and deliver sophisticated public presentations.
- Organize, analyze, and evaluate complex data and financial reports.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions; and interact with March Joint Powers Authority and March Inland Port Airport Authority Management, staff, vendors, representatives of other government agencies, customers, the public and others encountered in the course of work.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing these essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- Equivalent to a Bachelor's degree from an accredited college or university with major course work in accounting, finance, business administration, or a closely related field.
- Certified Public Accountant designation and/or a Master's degree in Public Administration, Business, Finance, or Accounting are highly desirable.
- Extensive experience in computerized accounting programs, word processing, and spreadsheets.
- At least five (5) years of professional experience in government accounting and experience preparing financial statements.
- Experience with Springbrook is highly desirable.
- Experience with local government is highly desirable.

License / Certificate:

- Possession of a driver's license, issued by the State of California and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.

Other requirements:

- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.



Airport Project Manager Job Description



Job Title: Airport Project Manager

Job Grade: A through F

FLSA Status: Professional/Administrative Management

Date: April 2026

JOB SUMMARY

Under the direction of the Chief Executive Officer, the Airport Project Manager is responsible for overseeing the planning, coordination, and execution of planning and construction programs or projects at the March Inland Port Airport, ensuring compliance with regulations and managing project teams and various stakeholders. The Airport Project Manager will lead project teams to successful completions within defined timelines and budget constraints related to Authority activities.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

- Oversee all phases of airport planning (entitlement and permitting), construction or renovation projects, from the planning and design stages to environmental reviews and implementation or development.
- Develop and/or manage project plans, budgets, and schedules, ensuring adherence to local, state and federal criteria throughout the project lifecycle.
- Ensure all projects comply with federal, state, and local regulations, as well as airport requirements and ordinances. This includes, but is not limited to, coordinating with planning, engineering, and architectural consultants.
- Collaborate with various stakeholders, including government agencies, contractors, and airport tenants, to gather input and feedback on project requirements.
- Manage project progress, identify and mitigate risks, and address any issues that arise.
- Conduct site visits and inspections to ensure quality and safety standards are met.
- Manage project documentation and compliance, including contracts, permits, and reports, ensuring all records are accurate and up to date.
- Review Authority program and project progress on a regular basis.
- Participate in design meetings and provide input.

Airport Project Manager

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- Assist, review, and negotiate change orders.
- Review all phases of program or construction work and monitor programs and/or projects ensuring progress according to specifications.
- Assist and/or solicit proposals for Buildout Projects.
- Prepare reports and make presentations to the Authority Technical Advisory Committee or Commission in public settings as needed.
- May occasionally be assigned to other duties for training purposes or to meet airport requirements, technological changes or emergencies.
- Does related work as assigned.

JOB SPECIFICATIONS

Knowledge:

- Project management, budgeting, and scheduling.
- Program management and environmental compliance.
- Stakeholder management, risk management, as well as construction management.
- Compliance with environmental standards relating to the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).
- Problem-solving.

Skills and Abilities:

- Strong understanding of airport operations, environmental and regulatory requirements.
- Proven ability to manage budgets and schedules.
- Excellent communication and leadership skills.
- Ability to work under pressure and meet tight deadlines.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions; and interact with Authority management, staff, vendors, representatives of other government agencies, customers, the public and others encountered in the course of work.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing these essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- A Bachelor's Degree in Civil Engineering, Urban/Regional Planning, Environmental Sciences, Construction Management, or a related field.
- Minimum of five (5) years of project management experience, preferably in airport or municipal projects.

License / Certificate:

- Possession of a driver's license, issued by the State of California and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.

Other requirements:

- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.



Accounting Technician Job Description



Job Title: Accounting Technician

Job Grade: A through F

FLSA Status: Non-Exempt

Date: April 2026

JOB SUMMARY

Under the direction of the Accounting Manager/Controller, the Accounting Technician performs para-professional job duties. Work involves the implementation of technical accounting principles and procedures involved in the maintenance of an accounting system and the coordination of accounting activities within the March Joint Powers Authority ("Authority") and related entities and/or departments within the Authority. Work is performed under general supervision and is reviewed through internal controls and periodic audit.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

- Provide support in the maintenance and processing of financial and statistical records, which are part of a more complex record keeping system.
- Perform a variety of accounting duties, which require interpretation of multiple guidelines or procedures and resolution of complex problems.
- Input and retrieve data and procedure reports using Excel spreadsheets and accounting software.
- Identify and resolve problems and inconsistencies, determining corrective entries involved in maintaining accounting controls.
- Answer questions and provide input on procedures in preparing for general ledger, fixed assets, accounts payable (AP) and accounts receivable (AR) transactions.
- Maintain fixed assets system, including working with Quality Control Officer and other Authority staff to review invoices and determine existence of fixed assets, input of transaction into computer system and other miscellaneous tasks.

Accounting Technician

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- Input accounting entries involving AP, AR, and Billing.
- Maintain accounts payable for multiple accounting funds, including entering invoices, producing 1099s and writing checks.
- Maintain accounts receivable for multiple accounting funds, creating invoices and posting cash receipts. Prepares bank deposits and assists with collections.
- Reconcile accounts receivable and accounts payable to the general ledgers of multiple funds.
- Prepare reports on the status of service accounts, contracts grants, fee receipts, entitlements and reimbursed programs, accounts receivable, accounts payable, invoicing and collections.
- Maintain good relationships with vendors and customers.
- Perform related duties as assigned.

JOB SPECIFICATIONS

Knowledge of:

- Process payment vendors invoices.
- Prepare invoices and journal vouchers.
- Maintain and reconcile general ledgers for expenditures, revenue and fixed assets.
- Accounting systems, procedures, regulations and source documents including expenditure, revenue, general ledger, fund accounting, pooled funds, related accounting procedures and the interrelationship of internal and external record keeping systems.
- General bookkeeping, accounting and audit methodology, terminology, and standards.

Skills and Abilities to:

- Make arithmetical computations quickly and accurately.
- Operate standard ten key by touch.
- Read, understand and follow written and oral instructions.
- Use computerized accounting systems.
- Understand and maintain financial accounting files or other record systems.
- Recognize and correct computational errors.
- Accurately compare, post and transfer numbers.
- Understand transactions in terms of accounting codes and classifications.
- Communicate effectively in writing, by phone or in person.
- Establish and maintain effective working relationships with others.
- Interpret and apply a variety of regulations, procedures, and requirements.
- Perform research to resolve problems and correct errors.
- Understand relationships among accounting or statistical records and documents.
- Perform a variety of financial or statistical record keeping work of moderate difficulty.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the Accounting Technician is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with Authority management, staff, vendors, representatives of other government agencies, customers, the public and others encountered in the course of work.

Work Environment

The work environment characteristics described here are representative of those employee encounters while performing these essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- Associate's Degree in bookkeeping or accounting or a closely related field or, equivalent related work experience related work experience; and at least three (3) years of progressively responsible experience in performing financial or statistical recordkeeping; or an equivalent combination of training experience. Experience in a public agency is especially desirable.

- Must have experience working with complex computerized accounting systems such as Springbrook.

License / Certificate:

- Possession of a driver's license, issued by the State of California and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.
- Ability to be bonded for handling public funds.

Other requirements:

- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.

EXHIBIT “B”
ORGANIZATIONAL CHART
[ATTACHED]

JPA Entities
BUDGET ADJUSTMENT
FY 25/26

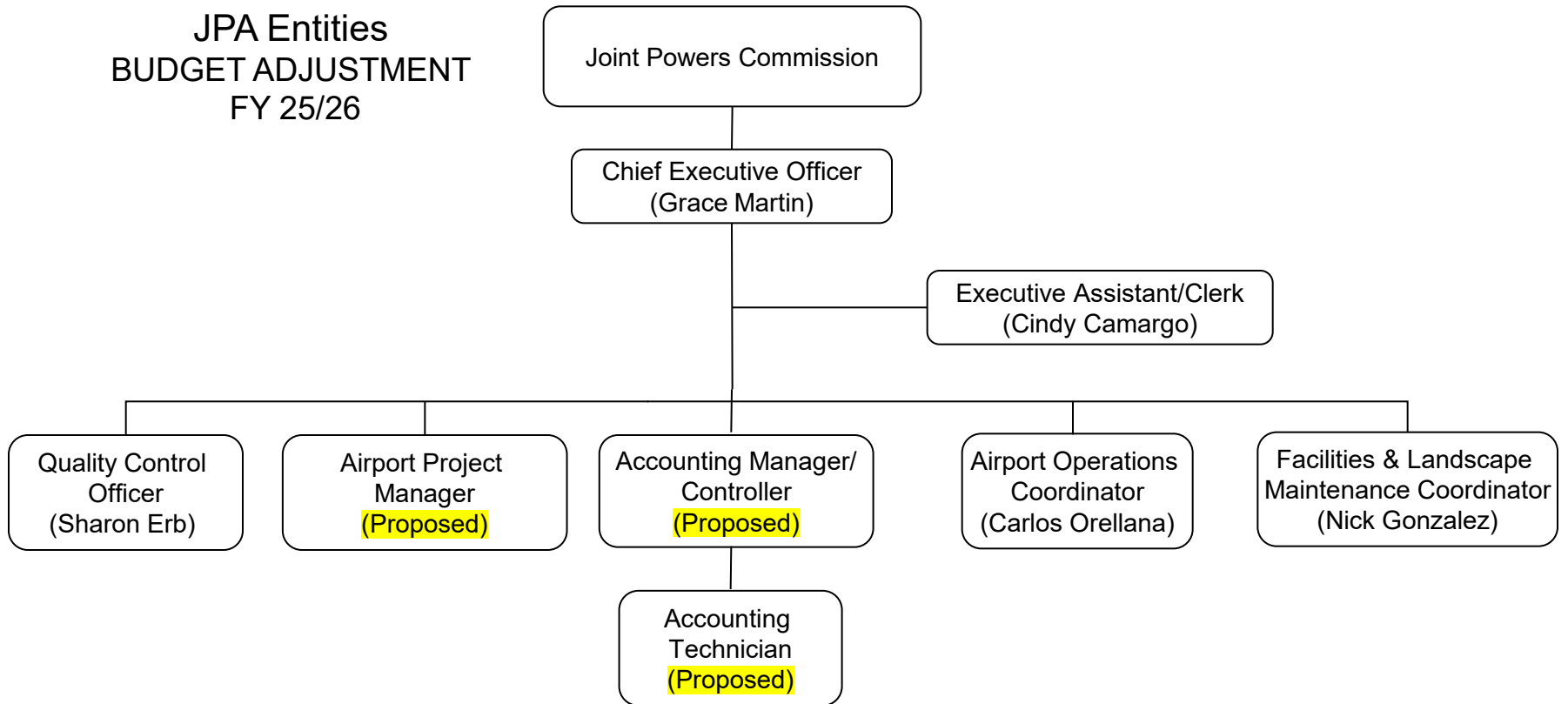


EXHIBIT “C”
REVISED SALARY SCALE
[ATTACHED]

**March Joint Powers Authority
Salary Scale
FY 2024-25 Reorganization Revision
Effective September 1, 2024**

Exhibit A - 2

POSITION	STATUS	Grade	A	B	C	D	E	F
Accounting Technician	NE	1	\$ 59,825	\$ 63,487	\$ 67,373	\$ 71,497	\$ 75,873	\$ 80,517
			\$ 28.76	\$ 30.52	\$ 32.39	\$ 34.37	\$ 36.48	\$ 38.71
		2	\$ 61,022	\$ 64,757	\$ 68,721	\$ 72,927	\$ 77,390	\$ 82,127
			\$ 29.34	\$ 31.13	\$ 33.04	\$ 35.06	\$ 37.21	\$ 39.48
		3	\$ 62,242	\$ 66,052	\$ 70,095	\$ 74,385	\$ 78,938	\$ 83,770
			\$ 29.92	\$ 31.76	\$ 33.70	\$ 35.76	\$ 37.95	\$ 40.27
Facilities & Landscape Maintenance Coordinator	NE	1	\$ 68,781	\$ 72,991	\$ 77,459	\$ 82,200	\$ 87,231	\$ 92,571
			\$ 33.07	\$ 35.09	\$ 37.24	\$ 39.52	\$ 41.94	\$ 44.51
		2	\$ 70,157	\$ 74,451	\$ 79,008	\$ 83,844	\$ 88,976	\$ 94,422
			\$ 33.73	\$ 35.79	\$ 37.98	\$ 40.31	\$ 42.78	\$ 45.40
		3	\$ 71,560	\$ 75,940	\$ 80,588	\$ 85,521	\$ 90,755	\$ 96,310
			\$ 34.40	\$ 36.51	\$ 38.74	\$ 41.12	\$ 43.63	\$ 46.30
Airport Operations Coordinator	PAM	1	\$ 72,908	\$ 77,370	\$ 82,106	\$ 87,132	\$ 92,465	\$ 98,124
			\$ 35.05	\$ 37.20	\$ 39.47	\$ 41.89	\$ 44.45	\$ 47.18
		2	\$ 74,366	\$ 78,918	\$ 83,748	\$ 88,874	\$ 94,314	\$ 100,087
			\$ 35.75	\$ 37.94	\$ 40.26	\$ 42.73	\$ 45.34	\$ 48.12
		3	\$ 75,853	\$ 80,496	\$ 85,423	\$ 90,652	\$ 96,200	\$ 102,089
			\$ 36.47	\$ 38.70	\$ 41.07	\$ 43.58	\$ 46.25	\$ 49.08
Executive Assistant / Clerk	MM	1	\$ 87,975	\$ 93,359	\$ 99,074	\$ 105,138	\$ 111,573	\$ 118,402
			\$ 42.30	\$ 44.88	\$ 47.63	\$ 50.55	\$ 53.64	\$ 56.92
		2	\$ 89,734	\$ 95,227	\$ 101,055	\$ 107,241	\$ 113,805	\$ 120,770
			\$ 43.14	\$ 45.78	\$ 48.58	\$ 51.56	\$ 54.71	\$ 58.06
		3	\$ 91,529	\$ 97,131	\$ 103,076	\$ 109,385	\$ 116,081	\$ 123,186
			\$ 44.00	\$ 46.70	\$ 49.56	\$ 52.59	\$ 55.81	\$ 59.22
Quality Control Officer	PAM	1	\$ 99,810	\$ 105,919	\$ 112,402	\$ 119,282	\$ 126,583	\$ 134,331
			\$ 47.99	\$ 50.92	\$ 54.04	\$ 57.35	\$ 60.86	\$ 64.58
		2	\$ 101,806	\$ 108,037	\$ 114,650	\$ 121,667	\$ 129,114	\$ 137,017
			\$ 48.95	\$ 51.94	\$ 55.12	\$ 58.49	\$ 62.07	\$ 65.87
		3	\$ 103,842	\$ 110,198	\$ 116,943	\$ 124,101	\$ 131,697	\$ 139,758
			\$ 49.92	\$ 52.98	\$ 56.22	\$ 59.66	\$ 63.32	\$ 67.19
Airport Project Manager	PAM	1	\$ 126,841	\$ 134,604	\$ 142,843	\$ 151,586	\$ 160,865	\$ 170,711
			\$ 60.98	\$ 64.71	\$ 68.67	\$ 72.88	\$ 77.34	\$ 82.07
		2	\$ 129,377	\$ 137,296	\$ 145,700	\$ 154,618	\$ 164,082	\$ 174,125
			\$ 62.20	\$ 66.01	\$ 70.05	\$ 74.34	\$ 78.89	\$ 83.71
		3	\$ 131,965	\$ 140,042	\$ 148,614	\$ 157,710	\$ 167,364	\$ 177,608
			\$ 63.44	\$ 67.33	\$ 71.45	\$ 75.82	\$ 80.46	\$ 85.39
Accounting Manager / Controller	PAM	1	\$ 146,718	\$ 155,698	\$ 165,228	\$ 175,341	\$ 186,074	\$ 197,463
			\$ 70.54	\$ 74.85	\$ 79.44	\$ 84.30	\$ 89.46	\$ 94.93
		2	\$ 149,652	\$ 158,812	\$ 168,533	\$ 178,848	\$ 189,795	\$ 201,412
			\$ 71.95	\$ 76.35	\$ 81.03	\$ 85.98	\$ 91.25	\$ 96.83
		3	\$ 152,645	\$ 161,988	\$ 171,903	\$ 182,425	\$ 193,591	\$ 205,440
			\$ 73.39	\$ 77.88	\$ 82.65	\$ 87.70	\$ 93.07	\$ 98.77
Chief Executive Officer Current Annual Contract Amount - EM								\$ 265,000

Non-shaded rows indicate authorized and filled positions. Shaded rows indicate unfilled positions.
Annual and Hourly equivalent wage rates are indicated.
NE: Non-Exempt PAM: Professional/Administrative Management MM: Mid-Management EM: Executive Management
Benefit Bank package for all employees is \$12,604 per year.
Management receives an additional management package as follows: PAM=2% of Salary, MM=4% of Salary, EM=6% of Salary

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS UTILITIES AUTHORITY

MJPUA Operations - Consent Calendar
Agenda Item No. 11 (1)

Meeting Date: April 1, 2026

Report: **RECEIVE AND FILE FINANCIAL STATUS REPORTS**

Motion: Move to receive and file the Financial Status Reports

Background:

The monthly Financial Status Reports is a summary of operational income and expenses for the month of February 2026 and for the fiscal year to date. It provides a summary of the March Joint Powers Utilities Authority's (MJPUA) ongoing activities related to the approved FY 2025/26 budget.

Attachment(s): Financial Status Reports for February 2026.

March Joint Powers Authority

Balance Sheet
March Joint Powers Utility Authority Fund 600
As of February 28, 2026

ASSETS

Cash In Bank	\$ 264,290.65
Accounts Receivable	<u>52,285.57</u>
Total Assets	<u><u>\$ 316,576.22</u></u>

LIABILITIES

Payroll Liabilities	33,221.93
JPA Loan Payable	<u>450,000.00</u>
Total Liabilities	<u>483,221.93</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	(153,359.90)
Change in Fund Balance for the month ending February 28, 2026	<u>(13,285.81)</u>
Ending Fund Balance, February 28, 2026	<u>(166,645.71)</u>
Total Liabilities and Net Position	<u><u>\$ 316,576.22</u></u>

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS UTILITIES AUTHORITY**

***MJPUA Operations - Consent Calendar
Agenda Item No. 11 (2)***

Meeting Date: April 1, 2026

Action: **APPROVE FEBRUARY 2026 DISBURSEMENTS**

Motion: Move to approve check disbursements for the month of February 2026 or take other actions as deemed appropriate by the Commission.

Background:

This item is also an action approving the expenses (checks) that were incurred in the month of February 2026 for the March Joint Powers Utilities Authority's (MJPUA). A listing of those checks is attached and will be reported in the minutes as an action item.

Attachment(s): Listing of checks disbursed in February 2026 for the March Joint Powers Utilities Authority.

Accounts Payable

Checks by Date - Summary by Check Number

User: finance@marchjpa.com
Printed: 3/23/2026 8:52 PM



March Joint Powers Authority

17405 Heacock Street

Moreno Valley, CA 92551

951.656.7000

www.marchjpa.com

<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Checks</u>	<u>Check Amount</u>
6001097	SoCalGas	SoCalGas	02/04/2026	0.00	29,267.32
6001098	UNDER2	Underground Service Alert /SC	02/04/2026	0.00	10.00
6001099	SoCalGas	SoCalGas	02/11/2026	0.00	27,440.07
Report Total (3 checks):				0.00	56,717.39

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS UTILITIES AUTHORITY

MJPUA – Reports, Discussions and Action Items
Agenda Item No. 12 (1)

Meeting Date: April 1, 2026

Action: **ADOPT RESOLUTION MJPUA 26-01, A RESOLUTION OF THE MARCH JOINT POWERS UTILITIES AUTHORITY, AMENDING THE BUDGET FOR FISCAL YEAR 2025/26**

Motion: Adopt Resolution MJPUA 26-01, a resolution of the March Joint Powers Utilities Authority, amending the budget for Fiscal Year 2025/26

Background:

At its June 11, 2025, meeting, the Joint Powers Commission approved a two-year budget for the March Joint Powers Utilities Authority (MJPUA). On January 8th, February 11th, February 26th and March 20th, 2026, the Finance Subcommittee met to review proposed budget amendments. The summaries below outline the primary adjustments resulting from changes in revenues, expenditures, and activities associated with current fiscal commitments.

Recommended adjustments within this report also include the following:

PROPOSED REORGANIZATION: A reorganization is recommended to help replace contract professional services in finance and accounting with two new full-time employee positions. Overall costs for these positions will be shared with MIPAA, MJPA and other Authority related entities.

Budget Modifications & Operational Impacts

Proposed Budget Adjustment: \$358,950

Projected Revenue: \$1,050

Key drivers of the proposed changes include:

- Higher-than-anticipated contract professional services costs for finance and accounting.

Staff is recommending adoption of Resolution MJPUA 26-01, a resolution of the March Joint Powers Utilities Authority, amending the budget for Fiscal Year 2025/26.

Attachment(s): 1) Resolution MJPUA 26-01

RESOLUTION MJPUA 26-01

A RESOLUTION OF THE COMMISSION OF THE MARCH JOINT POWERS UTILITIES AUTHORITY AMENDING THE FISCAL YEAR 2025-2026 ANNUAL BUDGET TO PROVIDE FOR A MID-YEAR BUDGET ADJUSTMENT INCLUDING BUDGET ADJUSTMENTS RELATED TO UPDATED STAFFING COSTS

WHEREAS, as part of the Fiscal Year 2025/2026 mid-year budget adjustment, staff recommends amending the budget to account for staffing costs associated with positions approved by the March Joint Powers Authority; and

WHEREAS, the proposed budget adjustment reflects the allocation of costs associated with these positions among the March Joint Powers Utilities Authority and related entities in accordance with established cost-sharing practices; and

WHEREAS, these adjustments are necessary to align the Authority’s budget with current operational needs and ensure continued fiscal stability.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the March Joint Powers Commission of the March Joint Powers Utilities Authority at its regular session assembled on April 1, 2026, does hereby resolve as follows:

SECTION 1. That the Fiscal Year 2025–2026 Annual Budget is hereby amended to reflect mid-year adjustments as set forth in Exhibit “A,” resulting in a revised total budget of Three Hundred Fifty-Eight Thousand and Nine Hundred and Fifty (\$358,950) Dollars; and is hereby adopted by the March Joint Powers Utilities Authority Commission; and

SECTION 2. The Commission finds that all the foregoing recitals presented herewith are true and correct and are hereby incorporated and adopted as findings of the Commission as if fully set forth herein.

SECTION 3. This Resolution go into effect on April 1st 2026.

PASSED, APPROVED, and ADOPTED this 1st day of April 2026.

Michael M. Vargas, Chair
March Joint Powers Utilities Authority Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Utilities Commission, do hereby certify that the foregoing Resolution MJPUA 26-01 was duly and regularly adopted by the March Joint Powers Utilities Commission as its regularly scheduled meeting on April 1, 2026, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Dated: April 1, 2026

Cindy Camargo, Clerk
March Joint Powers Utilities Authority Commission

EXHIBIT “A”

March Joint Powers Utility Authority Amended FY 2025-2026 Budget

MARCH JOINT POWERS UTILITY AUTHORITY
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	MARCH JPA UTILITY AUTHORITY FUND - 600					
	REVENUE					
1	GAS COMMODITY	\$ 300,000	\$ 12,800	\$ 287,200	\$ -	\$ 300,000
2	GAS OPERATION & MAINTENANCE FEES	60,000	9,300	50,700	-	60,000
3	TOTAL REVENUE	360,000	22,100	337,900	-	360,000
4						
5						
6	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
7						
8						
9	EXPENSES					
10						
11	ADMINISTRATIVE					
12						
13	Salaries and Wages	30,000	17,900	18,500	6,500	36,500
14	Benefits	5,200	700	2,400		5,200
15	PERS Contributions	2,600	1,300	2,320	1,000	3,600
16	Medicare Tax	500	300	320	150	650
17	Unemployment		200	117	500	500
18	Workers Compensation Ins.		300	175	500	500
19	Annual Audit	7,000	1,000	6,000		7,000

MARCH JOINT POWERS UTILITY AUTHORITY
FISCAL YEARS 2025-2026 PROPOSED BUDGET ADJUSTMENTS

	Description	Adopted Budget 2025-2026	FY25/26 Actuals 7/1/25 - 11/30/25	Projected Actuals 12/1/25 - 6/30/26	Proposed Budget Adjustment	Proposed Revised 2025-2026 Budget
	MARCH JPA UTILITY AUTHORITY FUND - 600					
20	TOTAL ADMINISTRATION DEPT	45,300	21,700	29,832	8,650	53,950
21						
22	FACILITIES MGMT DEPT					
23	Gas Commodity Expense	300,000	12,800	287,200		300,000
24	Gas Operation and Maintenance	5,000	100	4,900		5,000
25	TOTAL FACILITIES MGMT DEPT	305,000	12,900	292,100	-	305,000
26						
27	GAIN/LOSS ON FV OF INVESTMENTS					
28	Total Financing Sources	-	-	-	-	-
29						
30	CAPITAL IMPROVEMENTS					
31	TOTAL CAPITAL IMPROVEMENTS	-	-	-	-	-
32	Total Revenue	360,000	22,100	337,900	-	360,000
33	Total Expenses	350,300	34,600	321,932	8,650	358,950
34	Projected Net Revenue	9,700	(12,500)	15,968	(8,650)	1,050
35	Estimated Cash Balance - Beginning	244,781				230,904
36						
37	PROJECTED ENDING CASH BALANCE	\$ 254,481				\$ 231,954