



NOTICE OF THE REGULAR MEETING
of the
March Joint Powers Commission
of the
March Joint Powers Authority
and the
March Inland Port Airport Authority
and the
Successor Agency - March Joint Powers Authority
of the
Former March Joint Powers Redevelopment Agency
City of Moreno Valley • City of Riverside • City of Perris • Riverside County
and the
March Joint Powers Commission
of the
March Joint Powers Utilities Authority
City of Moreno Valley • City of Riverside • City of Perris
to the
Public and Members of the March Joint Powers Commission

Notice is hereby given that the Regular Meeting of the **March Joint Powers Commission of the March Joint Powers Authority** will be held at **Western Municipal Water District - Board Room, 14205 Meridian Parkway, Riverside, California 92518** on **Wednesday, August 14, 2024 at 3:00 p.m.**

This Notice was posted on 08/08/2024 at the following locations:

Western Municipal Water District
14205 Meridian Parkway
Riverside, CA 92518

On August 8, 2024, Notice was sent to each member of the March Joint Powers Commission.

I hereby certify that the foregoing Notice is a full, true, and correct copy of the Notice posted for the March Joint Powers Authority Commission Meeting.

Cindy Camargo

Cindy Camargo, Clerk
March Joint Powers Authority Commission

REGULAR MEETING
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Wednesday, August 14, 2024 - 3:00 PM

March Joint Powers Authority
Commission Meeting Location:
Western Municipal Water District - Board Room
14205 Meridian Parkway
Riverside, CA 92518

ALL MEETINGS ARE OPEN TO THE PUBLIC.

Interested persons are encouraged to participate in the activities of the JPA. Anyone wishing to speak on an agenda item or on an issue of general concern should complete a “Speaker’s Request Form” available in the Meeting Room.

ADA: If you require special accommodations during your attendance at a meeting, please contact the JPA at (951) 656-7000 at least 24 hours in advance of the meeting time.

March Joint Powers Authority
14205 Meridian Parkway, Suite 140 Riverside, CA 92518
Phone: (951) 656-7000 Fax: (951) 653-5558

THE MARCH JOINT POWERS COMMISSION
of the
MARCH JOINT POWERS AUTHORITY
and the
MARCH INLAND PORT AIRPORT AUTHORITY
and the
SUCCESSOR AGENCY - MARCH JOINT POWERS AUTHORITY
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Wednesday, August 14, 2024 - 3:00 PM

*Western Municipal Water District/March Joint Powers Authority
Board Room
14205 Meridian Parkway
Riverside, CA 92518*

REGULAR MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Matters Subsequent to Posting Agenda**
Approval of Agenda Additions or Corrections, as Necessary.
- 6. Public Comments**
Any person may address the Commission on any subject pertaining to March Joint Powers Authority, March Inland Port Airport Authority, Successor Agency/former March Joint Powers Redevelopment Agency, and March Joint Powers Utilities Authority business not listed on the Agenda during this portion of the Meeting. A limitation of three (3) minutes shall be set for each person desiring to address the Commission.
- 7. Approval of Minutes for Regular Meeting held on June 12, 2024 – Page 7**
- 8. Consent Calendar**
MJPA – Operations

- 1) Report: Update on JPC Actions, Legislation, Property Transfers and Staff Activities – Page 17
- 2) Report: Update on Planning Activities – Page 22
- 3) Report: Receive and file Financial Status Reports – Page 28
- 4) Action: Approve April and May 2024 Disbursements – Page 73
- 5) Action: Adopt Resolution JPA 24-18 a resolution of the Commission of the March Joint Powers Authority, acting as the legislative body of the March Joint Powers Authority Community Facilities District No. 2013-01 (March LifeCare Campus), establishing Fiscal Year 2024/2025 annual special tax to be levied on property within such Community Facilities District and authorizing the collection of said special tax – Page 84
- 6) Action: Approve a Revocable License for Use of Real Property Granted to the March Joint Powers Authority by the U.S. Department of Veterans Affairs for the Continued Operation and Maintenance of General Old Golf Course and Authorize the Chief Executive Officer to execute the Agreement. – Page 93
- 7) Action: Adopt Resolution JPA 24-21 adopting an amended 2024 Conflict of Interest Code/Appendix for the March Joint Powers Authority – Page 114
- 8) Action: Approve the First Amendment to the Temporary Easement Agreement between the March Joint Powers Authority and the Metropolitan Water District and authorize the Chief Executive Officer to execute the Amendment – Page 131
- 9) Action: Approve the Third Amendment to the Lease Agreement for Building 2600 between the March Joint Powers Authority and CrossWord Christian Fellowship Church and authorize the Chief Executive Officer to execute the Amendment – Page 134
- 10) Action: Adopt Resolution JPA 24-19 adopting a Workers’ Compensation Policy – Page 138
- 11) Action: Approve a one-time payment for the Fiscal Year 2024-25 Public Entity Risk Management Authority (PERMA) – annual premiums – Page 151
- 12) Action: Approve a one-time payment of CalPERS Fiscal Year 2024/25 annual unfunded accrued liability (UAL) – 172
- 13) Action: Approve BrightView Landscape Professional Services Agreement, Amendment No. 2, and authorize the Chief Executive Officer to execute the Amendment – Page 175
- 14) Action: Authorize Advertisement of Requests for Proposals for Landscaping and Lighting Maintenance District No. 1 (LLMD#1) for tree trimming, tree replacement, and LLMD planting and irrigation upgrades and services and approve a not-to-exceed amount of \$300,000 of LLMD funds for the project – Page 182
- 15) Action: Approve a Usage Driven Site within Foreign Trade Zone 244 for UPS Supply Chain Solutions, located in Eastvale, CA – Page 184
- 16) Action: Authorize the March Joint Powers Commission Past Chair and Chief Executive Officer to travel and attend the 2024 Airlift Tanker Association Conference in Texas – Page 185

9. Reports, Discussions and Action Items

MJPA - Operations

- 1) Report: Receive and file an update for March Field Air Museum by Executive Director Jarod Hoogland – Page 186
Dr. Grace Martin, Chief Executive Officer
- 2) Report: Receive and file the monthly Technical Advisory Committee (TAC) report for August 5th, 2024 – Page 188
Tisa Rodriguez, TAC Chair

- 3) Action: Adopt Resolution JPA 24-23 of the March Joint Powers Authority, approving three job classifications, revised salary scale and amended organizational chart – Page 189
Dr. Grace Martin, Chief Executive Officer
- 4) Report/Action: Discussion and action regarding the livestreaming of March JPA Commission Meetings – Page 215
Dr. Grace Martin, Chief Executive Officer

10. Public Hearing - MJPA

- 1) Action: Take the following actions as they pertain to a request for a Conditional Use Permit for an instructional studio (Stable Jiu Jitsu) in the mixed use zoning district (SP-5, A5) at 22300 Van Buren Boulevard, Suite 104: 1) direct staff to file a Notice of Exemption pursuant to the March Joint Powers Authority local CEQA guidelines section 15301 and 2) adopt Resolution JPA 24-22, adopting findings and approving Conditional Use Permit CUP 24-01 for an instructional studio in the mixed use zoning district (SP-5, A5) at 22300 Van Buren Boulevard, Suite 104, subject to conditions of approval –
Page 219
Dan Fairbanks, Planning Director

11. Consent Calendar

MIPAA – Operations

- 1) Report: Update on JPC Actions, Legislation, Property Transfers, Planning Activities and Staff Activities – Page 240
- 2) Report: Receive and file Financial Status Reports – Page 245
- 3) Action: Approve April and May 2024 Disbursements – Page 251
- 4) Action: Approve a Professional Services Agreement with Aviation Management Consulting Group, Inc. for airport management and consulting services and authorize the Chief Executive Officer to execute the Agreement – Page 254

12. Reports, Discussions and Action Items

MIPAA – Operations

- 1) Report/Action: Receive and approve the March Inland Port Airport Master Plan –
Page 274
Lauren Sotelo, Senior Planner
Dr. Grace Martin, Chief Executive Officer
- 2) Action: Approve PMP Phases / GAA Grant acceptance MIPAA – Page 285
Lauren Sotelo, Senior Planner
Dr. Grace Martin, Chief Executive Director
- 3) Action: Approve transfer of unused entitlement funds to Southern California Logistics Airport – Victorville - Page 292
Dr. Grace Martin, Chief Executive Officer

13. Consent Calendar

MJPUA – Operations

- 1) Report: Receive and file Financial Status Reports – Page 296
- 2) Action: Approve April and May 2024 Disbursements – Page 300

14. Presentation

15. Commission Members Oral Reports/Announcements

16. Staff Oral Reports/Announcements

17. Calendaring of Future Agenda Items

Future agenda items may be scheduled by JPC Members or staff.

18. Closed Session

CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8

Property: 17101 Heacock Street, Suite 200, Moreno Valley, CA 92551
Agency Negotiator: Dr. Grace Martin, Chief Executive Officer
Negotiating Parties: Alameda BC, LLC
Under Negotiation: Price and Terms of Payment

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE 54956.9(d)(1)

Case No.: CVRI2402936 - R-NOW and Center for Community Action and Environmental Justice vs. March Joint Powers Authority, et al.

19. Adjournment

In accordance with Government Code section 65009, anyone wishing to challenge any action taken by the Commission of any of the entities listed in this agenda above in court may be limited to raising only those issues raised at the public hearings described in the notice, or raised in written correspondence delivered to the hearing body, at or prior to the public hearing. Any written correspondence submitted to one or more of the March JPA Commissioners regarding a matter on this Agenda shall be carbon copied to the Commission Clerk and the project planner, if applicable, at or prior to the meeting date first referenced above.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of Clerk of the March Joint Powers Authority (JPA), 14205 Meridian Parkway Suite 140, Riverside, California and are available for public inspection during regular office hours (7:30 a.m. to 5:00 p.m., Monday through Thursday, Friday Closed). Written materials distributed to the March Joint Powers Commission within 72 hours of the March Joint Powers Commission meeting are available for public inspection immediately upon distribution in the Clerk's office at the JPA offices at 14205 Meridian Parkway, Suite 140, Riverside, California (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.20 per page. In addition, staff reports can be reviewed online at www.marchjpa.com. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

ADA: If you require special accommodations during your attendance at a meeting, please contact the JPA at (951) 656-7000 at least 24 hours in advance of the meeting time.

I hereby certify under penalty of perjury, under the laws of the State of California, the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated: August 8, 2024

Signed: Cindy Camargo

Cindy Camargo, Clerk of the March Joint Powers Authority Commission

March Joint Powers Authority
14205 Meridian Parkway, Suite 140, Riverside, CA 92518
Phone: (951) 656-7000 FAX: (951) 653-5558

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Wednesday, June 12, 2024 - 6:30 PM

Moreno Valley Conference & Recreation Center
14075 Frederick Street
Moreno Valley, CA 92553

REGULAR MEETING MINUTES

1. Closed Session at 6:00 p.m.

Chair Delgado called the meeting to order at 6:00 p.m.
Meeting adjourned to closed session at 6:03 p.m.

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Pursuant to Government Code Section 54956.9(d)(1))

Name of case: R-NOW v. March Joint Powers Authority, Riverside County Superior Court,
CVRI2402936

Closed session ended at 6:20 p.m.

Public Meeting began at 6:30 p.m.

2. Call to Order

Chair Delgado called the meeting to order at 6:31 p.m.

3. Roll Call

Present: Perry, Jeffries (2 votes), Cabrera, Vargas, Rogers, Conder, Delgado
Absent: Gutierrez

4. Invocation

Member Rogers provided the invocation.

5. Pledge of Allegiance

Member Conder led the group in the pledge.

6. Matters Subsequent to Posting Agenda

Approval of Agenda Additions or Corrections, as Necessary.

Two matters subsequent to posting agenda, one dated June 8th, the memos are on the dais as well as posted to the website for the Public Hearing. The original posting, page (4) was missing on the agenda item numbers, they were corrected on the website within 24 hours and distributed to the public. Also on Public Hearing, agenda item 11 (2) the attached exhibit (b), page 920 of the proposed development agreement which is (h) of the public item for West Campus Upper Plateau was inadvertently left out of the packet and has been provided as well and are on the dais and posted on the website.

7. Public Comments

Any person may address the Commission on any subject pertaining to March Joint Powers Authority, March Inland Port Airport Authority, Successor Agency/former March Joint Powers Redevelopment Agency, and March Joint Powers Utilities Authority business not listed on the Agenda during this portion of the Meeting. A limitation of three (3) minutes shall be set for each person desiring to address the Commission.

The following person(s) provided a public comment in person:

- 1. Catherine Barrett-Fisher
- 2. Roy Blickert

Chair Delgado proposed to make changes to the order of the agenda to have an efficient meeting. Chair Delgado asked to move item 10 (1) after item 13 (1) to conduct budget business after public hearings. All other agenda items will remain the same. No objections.

8. Approval of Minutes for Regular Meeting held on May 8, 2024

No questions or comments.

Motion to approve the JPC Regular Meeting Minutes for meeting held on May 8, 2024.

Motion: Rogers
 Second: Cabrera
 Ayes: Perry, Jeffries (2 votes), Vargas, Rogers, Conder, Delgado
 Noes: None
 Absent: Gutierrez
 Abstain: None

9. Consent Calendar

MJPA – Operations

- 1) Report: Update on JPC Actions, Legislation, Property Transfers and Staff Activities
- 2) Report: Update on Planning Activities
- 3) Action: Authorize advertisement of Requests for Proposals for March Joint Powers Authority Weed Abatement services and approve a not-to-exceed amount of \$100,000 from the March JPA General Fund for the project and authorize the Chief Executive Officer to execute the contract

No questions or comments.

Motion to approve Consent Calendar, MJPA – Operations, Items 9 (1-3).

Motion: Conder
Second: Perry
Ayes: Perry, Jeffries (2 votes), Cabrera, Vargas, Rogers, Conder, Delgado
Noes: None
Absent: Gutierrez
Abstain: None

10. Reports, Discussions and Action Items

MJPA - Operations

- 1) Action: Adopt Resolution JPA 24-17, a resolution of the March Joint Powers Authority adopting the annual budget for fiscal year 2024-2025.

Dr. Grace Martin, Chief Executive Officer, provided an update on this item.

Motion to approve Reports, Discussion and Action Items – MJPA Operations, Item 10 (1).

Motion: Conder
Second: Vargas
Ayes: Perry, Jeffries (2 votes), Cabrera, Vargas, Rogers, Conder, Delgado
Noes: None
Absent: Gutierrez
Abstain: None

11. Public Hearing – MJPA

- 1) Action: **Adopt Resolution JPA 24-16 a resolution of the commission of the March Joint Powers Authority ordering the continued operation of Landscaping and Lighting Maintenance District No. 1, March Joint Powers Authority, confirming the diagram and assessment, and ordering the levy and collection of assessments for Fiscal Year 2024/2025**

Christian Melo, Willdan Financial provided an update on this item.

Chair Delgado opened the Public Hearing for public comments at 6:47 p.m.
Hearing none, Chair Delgado closed the Public Hearing at 6:47 p.m.

Motion to approve Public Hearing – MJPA, Item 11 (1).

Motion: Rogers
Second: Conder
Ayes: Perry, Jeffries (2 votes), Cabrera, Vargas, Rogers, Conder, Delgado
Noes: None
Absent: Gutierrez
Abstain: None

- 2) **Actions:** 1) Adopt Resolution JPA 24-10 adopting environmental findings, adopting a statement of overriding considerations, certifying the West Campus Upper Plateau Environmental Impact Report (SCH# 2021110304), and adopting a mitigation monitoring and reporting program for the West Campus Upper Plateau Project; 2) Adopt Resolution JPA 24-11 adopting General Plan Amendment GP 21-01, amending the General Plan Land Use Map, amending the General Plan Buildout Table (Table 1-1), amending the Transportation Plan (Figure 2-1), and amending the Transportation Plan Systems (Figure 2-3); 3) Adopt Resolution JPA 24-12 approving Tentative Parcel Map 38063 on 817.9-acres, providing 19 buildable lots on 250.85-acres, 445.43-acres of conservation easement, 37.91-acres for streets, 60.28-acres for a public park, 2.84-acres for public facilities, and 17.72-acres for private open space, making findings, and adopting conditions of approval; 4) Adopt Resolution JPA 24-13 approving two plot plans, PP 21-03 for a 1,250,000 s/f speculative warehouse/industrial building on 59.55-acres located at 20133 Cactus Avenue in the SP-9/industrial (proposed) land use designation, adopting findings and approving conditions of approval, and Plot Plan PP 21-04 for a 587,000 sq/ft speculative warehouse/industrial building on 27.58-acres located in the SP-9/industrial (proposed) zoning district at 20600 Cactus Avenue, adopting findings, and approving conditions of approval; 5) Adopt Resolution JPA 24-15, an administrative amendment to the West March Disposition and Development Agreement (Amendment #3) between March JPA and Meridian West, LLC, modifying schedule #1, the consideration payment and milestone schedule, to direct currently scheduled land revenue toward the development of the 60.28-acre park; 6) Introduce, read by title only, and waive the first reading of Ordinance JPA 24-02 approving the West Campus Upper Plateau Specific Plan (SP-9) on 369.6-acres, establishing development regulations, design guidelines and standards, transportation infrastructure, infrastructure and grading, and implementation plans, for a mix of land uses including Business Park, Mixed Use, Industrial, Public Facility, and Parks/Recreation/Open Space, making findings, and establishing Parks/Recreation/Open Space zoning on the 445-acre conservation easement area and establishing Public Facility zoning on a 2.87-acre Eastern Municipal Water District site, and directing staff to place this item on a future Commission agenda for the Second Reading and formal adoption; 7) Introduce, read by title only, and waive the first reading of Ordinance JPA 24-03 approving a Development Agreement to vest the project entitlements, fees, assure the provision of community benefits and to provide for a credit/reimbursement agreement for capital fire impact fees for the West Campus Upper Plateau Project, and 8) Direct staff to file a Notice of Determination pursuant to the March JPA Local CEQA Guidelines.

Dan Fairbanks, Planning Director provided an update on this item.

Adam Collier and Timothy Reeves, Lewis Companies also provided updates on this item.

Member Jeffries asked Chair Delgado when commissioners are allowed to ask questions of staff. Attorney Rice stated that questions may be asked at this time or after the public commenting period.

Member Jeffries asked Mr. Fairbanks if the warehouse size limitation in mixed use is 200,000 or less? Mr. Fairbanks answered that is correct. Member Jeffries asked if the warehouse limitation for business park is also 200,000 or less or 200,000 and above? Mr. Fairbanks responded that both of them are limited to 200,000, however they have to meet an 800-foot setback and many of the lots don't meet that. Member Jeffries asked if it's okay if they reach 200,000. Mr. Fairbanks answered that is correct. Member Jeffries asked if developers were proposing to put \$23.5 million

into the park fund for construction? Mr. Fairbanks answered that is correct. Member Jeffries asked when that is done. Mr. Fairbanks answered that it would be after the third Certificate of Occupancy. Member Jeffries asked if the amendment number three requires them to put another \$15 million in after the third C of O? Mr. Fairbanks answered yes. Member Jeffries asked when they pull the third Certificate of Occupancy if they will do the park construction funding and they do the fire station funding? Mr. Fairbanks answered yes. Jeffries asked, what if they only build the two big warehouses and nothing else? Mr. Fairbanks responded that they'll have a lot of vacant land. Member Jeffries asked if there was a cultural tribal resources agreement signed with Pechanga. Mr. Fairbanks stated that he has an email from Pechanga accepting the traditional resources study and accepting the final EIR, the agreement's pending. Member Jeffries asked if there are any limitations on construction hours. Mr. Fairbanks stated that there is, they follow the construction hours of the JPA. Mr. Reeves stated that the construction hours are from 7:00 a.m. to 5:00 p.m., five days a week and they cannot start equipment until 7:00 a.m. and have to be done by 5:00 p.m. Member Jeffries asked when the conservation area will be transferred. Mr. Reeves answered that they are working with the Rivers and Lands Conservancy and there's an existing endowment agreement for the portion of the conservation easement and they're going to amend the agreement to include the actual 445 acres, plus another 90 acres to the south that had been left out in the previous agreement and that will be rolled into that agreement. He added that there is also a piece of Alessandro and Meridian Parkway that they are also rolling in closer to 600 when they are all done. Member Jeffries asked to clarify that Rivers and Lands will maintain those trails. Mr. Reeves answered correct, and they (Meridian Park LLC) will fund the endowment. Member Jeffries asked if the third amendment extends the developer agreement beyond 2026. He added that he didn't catch how long it will be extended. Mr. Reeves answered it would mirror the development agreement, fifteen years plus two five year extension options.

Member Cabrera asked if one of the environmental mitigation measures one of the questions is on noise mitigation for trucks that are docking. Member Cabrera asked if there are any other alternatives to noise related to beeping devices on the trucks. Mr. Reeves answered that they have raised the walls from 12 feet to 14 feet and have also agreed to additional landscaping buffering but other than that no. Member Cabrera asked if there is any willingness to look at building LEED gold or LEED platinum? Mr. Reeves stated that they would consider that option but they will have to analyze it first from a cost perspective. Member Cabrera stated that solar panels and solar voltaic energy production and installation were mentioned but there are contingencies such as approval from the base and ALUC. Member Cabrera asked if there is any percentage of the project that is guaranteed as to how much solar will get installed. Mr. Reeves stated that they will be subject to base review and to ALUC and they have been successful at getting glare studies approved so far in south campus. Member Cabrera stated that in addition to the fire station that was mentioned, other than DIF fees will the project contribute to building any type of police facilities or station. Mr. Reeves stated that the original obligation was for the police station site to be given to the City of Riverside which Mr. Fairbanks mentioned the City of Riverside gave it back. He added that there have been conversations for a tri-party potential that may go into the upper plateau, but they are very preliminary. Mr. Reeves added that from a fire station standpoint, they will build the structure itself to Riverside County standards. He added that there DIF fees for fire facilities that are going into the project, but the additional outlay is theirs. Member Cabrera asked Mr. Reeves to break down how the park will be funded. Mr. Reeves responded that the investment is \$30 million total and they based the numbers on a 48-acre park that their group completed in Santa Paula. Their initial obligation under the settlement agreement was to grade, and it has grown to putting in the \$15 million now and then the DDA is being amended to have

that money redirected towards the park so their total contribution will be \$30 million. Member Cabrera asked to clarify that the developer is putting in \$15 million but the other \$15 million is coming from the land sale proceeds to JPA? Mr. Reeves answered yes. Member Cabrera asked if there is any guarantee as far as manufacturing uses or incubator potential partnerships with UCR that those will come in. Mr. Reeves stated that it's based on the market but that isn't the main driver; they've been putting in concerted efforts to getting different uses into the property, mostly what happens in these types of situations is that they can't get a definitive yes until they have an approved project because they can't promise companies they're going to deliver. Mr. Reeves stated that he will have their broker come up a little later and explain this in more detail. Member Cabrera asked if there was a way to share various development impact fees funds. Mr. Reeves answered that TUMF fees will be paid for building and those will be going to WRCOG, and they will pay a certain dollar amount per acre for draining fees. He added that they are not asking for any waiver of fees, which is the bottom line. Mr. Reeves added that any fees that are on the books for the JPA now, they will pay. They are not asking for any waivers, they will pay the fair share fees that are in the EIR, the TUMF fees that are currently approved by the County of Riverside, and they are not asking for any waiver of fees. Member Cabrera asked if this project goes through what the dollar amount of land sale proceeds and property tax revenue that would be generated. Mr. Reeves answered that the land sale proceeds would be what's outlined in the DDA and the milestones that are attached to it. The first milestone is the grading permit for the Upper Plateau and then their building permits and certificates of occupancies trigger payments at those times. Mr. Reeves stated that he is a little uncomfortable throwing a number out there, but they estimated property tax revenues at build somewhere in the \$13 million dollar range. Mr. Reeves stated that it is an estimate, and he doesn't want that to be a definitive answer, it's somewhere in that range based on property tax bills they have currently. Mr. Reeves stated that they don't control how the County assesses something, it's just strictly a real broad estimate.

Member Conder asked to clarify that it's currently 622 acres for business park. Mr. Fairbanks stated that there are 622 acres that are planned for a business park in the general plan, but that property is not yet zoned.

Member Perry asked if the planning of the park talked about the community being involved. Mr. Reeves answered that the County of Riverside and the City of Riverside planning staff and neighbors would be involved and under California regulations for the park they need to include all stakeholders. Member Perry stated that in the staff report it talked about the feasibility study being done at six months, but realistically can it be done at six months. Mr. Reeves answered that it really depends on the input they get. Six months is a bit aggressive but their goal is to finish it in six months.

Chair Delgado asked if a proposed dog park be out of the question in there if they wanted that. Mr. Reeves answered that nothing is off the table. They are open to any ideas.

Chair Delgado opened the Public Hearing for public comments at 8:16 p.m.

Madam Clerk stated that there were currently 73 public speakers. Chair Delgado stated that with the number of public speakers, comments will be limited to 2 minutes each.

The following person(s) provided a public comment in person for Item 11 (2):

- | | | |
|-------------------------|-----------------------|-------------------------------|
| 1. Michael Wilson | 24. Susan Phillips | 48. Martin Zemanek |
| 2. William Landa | 25. Kevin Shearer | 49. Sophia Guzman |
| 3. Yannina Casillas | 26. Jerry Shearer | 50. Ronald Peters |
| 4. Nicole Ponce | 27. Victoria Camarena | 51. Michelle Buenrosto |
| 5. Leo Mullarky | 28. Emma | 52. Charlene Zarate |
| 6. Christina Miller | 29. Silvia Tercero | 53. Roy Blikert |
| 7. George Harrilla | 30. Andrew Silva | 54. Omar Cobian |
| 8. Julie
Weatherford | 31. Eric Carlson | 55. Aliana Pacheco |
| 9. Jen Larratt-Smith | 32. Brian Skinner | 56. Amy Dahdul |
| 10. Jonathan Dailey | 33. Luis Lopez | 57. Ana Gonzalez |
| 11. Juan Serrato | 34. Michael Cachat | 58. Andrew Larratt-Smith |
| 12. Amy Smith | 35. Louie Lopez | 59. David Rose |
| 13. Richard Gate | 36. John Farnsworth | 60. Rod Deluhery |
| 14. Debbie Walsh | 37. Susan Nipper | 61. Janice Hall |
| 15. Erick Burres | 38. Brenda Parkinson | 62. Shane Ysais |
| 16. Jairo Carbajal | 39. Tom Parkinson | 63. Mike Munoz |
| 17. Jillian Menez | 40. David Eastmond | 64. Gary Lupo |
| 18. Jason Shefts | 41. Sandi Cabrera | 65. Phil Lombardo |
| 19. Mike McCarthy | 42. Jason Geiger | 66. Mark Anderson |
| 20. Steven Hersman | 43. Aaron Echols | 67. Yvonne Seckinger |
| 21. Faith Mata | 44. Kristy Doty | 68. Gabriela Mendez Ullea |
| 22. David Drexler | 45. Karla Cervantes | 69. Catherine Barrett-Fischer |
| 23. Corinne Perez | 46. Magie LaCambra | |
| | 47. Franco Pacheco | |

The following were called at their place in line and again at the end of the speaker requests but did not come to the podium:

- | | |
|--------------------|---------------------|
| 1. John Bradshaw | 5. Michael Hampton |
| 2. Claudia Suazo | 6. Yeserici Mantogr |
| 3. Reggy Menke | 7. Mary Ryan |
| 4. Korinne Stowell | 8. Jamie Hall |

Chair Delgado paused the meeting for a break from 9:11 p.m. to 9:23 p.m.

Chair Delgado closed the Public Hearing at 10:51 p.m.

Attorney Rice asked Chair for a brief recess for staff and consultants to discuss the comments.

Chair Delgado stated there will be a 10-minute recess at 10:52 p.m.

Chair Delgado restarted the meeting at 11:04 p.m.

Chair Delgado asked the applicant to the podium for any additional comments.

Timothy Reeves asked for a continuance for additional time to review the comments. Mr. Reeves stated that there were some very good comments from residents and needs time to address them. Attorney Rice concurred with the request based on items brought up in the meeting as well as

documents that were presented within the last 24 hours. Chair Delgado asked the Commission to approve a continuance to a date to be determined. Attorney Rice stated that if they approve a continuance this evening, the public would be noticed as they were for this hearing. Commissioner Cabrera stated that he would like the opportunity to make a comment before proceeding with the vote. Attorney Rice asked for clarification from Member Cabrera if he was asking to make a comment before deliberating or on the continuance. Member Cabrera stated on the concurrence. He added that if he did make his comments to deliberate, would he still be able to have the authority to continue deliberation when the item comes back. Attorney Rice stated that if there was a motion to continue and the motion passed, they would simply continue the item, re-notice and there would be another opportunity for public comments as well as an opportunity for deliberation at that point. Attorney Rice stated that he would not recommend deliberating the item at this meeting. He added that if the motion to continue fails, they will move into deliberation and there will be plenty of time to deliberate. Member Cabrera asked if there is anything that prohibits them from moving into deliberation and continue deliberation when the item comes back in the future. Attorney Rice stated that he would not recommend it but as long as the commission is open to additional information the public might present at a later meeting. Attorney Rice added that they were welcome to reject the continuance and deliberate. Member Cabrera stated that he would like the opportunity to give some deliberation, keep an open mind and finish his deliberation when this item comes back.

Member Jeffries asked to make a substitute motion to move the project off calendar. The item was 2nd by Member Cabrera. Attorney Rice stated that it is a motion to table, and they have to take the action first. He added that staff would have to bring it back at some point, but staff will not do that until they have sought a concurrent vote of the commission if it is tabled. Chair Delgado asked if it's taken off the calendar, it comes back later. Attorney Rice stated, not necessarily, only if the commission wants to bring it back, it's telling staff that the commission doesn't want to see it again until they'd like to see it again.

Motion to table item and remove item from calendar – MJPA, Item 11 (2).

Motion: Jeffries
Second: Cabrera
Ayes: Perry, Jeffries (2 votes), Cabrera, Vargas, Conder, Delgado
Noes: Rogers
Absent: Gutierrez
Abstain: None

12. **Reports, Discussions and Action Items** **Successor Agency**

- 1) Action: Adopt Resolution SA 24-01, approving, pursuant to the certified West Campus Upper Plateau project final environmental impact report (SCH# 2021110304), the third amendment to the West March Disposition and Development Agreement, and authorize the Chief Executive Officer to execute the Third Amendment to the West March Disposition and Development Agreement.

Dr. Grace Martin, Chief Executive Officer

Member Cabrera stated that he would like the opportunity to share his comments. Chair Delgado stated that he doesn't think it's an issue anymore because the item doesn't exist. Member

Cabrera stated that he would like to give his feedback on this item. Attorney Rice stated that Member Cabrera can give comments in closing.

Motion to table Item 12 (1) as it is paired with item 11 (2) and remove item from calendar.

Motion: Conder
Second: Jeffries
Ayes: Perry, Jeffries (2 votes), Cabrera, Rogers, Vargas, Conder, Delgado
Noes: None
Absent: Gutierrez
Abstain: None

The following person(s) provided a public comment in person for Item 11 (2):

1. Mike McCarthy
2. Catherine Barrett Fischer

13. Consent Calendar

MIPAA – Operations

- 1) Report: Update on JPC Actions, Legislation, Property Transfers, Planning Activities and Staff Activities

No questions or comments.

Motion to approve Consent Calendar, MIPAA – Operations, Item 13 (1).

Motion: Conder
Second: Perry
Ayes: Perry, Jeffries (2 votes), Cabrera, Rogers, Vargas, Conder, Delgado
Noes: None
Absent: Gutierrez
Abstain: None

14. Reports, Discussions and Action Items

MIPAA – Operations

- 1) Action: Adopt Resolution MIPAA 24-02, a resolution of the March Inland Port Airport Authority adopting the annual budget for fiscal year 2024-2025
Dr. Grace Martin, Chief Executive Officer provided an update on this item.

No questions or comments.

Motion to approve Reports, Discussions and Action Items, MIPAA – Operations, Item 14 (1).

Motion: Cabrera
Second: Rogers
Ayes: Perry, Jeffries (2 votes), Cabrera, Rogers, Vargas, Conder, Delgado
Noes: None
Absent: Gutierrez
Abstain: None

15. Reports, Discussions and Action Items

MJPUA – Operations

1. Action: Adopt Resolution MJPUA 24-02, a Resolution of the March Joint Powers Utilities Authority adopting the annual budget for fiscal year 2024-2025
Dr. Grace Martin, Chief Executive Officer

No questions or comments.

Motion to approve Reports, Discussions and Action Items, MJPUA – Operations, Item 15 (1).

Motion: Conder
Second: Perry
Ayes: Perry, Cabrera, Rogers, Vargas, Conder, Delgado
Noes: None
Absent: None
Abstain: None

16. Commission Members Oral Reports/Announcements

Member Cabrera thanked everyone who came out to express their rights. He added that during his seven years in being in public office as a councilmember and now Mayor in Moreno Valley, he has learned a lot about industrial development.

17. Staff Oral Reports/Announcements

None.

18. Calendaring of Future Agenda Items

Future agenda items may be scheduled by JPC Members or staff.

Member Perry stated he would like to have a discussion in the future about adopting a Sunshine Ordinance where the agendas will be published twelve days in advance as opposed to seventy-two hours.

19. Adjournment

This meeting was adjourned at 11:43 p.m.

March Joint Powers Authority
14205 Meridian Parkway, Suite 140, Riverside, CA 92518
Phone: (951) 656-7000 FAX: (951) 653-5558

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (1)

Meeting Date: August 14, 2024

Report: **UPDATE ON JPC ACTIONS, LEGISLATION, PROPERTY TRANSFERS AND STAFF ACTIVITIES**

Motion: Move to receive and file the report or take other actions as deemed appropriate by the Commission.

Background:

This report is an update of staff activities since the last March Joint Powers Commission (Commission) meeting. The report is not all-inclusive of staff work. It provides a summary of some activities relating to previous actions or direction by the Commission. **New information is noted in bold.**

Utilities

Natural Gas: The natural gas distribution system was transferred to the March JPUA in December 2004. The March JPUA staff conducts the meter reading and billing functions. The Capacity Survey completed by the Gas Company identified that adequate capacity exists to serve the Army Reserve and CalFire's planned construction. However, the distribution system will be nearing its maximum capacity during the cold weather season. The Medical Campus development will address the backbone infrastructure upgrades needed for the MJPA Northeast Corner, and would also support our Green Acres housing, for the MJPA. Federal funding for gas line improvements will continue to be requested as part of the MJPA's legislative agenda. At the Commission's request, staff researched an alternative to natural gas in Green Acres by analyzing the feasibility of converting the housing units to electric and installing solar to power the homes. That cost was prohibitive to the JPA to pursue and with the historic nature of the homes solar panels were not an option. Staff will continue to seek funding through grant opportunities. March JPA staff met with Sempra Utilities (SoCal Gas) in October to discuss potential plans for sunseting and dissolving the Utilities Authority and ceasing gas services to existing Northeast corner customers; however, as part of dissolving the March JPUA we need a reliable company that can provide natural gas services to our customers. SoCal Gas staff expressed an interest in this transition but requested that MJPA issue a letter memorializing its plans to dissolve its Utilities Authority in the future. On November 24, 2021, the MJPUA approved a Letter of Intent (LOI) to dissolve the MJPUA and cease natural gas services within the JPA Planning Area. The LOI was then sent to the SoCal Gas Company. On December 14, 2021, SoCal Gas and MJPA staff discussed next steps to transitioning MJPUA customers to SoCal Gas by December of 2022. A formal resolution with a transition plan will be presented to the MJPUA Commission in the future for consideration. On February 8th, 2024, SoCal Gas

informed MJPA staff that they've completed an assessment of the gas system and have determined an engineering plan to appropriately take over natural gas service within the JPA's northeast corner. Construction of said plan can start as early as August of 2024. SoCal Gas will share an agreement for JPA's concurrence after their bid process is completed and a contractor's fee has been determined for improvements. SoCal Gas staff recommend a \$2 million budget for the project with final project costs to be determined after their bidding process is completed.

Northeast Corner

March Healthcare Development (MHD): The March Joint Powers Planning Commission recommended approval of the Specific Plan and EIR at their November 4, 2009 Public Hearing. The March Joint Powers Commission (JPC) approved the Specific Plan and certified the EIR at the Public Hearing held November 18, 2009. The Disposition and Development Agreement (DDA) and associated resolutions were approved by the JPC on April 7, 2010. The first building was demolished on July 27, 2010. Approximately 22 structures have been demolished by MHD to date. The concrete and asphalt from the demolition have been consolidated into one stockpile to be recycled. Six additional buildings have been demolished by the JPA using EDA grant funds. Due to the Moreno Valley litigation, and in accordance with the DDA, the Developer notified the JPA that all timelines for MHD's performance under the DDA are suspended effective May 28, 2013, and will not re-commence until the lawsuit is fully and finally dismissed or resolved in a manner which does not interfere with MHD's or the JPA's ability to perform under the DDA. The Notice of Settlement and Abandonment of Appeal was officially filed with the court August 8, 2014. New performance timelines were established based on the 437day force majeure. The first parcel sale closed on April 6, 2015. The remaining EDA grant funds were used to demolish several additional buildings on the northeast corner. This demolition project is now complete. 2/16/16: March JPA received a plot plan application for the Signature Health project on about 7.5 acres at the northwest corner of N Street and 6th Street. 3/24/16: March JPA Staff was informed that water backbone infrastructure plans are near completion and final approval by WMWD. 10/12/16: WMWD issued a Notice to Proceed to MHD to construct the south loop water infrastructure improvements. The waterline project has been completed and energized. 04/12/17: March JPC approved the Second Amendment to the Disposition and Development Agreement. The Amendment was also approved by the Oversight Board on 04/27/17 and was forwarded to the California Department of Finance (DOF) for consideration on May 2, 2017. On May 5, 2017, DOF notified March JPA that it will be reviewing the Oversight Board action. By statute, DOF has 40 days to review the action. On June 14, 2017, DOF disallowed the Oversight Board's approval of the Second Amendment to the DDA. On July 26, 2017, the Commission approved a Force Majeure extending certain performance criteria in the Disposition and Development Agreement. On September 26, 2018, the Commission approved the 2nd Amendment to the Disposition and Development Agreement. On September 28, 2021, the JPA rejected a Force Majeure filed by March 1 on September 20th, claiming impacts to the construction schedule due to delays by WMWD. However, on October 12, 2021, WMWD issued a stop work notice for the pressure reducing valve (PRV) that is associated with Phase D-1 of the Lifecare project which could impact the timing of the project. WMWD indicated that the reason for the stop work notice is because they recently received a federal grant from the Department of Defense to increase water capacity for the Base, and because the PRV is connected to that water capacity increase the DOD is requiring WMWD to complete a NEPA study to receive grant funds. Construction of the PRV cannot commence until the NEPA study is completed according to the DOD. MJPA staff is working with WMWD staff to address impacts to MJPA and the Lifecare project. On October 29, 2021, March 1 submitted another Force Majeure reiterating impacts to construction due to delays by WMWD. MJPA rejected the second Force Majeure with further direction on next steps for discussions. Since October of

2021, MJPA staff and March1, LLC negotiated terms for a Third Amendment to the March LifeCare Campus Disposition and Development Agreement on January 26th, the Commission approved a Third Amendment to the March LifeCare project DDA. The Amendment established an extension of eight months on Phase 1 infrastructure improvements, giving the master developer until September of 2022 to complete agreed upon improvements. In late December 2021, March1 provided March JPA Staff with a project description, conceptual site plan and building elevations for a proposed Continuing Care Retirement Community (“CCRC”) to provide a continuum of care services for elderly seniors. On January 13, 2022, March JPA Staff held a Pre-Application Meeting for the proposed CCRC. March1 presented the proposed project to March JPA Staff/departments, outside agencies/utility companies and representatives from our member jurisdictions. The meeting was held so that March1 could obtain feedback/information prior to a formal application submittal which would require the vetting of an actual user prior to any entitlements. A formal submittal of plans has not yet been completed. The following matrix represents the status of required DDA-Third Amendment improvements, as of December 26, 2022. On April 12, the commission approved a Fourth Amendment to the DDA. This amendment allowed for the extension of time for completion of the PRV facility from April 11th to July 30th, 2023. A DDA-Fifth Amendment will be presented to the Commission at their 2/14/24 JPC meeting.

	TASK	DUE DATE – per 3 rd Amendment of DDA	STATUS
1	PRV Facility	6 months from Notice to Proceed date	A 5 th Amendment to the DDA will be presented to the Commission at their 2/14/24 JPC meeting. WMWD has completed the required NEPA study for a DOD grant received for the project. A Notice to Proceed was issued on October 11, 2022 with a completion deadline of April 11, 2023. Construction has not yet started. On December 26, 2022, March1 submitted a letter to MJPA requesting a 4th amendment to their DDA modifying language to allow for additional time to complete the PRV facility. The request will be reviewed against the terms of the Agreement. The April 11, 2023, deadline remains. A fourth amendment was approved by Commission at the April 12 th JPC meeting to allow an extension of time on the PRV and a new milestone based on deliverables. NOC not obtained by required deadline.
2	Landscape Improvements – Riverside Drive	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.
3	Backbone water infrastructure (per Amended Exhibit D-1) – (i) Riverside Drive and Meyer Drive 24” pipeline; (ii) 12” pipeline along Riverside Drive; (iii) 12” pipeline along N Street; (iv) 12” pipeline along 6 th Street, and subject to Authority Engineer approval.	No later than July 30, 2022	This task has been completed and requirement is satisfied.

4	Slurry seal and restripe existing pavement on roadway sections reflected on Amended Exhibit D-1, and subject to Authority Engineer approval.	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.
5	Structural grind and overlay with restripe on those roadway sections on Amended Exhibit D-1 – min. 0.15 ft . grind and AC overlay, and subject to Authority Engineer approval.	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.
6	Correction of road cross-slopes to match County standards and subject to Authority Engineer approval.	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.
7	Repair of long sewer trench failure along Riverside Drive and subject to Authority Engineer approval.	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.
8	Repair of Drainage inlets identified on Exhibit D-1.1 and subject to Authority Engineer approval.	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.
9	Remove and replace broken, buckled and distressed concrete sidewalk, curb, and gutter as identified on Exhibit D-1.1 and subject to Authority Engineer approval.	No later than Sept 30, 2022	This task has been completed and requirement is satisfied.

Naval Operational Support Center “NOSC” Parcel: On June 10, 2017, the Navy broke ground at its new site within the cantonment fence. The new Navy Operational Support Center was completed August 2019. Due to COVID-19, the transfer was delayed until Spring 2021. At the June 9, 2021 Commission meeting, the JPC accepted the grant from the Navy for the Navy Operational Support Center in the Northeast Corner. The Navy parcel transfer completed the land swap authorized by Congress in 2005. In March of 2022, Brigadier General Peter Cross of the CA Army National Guard, contacted Dr. Martin regarding their interest in installing a Youth Challenge Academy at March. Their closest academy (“Sunburst”) is housed at the Los Alamitos Joint Forces Training Base in LA County with a high attendance rate from Riverside County youth. As the NOSC building exists outside of the limits of the March LifeCare Campus Specific Plan, the CAARNG expressed interest in using the site for their program. The project could yield a \$30 million investment in the region. On October 19, 2022, staff received an email from CAARNG indicating an interest in purchasing the site. MJPA staff is in the process of coordinating an Exclusive Negotiating Agreement with the National Guard. The agreement was approved at the January 11, 2023 JPC. Since that time CAARNG requested updates as such, a revised ENA is scheduled for Commission consideration at their April 12th meeting. On April

12th, the Commission voted to adopt the amended ENA and the agreement was fully executed on April 27th, 2023 between the parties. Senator Roth submitted SB228 to state legislators in 2023 and the State approved \$500,000 for CMD to complete an assessment of the NOSC building for the Youth Challenge program. An appraisal of the NOSC building along with construction planning were completed in the Fall of 2023. Costs were estimated at a little more than \$170 million. CMD staff is currently discussing options for funding with state and federal legislators.

Green Acres: The approximate 52.72-acre historic area (“Property”) is comprised of one-hundred and eleven historic homes that are currently owned and managed by the Authority. The Property is located on the southwest corner of Riverside Drive and Meyer Drive just outside of the March Air Reserve Base (Base) cantonment area. The Property was quitclaimed to the Authority in 2006, as part of the Base Realignment and Closure process of 1995, and recorded in the County of Riverside’s Official Records as Document No. 2006-0783416 (Quitclaim Deed). In April of 2022, the JPA advertised the availability of the Property for sale through an invitation to submit Letters of Interest to either purchase the property outright, or to redevelop the property through a development agreement. Invitations were sent to non-profit, government and private entities. Proposals were due no later than August 31, 2022. While staff received several inquiries on the property, only one formal proposal was received before the deadline. On March 6th through March 8th, 2023, the Chair and CEO attended the Association of Defense Communities wherein extensive discussions occurred with Office of Local Defense Community Cooperation (OLDCC) representatives regarding partnership opportunities with the Base. As housing continues to be a significant issue of concern for the military, the Chair is interested in utilizing Green Acres to support March Base housing needs. As such, the CEO was asked to place an item on the 3/22/23 agenda for the Commission to reconsider its previous decision to dispose of the Green Acres development. On 3/22/23, the Commission voted to retain Green Acres and work with March Air Reserve Base on their housing needs.

Attachment: None

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (2)

Meeting Date: August 14, 2024

Report: **UPDATE ON PLANNING ACTIVITIES**

Motion: Move to receive and file the report or take other action as deemed appropriate by the Commission.

Background:

This report is a status update of major planning projects. The report is not all-inclusive of staff work. It provides a summary of some activities relating to major planning projects or direction by the March Joint Powers Commission. In all cases, the following projects are required to return to the March Joint Powers Commission for final action. **New information is noted in bold.**

March JPA General Plan Update: Project on hold. Last update provided 09/28/22.

Community Sports Complex

Objective: Plan, design and finance 48–60-acre Sports Complex through the Sports Complex Committee

Status: A parks sub-committee, consisting of the four-member jurisdiction Parks Director's was formed in 2006 to review potential locations for the park identified in the 2003 Settlement Agreement. The preparation of an aviation safety study was authorized for the optional park sites by the March Joint Powers Commission on February 20, 2008. A Parks Subcommittee meeting was held on January 28, 2009, at which time the Subcommittee accepted the recommendation of ESA to continue to analyze a new location for a park site. The committee directed LNR to identify a new potential Park site to be reviewed at the next Parks subcommittee meeting. The Parks Subcommittee met on March 11, 2009, and at that time, the subcommittee toured three proposed park sites. It was generally agreed that all three park sites were valid alternatives for the Park. On May 11, 2009 a subcommittee of the Parks Committee recommended selection of a park site near Grove Community Church. On March 2, 2016, the March Joint Powers Commission authorized the selection of Willdan Financial Services to prepare the Parks Development Impact Fee (DIF) study that will partially fund the planned Sports Complex. On May 31, 2016, MJPA staff met with City of Riverside Parks Director, Adolfo Cruz and other senior Parks and Recreation staff to obtain input on the MJPA parks DIF study. On August 17, 2016, March JPA staff met with Scott Bangle – Riverside County Parks General Manager and Spencer Campbell – City of Perris Parks Recreation Supervisor II to discuss the future March JPA Parks Impact Fee. The framework for a Parks/Recreation Development Impact Fee was provided by Willdan Financial Services on February 13, 2017. A revised draft fee analysis was provided by Willdan on March 14, 2017, and reviewed with the member jurisdictions Parks

Directors on April 4, 2017. A conference call was held with Willdan Consultants regarding the final draft Parks DIF study on 9/15/17. Upon gaining concurrence with the member jurisdiction's Parks Directors, this item appeared before the Parks Ad Hoc Sub-Committee, and to the Technical Advisory Committee, prior to presenting to the full March Joint Powers Authority Commission. On 10/19/17, the City of Riverside and the County Parks representatives consented to the methodology used in the Parks Development Impact Fee Study. A Parks Subcommittee (Victoria Baca, Kevin Jefferies and Andy Melendrez and the member jurisdictions Parks Directors) was held on December 20, 2017 to review the draft March JPA Parks Nexus Study. At the direction of the Ad Hoc Committee, March JPA reviewed the parks nexus study with March ARB staff and the Riverside County Airport Land Use Commission and returned this item to the Ad Hoc Parks Subcommittee within 90 days. On February 22, 2018 March JPA met with the Riverside County Airport Land Use Commission staff and March ARB staff to discuss various park development alternatives, and to discuss the intensity of those uses in terms of people per acre. The Riverside County Airport Land Use Commission staff and March Air Reserve Base staff requested additional information regarding the density/intensity of the proposed sports complex. In 2018, analysis and approval of the Parks Development Impact Fee was terminated by Danielle Wheeler, Executive Director. On September 22, 2021, the Meridian Park LLC development group held a community meeting within the City of Riverside at the Orange Terrace Community Center, to share draft development plans for the MIPA's weapons storage area (aka Upper Plateau) with the public and obtain community feedback on a proposed 60-acre recreation/open space area within their overall Upper Plateau Specific Plan. The development group, in coordination with MIPA staff, held meetings with Riverside County and city parks and recreation staff regarding the proposed park location and design prior to scheduling a second community meeting to obtain public feedback on park features. On February 14, 2022, March JPA and developer hosted an all hands meeting with parks directors from member agencies to discuss the proposed 60-acre recreation/open space area within the proposed Upper Plateau Specific Plan. Attendees also included Riverside Councilmember Chuck Conder, Riverside City Manager Al Zelinka, and Riverside Police Chief Larry Gonzalez. A discussion ensued regarding the development of a City of Riverside Police Station at the Park site. As a result of the meeting, the developer, City of Riverside and JPA Staff are reviewing the parameters of the pertinent Settlement Agreements and Development Agreements to determine flexibility in the development of the park and potential police station. The JPC Parks Subcommittee met to discuss the status of the community park on May 9, 2022. At that time, an overview of the Center for Biological Diversity et al. v. Bartel et al. settlement agreement was provided identifying that this settlement released 424-acres for development with an additional 60-acres allowed for the planned community park. Discussion also occurred regarding the early proposal for rough grading and installation of utilities on the 60-acre park site and future disposition of the park site. The Parks Committee requested that this item be returned for future discussion prior to any action by the full Commission. Meetings of parks officials and senior management from Riverside County and the City of Riverside were held on December 4, 2023 and January 18, 2024 to discuss the proposal for a park as a component of the West Campus Upper Plateau. Follow-up meetings are expected.

Perris Valley Channel Lateral B

Objective: Prepare Environmental Documents for Final Segment

Status: An MOU for the construction of Lateral B, Stages 6 and 7, was approved between the MIPA and Meridian Park LLC, on September 28, 2022. This MOU completes the funding plan for Segments 1 and 2. Project is anticipated to be completed within 24-month timeline. March JPA staff is finalizing the final draft Mitigated Negative Declaration (MND) under CEQA for Stage 6 of the Perris Valley Channel Lateral B, the final segment which is located within

Riverside National Cemetery property. This CEQA document was available for a 30-day public review period which began on June 28, 2023. Staff is currently finalizing the details of the Cooperative Agreement with Flood Control, which will address the construction, inspection, maintenance, acceptance, and operation of this segment. **It is anticipated this Project will go before the Commission during 4th quarter 2024.**

Heacock Flood Control Channel: Project complete. Project history last posted 09/28/22. On May 10, 2023, a 1.09-acre easement behind the March ARB Commissary, was approved by the Commission for transfer to RCFCWCD for maintenance purposes. A 1,195 square foot-triangular, easement area, behind the March ARB Commissary is on this agenda for Commission consideration, for the approval of transfer to RCFCWCD for maintenance purposes.

Cactus Flood Control Project:

Objective: Flood Control Improvement to Cactus Channel

Status: Project history last posted 9/28/22.

RCFCWCD has completed 90 percent of the design work on construction plans for the project and is finalizing the Cooperative Agreement between March Air Reserve Base, March JPA, USDA and private developers for the funding and construction of the project. Because there is a shortage on funding for the project, staff continues to research grant opportunities that can be pursued in partnership with RCFCWCD. On May 17, 2022, USDA staff confirmed their agency's ownership of the Cactus channel segment along their property. A formal request from the RCFCWCD was submitted to begin the easement transfer of channel property within USDA's jurisdiction, to the District for future installation of Cactus Channel improvements. On June 14th and 15th, 2022, March JPA commissioners and staff met with the USDA and Air Force Reserve Command during a legislative trip to Washington DC and discussed the Cactus channel and need for permanent right-of-way and support for funding on their individual segments of the channel project. Overall, the USDA and Air Force Reserve are supportive of issuing easements for construction and maintenance on the channel. Feedback on funding from both agencies is forthcoming. In March of 2023, RCFCWCD, MJPA, MARB and City of Moreno Valley met to discuss the Cooperative Agreement for the project. Agencies will start reviewing terms again and meet regularly to finalize an agreement for execution. **The project Civil/Improvement plans are being circulated for signature. The conceptual project schedule was circulated on July 18, 2024, indicating that MSHCP consistency analysis and finalization of memorandums of understanding with participating entities would be complete by December 2024. Future milestones include the acquisition of easements from USDA and USAF, completion of regulatory permitting, completion of the NEPA review, and securement of funding, all of which are targeted by July 2025.**

West Campus Upper Plateau:

Objective: Private Development, generating revenue and jobs

A proposed project to develop an approximate 360-acre Specific Plan (SP-9) and record a Conservation Easement on 445-acres of Open Space. The development area (Specific Plan) is generally located east of Barton Street, approximately 1,600' south of Alessandro Boulevard, and 1,500' north of Grove Community Drive in the general area occupied by the former March Air Force Base Weapon Storage Area. The four Business Park parcels to the north would be a total of 34.50 acres, the Business Park parcel to the east would be 9.38 acres, and the two Business Park Parcels to the south would total 22.47 acres. Similar to all other Specific Plans in the March JPA planning area, the three Mixed-Use parcels would include a variety of land uses but would not include the development of residential units. The three Mixed-Use parcels would be 10.77 acres, 26.60 acres, and 5.45 acres and would be located along the west side, just east of

the Barton Street extension, and along the southeast corner of the Development Area. The two Public Facility parcels would consist of a 2.12-acre Western Municipal Water District sewer lift station to be developed along the east side of the Development Area just south of Cactus Avenue, and a 1.41-acre utility facility located southeast of the Western Municipal Water District facility. The three open space areas would consist of a larger open space area and two smaller open space areas. The larger open space area would be 50.00 acres and would consist of trails for recreational users. The larger open space area would be located directly east of the Barton Street extension and just south of the park area. Two small parking areas would be located on the eastern edge of the larger open space area to provide access for park users. The first smaller open space area would be approximately 11.98 acres and would be located directly north of the four Business Park Parcels. The second smaller open space area would be 2.48 acres and would be located south of Bunker Hill Drive, between one of the Mixed-Use Parcels and the two Business Park Parcels, as well as along the southern perimeter of the proposed Development Area from Barton Street to Cactus Avenue. The open space parcels would provide further buffer to the Conservation Area. The proposed Development would retain 2 of the existing 16 military bunkers, which were previously used for munitions storage by March AFB prior to March AFB's realignment in 1993. An active recreational park area would be approximately 10.00 acres and would be located west of Barton Street and directly north of the larger open space area. The developer has offered to grade and construct the initial 10-acres of park area and maintain the park area through a CFD. The remaining 50-acres of park space, under the developer's proposal, could remain as passive recreational space until the City or County was interested in developing active recreational space. A project Notice of Preparation was circulated to 93 public agencies and interested parties on November 20, 2021. An environmental scoping meeting was advertised in the Press Enterprise on November 26 and held on December 8, 2021. At present an Environmental Impact Report is being prepared for the project. On February 14, 2022, March JPA and Meridian Park, LLC hosted an all hands meeting with county and city parks directors, Riverside city and county officials. A discussion of the parks meeting is outlined under the previously listed Community Sports Complex section. A Zoom call Community Meeting was held on March 24, 2022 at 6:00 PM to 7:30 PM. Various West Campus Upper Plateau application materials are available on the March JPA website, including the video of the Community Zoom meeting at: https://marchjpa.com/documents/docs_forms/03022022_GMT20220225-015209_Recording_1920x1080.mp4. The JPC Airport Land Use Study Subcommittee met to discuss the status of the Riverside County Airport Land Use Commission (RCALUC) review of the West Campus Upper Plateau on May 11, 2022. At that time, the RCALUC recommendation was for a finding of conditionally consistency with the March ARB/IP airport compatibility plan. Discussion occurred regarding the prohibition of public assembly uses, as well as a discussion regarding the proposed building heights and building setbacks. The Subcommittee requested that a subsequent discussion occur with the committee when the applicant's renderings and photo simulations are submitted as part of the environmental review process. On May 12, 2022, the Riverside County Airport Land Use Commission determined the West March Upper Plateau Project was conditionally consistent with the March Air Reserve Base/Inland Port Airport Compatibility Plan. The finding of consistency included conditions prohibiting public assembly uses including churches and requires the submittal of a BASH study by a Wildlife Hazard Biologist as a future component of the EIR process. On August 18th, a public workshop was held at the March Field Air Museum where developers discussed the proposed development with members of the public and solicited input prior to the release of a draft EIR. The West Campus Upper Plateau Draft EIR was circulated for public review on Monday, January 9, 2023, and the 60-day review ended on Friday, March 10, 2023. On December 2, 2023, the draft EIR was recirculated identifying new information pertaining to the Air Quality, Hazards and Hazardous Materials, and Land Use and Planning sections to the draft EIR. An amended recirculated Notice

of Preparation was recirculated for the West Campus Upper Plateau Draft EIR on Monday, January 9, 2023, as some of the project appendices pages were blank. The current due date for comments is March 10, 2023. **On June 12, 2024 a public hearing was held for the project. The March Joint Powers Commission voted to table the project.**

U.S. Vets – Specific Plan Amendment, Plot Plan Amendment:

Objective: Private Development, to provide housing and services to area Veterans
United States Veterans Initiative (US Vets, Applicant) proposes new building uses to the March Veterans Village Campus, located at the southwest corner of N Street and 6th Street, within the US Vets Transitional Housing Specific Plan Area (SP-6), within the jurisdiction of the March Joint Powers Authority, Riverside County, California. Specifically, the Applicant seeks to amend the US Vets Transitional Housing Specific Plan, (SP-6) and Plot Plan (PP 10-02) to allow for a two-story, 24-unit transitional housing building and 44-permanent supportive housing units, for a total of 68-units, to be developed on the remaining 3.05 -acres of the Campus, where the remainder of Phase 2 and Phase 3 development would take place. Buildings 4 - 8, would be eliminated. Each studio unit within the transitional housing building will be approximately 375 square feet, while the permanent supportive housing units will be approximately 500 square feet in size. The proposed Project would reduce the total number of units from 323 to 222 and the total number of beds from 401 to 283. Staff received a formal application and documentation on February 23, 2023. Staff has reviewed the application/documentation for completeness and has distributed the project documentation to MIPA Departments and reviewing agencies on March 2, 2023 and most comments were received on March 23, 2023. Tribal consultation is required under SB 18 (Specific Plan Amendment) and 14 Tribes were contacted for consultation. Staff will introduce the proposed Project to TAC in early April 2023. It should be noted that US Vets provided an update on the March Vets Village Campus and presented a concept of the proposed project to the JPC on April 13, 2022. The proposed project was presented to TAC on April 3, 2023. US Vets is now working on responses to the first round of staff and review agency comments. The proposed project is also being reviewed by Riverside County ALUC staff. It is anticipated that ALUC Commission will consider the proposed project in July 2023. On July 10, 2023, Staff discussed the proposed project and the availability of requested information with the Tribal Historic Preservation Official (THPO) from Agua Caliente. The THPO was satisfied with the discussion and decided to end consultation. A formal letter was received on July 13, 2023. The proposed project was considered by the ALUC Commission on July 13, 2023, and found to be “Consistent” with the March Reserve Base / Inland Port Airport Land Use Compatibility Plan. The proposed project was presented to TAC on December 4, 2023. Commission review of the proposed project is scheduled for February 14, 2024. On February 14, 2024, the March Joint Powers Commission considered and approved the following in support of the U.S. Vets Transitional Housing Program Specific Plan (SP-6): 1) Resolution #JPA 24-01, Adopting a CEQA Addendum to the Certified March LifeCare Campus Specific Plan Final Program EIR (SCH# 2008071021) in support of the U.S. Vets Transitional Housing Program Specific Plan, Approving Plot Plan PP 10-02, Amendment #1, subject to Conditions of Approval for the development of the U.S. Vets Transitional Housing Program Specific Plan Project; and 2) Introduced and waived the first reading of Ordinance #JPA 24-01 approving the U.S. Vets Transitional Housing Program Specific Plan Amendment No. 1 (SP-6, A1) and direct Staff to place this item on a future Commission Agenda for the Second Reading and formal adoption; and 3) A Ground Lease agreement between March Joint Powers Authority and United States Veterans Housing Corporation for a 75-year ground lease on the remaining 3.05-acres located at the southeast corner of N Street and 4th Street, within the northeastern portion of the March Joint Powers Authority jurisdictional boundaries. Commission consideration and second reading of Ordinance JPA #24-01, for the U.S. Vets Transitional Housing Program Specific Plan

Amendment No. 1 (SP-6, A1), has been scheduled for March 13, 2024. On March 13, 2024, the March Joint Powers Commission adopted Ordinance JPA #24-01 for the U.S. Vets Transitional Housing Program Specific Plan Amendment No. 1 (SP-6, A1). **U.S.VETS comfort homes building plans are in plan check review.**

Attachment: None

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY**

***MJPA Operations - Consent Calendar
Agenda Item No. 8 (3)***

Meeting Date: August 14, 2024

Report: **RECEIVE AND FILE FINANCIAL STATUS REPORTS**

Motion: Move to receive and file the Financial Status Reports or take other actions as deemed appropriate by the Commission.

Background:

The monthly Financial Status Reports are a summary of operational income and expenses for the month of April and May 2024 and for the fiscal year to date. It provides a summary of the March Joint Powers Authority's (March JPA's) ongoing activities related to the March JPA's approved FY 2023/24 budget.

Attachment(s): Financial Status Reports for April and May 2024

March Joint Powers Authority

Balance Sheet General Fund As of April 30, 2024

ASSETS

Cash In Bank	\$	7,185,969.64
Petty Cash		300.00
Investment Account		4,879,378.34
Meridian Drainage Fee Acct		2,513,630.67
CalPERS Benefit Trust		12,067,581.40
County Fire Facilities Fund		1,861,056.71
Accounts Receivable		3,166,587.39
Accounts Receivable - Leases		1,349,157.70
Loans Receivable		2,013,926.60
MIP Loan Receivable		2,687,896.35
RDA Loan Receivable		81,180.24
MJPUA Loan Receivable		450,000.00
Due From Other Funds		100,000.00
Interest Receivable		1,672,366.67
Insurance Deposits		1,283.00

Total Assets \$ 40,030,314.71

LIABILITIES

Accounts Payable		41,050.31
Deposits in Trust		327,435.62
County Fire Facility		1,824,540.34
Meridian Drainage Fees		1,964,224.57
Lifecare Campus Drainage Fees		82,243.53
Meridian–St. F Sgnl Fair Share		637,826.15
MARB Heacock Project Funds		666.72
Deferred Inflows - Unavailable Revenue		2,400,000.00
Deferred Inflows - Leases		1,349,157.70

Total Liabilities 8,627,144.94

FUND BALANCE

Fund Balance, Beginning of Fiscal Year		31,401,223.58
Change in Fund Balance for the ten months ending April 30, 2024		1,946.19

Ending Fund Balance, April 30, 2024 31,403,169.77

Total Liabilities and Fund Balance \$ 40,030,314.71

General Ledger

Expenses vs Budget



March Joint Powers Authority
 14205 Meridian Pkwy, Ste. 140
 Riverside, CA 92518
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 Period 10 - 10
 Fiscal Year 2024

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
100	General Fund					
100-10-50100-05	Salaries and Wages	847,890.00	71,245.39	716,048.17	131,841.83	15.55
100-10-50100-10	Benefits	132,926.00	9,516.20	92,043.80	40,882.20	30.76
100-10-50100-15	PERS Contributions	110,631.00	4,622.60	51,897.83	58,733.17	53.09
100-10-50100-20	Medicare Tax	13,855.00	1,107.11	11,004.71	2,850.29	20.57
100-10-50100-25	Unemployment	2,000.00	0.00	0.00	2,000.00	100.00
100-10-50100-30	Workers Compensation Ins.	20,270.00	0.00	1,895.72	18,374.28	90.65
100-10-50100-32	Temporary Office Help	20,000.00	2,374.72	13,861.58	6,138.42	30.69
100-10-50100-35	Employee Recruitment	1,000.00	0.00	332.50	667.50	66.75
100-10-50100-99	Unfunded Accrued Liab(UAL)	111,312.00	7,328.83	64,207.71	47,104.29	42.32
100-10-50150-02	Mileage Reimbursement	1,000.00	0.00	35.76	964.24	96.42
100-10-50150-04	Payroll Services	7,500.00	0.00	1,619.45	5,880.55	78.41
100-10-50150-06	PeriodicalsMemberships	15,000.00	14.00	8,688.35	6,311.65	42.08
100-10-50150-08	EducationTraining	12,500.00	247.37	10,318.31	2,181.69	17.45
100-10-50150-12	Travel	70,000.00	11,288.04	35,393.70	34,606.30	49.44
100-10-50150-14	JPC Members' Stipend	17,300.00	1,600.00	11,300.00	6,000.00	34.68
100-10-50150-15	Meeting Expenses	13,000.00	1,503.08	7,017.81	5,982.19	46.02
100-10-50150-16	Office Supplies	15,000.00	1,022.67	12,892.45	2,107.55	14.05
100-10-50150-18	Telephone & Internet Expense	7,400.00	513.73	4,183.90	3,216.10	43.46
100-10-50150-20	Mobile Phones	12,000.00	1,219.24	8,784.25	3,215.75	26.80
100-10-50150-24	Postage	3,750.00	2.42	3,633.59	116.41	3.10
100-10-50150-26	Liability Insurance - PERMA	160,000.00	0.00	102,279.31	57,720.69	36.08
100-10-50150-30	Printing - Outside	3,500.00	0.00	2,854.27	645.73	18.45
100-10-50150-32	Equipment Leases	35,000.00	2,860.50	26,342.18	8,657.82	24.74
100-10-50150-34	Equipment Maintenance	80,000.00	1,020.00	34,230.93	45,769.07	57.21
100-10-50150-35	Vehicle Fuel & Maintenance	4,100.00	413.23	2,293.24	1,806.76	44.07
100-10-50150-38	ProductionArtwork	13,000.00	0.00	209.22	12,790.78	98.39
100-10-50150-39	MarketingBranding	25,000.00	0.00	0.00	25,000.00	100.00
100-10-50150-40	Promotional Activities	50,000.00	166.65	21,189.15	28,810.85	57.62
100-10-50150-42	Bank Fees	37,000.00	0.00	26,699.56	10,300.44	27.84
100-10-50150-46	Office Custodial	7,000.00	890.00	5,500.00	1,500.00	21.43
100-10-50150-47	Office Rent	72,000.00	6,048.13	61,037.24	10,962.76	15.23
100-10-50150-48	Office Utilities	13,400.00	1,494.97	11,321.42	2,078.58	15.51
100-10-50200-02	General Legal Services	200,000.00	0.00	98,346.87	101,653.13	50.83
100-10-50200-04	Special Legal Services	45,000.00	0.00	24,173.39	20,826.61	46.28
100-10-50200-10	Legal Property Surveys	10,000.00	0.00	312.00	9,688.00	96.88
100-10-50200-14	Annual Audit	40,000.00	0.00	0.00	40,000.00	100.00

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
100-10-50200-20	D.C. and State Lobbyist	130,000.00	0.00	38,989.39	91,010.61	70.01
100-10-50200-25	General Consulting Services	455,000.00	83,288.75	475,325.64	-20,325.64	-4.47
100-10-50200-40	Foreign Trade Zone	8,000.00	0.00	3,783.86	4,216.14	52.70
100-10-50300-02	Equipment Office Furniture	35,000.00	266.36	1,706.90	33,293.10	95.12
100-10-50300-04	Computer Hardware	10,000.00	0.00	0.00	10,000.00	100.00
100-10-50300-06	Computer Software	20,000.00	0.00	19,665.42	334.58	1.67
100-20-51150-00	Property Insurance - PERMA	48,000.00	0.00	47,177.00	823.00	1.71
100-20-51200-00	Building Maintenance	65,000.00	189.00	23,526.31	41,473.69	63.81
100-20-51250-00	Grounds Maintenance	100,000.00	0.00	42,305.71	57,694.29	57.69
100-20-51255-00	Street & Lighting Maintenananc	35,000.00	0.00	6,024.08	28,975.92	82.79
100-20-51300-00	Equipment Maintenance	0.00	258.20	3,062.28	-3,062.28	0.00
100-20-51325-00	Equipment Purchases	60,000.00	0.00	0.00	60,000.00	100.00
100-20-51335-00	Demolition Costs	500,000.00	0.00	0.00	500,000.00	100.00
100-20-51350-00	Utilities	20,750.00	332.69	2,686.34	18,063.66	87.05
100-20-51355-00	Fuel Costs	2,500.00	0.00	0.00	2,500.00	100.00
100-20-51360-00	Police Patrols	250,000.00	20,500.86	128,886.57	121,113.43	48.45
100-20-51365-00	Security	120,000.00	8,608.70	59,983.20	60,016.80	50.01
100-20-51400-00	Bad Debt Expense	3,500.00	0.00	0.00	3,500.00	100.00
100-30-52100-00	Plan PreparationAdoption	0.00	0.00	602.28	-602.28	0.00
100-30-52200-00	Plan CheckInspection Fees	1,325,000.00	33,336.11	358,560.34	966,439.66	72.94
100-30-52220-00	Education Training	2,500.00	0.00	241.50	2,258.50	90.34
100-30-52250-00	Environmental Fees	45,000.00	0.00	34,045.00	10,955.00	24.34
100-30-52300-00	Printing Costs	10,000.00	0.00	0.00	10,000.00	100.00
100-30-52325-00	Planning Software	25,500.00	0.00	24,113.22	1,386.78	5.44
100-30-52350-00	Public NoticesFilings	3,000.00	102.28	2,381.88	618.12	20.60
100-30-52400-00	Enviromental Rev & Consult	2,500.00	0.00	0.00	2,500.00	100.00
Expense Total		5,505,584.00	273,381.83	2,745,015.29	2,760,568.71	50.1413
Grand Total		5,505,584.00	273,381.83	2,745,015.29	2,760,568.71	0.5014

General Ledger
Revenue vs Budget

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Period 10 - 10
Fiscal Year 2024



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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
100	General Fund					
100-00-40100-00	LEASE REVENUE	-140,461.00	-12,217.05	-122,082.39	-18,378.61	86.92
100-00-40300-00	PLANNING FEES	-1,035,000.00	-1,068.89	-1,318,732.32	283,732.32	127.41
100-00-40310-00	DDA Billable Planning Fee	0.00	7,337.00	164,337.63	-164,337.63	0.00
100-00-40400-00	BUILDING PERMIT FEES	-800,000.00	-25,590.62	-236,669.18	-563,330.82	29.58
100-00-40430-00	PUBLIC WORKS FEES	-400,000.00	-3,750.00	-162,041.20	-237,958.80	40.51
100-00-40600-00	INTEREST INCOME	-433,500.00	0.00	-826,731.57	393,231.57	190.71
100-00-40655-00	FOREIGN TRADE ZONE	-71,000.00	0.00	-55,500.00	-15,500.00	78.17
100-00-40675-00	TRAINING & FILMING FEES	-1,100.00	0.00	0.00	-1,100.00	0.00
100-00-40750-00	MISCELLANEOUS REVENUE	-10,000.00	-100.00	-12,549.27	2,549.27	125.49
100-00-40799-00	GAINLOSS ON FV OF INVESTMENTS	0.00	0.00	-176,993.18	176,993.18	0.00
100-00-40800-00	SUCCESSOR AGENCY FEES	-250,000.00	0.00	0.00	-250,000.00	0.00
	Revenue Total	3,141,061.00	35,389.56	2,746,961.48	394,099.52	87.4533
	Grand Total	3,141,061.00	35,389.56	2,746,961.48	394,099.52	0.8745

March Joint Powers Authority

Balance Sheet Meridian LLMD # 1 – Fund 120 As of April 30, 2024

ASSETS

Cash In Bank	\$ 3,396,025.17
Accounts Receivable	<u>32,192.85</u>
Total Assets	<u><u>\$ 3,428,218.02</u></u>

LIABILITIES

Accounts Payable	36,622.51
LLMD #1 Modification Deposit	6,930.80
Damage Repair Deposits	<u>7,193.17</u>
Total Liabilities	<u>50,746.48</u>

FUND BALANCE

Fund Balance, Beginning of Fiscal Year	3,337,929.32
Change in Fund Balance for the ten months ending April 30, 2024	<u>39,542.22</u>
Ending Fund Balance, April 30, 2024	<u>3,377,471.54</u>
Total Liabilities and Fund Balance	<u><u>\$ 3,428,218.02</u></u>

General Ledger
Expenses vs Budget



March Joint Powers Authority
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Period 10 - 10
Fiscal Year 2024

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
120	Meridian LLMD No. 1					
120-40-65005-00	Traffic Signals	30,000.00	5,572.66	21,727.75	8,272.25	27.57
120-40-65010-00	Signage	350.00	0.00	0.00	350.00	100.00
120-40-65015-00	Lighting	81,500.00	7,181.02	79,473.85	2,026.15	2.49
120-40-65020-00	Landscaping	1,000,000.00	83,657.79	864,089.17	135,910.83	13.59
120-40-65025-00	Drainage	125,000.00	0.00	153.87	124,846.13	99.88
120-40-65030-00	Street Sweeping	40,000.00	0.00	1,500.00	38,500.00	96.25
120-40-65035-00	Graffiti Removal	4,500.00	0.00	0.00	4,500.00	100.00
120-40-65118-05	Salaries and Wages	74,890.00	2,904.78	25,651.08	49,238.92	65.75
120-40-65118-10	Benefits	12,079.00	493.94	4,602.80	7,476.20	61.89
120-40-65118-15	PERS Contributions	7,393.00	360.54	3,396.86	3,996.14	54.05
120-40-65118-20	Medicare Tax	1,246.00	41.79	359.07	886.93	71.18
120-40-65118-30	Workers Compensation Ins.	5,336.00	0.00	-30.27	5,366.27	100.57
120-40-65118-99	Unfunded Accrued Liab(UAL)	35,284.00	2,323.11	2,323.11	32,960.89	93.42
120-40-65120-00	Operations	19,982.00	637.84	11,595.32	8,386.68	41.97
120-40-65125-00	TransportationCommunication	10,200.00	660.46	4,387.19	5,812.81	56.99
120-40-65130-00	Liability Insurance - PERMA	14,400.00	0.00	11,710.81	2,689.19	18.67
120-40-65135-00	Assessment Engineer	10,800.00	0.00	9,000.00	1,800.00	16.67
120-40-65140-00	Professional Services	91,000.00	2,225.00	31,600.00	59,400.00	65.27
120-40-65145-00	Publication	240.00	0.00	0.00	240.00	100.00
120-40-65500-01	Meridian Pkwy-Sidewalk Repairs	300,000.00	0.00	158,172.30	141,827.70	47.28
120-40-65500-05	Tree Replacement	300,000.00	18,859.16	31,383.13	268,616.87	89.54
120-40-65500-10	Van Buren Pavement Repairs	20,000.00	0.00	0.00	20,000.00	100.00
120-40-65500-15	Park Improvements	235,000.00	0.00	0.00	235,000.00	100.00
120-40-65500-20	Vehicle Purchase	60,000.00	0.00	0.00	60,000.00	100.00
Expense Total		2,479,200.00	124,918.09	1,261,096.04	1,218,103.96	49.1329
Grand Total		2,479,200.00	124,918.09	1,261,096.04	1,218,103.96	0.4913

General Ledger
Revenue vs Budget

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Period 10 - 10
Fiscal Year 2024



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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
120	Meridian LLMD No. 1					
120-00-40260-00	Assessments	-2,256,000.00	0.00	-1,300,638.26	-955,361.74	57.65
	Revenue Total	2,256,000.00	0.00	1,300,638.26	955,361.74	57.6524
	Grand Total	2,256,000.00	0.00	1,300,638.26	955,361.74	0.5765
		_____	_____	_____	_____	_____

March Joint Powers Authority

Balance Sheet March Lifecare Campus CFD 2013 – Fund 140 As of April 30, 2024

ASSETS

Cash In Bank	\$	149,937.63
Accounts Receivable, Net		<u>323.47</u>
Total Assets	\$	<u><u>150,261.10</u></u>

LIABILITIES

Payroll Liabilities		15,865.95
Unearned revenue		<u>0.40</u>
Total Liabilities		<u>15,866.35</u>

FUND BALANCE

Fund Balance, Beginning of Fiscal Year		179,364.68
Change in Fund Balance for the ten months ending April 30, 2024		<u>(44,969.93)</u>
Ending Fund Balance, April 30, 2024		<u>134,394.75</u>
Total Liabilities and Fund Balance	\$	<u><u>150,261.10</u></u>

General Ledger
Expenses vs Budget



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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
140	March Lifecare Campus CFD 2013					
140-40-65005-00	Traffic Signals	3,000.00	0.00	625.11	2,374.89	79.16
140-40-65015-00	Lighting	10,000.00	758.67	6,858.79	3,141.21	31.41
140-40-65020-00	Landscaping	15,000.00	1,395.00	11,024.95	3,975.05	26.50
140-40-65025-00	Drainage	0.00	0.00	765.00	-765.00	0.00
140-40-65030-00	Street Sweeping	6,000.00	0.00	0.00	6,000.00	100.00
140-40-65035-00	Graffiti Removal	750.00	0.00	0.00	750.00	100.00
140-40-65040-00	Weed Abatement	26,000.00	0.00	5,640.00	20,360.00	78.31
140-40-65118-05	Salaries and Wages	14,635.00	1,101.20	11,668.03	2,966.97	20.27
140-40-65118-10	Benefits	2,684.00	210.06	2,172.54	511.46	19.06
140-40-65118-15	PERS Contributions	2,057.00	176.02	1,846.48	210.52	10.23
140-40-65118-20	Medicare Tax	249.00	14.00	147.95	101.05	40.58
140-40-65118-30	Workers Compensation Ins.	2,678.00	0.00	-10.77	2,688.77	100.40
140-40-65130-00	Liability Insurance - PERMA	5,000.00	0.00	3,253.00	1,747.00	34.94
140-40-65135-00	Assessment Engineer	3,000.00	0.00	5,000.00	-2,000.00	-66.67
Expense Total		91,053.00	3,654.95	48,991.08	42,061.92	46.195
Grand Total		91,053.00	3,654.95	48,991.08	42,061.92	0.4619

General Ledger
Revenue vs Budget

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Fiscal Year 2024



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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
140	March Lifecare Campus CFD 2013					
140-00-40260-00	Taxes	-54,061.00	0.00	-4,021.15	-50,039.85	7.44
	Revenue Total	54,061.00	0.00	4,021.15	50,039.85	7.4382
	Grand Total	54,061.00	0.00	4,021.15	50,039.85	0.0744
		_____	_____	_____	_____	_____

March Joint Powers Authority

Balance Sheet Green Acres Enterprise Fund – Fund 300 As of April 30, 2024

ASSETS

Cash In Bank	\$ 2,868,236.43
Investment Account	2,218,419.95
Accounts Receivable	141,656.84
Land and Buildings	16,198,934.85
Infrastructure	874,866.98
Equipment	14,655.00
Deferred Outflows - Pension	167,046.24
Deferred Outflows - OPEB	32,792.00
Accumulated Depreciation	<u>(9,995,808.30)</u>
Total Assets	<u>\$ 12,520,799.99</u>

LIABILITIES

Accounts Payable	1,425.48
Payroll Liabilities	220,774.91
Security Deposits	183,149.16
Net Pension Liability	332,901.96
OPEB Liability	12,045.00
Compensated Absences	61,267.30
Deferred Inflows - Pension	21,560.48
Deferred Inflows - OPEB	<u>15,839.00</u>
Total Liabilities	<u>848,963.29</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	10,894,103.15
Change in Fund Balance for the ten months ending April 30, 2024	<u>777,733.55</u>
Ending Fund Balance, April 30, 2024	<u>11,671,836.70</u>
Total Liabilities and Net Position	<u>\$ 12,520,799.99</u>

General Ledger

Expenses vs Budget



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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
300	Green Acres Enterprise Fund					
300-10-50100-05	Salaries and Wages	207,932.00	17,017.96	173,926.07	34,005.93	16.35
300-10-50100-10	Benefits	36,888.00	2,810.12	28,879.05	8,008.95	21.71
300-10-50100-15	PERS Contributions	17,197.00	1,423.88	14,704.56	2,492.44	14.49
300-10-50100-20	Medicare Tax	3,510.00	284.73	2,886.38	623.62	17.77
300-10-50100-30	Workers Compensation Ins.	15,142.00	0.00	282.84	14,859.16	98.13
300-10-50100-99	Unfunded Accrued Liab(UAL)	14,701.00	967.92	967.92	13,733.08	93.42
300-10-50150-06	PeriodicalsMemberships	2,500.00	0.00	1,144.10	1,355.90	54.24
300-10-50150-08	EducationTraining	500.00	0.00	0.00	500.00	100.00
300-10-50150-16	Office Supplies	2,500.00	106.74	1,925.77	574.23	22.97
300-10-50150-18	Telephone Internet Service	1,000.00	64.19	465.72	534.28	53.43
300-10-50150-20	Mobile PhonesPagers	1,300.00	208.24	791.69	508.31	39.10
300-10-50150-24	Postage	100.00	0.00	0.00	100.00	100.00
300-10-50150-26	Liability Insurance - PERMA	30,000.00	0.00	22,982.44	7,017.56	23.39
300-10-50150-42	Bank Fees	4,000.00	0.00	2,778.56	1,221.44	30.54
300-10-50150-44	TenantRelations	1,000.00	0.00	0.00	1,000.00	100.00
300-10-50150-47	Office Rent	9,000.00	756.02	7,727.90	1,272.10	14.13
300-10-50150-48	Office Utilities	2,000.00	98.16	842.59	1,157.41	57.87
300-10-50150-50	Depreciation Expense	301,617.00	0.00	0.00	301,617.00	100.00
300-10-50200-02	General Legal Services	500.00	0.00	0.00	500.00	100.00
300-10-50200-15	Credit Check Services	1,000.00	0.00	213.50	786.50	78.65
300-10-50300-02	Office Equipment	500.00	0.00	0.00	500.00	100.00
300-10-50300-06	Computer Software	8,000.00	0.00	1,229.30	6,770.70	84.63
300-10-50300-10	Appliance Purchase	22,000.00	0.00	3,779.58	18,220.42	82.82
300-10-50300-15	Security Entrance Gates	8,000.00	332.32	4,612.78	3,387.22	42.34
300-10-50300-25	Vehicle Purchase	60,000.00	0.00	0.00	60,000.00	100.00
300-10-50900-00	Transfer to Other Funds	100,000.00	0.00	0.00	100,000.00	100.00
300-20-51150-00	Property Insurance - PERMA	248,000.00	0.00	152,398.00	95,602.00	38.55
300-20-51160-00	Property Taxes	40,000.00	0.00	71,428.80	-31,428.80	-78.57
300-20-51200-00	Building Maintenance	150,000.00	13,374.30	59,393.38	90,606.62	60.40
300-20-51250-00	Grounds Maintenance	250,000.00	17,245.67	168,460.78	81,539.22	32.62
300-20-51300-00	Equipment Maintenance	65,000.00	705.90	37,958.12	27,041.88	41.60
300-20-51350-00	Utilities	525,000.00	32,288.52	382,529.65	142,470.35	27.14
300-20-51360-00	Bad Debt Expense	2,500.00	0.00	0.00	2,500.00	100.00
Expense Total		2,131,387.00	87,684.67	1,142,309.48	989,077.52	46.4053
Grand Total		2,131,387.00	87,684.67	1,142,309.48	989,077.52	0.4641

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
		_____	_____	_____	_____	_____
		_____	_____	_____	_____	_____

General Ledger
Revenue vs Budget

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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
300	Green Acres Enterprise Fund					
300-00-40200-00	RENTAL INCOME	-2,000,000.00	-161,545.00	-1,774,446.50	-225,553.50	88.72
300-00-40225-00	UTILITY CHARGES	-65,000.00	-4,760.03	-52,312.47	-12,687.53	80.48
300-00-40250-00	LATE FEES & NSF FEES	-1,100.00	0.00	-878.06	-221.94	79.82
300-00-40300-00	CREDIT CHECK FEES	-1,000.00	0.00	-280.00	-720.00	28.00
300-00-40600-00	INTEREST INCOME	-30,000.00	0.00	-42,367.12	12,367.12	141.22
300-00-40675-00	HOLDING FEES FORFEITURE	-120.00	0.00	0.00	-120.00	0.00
300-00-40750-00	MISCELLANEOUS	-500.00	0.00	-325.00	-175.00	65.00
300-00-40799-00	GAINLOSS ON FV OF INVESTMENTS	0.00	0.00	-49,433.88	49,433.88	0.00
Revenue Total		2,097,720.00	166,305.03	1,920,043.03	177,676.97	91.53
Grand Total		<u>2,097,720.00</u>	<u>166,305.03</u>	<u>1,920,043.03</u>	<u>177,676.97</u>	<u>91.53</u>

March Joint Powers Authority

**Balance Sheet
Repairs & Maintenance – Fund 301
As of April 30, 2024**

ASSETS

Cash In Bank	\$ 264,888.75
Total Assets	<u>\$ 264,888.75</u>

LIABILITIES

Accounts Payable	<u>-</u>
Total Liabilities	<u>-</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	270,663.75
Change in Fund Balance for the ten months ending April 30, 2024	<u>(5,775.00)</u>
Ending Fund Balance, April 30, 2024	<u>264,888.75</u>
Total Liabilities and Net Position	<u>\$ 264,888.75</u>

General Ledger
Expenses vs Budget

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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
301	Green Acres Repairs & Maint.					
301-20-51200-02	Roof Repairs	27,000.00	0.00	5,775.00	21,225.00	78.61
301-20-51200-03	Unit Improvements	55,000.00	0.00	0.00	55,000.00	100.00
Expense Total		82,000.00	0.00	5,775.00	76,225.00	92.9573
Grand Total		82,000.00	0.00	5,775.00	76,225.00	0.9296

General Ledger
Revenue vs Budget

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Fiscal Year 2024



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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
301	Green Acres Repairs & Maint.					
301-00-48025-00	5% Rental Income Set-Aside	-100,000.00	0.00	0.00	-100,000.00	0.00
	Revenue Total	100,000.00	0.00	0.00	100,000.00	0
	Grand Total	100,000.00	0.00	0.00	100,000.00	0
		_____	_____	_____	_____	_____

March Joint Powers Authority

Balance Sheet Debt Service Fund – Fund 740 As of April 30, 2024

ASSETS

Cash In Bank	\$ 1,438.76
Deferred Charge on Refunding	6,591,876.33
Prepaid Bond Insurance	<u>222,567.50</u>
Total Assets	<u>\$ 6,815,882.59</u>

LIABILITIES

Loans Payable	81,180.24
Interest Payable	464,060.00
Bonds Payable - Series 2016A	27,625,000.00
Bonds Premium - Series 2016A	3,146,495.00
Due to Other Funds	<u>100,000.00</u>
Total Liabilities	<u>31,416,735.24</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	(24,731,857.65)
Change in Fund Balance for the ten months ending April 30, 2024	<u>131,005.00</u>
Ending Fund Balance, April 30, 2024	<u>(24,600,852.65)</u>
Total Liabilities and Net Position	<u>\$ 6,815,882.59</u>

General Ledger
Expenses vs Budget

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Fiscal Year 2024



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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
740	SUCCESSOR AGENCY D.S.					
740-70-50150-00	Administrative Costs	0.00	0.00	0.00	0.00	0.00
740-70-50200-01	Trustee Fees	0.00	0.00	5,000.00	-5,000.00	0.00
740-70-60611-00	Payment on Bond 2016A	0.00	0.00	1,551,871.88	-1,551,871.88	0.00
740-70-60625-00	Other Long Term Debt Principal	0.00	0.00	41,278.00	-41,278.00	0.00
Expense Total		0.00	0.00	1,598,149.88	-1,598,149.88	0
Grand Total		0.00	0.00	1,598,149.88	-1,598,149.88	0

General Ledger
Revenue vs Budget

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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
740	SUCCESSOR AGENCY D.S.					
740-00-40600-00	Interest Income	0.00	0.00	-418.00	418.00	0.00
740-00-40700-00	Operating Transfers In	0.00	0.00	-1,728,736.88	1,728,736.88	0.00
	Revenue Total	0.00	0.00	1,729,154.88	-1,729,154.88	0
	Grand Total	0.00	0.00	1,729,154.88	-1,729,154.88	0
		—	—	—	—	—

March Joint Powers Authority

Balance Sheet RORF Fund – Fund 750 As of April 30, 2024

ASSETS

Cash In Bank	\$	700,602.31
Accounts Receivable		<u>30,100.50</u>
Total Assets	\$	<u><u>730,702.81</u></u>

LIABILITIES

Accounts Payable		15,050.25
Due to Other Funds		<u>500,000.00</u>
Total Liabilities		<u>515,050.25</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year		2,451,889.94
Change in Fund Balance for the ten months ending April 30, 2024		<u>(2,236,237.38)</u>
Ending Fund Balance, April 30, 2024		<u>215,652.56</u>
Total Liabilities and Net Position	\$	<u><u>730,702.81</u></u>

General Ledger
Expenses vs Budget

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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
750	Successor Agency RORF					
750-10-50150-07	Staff Costs	0.00	0.00	500,000.00	-500,000.00	0.00
750-10-50200-25	Consulting Services	0.00	0.00	7,500.50	-7,500.50	0.00
750-10-50900-00	Transfer Out	0.00	0.00	1,728,736.88	-1,728,736.88	0.00
Expense Total		0.00	0.00	2,236,237.38	-2,236,237.38	0
Grand Total		<u>0.00</u>	<u>0.00</u>	<u>2,236,237.38</u>	<u>-2,236,237.38</u>	<u>0</u>
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March Joint Powers Authority

Balance Sheet General Fund As of May 31, 2024

ASSETS

Cash In Bank	\$ 6,671,166.89
Petty Cash	300.00
Investment Account	4,879,378.34
Meridian Drainage Fee Acct	2,513,630.67
CalPERS Benefit Trust	12,067,581.40
County Fire Facilities Fund	1,861,056.71
Accounts Receivable	3,473,467.21
Accounts Receivable - Leases	1,349,157.70
Loans Receivable	2,013,926.60
MIP Loan Receivable	2,687,896.35
RDA Loan Receivable	81,180.24
MJPUA Loan Receivable	450,000.00
Due From Other Funds	100,000.00
Interest Receivable	1,672,366.67
Insurance Deposits	1,283.00

Total Assets \$ 39,822,391.78

LIABILITIES

Accounts Payable	216,691.92
Deposits in Trust	327,435.62
County Fire Facility	1,824,540.34
Meridian Drainage Fees	1,964,224.57
Lifecare Campus Drainage Fees	82,243.53
Meridian–St. F Sgnl Fair Share	637,826.15
MARB Heacock Project Funds	666.72
Deferred Inflows - Unavailable Revenue	2,400,000.00
Deferred Inflows - Leases	1,349,157.70

Total Liabilities 8,802,786.55

FUND BALANCE

Fund Balance, Beginning of Fiscal Year	31,401,223.58
Change in Fund Balance for the eleven months ending May 31, 2024	<u>(381,618.35)</u>

Ending Fund Balance, May 31, 2024 31,019,605.23

Total Liabilities and Fund Balance \$ 39,822,391.78

General Ledger
Expenses vs Budget



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Fiscal Year 2024

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
100	General Fund					
100-10-50100-05	Salaries and Wages	847,890.00	103,151.83	819,200.00	28,690.00	3.38
100-10-50100-10	Benefits	132,926.00	11,148.46	103,192.26	29,733.74	22.37
100-10-50100-15	PERS Contributions	110,631.00	0.00	51,897.83	58,733.17	53.09
100-10-50100-20	Medicare Tax	13,855.00	1,593.16	12,597.87	1,257.13	9.07
100-10-50100-25	Unemployment	2,000.00	0.00	0.00	2,000.00	100.00
100-10-50100-30	Workers Compensation Ins.	20,270.00	0.00	1,895.72	18,374.28	90.65
100-10-50100-32	Temporary Office Help	20,000.00	2,546.58	16,408.16	3,591.84	17.96
100-10-50100-35	Employee Recruitment	1,000.00	0.00	332.50	667.50	66.75
100-10-50100-99	Unfunded Accrued Liab(UAL)	111,312.00	7,328.83	71,536.54	39,775.46	35.73
100-10-50150-02	Mileage Reimbursement	1,000.00	310.47	346.23	653.77	65.38
100-10-50150-04	Payroll Services	7,500.00	0.00	1,619.45	5,880.55	78.41
100-10-50150-06	PeriodicalsMemberships	15,000.00	263.66	8,952.01	6,047.99	40.32
100-10-50150-08	EducationTraining	12,500.00	0.00	10,318.31	2,181.69	17.45
100-10-50150-12	Travel	70,000.00	27,356.73	62,750.43	7,249.57	10.36
100-10-50150-14	JPC Members' Stipend	17,300.00	1,600.00	12,900.00	4,400.00	25.43
100-10-50150-15	Meeting Expenses	13,000.00	1,961.38	8,979.19	4,020.81	30.93
100-10-50150-16	Office Supplies	15,000.00	1,625.82	14,518.27	481.73	3.21
100-10-50150-18	Telephone & Internet Expense	7,400.00	314.16	4,498.06	2,901.94	39.22
100-10-50150-20	Mobile Phones	12,000.00	1,216.31	10,000.56	1,999.44	16.66
100-10-50150-24	Postage	3,750.00	1,462.55	5,096.14	-1,346.14	-35.90
100-10-50150-26	Liability Insurance - PERMA	160,000.00	0.00	102,279.31	57,720.69	36.08
100-10-50150-30	Printing - Outside	3,500.00	593.43	3,447.70	52.30	1.49
100-10-50150-32	Equipment Leases	35,000.00	3,419.72	29,761.90	5,238.10	14.97
100-10-50150-34	Equipment Maintenance	80,000.00	750.00	34,980.93	45,019.07	56.27
100-10-50150-35	Vehicle Fuel & Maintenance	4,100.00	0.00	2,293.24	1,806.76	44.07
100-10-50150-38	ProductionArtwork	13,000.00	1,500.00	1,709.22	11,290.78	86.85
100-10-50150-39	MarketingBranding	25,000.00	0.00	0.00	25,000.00	100.00
100-10-50150-40	Promotional Activities	50,000.00	1,013.79	22,202.94	27,797.06	55.59
100-10-50150-42	Bank Fees	37,000.00	0.00	26,699.56	10,300.44	27.84
100-10-50150-46	Office Custodial	7,000.00	490.00	5,990.00	1,010.00	14.43
100-10-50150-47	Office Rent	72,000.00	6,048.13	67,085.37	4,914.63	6.83
100-10-50150-48	Office Utilities	13,400.00	1,011.26	12,332.68	1,067.32	7.97
100-10-50200-02	General Legal Services	200,000.00	32,836.00	131,182.87	68,817.13	34.41
100-10-50200-04	Special Legal Services	45,000.00	10,184.00	34,357.39	10,642.61	23.65
100-10-50200-10	Legal Property Surveys	10,000.00	0.00	312.00	9,688.00	96.88
100-10-50200-14	Annual Audit	40,000.00	0.00	0.00	40,000.00	100.00

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
100-10-50200-20	D.C. and State Lobbyist	130,000.00	0.00	38,989.39	91,010.61	70.01
100-10-50200-22	Engineering Services	0.00	1,000.00	1,000.00	-1,000.00	0.00
100-10-50200-25	General Consulting Services	455,000.00	25,836.85	501,162.49	-46,162.49	-10.15
100-10-50200-40	Foreign Trade Zone	8,000.00	1,516.62	5,300.48	2,699.52	33.74
100-10-50300-02	Equipment Office Furniture	35,000.00	0.00	1,706.90	33,293.10	95.12
100-10-50300-04	Computer Hardware	10,000.00	0.00	0.00	10,000.00	100.00
100-10-50300-06	Computer Software	20,000.00	0.00	19,665.42	334.58	1.67
100-20-51150-00	Property Insurance - PERMA	48,000.00	0.00	47,177.00	823.00	1.71
100-20-51200-00	Building Maintenance	65,000.00	3,057.00	26,583.31	38,416.69	59.10
100-20-51250-00	Grounds Maintenance	100,000.00	0.00	42,305.71	57,694.29	57.69
100-20-51255-00	Street & Lighting Maintananc	35,000.00	0.00	6,024.08	28,975.92	82.79
100-20-51300-00	Equipment Maintenance	0.00	7,088.95	10,151.23	-10,151.23	0.00
100-20-51325-00	Equipment Purchases	60,000.00	46,047.57	46,047.57	13,952.43	23.25
100-20-51335-00	Demolition Costs	500,000.00	0.00	0.00	500,000.00	100.00
100-20-51350-00	Utilities	20,750.00	761.18	3,447.52	17,302.48	83.39
100-20-51355-00	Fuel Costs	2,500.00	0.00	0.00	2,500.00	100.00
100-20-51360-00	Police Patrols	250,000.00	34,421.65	163,308.22	86,691.78	34.68
100-20-51365-00	Security	120,000.00	4,165.50	64,148.70	55,851.30	46.54
100-20-51400-00	Bad Debt Expense	3,500.00	0.00	0.00	3,500.00	100.00
100-30-52100-00	Plan PreparationAdoption	0.00	0.00	602.28	-602.28	0.00
100-30-52200-00	Plan CheckInspection Fees	1,325,000.00	36,194.29	394,754.63	930,245.37	70.21
100-30-52220-00	Education Training	2,500.00	450.00	691.50	1,808.50	72.34
100-30-52250-00	Environmental Fees	45,000.00	0.00	34,045.00	10,955.00	24.34
100-30-52300-00	Printing Costs	10,000.00	0.00	0.00	10,000.00	100.00
100-30-52325-00	Planning Software	25,500.00	0.00	24,113.22	1,386.78	5.44
100-30-52350-00	Public NoticesFilings	3,000.00	687.78	3,069.66	-69.66	-2.32
100-30-52400-00	Enviromental Rev & Consult	2,500.00	0.00	0.00	2,500.00	100.00
Expense Total		5,505,584.00	380,953.66	3,125,968.95	2,379,615.05	43.2218
Grand Total		5,505,584.00	380,953.66	3,125,968.95	2,379,615.05	0.4322

General Ledger
Revenue vs Budget

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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
100	General Fund					
100-00-40100-00	LEASE REVENUE	-140,461.00	-12,217.05	-134,299.44	-6,161.56	95.61
100-00-40300-00	PLANNING FEES	-1,035,000.00	-226.00	-1,318,958.32	283,958.32	127.44
100-00-40310-00	DDA Billable Planning Fee	0.00	26,084.08	190,421.71	-190,421.71	0.00
100-00-40400-00	BUILDING PERMIT FEES	-800,000.00	-7,180.15	-243,849.33	-556,150.67	30.48
100-00-40430-00	PUBLIC WORKS FEES	-400,000.00	-3,750.00	-165,791.20	-234,208.80	41.45
100-00-40600-00	INTEREST INCOME	-433,500.00	0.00	-826,731.57	393,231.57	190.71
100-00-40655-00	FOREIGN TRADE ZONE	-71,000.00	0.00	-55,500.00	-15,500.00	78.17
100-00-40675-00	TRAINING & FILMING FEES	-1,100.00	0.00	0.00	-1,100.00	0.00
100-00-40750-00	MISCELLANEOUS REVENUE	-10,000.00	-100.00	-12,649.27	2,649.27	126.49
100-00-40799-00	GAINLOSS ON FV OF INVESTMENTS	0.00	0.00	-176,993.18	176,993.18	0.00
100-00-40800-00	SUCCESSOR AGENCY FEES	-250,000.00	0.00	0.00	-250,000.00	0.00
	Revenue Total	3,141,061.00	-2,610.88	2,744,350.60	396,710.40	87.3702
	Grand Total	3,141,061.00	-2,610.88	2,744,350.60	396,710.40	0.8737

March Joint Powers Authority

Balance Sheet Meridian LLMD # 1 – Fund 120 As of May 31, 2024

ASSETS

Cash In Bank	\$ 4,104,481.67
Accounts Receivable	<u>32,192.85</u>
Total Assets	<u><u>\$ 4,136,674.52</u></u>

LIABILITIES

Accounts Payable	42,779.67
LLMD #1 Modification Deposit	6,930.80
Damage Repair Deposits	<u>7,193.17</u>
Total Liabilities	<u>56,903.64</u>

FUND BALANCE

Fund Balance, Beginning of Fiscal Year	3,337,929.32
Change in Fund Balance for the eleven months ending May 31, 2024	<u>741,841.56</u>
Ending Fund Balance, May 31, 2024	<u>4,079,770.88</u>
Total Liabilities and Fund Balance	<u><u>\$ 4,136,674.52</u></u>

General Ledger
Expenses vs Budget



March Joint Powers Authority
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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
120	Meridian LLMD No. 1					
120-40-65005-00	Traffic Signals	30,000.00	6,048.43	27,776.18	2,223.82	7.41
120-40-65010-00	Signage	350.00	0.00	0.00	350.00	100.00
120-40-65015-00	Lighting	81,500.00	6,953.44	86,427.29	-4,927.29	-6.05
120-40-65020-00	Landscaping	1,000,000.00	93,716.27	957,805.44	42,194.56	4.22
120-40-65025-00	Drainage	125,000.00	0.00	153.87	124,846.13	99.88
120-40-65030-00	Street Sweeping	40,000.00	0.00	1,500.00	38,500.00	96.25
120-40-65035-00	Graffiti Removal	4,500.00	0.00	0.00	4,500.00	100.00
120-40-65118-05	Salaries and Wages	74,890.00	4,432.33	30,083.41	44,806.59	59.83
120-40-65118-10	Benefits	12,079.00	504.59	5,107.39	6,971.61	57.72
120-40-65118-15	PERS Contributions	7,393.00	541.33	3,938.19	3,454.81	46.73
120-40-65118-20	Medicare Tax	1,246.00	64.11	423.18	822.82	66.04
120-40-65118-30	Workers Compensation Ins.	5,336.00	0.00	-30.27	5,366.27	100.57
120-40-65118-99	Unfunded Accrued Liab(UAL)	35,284.00	-2,323.11	0.00	35,284.00	100.00
120-40-65120-00	Operations	19,982.00	538.70	12,134.02	7,847.98	39.28
120-40-65125-00	TransportationCommunication	10,200.00	409.38	4,796.57	5,403.43	52.97
120-40-65130-00	Liability Insurance - PERMA	14,400.00	0.00	11,710.81	2,689.19	18.67
120-40-65135-00	Assessment Engineer	10,800.00	0.00	9,000.00	1,800.00	16.67
120-40-65140-00	Professional Services	91,000.00	1,450.00	33,050.00	57,950.00	63.68
120-40-65145-00	Publication	240.00	0.00	0.00	240.00	100.00
120-40-65500-01	Meridian Pkwy-Sidewalk Repairs	300,000.00	0.00	158,172.30	141,827.70	47.28
120-40-65500-05	Tree Replacement	300,000.00	178.75	31,561.88	268,438.12	89.48
120-40-65500-10	Van Buren Pavement Repairs	20,000.00	0.00	0.00	20,000.00	100.00
120-40-65500-15	Park Improvements	235,000.00	0.00	0.00	235,000.00	100.00
120-40-65500-20	Vehicle Purchase	60,000.00	0.00	0.00	60,000.00	100.00
Expense Total		2,479,200.00	112,514.22	1,373,610.26	1,105,589.74	44.5946
Grand Total		2,479,200.00	112,514.22	1,373,610.26	1,105,589.74	0.4459

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Revenue vs Budget

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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
120	Meridian LLMD No. 1					
120-00-40260-00	Assessments	-2,256,000.00	-814,813.56	-2,115,451.82	-140,548.18	93.77
	Revenue Total	2,256,000.00	814,813.56	2,115,451.82	140,548.18	93.77
	Grand Total	<u>2,256,000.00</u>	<u>814,813.56</u>	<u>2,115,451.82</u>	<u>140,548.18</u>	<u>0.9377</u>
		_____	_____	_____	_____	_____

March Joint Powers Authority

Balance Sheet March Lifecare Campus CFD 2013 – Fund 140 As of May 31, 2024

ASSETS

Cash In Bank	\$	186,230.54
Accounts Receivable, Net		<u>323.47</u>
Total Assets	\$	<u><u>186,554.01</u></u>

LIABILITIES

Accounts Payable		284.90
Payroll Liabilities		18,060.04
Unearned revenue		<u>0.40</u>
Total Liabilities		<u>18,345.34</u>

FUND BALANCE

Fund Balance, Beginning of Fiscal Year		179,364.68
Change in Fund Balance for the eleven months ending May 31, 2024		<u>(11,156.01)</u>
Ending Fund Balance, May 31, 2024		<u>168,208.67</u>
Total Liabilities and Fund Balance	\$	<u><u>186,554.01</u></u>

General Ledger
Expenses vs Budget



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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
140	March Lifecare Campus CFD 2013					
140-40-65005-00	Traffic Signals	3,000.00	284.90	910.01	2,089.99	69.67
140-40-65015-00	Lighting	10,000.00	758.10	7,616.89	2,383.11	23.83
140-40-65020-00	Landscaping	15,000.00	1,395.00	12,419.95	2,580.05	17.20
140-40-65025-00	Drainage	0.00	0.00	765.00	-765.00	0.00
140-40-65030-00	Street Sweeping	6,000.00	0.00	0.00	6,000.00	100.00
140-40-65035-00	Graffiti Removal	750.00	0.00	0.00	750.00	100.00
140-40-65040-00	Weed Abatement	26,000.00	0.00	5,640.00	20,360.00	78.31
140-40-65118-05	Salaries and Wages	14,635.00	1,697.35	13,365.38	1,269.62	8.68
140-40-65118-10	Benefits	2,684.00	210.06	2,382.60	301.40	11.23
140-40-65118-15	PERS Contributions	2,057.00	264.03	2,110.51	-53.51	-2.60
140-40-65118-20	Medicare Tax	249.00	22.65	170.60	78.40	31.49
140-40-65118-30	Workers Compensation Ins.	2,678.00	0.00	-10.77	2,688.77	100.40
140-40-65130-00	Liability Insurance - PERMA	5,000.00	0.00	3,253.00	1,747.00	34.94
140-40-65135-00	Assessment Engineer	3,000.00	0.00	5,000.00	-2,000.00	-66.67
Expense Total		91,053.00	4,632.09	53,623.17	37,429.83	41.1077
Grand Total		91,053.00	4,632.09	53,623.17	37,429.83	0.4111

General Ledger
Revenue vs Budget

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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
140	March Lifecare Campus CFD 2013					
140-00-40260-00	Taxes	-54,061.00	-38,446.01	-42,467.16	-11,593.84	78.55
	Revenue Total	54,061.00	38,446.01	42,467.16	11,593.84	78.5542
	Grand Total	54,061.00	38,446.01	42,467.16	11,593.84	0.7855

March Joint Powers Authority

Balance Sheet Green Acres Enterprise Fund – Fund 300 As of May 31, 2024

ASSETS

Cash In Bank	\$ 2,954,509.44
Investment Account	2,218,419.95
Accounts Receivable	139,893.74
Land and Buildings	16,198,934.85
Infrastructure	874,866.98
Equipment	14,655.00
Deferred Outflows - Pension	167,046.24
Deferred Outflows - OPEB	32,792.00
Accumulated Depreciation	<u>(9,995,808.30)</u>
Total Assets	<u>\$ 12,605,309.90</u>

LIABILITIES

Accounts Payable	457.56
Payroll Liabilities	251,729.31
Security Deposits	183,149.16
Net Pension Liability	332,901.96
OPEB Liability	12,045.00
Compensated Absences	61,267.30
Deferred Inflows - Pension	21,560.48
Deferred Inflows - OPEB	<u>15,839.00</u>
Total Liabilities	<u>878,949.77</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	10,894,103.15
Change in Fund Balance for the eleven months ending May 31, 2024	<u>832,256.98</u>
Ending Fund Balance, May 31, 2024	<u>11,726,360.13</u>
Total Liabilities and Net Position	<u>\$ 12,605,309.90</u>

General Ledger

Expenses vs Budget

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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
300	Green Acres Enterprise Fund					
300-10-50100-05	Salaries and Wages	207,932.00	25,478.07	199,404.14	8,527.86	4.10
300-10-50100-10	Benefits	36,888.00	2,928.51	31,807.56	5,080.44	13.77
300-10-50100-15	PERS Contributions	17,197.00	2,138.44	16,843.00	354.00	2.06
300-10-50100-20	Medicare Tax	3,510.00	409.38	3,295.76	214.24	6.10
300-10-50100-30	Workers Compensation Ins.	15,142.00	0.00	282.84	14,859.16	98.13
300-10-50100-99	Unfunded Accrued Liab(UAL)	14,701.00	-967.92	0.00	14,701.00	100.00
300-10-50150-06	PeriodicalsMemberships	2,500.00	0.00	1,144.10	1,355.90	54.24
300-10-50150-08	EducationTraining	500.00	0.00	0.00	500.00	100.00
300-10-50150-16	Office Supplies	2,500.00	172.81	2,098.58	401.42	16.06
300-10-50150-18	Telephone Internet Service	1,000.00	0.00	465.72	534.28	53.43
300-10-50150-20	Mobile PhonesPagers	1,300.00	201.30	992.99	307.01	23.62
300-10-50150-24	Postage	100.00	0.00	0.00	100.00	100.00
300-10-50150-26	Liability Insurance - PERMA	30,000.00	0.00	22,982.44	7,017.56	23.39
300-10-50150-42	Bank Fees	4,000.00	0.00	2,778.56	1,221.44	30.54
300-10-50150-44	TenantRelations	1,000.00	0.00	0.00	1,000.00	100.00
300-10-50150-47	Office Rent	9,000.00	854.18	8,582.08	417.92	4.64
300-10-50150-48	Office Utilities	2,000.00	0.00	842.59	1,157.41	57.87
300-10-50150-50	Depreciation Expense	301,617.00	0.00	0.00	301,617.00	100.00
300-10-50200-02	General Legal Services	500.00	0.00	0.00	500.00	100.00
300-10-50200-15	Credit Check Services	1,000.00	0.00	213.50	786.50	78.65
300-10-50300-02	Office Equipment	500.00	0.00	0.00	500.00	100.00
300-10-50300-06	Computer Software	8,000.00	818.78	2,048.08	5,951.92	74.40
300-10-50300-10	Appliance Purchase	22,000.00	2,447.60	6,227.18	15,772.82	71.69
300-10-50300-15	Security Entrance Gates	8,000.00	555.36	5,168.14	2,831.86	35.40
300-10-50300-25	Vehicle Purchase	60,000.00	0.00	0.00	60,000.00	100.00
300-10-50900-00	Transfer to Other Funds	100,000.00	0.00	0.00	100,000.00	100.00
300-20-51150-00	Property Insurance - PERMA	248,000.00	0.00	152,398.00	95,602.00	38.55
300-20-51160-00	Property Taxes	40,000.00	0.00	71,428.80	-31,428.80	-78.57
300-20-51200-00	Building Maintenance	150,000.00	5,402.51	64,795.89	85,204.11	56.80
300-20-51250-00	Grounds Maintenance	250,000.00	13,500.00	181,960.78	68,039.22	27.22
300-20-51300-00	Equipment Maintenance	65,000.00	7,038.22	44,996.34	20,003.66	30.77
300-20-51350-00	Utilities	525,000.00	50,804.36	433,334.01	91,665.99	17.46
300-20-51360-00	Bad Debt Expense	2,500.00	0.00	0.00	2,500.00	100.00
Expense Total		2,131,387.00	111,781.60	1,254,091.08	877,295.92	41.1608
Grand Total		2,131,387.00	111,781.60	1,254,091.08	877,295.92	0.4116

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
		_____	_____	_____	_____	_____
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Revenue vs Budget

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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
300	Green Acres Enterprise Fund					
300-00-40200-00	RENTAL INCOME	-2,000,000.00	-161,545.00	-1,935,991.50	-64,008.50	96.80
300-00-40225-00	UTILITY CHARGES	-65,000.00	-4,760.03	-57,072.50	-7,927.50	87.80
300-00-40250-00	LATE FEES & NSF FEES	-1,100.00	0.00	-878.06	-221.94	79.82
300-00-40300-00	CREDIT CHECK FEES	-1,000.00	0.00	-280.00	-720.00	28.00
300-00-40600-00	INTEREST INCOME	-30,000.00	0.00	-42,367.12	12,367.12	141.22
300-00-40675-00	HOLDING FEES FORFEITURE	-120.00	0.00	0.00	-120.00	0.00
300-00-40750-00	MISCELLANEOUS	-500.00	0.00	-325.00	-175.00	65.00
300-00-40799-00	GAINLOSS ON FV OF INVESTMENTS	0.00	0.00	-49,433.88	49,433.88	0.00
Revenue Total		2,097,720.00	166,305.03	2,086,348.06	11,371.94	99.4579
Grand Total		<u>2,097,720.00</u>	<u>166,305.03</u>	<u>2,086,348.06</u>	<u>11,371.94</u>	<u>0.9946</u>

March Joint Powers Authority

Balance Sheet Repairs & Maintenance – Fund 301 As of May 31, 2024

ASSETS

Cash In Bank	\$ 264,888.75
Total Assets	<u>\$ 264,888.75</u>

LIABILITIES

Accounts Payable	<u>-</u>
Total Liabilities	<u>-</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year	270,663.75
Change in Fund Balance for the eleven months ending May 31, 2024	<u>(5,775.00)</u>
Ending Fund Balance, May 31, 2024	<u>264,888.75</u>
Total Liabilities and Net Position	<u>\$ 264,888.75</u>

General Ledger
Expenses vs Budget

User: SchumacherN
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Period 11 - 11
Fiscal Year 2024



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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
301	Green Acres Repairs & Maint.					
301-20-51200-02	Roof Repairs	27,000.00	0.00	5,775.00	21,225.00	78.61
301-20-51200-03	Unit Improvements	55,000.00	0.00	0.00	55,000.00	100.00
Expense Total		82,000.00	0.00	5,775.00	76,225.00	92.9573
Grand Total		82,000.00	0.00	5,775.00	76,225.00	0.9296

General Ledger
Revenue vs Budget

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Period 11 - 11
Fiscal Year 2024



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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
301	Green Acres Repairs & Maint.					
301-00-48025-00	5% Rental Income Set-Aside	-100,000.00	0.00	0.00	-100,000.00	0.00
	Revenue Total	100,000.00	0.00	0.00	100,000.00	0
	Grand Total	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0</u>
		_____	_____	_____	_____	_____

March Joint Powers Authority

Balance Sheet Debt Service Fund – Fund 740 As of May 31, 2024

ASSETS

Cash In Bank	\$	1,438.76
Deferred Charge on Refunding		6,591,876.33
Prepaid Bond Insurance		<u>222,567.50</u>
Total Assets	\$	<u><u>6,815,882.59</u></u>

LIABILITIES

Loans Payable		81,180.24
Interest Payable		464,060.00
Bonds Payable - Series 2016A		27,625,000.00
Bonds Premium - Series 2016A		3,146,495.00
Due to Other Funds		<u>100,000.00</u>
Total Liabilities		<u><u>31,416,735.24</u></u>

FUND BALANCE

Net Position, Beginning of Fiscal Year		(24,731,857.65)
Change in Fund Balance for the eleven months ending May 31, 2024		<u>131,005.00</u>
Ending Fund Balance, May 31, 2024		<u><u>(24,600,852.65)</u></u>
Total Liabilities and Net Position	\$	<u><u>6,815,882.59</u></u>

General Ledger
Expenses vs Budget

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Period 11 - 11
Fiscal Year 2024



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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
740	SUCCESSOR AGENCY D.S.					
740-70-50150-00	Administrative Costs	0.00	0.00	0.00	0.00	0.00
740-70-50200-01	Trustee Fees	0.00	0.00	5,000.00	-5,000.00	0.00
740-70-60611-00	Payment on Bond 2016A	0.00	0.00	1,551,871.88	-1,551,871.88	0.00
740-70-60625-00	Other Long Term Debt Principal	0.00	0.00	41,278.00	-41,278.00	0.00
Expense Total		0.00	0.00	1,598,149.88	-1,598,149.88	0
Grand Total		0.00	0.00	1,598,149.88	-1,598,149.88	0

General Ledger
Revenue vs Budget

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Period 11 - 11
Fiscal Year 2024



March Joint Powers Authority
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Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
740	SUCCESSOR AGENCY D.S.					
740-00-40600-00	Interest Income	0.00	0.00	-418.00	418.00	0.00
740-00-40700-00	Operating Transfers In	0.00	0.00	-1,728,736.88	1,728,736.88	0.00
	Revenue Total	0.00	0.00	1,729,154.88	-1,729,154.88	0
	Grand Total	0.00	0.00	1,729,154.88	-1,729,154.88	0
		—	—	—	—	—

March Joint Powers Authority

Balance Sheet RORF Fund – Fund 750 As of May 31, 2024

ASSETS

Cash In Bank	\$	700,602.31
Accounts Receivable		<u>30,100.50</u>
Total Assets	\$	<u><u>730,702.81</u></u>

LIABILITIES

Accounts Payable		15,050.25
Due to Other Funds		<u>500,000.00</u>
Total Liabilities		<u>515,050.25</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year		2,451,889.94
Change in Fund Balance for the eleven months ending May 31, 2024		<u>(2,236,237.38)</u>
Ending Fund Balance, May 31, 2024		<u>215,652.56</u>
Total Liabilities and Net Position	\$	<u><u>730,702.81</u></u>

General Ledger
Expenses vs Budget

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Fiscal Year 2024



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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
750	Successor Agency RORF					
750-10-50150-07	Staff Costs	0.00	0.00	500,000.00	-500,000.00	0.00
750-10-50200-25	Consulting Services	0.00	0.00	7,500.50	-7,500.50	0.00
750-10-50900-00	Transfer Out	0.00	0.00	1,728,736.88	-1,728,736.88	0.00
Expense Total		0.00	0.00	2,236,237.38	-2,236,237.38	0
Grand Total		<u>0.00</u>	<u>0.00</u>	<u>2,236,237.38</u>	<u>-2,236,237.38</u>	<u>0</u>
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MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (4)

Meeting Date: August 14, 2024

Action: **APPROVE APRIL AND MAY 2024 DISBURSEMENTS**

Motion: Move to approve the check disbursements for the months of April and May 2024 or take other actions as deemed appropriate by the Commission.

Background:

This item is an action approving the expenses (checks) that were incurred in the months of April and May 2024 for the March JPA, Meridian Lighting, Landscaping and Maintenance District (LLMD) No. 1, Community Facility District (CFD), and Green Acres. A listing of those checks is attached and will be reported in the minutes as an action item.

Attachment(s): Listing of checks disbursed in April and May 2024 for the March JPA, LLMD, CFD, and Green Acres.

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
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General Fund - Fund 100

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	CabreraU	Ulises Cabrera	04/03/2024	100.00
ACH	ConderJr	Charles Conder Jr.	04/03/2024	400.00
ACH	Delgado	Edward Delgado	04/03/2024	500.00
ACH	DPETER1	David Peterson Abatement Services,LLC	04/03/2024	4,620.00
ACH	Gutierre	Yxstian Gutierrez	04/03/2024	100.00
ACH	VargasM	Michael Vargas	04/03/2024	300.00
ACH	ConderJr	Charles Conder Jr.	04/03/2024	651.75
ACH	Delgado	Edward Delgado	04/03/2024	651.75
ACH	VargasM	Michael Vargas	04/03/2024	355.50
ACH	DTS	Daley Technology Systems	04/25/2024	1,020.00
ACH	The20/20	The 20/20 NETWORK	04/25/2024	2,312.50
ACH	VargasM	Michael Vargas	04/25/2024	151.34
ACH	CJLake	CJ Lake, LLC	04/25/2024	7,500.00
ACH	Computer	California Computer Options, Inc.	04/25/2024	312.24
ACH	TRILAK	TRI Lake Consultants Inc.	04/25/2024	2,975.00
ACH	TRILAK	TRI Lake Consultants Inc.	04/03/2024	2,225.00
ACH	Computer	California Computer Options, Inc.	04/25/2024	19.50
ACH	Computer	California Computer Options, Inc.	04/24/2024	39.00
ACH	Computer	California Computer Options, Inc.	04/24/2024	19.50
3415	HARTFORD	THE HARTFORD	04/03/2024	690.40
3416	SDRMA	SDRMA	04/25/2024	642.61
3417	STCOMPFD	State Compensation Ins. Fund	04/25/2024	2,408.50
3418	LINCOLN	The Lincoln National Life Insurance Co.	04/25/2024	1,992.66
1017596	FEDEX	FedEx	04/03/2024	2.42
1017597	AyalaA	Amelia Ayala	04/03/2024	12,635.00
1017598	William2	Grace Martin	04/03/2024	279.50
1017599	RobertHa	Robert Half	04/03/2024	633.28
1017600	Rogers	Marita G. Rogers	04/03/2024	200.00
1017601	JanPro	Commerical Cleaning Solutions, Inc.	04/03/2024	890.00
1017602	Camargo	Cindy Camargo	04/03/2024	651.75
1017603	William2	Grace Martin	04/03/2024	59.25
1017604	BankofAm	Bank Of America	04/25/2024	11,654.42
1017605	ESA	ESA	04/25/2024	2,717.00
1017606	RSG	RSG, Inc.	04/25/2024	236.25
1017607	VRPA	VRPA Technologies, Inc.	04/25/2024	1,331.80
1017608	WILLDANS	Willdan	04/25/2024	12,240.47
1017610	William2	Grace Martin	04/25/2024	499.85
1017611	RobertHa	Robert Half	04/25/2024	1,741.44
1017612	SQUIRE	SQUIRE PATTON BOGGS LLP	04/25/2024	1,336.50
1017614	Leighton	Leighton Consulting Inc.	04/25/2024	28,700.00
1017615	FRONTIER	Frontier Communications	04/25/2024	201.49
1017616	MGS	M.G.S.	04/25/2024	189.00
1017617	Minutema	Minuteman Press	04/25/2024	765.75
1017618	PHILLIPS	Phillips 66-CO./SYNCB	04/25/2024	53.56
1017619	SPARKLET	Sparkletts	04/25/2024	145.88
1017620	StaplesA	Staples Business Credit	04/25/2024	907.30
1017621	CityMVD	City Of Moreno Valley	04/25/2024	56.69

Check No	Vendor No	Vendor Name	Check Date	Check Amount
1017622	RIVTLMA	TLMA Administration- County Of Riversid	04/25/2024	17,368.14
1017623	RogersAn	Rogers ,Anderson, Malody & Scott, LLP	04/25/2024	31,905.00
1017624	WMWD	Western Municipal Water District	04/25/2024	6,833.41
1017625	SoCANews	Southern California News Group	04/25/2024	191.88
1017626	PatrolSe	Patrol Security and Guard	04/25/2024	8,608.70
1017627	HOMEDE	Home Depot Credit Services	04/25/2024	258.20
1017628	CanonF	Canon Finandial Services, Inc.	04/25/2024	2,840.51
1017629	WASTEM	WM Corporate Services, Inc.	04/25/2024	276.00
1017630	RIVCTYSH	Riverside County Sheriff Department	04/25/2024	20,500.86
Report Total (56 checks):				196,898.55

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
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LLMD No.1 - Fund 120

Check No	Vendor No	Vendor Name	Check Date	Check Amount
2003757	Aqua	Aqua Backflow & Chlorination, Inc..	04/03/2024	396.00
2003758	SCE4	Southern California Edison	04/03/2024	5,241.91
2003759	BRIGHT	BrightView Landscape Services, Inc.	04/03/2024	11,506.00
2003760	WMWD2	Western Municipal Water District	04/03/2024	2,500.44
2003761	BankofAm	Bank Of America	04/25/2024	6,544.96
2003762	FRONTIER	Frontier Communications	04/25/2024	6.30
2003763	PHILLIPS	Phillips 66-CO./SYNCB	04/25/2024	660.46
2003764	RIVTLMA	TLMA Administration- County Of Riversid	04/25/2024	5,140.33
2003765	SCE4	Southern California Edison	04/25/2024	7,216.08
2003766	WMWD	Western Municipal Water District	04/25/2024	427.08
2003767	HOMEDE	Home Depot Credit Services	04/25/2024	95.77
2003768	BRIGHT	BrightView Landscape Services, Inc.	04/25/2024	65,067.16
2003769	WMWD2	Western Municipal Water District	04/25/2024	11,746.94
Report Total (13 checks):				116,549.43

Accounts Payable

Checks by Date - Summary by Check Number

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CFD 2013-1 - Fund 140

<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
4000134	SCE4	Southern California Edison	04/25/2024	758.67
4000135	BRIGHT	BrightView Landscape Services, Inc.	04/25/2024	1,250.00
4000136	WMWD2	Western Municipal Water District	04/25/2024	145.00
Report Total (3 checks):				2,153.67

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
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Green Acres - Fund 300

Check No	Vendor No	Vendor Name	Check Date	Check Amount
3009482	Automate	Automated Gate Services, Inc.	04/03/2024	120.00
3009483	Montg	Montgomery Plumbing	04/03/2024	807.50
3009484	Raceway2	Raceway Ford	04/03/2024	499.00
3009486	WMWD	Western Municipal Water District	04/23/2024	19,568.45
3009487	ABILITY	Ability Counts, Inc.	04/24/2024	13,500.00
3009488	Automate	Automated Gate Services, Inc.	04/24/2024	120.00
3009489	BankofAm	Bank Of America	04/24/2024	773.91
3009490	FRONTIER	Frontier Communications	04/24/2024	25.19
3009491	Montg	Montgomery Plumbing	04/24/2024	140.00
3009492	PHILLIPS	Phillips 66-CO./SYNCB	04/24/2024	206.90
3009493	StaplesA	Staples Business Credit	04/24/2024	106.74
3009494	Raindrop	Raindrop Construction Inc.	04/24/2024	11,100.00
3009495	SouthCou	South County Pest Control, Inc.	04/24/2024	602.00
3009496	SCE4	Southern California Edison	04/24/2024	92.32
3009497	WMWD	Western Municipal Water District	04/24/2024	854.18
3009498	HOMEDE	Home Depot Credit Services	04/24/2024	864.80
3009499	MARCHUT	March Joint Powers Utility Authority	04/24/2024	12,720.07
3009500	BankofAm	Bank Of America	04/25/2024	3,180.00
Report Total (18 checks):				65,281.06

Accounts Payable

Checks by Date - Summary by Check Number

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General Fun - Fund 100

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	ConderJr	Charles Conder Jr.	05/02/2024	500.00
ACH	Delgado	Edward Delgado	05/02/2024	500.00
ACH	DPETER1	David Peterson Abatement Services,LLC	05/02/2024	4,620.00
ACH	DTS	Daley Technology Systems	05/02/2024	1,500.00
ACH	VargasM	Michael Vargas	05/02/2024	500.00
ACH	Delgado	Edward Delgado	05/08/2024	482.97
ACH	BASharaf	BA Sharaf, LLC	05/13/2024	11,025.60
ACH	DTS	Daley Technology Systems	05/13/2024	750.00
ACH	The20/20	The 20/20 NETWORK	05/13/2024	1,000.00
ACH	TRILAK	TRI Lake Consultants Inc.	05/13/2024	2,025.00
ACH	Computer	California Computer Options, Inc.	05/23/2024	7,401.21
ACH	TRILAK	TRI Lake Consultants Inc.	05/02/2024	1,628.75
ACH	Computer	California Computer Options, Inc.	05/23/2024	409.38
ACH	CalPERS	CalPERS	05/16/2024	22,607.50
ACH	LINCOLN	The Lincoln National Life Insurance Co.	05/02/2024	1,099.23
ACH	CalPERS	CalPERS	05/29/2024	22,607.50
ACH	CalPERS	CalPERS	05/02/2024	8,392.42
ACH	Computer	California Computer Options, Inc.	05/23/2024	818.78
ACH	Computer	California Computer Options, Inc.	05/23/2024	418.61
3419	HARTFORD	THE HARTFORD	05/02/2024	691.84
3420	SDRMA	SDRMA	05/29/2024	642.61
3421	LINCOLN	The Lincoln National Life Insurance Co.	05/29/2024	3.16
1017631	FEDEX	FedEx	05/02/2024	84.06
1017632	Gold	GLS US	05/02/2024	61.79
1017633	VERIZ2	Verizon Wireless	05/02/2024	561.92
1017634	AyalaA	Amelia Ayala	05/02/2024	8,858.75
1017635	RogersAn	Rogers ,Anderson, Malody & Scott, LLP	05/02/2024	4,440.00
1017636	RobertHa	Robert Half	05/02/2024	1,266.56
1017637	Rogers	Marita G. Rogers	05/02/2024	100.00
1017639	William2	Grace Martin	05/08/2024	694.77
1017640	SUCCESSO	Successor Agency	05/08/2024	15,050.25
1017641	NINAS	Nina Schumacher	05/13/2024	482.97
1017642	BESTBE	Best Best & Krieger, LLP	05/13/2024	13,508.40
1017643	ESA	ESA	05/13/2024	715.00
1017644	MGS	M.G.S.	05/13/2024	2,130.00
1017645	VRPA	VRPA Technologies, Inc.	05/13/2024	2,843.04
1017646	WILLDANS	Willdan	05/13/2024	32,105.00
1017647	Rivers	Rivers & Lands Conservancy	05/13/2024	3,824.16
1017648	MichaelB	Michael Baker International	05/13/2024	9,589.50
1017649	PatrolSe	Patrol Security and Guard	05/13/2024	4,165.50
1017650	RobertHa	Robert Half	05/13/2024	633.28
1017651	WASTEM	WM Corporate Services, Inc.	05/13/2024	761.18
1017652	SQUIRE	SQUIRE PATTON BOGGS LLP	05/13/2024	1,435.50
1017653	Raceway2	Raceway Ford	05/14/2024	46,047.57
1017654	SPARKLET	Sparkletts	05/14/2024	133.39
1017655	StaplesA	Staples Business Credit	05/14/2024	980.60
1017656	USVets	United States Veterans Initiative	05/14/2024	500.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
1017657	SoCANews	Southern California News Group	05/14/2024	687.78
1017658	BankofAm	Bank Of America	05/23/2024	32,550.51
1017659	DirectTV	DIRECTV	05/23/2024	112.99
1017660	FEDEX	FedEx	05/23/2024	31.07
1017661	FRONTIER	Frontier Communications	05/23/2024	1.90
1017662	MGS	M.G.S.	05/23/2024	927.00
1017663	Minutema	Minuteman Press	05/23/2024	593.43
1017664	VERIZ2	Verizon Wireless	05/23/2024	529.39
1017665	Camargo	Cindy Camargo	05/23/2024	9.90
1017666	URBAN	UFI Urban Futures, Incorporated	05/23/2024	2,273.00
1017667	William2	Grace Martin	05/23/2024	168.70
1017668	WMWD	Western Municipal Water District	05/23/2024	6,833.41
1017669	RobertHa	Robert Half	05/23/2024	646.74
1017670	CanonF	Canon Financial Services, Inc.	05/23/2024	3,399.73
1017671	RIVCTYSH	Riverside County Sheriff Department	05/23/2024	34,421.65
1017672	JanPro	Commerical Cleaning Solutions, Inc.	05/23/2024	490.00

Report Total (63 checks):

324,274.95

Accounts Payable

Checks by Date - Summary by Check Number

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LLMD No.1 - Fund 120

Check No	Vendor No	Vendor Name	Check Date	Check Amount
2003770	MGS	M.G.S.	05/02/2024	1,375.00
2003771	VERIZ2	Verizon Wireless	05/02/2024	64.45
2003772	SCE4	Southern California Edison	05/02/2024	8,778.53
2003773	WMWD2	Western Municipal Water District	05/02/2024	4,539.25
2003774	Aqua	Aqua Backflow & Chlorination, Inc..	05/13/2024	350.52
2003776	SCE4	Southern California Edison	05/13/2024	6,603.36
2003777	HOMEDE	Home Depot Credit Services	05/13/2024	624.95
2003778	BRIGHT	BrightView Landscape Services, Inc.	05/13/2024	62,878.29
2003779	VERIZ2	Verizon Wireless	05/23/2024	47.17
2003780	WMWD	Western Municipal Water District	05/23/2024	427.08
2003781	WMWD2	Western Municipal Water District	05/23/2024	18,630.33
Report Total (11 checks):				104,318.93

Accounts Payable

Checks by Date - Summary by Check Number

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www.marchjpa.com

CFD 2013-1 - Fund 140

<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
4000138	SCE4	Southern California Edison	05/13/2024	649.38
4000139	BRIGHT	BrightView Landscape Services, Inc.	05/13/2024	1,250.00
4000140	SCE4	Southern California Edison	05/23/2024	108.72
4000141	WMWD2	Western Municipal Water District	05/23/2024	145.00
Report Total (4 checks):				2,153.10

Accounts Payable

Checks by Date - Summary by Check Number

User: SchumacherN
 Printed: 8/6/2024 3:15 PM



March Joint Powers Authority
 14205 Meridian Pkwy, Ste. 140
 Riverside, CA 92518
 (951) 656-7000
 www.marchjpa.com

Green Acres - Fund 300

Check No	Vendor No	Vendor Name	Check Date	Check Amount
3009501	HDFacil	HD Supply Facilities Maintenance, Ltd.	05/02/2024	736.75
3009502	Montg	Montgomery Plumbing	05/02/2024	140.00
3009503	VERIZ2	Verizon Wireless	05/02/2024	104.09
3009504	SouthCou	South County Pest Control, Inc.	05/02/2024	364.00
3009505	ALPINE	Robert Vernieri	05/02/2024	3,330.00
3009506	ABILITY	Ability Counts, Inc.	05/13/2024	13,500.00
3009507	Automate	Automated Gate Services, Inc.	05/13/2024	468.00
3009508	BankofAm	Bank Of America	05/13/2024	57.44
3009509	HDFacil	HD Supply Facilities Maintenance, Ltd.	05/13/2024	133.46
3009510	Montg	Montgomery Plumbing	05/13/2024	3,235.00
3009511	StaplesA	Staples Business Credit	05/13/2024	115.37
3009512	SouthCou	South County Pest Control, Inc.	05/13/2024	426.00
3009513	HOMEDE	Home Depot Credit Services	05/13/2024	562.12
3009514	Montg	Montgomery Plumbing	05/23/2024	2,055.00
3009515	VERIZ2	Verizon Wireless	05/23/2024	97.21
3009516	SouthCou	South County Pest Control, Inc.	05/23/2024	376.00
3009517	SCE4	Southern California Edison	05/23/2024	423.98
3009518	WMWD	Western Municipal Water District	05/23/2024	854.18
3009519	JanPro	Commerical Cleaning Solutions, Inc.	05/23/2024	200.00
3009520	ALPINE	Robert Vernieri	05/23/2024	3,330.00
Report Total (20 checks):				30,508.60

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (5)

Meeting Date: August 14, 2024

Actions: **ADOPT RESOLUTION JPA 24-18 A RESOLUTION OF THE COMMISSION OF THE MARCH JOINT POWERS AUTHORITY, ACTING AS THE LEGISLATIVE BODY OF THE MARCH JOINT POWERS AUTHORITY COMMUNITY FACILITIES DISTRICT NO. 2013-01 (MARCH LIFECARE CAMPUS), ESTABLISHING FISCAL YEAR 2024/2025 ANNUAL SPECIAL TAX TO BE LEVIED ON PROPERTY WITHIN SUCH COMMUNITY FACILITIES DISTRICT AND AUTHORIZING THE COLLECTION OF SAID SPECIAL TAX**

Motions: Move to adopt Resolution JPA 24-18 a resolution of the Commission of the March Joint Powers Authority, acting as the legislative body of the March Joint Powers Authority Community Facilities District No. 2013-01 (March LifeCare Campus), establishing Fiscal Year 2024/2025 annual special tax to be levied on property within such Community Facilities District and authorizing the collection of said special tax.

Background:

Community Facilities District No. 2013-01 (March LifeCare Campus) (CFD) was formed by the Commission on May 15, 2013. In general, the CFD provides annual funding for the servicing and maintenance of public improvements constructed pursuant to the March Lifecare Campus Specific Plan. The improvements to be serviced and maintained are located within public easements and rights-of-way dedicated for public use, including street lights, pedestrian lighting within the Public Realm, traffic signals, landscaping within parkways and the Public Realm, drainage facilities (catch basins, inlets, outlets, swales, box culverts, storm drain, three bridge overcrossings, various lots and detention basins), street sweeping, graffiti control, signage (monuments and directional kiosks) at major access points, transit facilities, seating area/trashcans, and appurtenances.

The special tax is for funding the maintenance of facilities constructed for the development of two parcels. These parcels are located west of 6th Street and are identified as the US Vets Transitional Housing Facility located south of N Street and the Signature Healthcare Facility located north of N Street.

Only parcels developed under the March Lifecare Campus Specific Plan with facilities and services provided under CFD 2013-01 have been taxed and are proposed to be taxed in the upcoming year. Each year, the maximum annual tax is increased by 3%. The Fiscal Year 2024/2025 Maximum Annual Special Tax for developed property and developed realigned property is \$5,959.40 per acre. To meet funding needs for Fiscal Year 2024/2025, staff is recommending an effective tax rate of 100%, or \$5,959.40 per acre. The tax levy proposed for Fiscal Year 2024/2025 totals \$80,928.70. Last year the special tax levied totaled \$78,571.52.

Attachment(s):

- 1) Resolution JPA 24-18
- 2) Map of Boundaries of Annexation No 1. and Community Facilities District No. 2013-01.

Attachment 1

RESOLUTION JPA 24-18

RESOLUTION OF THE COMMISSION OF THE MARCH JOINT POWERS AUTHORITY ESTABLISHING FISCAL YEAR 2024/2025 ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2013-01 (MARCH LIFECARE CAMPUS), COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

WHEREAS, the Commission (the “Commission”) of the March Joint Powers Authority (the “Authority”) initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors relating to the levy of a special tax on taxable property in Community Facilities District No. 2013-01 (March Lifecare Campus) (the “CFD”), all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California.

WHEREAS, the Commission, through the adoption of Ordinance # JPA 17-02 as authorized by Section 53340 of the California Government Code, has authorized the levy of a special tax to pay for costs and expenses related to said CFD, and this Commission is desirous to establish the specific rate of the special tax to be collected for the next fiscal year.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. The above recitals are all true and correct and are incorporated herein.

SECTION 2. The specific rate and amount of the special tax to be collected to pay for the costs and expenses for the next fiscal year (2024/2025) for the CFD is hereby determined and established as set forth in Exhibit “A,” attached hereto and incorporated herein.

SECTION 3. The rate as set forth above does not exceed the amount as previously authorized by Ordinance of the Commission, and is not in excess of that as previously approved by the qualified electors of the CFD, and is exempt from Proposition 218, Article XIIIID of the California State Constitution.

SECTION 4. The proceeds of the special tax shall be used to pay, in whole or in part, the costs of the following, in the following order of priority:

- A. Authorized CFD Services and Facilities;
- B. Authorized CFD administrative costs.

The proceeds of the special taxes shall be used as set forth above, and shall not be used for any other purpose.

SECTION 5. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected, and shall be subject to the same penalties and same

procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

SECTION 6. All monies above collected shall be paid into the CFD funds.

SECTION 7. The Auditor of the County is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land effected in a space marked "CFD 2013-01" or by any other suitable designation, the installment of the special tax, and for the exact rate and amount of said tax, reference is made to the attached Exhibit "A."

SECTION 8. The County Auditor shall then, at the close of the tax collection period, promptly render to the Authority a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

ADOPTED, SIGNED AND APPROVED this 14th day of August, 2024.

Edward A. Delgado, Chair
March Joint Powers Commission

CERTIFICATION

I, Cindy Camargo, Clerk of the Commission of the March Joint Powers Authority, certify that the foregoing Resolution JPA 24-18 was adopted by the Commission of the March Joint Powers Authority at a regular meeting thereof held on the 14th day of August, 2024, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: August 14, 2024.

Cindy Camargo, CAP
Clerk, March Joint Powers Authority Commission

Exhibit "A"

**MARCH JOINT POWERS AUTHORITY
COMMUNITY FACILITIES DISTRICT NO. 2013-01 (MARCH LIFECARE
CAMPUS), COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

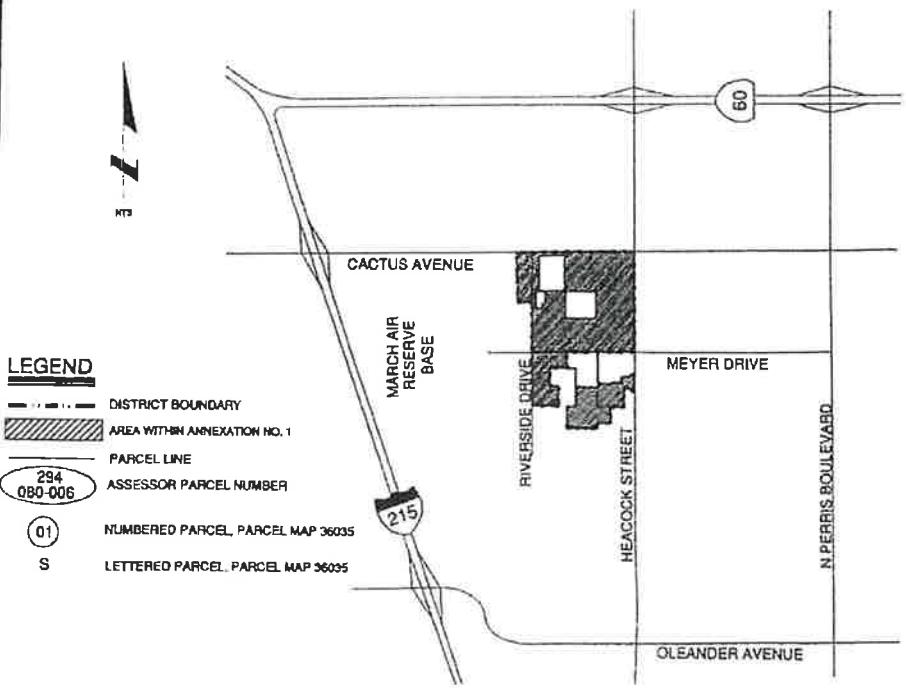
2024/2025 SPECIAL TAX RATES

SPECIAL TAX AREA (DEVELOPED REALIGNED PROPERTY)	2024/2025 MAXIMUM SPECIAL TAX	2024/2025 APPLIED SPECIAL TAX
Assessor Parcel Number 294-080-016	\$5,959.40 Per Adjusted Acre	\$5,959.40 Per Adjusted Acre
Assessor Parcel Number 294-660-014	\$5,959.40 Per Adjusted Acre	\$5,959.40 Per Adjusted Acre

Attachment 2

5-23
COPY

MAP OF BOUNDARIES OF ANNEXATION NO. 1
COMMUNITY FACILITIES DISTRICT NO. 2013-01
(MARCH LIFECARE CAMPUS)
MARCH JOINT POWERS AUTHORITY
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



VICINITY AND LOCATION MAP

THE MAP OF BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 2013-01 (MARCH LIFECARE CAMPUS) OF THE MARCH JOINT POWERS AUTHORITY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA WAS RECORDED ON MARCH 22, 2013, IN BOOK 76, PAGES 8 AND 9, OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, AS INSTRUMENT NUMBER 2013-0139405, IN THE OFFICE OF THE COUNTY RECORDER, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

FILED IN THE OFFICE OF THE CLERK OF THE COMMISSION OF THE MARCH JOINT POWERS AUTHORITY THIS 10TH DAY OF MAY, 2017.

[Signature]
CLERK OF THE COMMISSION OF THE MARCH JOINT POWERS AUTHORITY

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING THE BOUNDARIES OF THE TERRITORY TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2013-01 (MARCH LIFECARE CAMPUS), MARCH JOINT POWERS AUTHORITY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE COMMISSION OF THE MARCH JOINT POWERS AUTHORITY AT A REGULAR MEETING THEREOF, HELD ON THE 10TH DAY OF MAY, 2017, BY ITS RESOLUTION #JPA 17-09.

[Signature]
CLERK OF THE COMMISSION OF THE MARCH JOINT POWERS AUTHORITY

FILED THIS 15th DAY OF MAY, 2017 AT THE HOUR OF 12:59 O'CLOCK P.M. IN BOOK 80, AT PAGES 69-70 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

FEE: \$ 12.00 NO: 2017-01991121
PETER ALDANA, RIVERSIDE COUNTY ASSESSOR-COUNTY CLERK-RECORDER

BY: *[Signature]*, DEPUTY

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (6)

Meeting Date: August 14, 2024

Action: **APPROVE A REVOCABLE LICENSE OF REAL PROPERTY GRANTED TO THE MARCH JOINT POWERS AUTHORITY BY THE U.S. DEPARTMENT OF VETERANS AFFAIRS FOR THE CONTINUED OPERATION AND MAINTENANCE OF GENERAL OLD GOLF COURSE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AGREEMENT**

Proposed Motion: Move to approve a Revocable License for Use of Real Property Granted to the March Joint Powers Authority by the U.S. Department of Veterans Affairs for the Continued Operation and Maintenance of General Old Golf Course and Authorize the Chief Executive Officer to execute the Agreement.

Background:

On May 12, 2017, the March Joint Powers Authority (“MJPA”) submitted acquisition terms to the U.S. Department of Veterans Affairs (VA) for purchasing General Old Golf Course. On September 27, 2017, the March Joint Powers Commission approved the Offer to Sell General Old Golf Course to Veteran’s Affairs. Below were the terms of the offer:

- Purchase Price: \$12.5 Million
- Authorization for March JPA to continue to operate General Old Golf Course for \$1/year
- VA will grant approximately 13.5 acres of land for drainage flow mitigation
- VA will grant approximately 12.3 acres of Right of Way to extend Village West Drive to connect to Nandina Avenue with the caveat that a future underpass or overpass shall be constructed so as not to impede future funeral processions.

Following the closing date, a Revocable License for the continued use of General Old Golf Course on VA property went into effect in January of 2019 for a term of 5 years. The VA desires to extend the License per the terms of the agreement which allow for 5 additional one year extensions. The extension would allow the General Old Golf Course to remain in operation on VA property. The attached Revocable License Authorization would extend the original license for use of the Real Property to January 2025. Four one-year extensions would remain after 2024. The VA is amenable to extending the life of the license beyond 5 years and negotiating new

terms at the end of our new 5-year term. The VA masterplan for the Riverside National Cemetery does not anticipate expansions into the General Old Golf Course area in the next fifty (50) years.

- Attachment(s):
- 1) Revocable License Authorization Form
 - 2) Original Revocable License of Real Property Granted to the March Joint Powers Authority by the U.S. Department of Veterans Affairs
 - 3) General Old Golf Course Survey Map

Attachment 1



U.S. Department
of Veterans Affairs

REVOCABLE LICENSE FOR NON-FEDERAL USE OF REAL PROPERTY

1. LICENSE NO.

A revocable license affecting the property described and for the purpose designated below is hereby granted to the licensee here named, subject to all of the conditions, special and general, hereinafter enumerated.

2. NAME OF LICENSEE MARCH JOINT POWERS AUTHORITY		4. NAME AND ADDRESS OF INSTALLATION GENERAL OLD GOLF COURSE 16700 Village West Drive Riverside, CA 92518	
3a. MAILING ADDRESS OF LICENSEE (No., Street, City, State, and Zip Code) MARCH JOINT POWERS AUTHORITY 14205 Meridian Parkway, Suite 140 Riverside, CA 92518			
3b. PHYSICAL ADDRESS OF LICENSEE (No., Street, City, State, and Zip Code) MARCH JOINT POWERS AUTHORITY 14205 Meridian Parkway, Suite 140 Riverside, CA 92518		5. PERIOD COVERED	
		FROM (Month, day, year) 01/04/2024	TO (Month, day, year) 06/30/2025

6. CONSIDERATION
Licensor hereby grants to Licensee, a License to operate and maintain the General Old Golf Course and certain other real property at an annual charge of one dollar (\$1.00)

7A. DESCRIPTION OF PROPERTY AFFECTED (As shown on Exhibit(s) attached hereto and made a part hereof.) See Exhibit A - General Old Golf Course; Exhibit B - Original License	7B. EXHIBIT(S) ATTACHED Exhibit A - General Old Golf Course Map Exhibit B - Original License
--	--

8. PURPOSE OF LICENSE
Excepting the term modification, this license extends the original Revocable License For Use of Real Property granted to March Joint Powers Authority on January 15, 2019. All original terms and conditions stand. The original license is attached hereto and made a part hereof.

By the acceptance of this license, the licensee agrees to abide by and be bound by the general and special conditions indicated hereon and attached hereto.

9. SPECIAL CONDITIONS

VETERANS AFFAIRS LICENSOR	LICENSEE
DATE OF LICENSE (Month, day, year) June 20, 2024	DATE ACCEPTED (Month, day, year)
SIGNATURE(S) OF LICENSOR (Sign in ink) JOHN THOMAS <small>Digitally signed by JOHN THOMAS Date: 2024.06.20 16:37:39 -04'00'</small>	TYPED NAME OF SIGNATORY
ADDRESS OF LICENSOR John D. Thomas Associate Executive Director Office of Real Property Office of Construction and Facilities Management 425 I Street, NW Washington, DC 20001	SIGNATURE(S) OF SIGNATORY (Sign in ink)
	TITLE OF SIGNATORY
	TELEPHONE NO. OF LICENSEE (Including Area Code)

If licensee is a corporation, the following Certificate of Licensee must be executed:

CERTIFICATE OF CORPORATE LICENSEE

I, _____, certify that I am the _____
Secretary of the corporation named as licensee herein; that _____
who signed said license on behalf of the licensee was then _____
of said corporation; that said license was duly signed for and in behalf of said corporation by authority of its governing body, and
is within the scope of its corporate powers.

(CORPORATE)
(SEAL) _____ (Signature) (Sign in ink)

GENERAL CONDITIONS
VA REVOCABLE LICENSE FOR NON-FEDERAL USE OF REAL PROPERTY

- 1. Compliance.** Any use made of property affected by the license, and any construction, maintenance, repair, or other work performed thereon by the licensee, including the installation and removal of any article or thing, must be accomplished in a manner satisfactory to the Department of Veterans Affairs (VA).
- 2. Structures.** The licensee shall not place or construct upon, over, or under the property any installation or structure of any kind or character, except such as are specifically authorized herein.
- 3. Laws and Ordinances.** Notwithstanding anything to the contrary, this license and any underlying privilege granted to the licensee, shall at all times be subject to applicable Federal, State, and local laws, codes, and ordinances.
- 4. Sanitary Conditions.** If this license gives possession of United States property, the licensee must at all times keep the premises in a sanitary condition satisfactory to VA.
- 5. Damage.** Except as may be otherwise provided by the Special Conditions, no United States property shall be destroyed, displaced, or damaged by the licensee in the exercise of the privilege granted by this license without the prior written consent of VA, and the express agreement of the licensee promptly to replace, return, repair, and restore any such property to a condition satisfactory to VA upon demand. Licensee cannot conduct mining operations nor remove any mineral substances from the premises of the Government which are herein licensed to be used.
- 6. Indemnification.** The licensee must indemnify and save harmless the United States, its agents and employees against any and all loss, damage, claim, or liability whatsoever, due to personal injury or death, or damage to property of others directly or indirectly due to the exercise by the licensee of the privilege granted by this license, or any other act or omission of licensee, including failure to comply with the obligations of said license.
- 7. Storage.** Any United States property which must be removed to permit exercise of the privilege granted by this license must be stored, relocated, or removed from the site, and returned to its original location upon termination of this license, at the sole cost and expense of the licensee, as directed by VA.
- 8. Operation.** The licensee shall confine activities on the property strictly to those necessary for the enjoyment of the privilege hereby licensed, and shall refrain from marring or impairing the appearance of said property, obstructing access thereto, interfering with the transaction of Government business and the convenience of the public, or jeopardizing the safety of persons or property, or causing justifiable public criticism.
- 9. Notice.** Any property of the licensee installed or located on the property affected by this license must be removed within 30 days of written notice from VA.
- 10. Guarantee Deposit.** Any deposit, which may be required to guarantee compliance with the terms and conditions of this license, must be in the form of a certified check, cashier's check, or postal money order in the amount designated payable to VA.
- 11. Bond.** Any bond required by this license must be in the amount designated, and executed in manner and form and with sureties satisfactory to VA.
- 12. Expense.** Any cost, expense, or liability connected with or in any manner incident to the granting, exercise, enjoyment, or relinquishment of this license shall be assumed and discharged by the licensee.
- 13. Attempted Variations.** There can be no variation or departure from the terms of this license without prior written consent of VA.
- 14. Nondiscrimination.** Any activity, program, or use made of the property by the licensee must be in compliance with the provisions of Federal Acquisition Regulation Part 52.222-26, Equal Opportunity.
- 15. Assignment, Revocation, and Abandonment.** This license is unassignable and is revocable by either party within the time indicated under special conditions. Upon revocation of this license or abandonment by the licensee, at the election of the Government, the licensee must restore the property to substantially the same conditions as those existing at the time of entry.

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Attachment 2

**REVOCABLE LICENSE FOR USE OF REAL PROPERTY
GRANTED TO
MARCH JOINT POWERS AUTHORITY
BY
THE U.S. DEPARTMENT OF VETERANS AFFAIRS**

THIS AGREEMENT ("Agreement" or "License") is entered by and between the UNITED STATES OF AMERICA, for and on behalf of the U.S. DEPARTMENT OF VETERANS AFFAIRS ("Licensor" or "VA") and MARCH JOINT POWERS AUTHORITY, a federally recognized reuse authority ("Licensee") to permit Licensee to use a portion of Licensor's property known as the General Old Golf Course and located at 16700 Village West Drive, Riverside, CA 92518 (the "Property"). The Licensor and Licensee are collectively referred to in the Agreement as "Parties" and severally, as a "Party."

NOW, THEREFORE, consideration of the foregoing premises and the mutual covenants set forth herein, the adequacy of consideration of which is hereby acknowledged, the Parties agree as follows:

1. General. Licensor hereby grants to Licensee, a License to operate and maintain the General Old Golf Course (the "Golf Course") and certain other real property at an annual charge of one dollar (\$1.00).

2. Term. This License shall commence on the Closing Date (as set forth in the Offer to Sell) and after completion of all obligations under Paragraph 5 of the Offer to Sell, and unless earlier revoked or terminated, shall expire after five (5) years from the date of commencement. Prior to the expiration of the License, the Licensee may request a one (1) year extension of this License by giving written notice no later than six (6) months prior to expiration of the then current term, provided that Licensee is in full compliance with this License and all applicable laws. This License may be renewed upon the same terms for up to five (5) additional one-year periods upon obtaining written approval of the Government, which shall be granted no later than ninety (90) days prior to the expiration of the then current term. The License shall be reviewed annually by all Parties to ensure terms and conditions are being met.

3. Description of Property. The Property, which is the subject of this License, is specifically described in Exhibit A (Legal Description) and depicted in Exhibit B (Site Plan), attached hereto and made a part hereof.

4. Responsibilities.

A. The Licensor shall provide and/or be responsible for the following, except as otherwise specifically provided in this License:

i) Licensor will conduct periodic inspections of Golf Course, buildings, structures and utilities to ensure VA and Federal regulations, rules, guidelines, and directives are followed.

ii) Maintain the adjacent or surrounding landscape and VA facilities.

iii) Licensor shall contract for a survey of the Property to finalize the boundaries of this License. Results of this survey shall then be incorporated by amendment/modification to this License.

B. The Licensee shall provide and/or be responsible for the following, except as otherwise specifically provided in this License:

- i) Maintain a playable golf course per industry standards.
- ii) Plan and effectuate all maintenance and project work on the Property, applying agronomic and administrative expertise to achieve maintenance standards and long-term goals.
- iii) Ensure proper application of irrigation water, grass seed and/or sprigs, plant nutritional products, plant control products, soil and sand mixtures sufficient to maintain course within regulatory and industry standards. Work with industry professionals, as needed, to maintain standards.
- iv) Acquire equipment and purchase necessary supplies, water, electric, and other utilities as needed to operate and maintain the Property.
- v) Contract for and pay the expenses of all utility services required for the Property, such as utilities, including but not limited to, all air conditioning, heating, electrical, gas, water and sewer units. Licensee shall be liable for payment as well as maintenance of all utility services received.
- vi) Manage the Property work force, including recruitment and staff training, to include training on safety, the proper methods and uses of motorized turf equipment, and application of plant control products.
- vii) Develop a system to validate that only guests are parking at the designated parking outlined in Exhibit B.
- viii) Maintain insurance as required by this License.
- ix) Protect, preserve, operate, maintain, and repair the Property in good order and condition. All buildings, structures, roadways, landscaping, and grounds shall be maintained to a standard which is at least comparable and consistent with the maintenance provided for surrounding VA facilities and the industry standards for a golf course.
- x) Maintain areas only within the boundaries of the Property. Licensee is not to disturb, alter or modify adjacent or surrounding VA facilities and property.
- xi) Maintain VA security/disturbance protocol by adhering to VA and Federal security procedures under 38 CFR 1.218 – *Security and Law Enforcement at VA Facilities*.

5. Environmental Protection Provisions

A. Licensee shall be responsible for obtaining, at its sole cost and expense, any environmental permits required for its operations, independent of any existing permits held by Licensor. Copies of all required permits shall be provided by Licensee to Licensor for inspection upon request. Any environmental permit required herein shall list LICENSEE as operator.

B. Licensee shall be responsible for compliance with all applicable Federal, state, and local environmental laws, regulations, etc. Licensee agrees to remediate, at its sole cost and expense, all hazardous substance contamination that is found to have occurred as a result of the use authorized herein.

C. Licensee shall be solely responsible for any costs, expenses, liabilities, fines, or penalties resulting from discharges, emissions, spills, storage, or disposal arising from Licensee's occupancy, use of, operations, or any other actions by Licensee giving rise to Licensor liability, civil or criminal, or responsibility under Federal, state or local environmental laws or regulations. This provision shall survive the expiration or termination of this Agreement and Licensee's obligations hereunder shall apply whenever Licensor incurs costs or liabilities for Licensee's actions.

D. To the maximum extent allowable by Federal law and regulations, Licensee shall be responsible for the cost of any environmental removal or remedial action, as and to the extent arising from actions or omissions of Licensee that may be necessary or required in connection with actions or omissions attributable to the use and occupation of the Property by Licensee.

E. Storage and Hazardous Materials. Storage, treatment, or disposal of toxic or hazardous materials or waste on the Property, except as to material required or generated in connection with the authorized and compatible use of the Property, is prohibited except as authorized by the Licensor. As and to the extent caused by or attributable to the Licensee, Licensee shall have continued financial and environmental responsibility or liability for any and all direct or indirect consequences of the storage, treatment, or disposal of toxic or hazardous material within the Property. Licensee will manage, control and dispose of its hazardous waste and hazardous materials in accordance with Federal, state, and local laws.

F. Licensee recognizes that Licensor as a Federal agency must be notified of activities that have the potential to impact the environment and historic properties under VA's jurisdiction and control. Licensee agrees that any upgrades, installations, improvements, rehabilitation, construction, or other similar actions that Licensee may desire to undertake must first be evaluated for required compliance activities with applicable laws and regulations, including but not limited to those regarding the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA). Licensee shall commence the necessary compliance activities and coordinate with Licensor early in the planning process.

6. New Construction or Alterations of Buildings or Structures.

A. Any and all capital improvements shall require the consent and approval of a VA Contracting Officer or his/her designee. Any and all capital improvements that VA deems to be outside the scope of this License shall be considered a gift or donation. Determinations of whether a capital improvement is within or outside the scope of this License is and shall remain solely vested with the VA Contracting Officer or his/her designee.

B. The Licensee shall not place or construct upon, over, or under the Property any installation or structure of any kind or character, except such as are specifically authorized herein.

C. Any construction of a new structure on the Property, or structural change, alteration, addition, modification or physical improvement to the Property, including those that expand, increase or decrease the capabilities of the Property, including structures, facilities, and grounds, must be pre-approved by VA.

7. Sanitary Conditions. The Licensee shall at all times keep the Property in the sanitary condition satisfactory to VA and industry standards. At Licensee's expense, all waste and debris created by Licensee's employees, golf course volunteers, patrons, visitors, and contractors will be properly disposed of off of the Property.

8. Damage. No Licensor property shall be destroyed, displaced, or damaged by the Licensee in exercise of the privilege granted by this License, normal wear and tear excepted, without the prior written consent of Licensor and the express agreement of the Licensee to promptly replace, return, repair, and restore any such property to a condition satisfactory to Licensor upon demand.

Licensor and Licensee will conduct a joint inspection upon issuance of the License and then upon its termination or expiration to identify any damages to Licensor property and agree to a reparation plan.

9. Indemnification. The Licensee shall indemnify and save harmless the United States, its agents, assigns, and employees against any and all loss, damage, claim, or liability whatsoever, due to personal injury or death, or damage to property of others directly or indirectly due to the exercise by the Licensee of the privilege granted by this License, or any act of omission of Licensee, including failure to comply with the obligations of said License.

To the extent Comprehensive Environmental Response, Compensation and Liability Act, as amended ("CERCLA"), the Resource Conservation Recovery Act, as amended ("RCRA"), or other applicable environmental law properly imposes liability, loss, expense, or damage, or cost upon Licensor for any matter relating to any hazardous substance or otherwise of an environmental nature on or affecting the Property due to acts of Licensee, its contractors, builders, agents, employees, and/or licensees, including any environmental remediation, Licensee shall indemnify licensor for any liability, loss, expense, damage, or cost incurred or suffered by Licensor and properly assessable against Licensee under CERCLA, RCRA, or other applicable environmental law. Licensee shall immediately notify Licensor upon receipt of any notices, claims, or other information that identifies any environmental problems on or related to the Property which may require Licensee and/or Licensor action and/or expenditure of funds.

10. Insurance.

A. Licensee, at its expense, shall carry and maintain with regard to the Property the following insurance during the term of this License:

- i) All-risk property and casualty insurance.
- ii) Public liability and property damage insurance, including but not limited to, insurance against assumed or contractual liability under this License, with respect to the Property, to afford protection with limits of liability in amounts approved from time to time by the Licensor, but not less than one million dollars (\$1,000,000.00) in the event of bodily injury or death to any number of persons in any one accident, and not less than one million dollars (\$1,000,000.00) for property damage.
- iii) Workers compensation or similar insurance in form and amounts required by law.
- iv) All other types of insurance imposed by applicable legal requirements, or customarily carried and maintained by owners and operators of similar properties and as the Licensor may reasonably require for its protection.
- v) All amount of insurance shall be reviewed and adjusted annually, if required.

B. Licensee shall deliver promptly to the Licensor a certificate of insurance or a certified copy of each policy of insurance required by this License and shall also deliver no later than thirty (30) calendar days prior to the expiration of any such policy, a certificate of insurance or a certified copy of each renewal policy covering the same risks.

11. Acts of God. Licensee hereby waives any right of recovery against Licensor due to loss of or damage to the property of Licensee when such loss of or damage to property arises out of an act of God or any of the property perils included in the classification of fire or extended perils ("all risk" as such term is used in the insurance industry) whether or not such perils have been insured, self-insured, or non-insured.

12. Operation.

A. The Licensee shall confine activities on the Property to those necessary for the enjoyment of the privilege granted by this License, and shall refrain from marring or impairing the appearance of said Property, obstructing access thereto, interfering with the convenience of the public, or jeopardizing the safety of persons or property, or causing justifiable public criticism.

B. Maintain knowledge of current and projected industry developments and trends through active and continuous participation in relevant associations and organizations.

C. Develop an annual maintenance budget and operating plan to include activities associated with proper turf grass and plant care, including but not limited to chemical application practices for fertilizers and pest control, aeration, labor schedules, irrigation, equipment maintenance and repairs, and course improvement projects.

D. Ensure compliance with all applicable state and federal laws, OSHA rules and regulations, relating to chemical fertilizer storage and disposal, employee safety, public safety, etc.

E. Maintain accurate records of commercial pesticide & fertilizer applications.

F. Maintain an inventory of all Licensee owned personal property (furniture, equipment, vehicles) and temporary structures located on the Property that are utilized for the execution of this License.

13. Security. Licensee shall be responsible for establishing, maintaining, and implementing security policies and procedures for the Property, within regulatory and industry standards. Licensee, subject to applicable law, shall comply with all security regulations in effect from time to time at the Property and shall comply with Licensor's security policies and procedures, unless waived by the Licensor. Licensee shall ensure that any third Party security that the Licensee retains have adequate types and amounts of insurance, customary per industry standard. Licensee shall ensure that that Licensor is named as an additional insured on each of said policies and shall provide additional insured endorsements or certificates evidencing the same to Licensee for each year that this Agreement is in effect.

14. Nondiscrimination. Licensee agrees that it will not discriminate by segregation or otherwise against any person or persons because of race, color, religion, sex or national origin in providing, or refusing to provide, to such person or persons the use of the Property, including any and all services, privileges, accommodations and activities provided thereby. It is further agreed that Licensee shall include or require the inclusion of the foregoing provision in any contract or agreement relating to the exercise of the privilege granted by this License.

15. Expense. Any cost, expense, or liability connected with or in any manner incident to the granting, exercise, enjoyment, or relinquishment of this License shall be assumed and discharged by Licensee. Additionally, Licensee shall be solely responsible for any and all costs associated with operating the Golf Course.

The Licensee shall keep the Property free and clear of all levies, liens, and encumbrances, and shall pay all license fees, registration fees, assessments, charges, and taxes (municipal, state, and federal) which may now or hereafter be imposed upon the use of the Property.

16. Conditions Applicable to License. This License is subject to all existing covenants, conditions, reservations, contracts, leases, licenses, easements, encumbrances, restrictions, and rights of way with respect to the Property, whether or not of record.

17. No Transfer or Assignment. Licensee may not assign its rights under this License to any other person or entity, except and to the extent the Parties may otherwise mutually agree in writing. Any attempt to transfer or assign this License shall be grounds for immediate termination.

18. Permits and Regulations. Licensee shall be responsible for securing any required approvals, permits, and authorizations for construction or use of the Property from any federal, state, or local agencies and shall comply with all applicable laws and regulations with respect to the physical condition of the Property.

19. No Interference. During the term of the License, neither Party shall interfere with other Party's normal operations and activities. Both Parties shall conduct their respective activities in a manner to minimize risk of injury or inconvenience to the other Party's employees, agents, and invitees, or damage to the Property, subject to the terms of this Agreement.

20. Default. Each of the following shall constitute a default by the Licensee under this License:

A. Failure to maintain, repair, operate or service the Property as specified in the License, or failure to perform any other requirement of the License as required provided any such failure shall remain uncured for a period of thirty (30) calendar days following Licensee's receipt of notice thereof from the Contracting Officer or other authorized VA representative.

B. Repeated and unexcused failure by Licensee to comply with one or more requirements of this License shall constitute a default notwithstanding that one or all such failures shall have been timely cured pursuant to Paragraph 21.

21. Breach and Cure. In the event that either Party breaches any of its respective obligations under this License, the non-breaching Party shall send the breaching Party written notice, specifying the nature of such breach, pursuant the notification terms in Paragraph 27 of this License. The breaching Party shall not have less than thirty (30) calendar days from the receipt of such notice within which to cure such breach. If more time is reasonably required for the breaching Party's performance, then the breaching Party shall notify the non-breaching Party in writing of its proposed schedule for performance, within such thirty (30) calendar day period. If breaching Party fails to cure or to commence cure within such thirty (30) calendar day period, then the non-breaching Party shall have the right to terminate this License immediately by serving the breaching Party with written notice of termination.

22. Right of Entry. Licensor shall have the right to enter the Property for the purposes of inspection, maintenance, construction, and repairs pursuant to the terms of this License, and upon providing prior written notice to Licensee, which for the purposes of this Agreement shall constitute not less than fifteen (15) calendar days in non-emergency situations, and reasonable prior notice for any emergency situations, ideally twenty-four (24) hours advance notice.

23. No Partnership or Joint Venture. This License does not create a partnership or joint venture between Licensor and Licensee, nor shall it be construed to mean that either Party agrees to assume liability for the acts or omission of the other Party. Nothing herein shall be construed to mean that any employee of Licensee is an agent or employee of Licensor.

24. Governing Law. This Agreement shall at all times be subject to applicable Federal, State, and local laws, codes, ordinances, and regulations.

25. Final Agreement. This License supersedes any and all prior understandings and agreements, whether written or oral, between the Parties with respect to the subject matter of this License. No alteration or variation of this License shall be valid unless made in writing and signed by Licensor and Licensee.

26. Severability. If any provision of this License shall be held to be invalid or unenforceable for any reason, (i) the remaining provisions shall continue to be valid and enforceable; or (ii) if by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

27. Notice. Any notice required hereunder shall be in writing and shall be addressed as follows:

If to Licensor:

U.S. Department of Veterans Affairs
22495 Van Buren Boulevard
Riverside, CA 92518
Attn: Cemetery Director

with copies to:

U.S. Department of Veterans Affairs
Office of General Counsel
810 Vermont Avenue, NW
Washington, DC 20420
Attn: Chief Counsel, Real Property Law Group

and

U.S. Department of Veterans Affairs
Office of Real Property
810 Vermont Avenue, NW
Washington, DC 20420
Attn: Director, Office of Real Property

If to Licensee:

March Joint Powers Authority
14205 Meridian Parkway
Suite 140
Riverside, CA 92518
Attn: Danielle M. Kelly, DPA

All notices and communications given under this License shall be deemed to have been duly given and received: (i) upon personal delivery, or (ii) as of the third business day after mailing by United States certified mail, return receipt requested, postage prepaid, addressed as set forth above, or (iii) the immediately succeeding business day after deposit (for next day delivery) with Federal Express or other similar overnight courier system, or (iv) twenty-four (24) hours after facsimile transmittal with confirmation of receipt and followed by personal delivery, United States mail, or overnight delivery as specified in this Paragraph.

28. Valid Agreement and Authorization to Enter Agreement. The Parties hereto represent and warrant that this Agreement is validly entered, and that the persons signing below are authorized to enter in this Agreement on behalf of the Party hereto represented by such person.

29. Counterparts. This Agreement may be executed simultaneously in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

[Signatures appear on the following page.]

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties have executed this License the day and year first above written.

U.S. DEPARTMENT OF VETERANS AFFAIRS
AS LICENSOR

BY: _____

Name: Anthony E. Costa

Signature: 

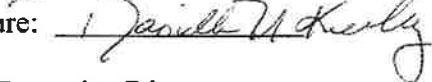
Title: Acting Executive Director

Date: 15 JAN 2019

MARCH JOINT POWERS AUTHORITY
AS LICENSEE

BY: _____

Name: Danielle M. Kelly, DPA

Signature: 

Title: Executive Director

Date: January 4, 2019

CERTIFICATION OF AUTHORIZATION

I, Danielle M. Kelly, DPA (print name), certify that I am the Executive Director (title) of March Joint Powers Authority named as Licensee in the License and that I am duly authorized to sign for and in behalf of March Joint Power Authority by authority of its governing body, and am acting within the scope of its corporate powers.

By: Danielle M. Kelly, DPA

Name: Danielle M. Kelly, DPA

Signature: 

Title: March JPA Executive Director

Date: January 4, 2019

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Riverside

On January 4, 2019, before me, Cindy Camargo, Notary Public, personally appeared Danielle M. Kelly, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Cindy Camargo (Seal)
Cindy Camargo, Notary Public
Commission Expires July 23, 2021

Attached to: Riverside CA – Revocable License (RPLG 1.4.2019)

Attachment 3

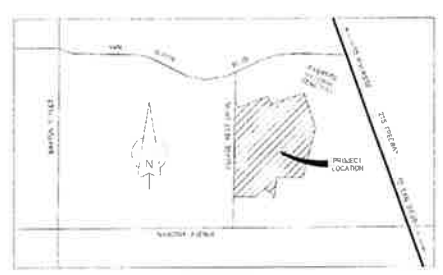
SURVEYOR'S NOTES

- 1. THIS SURVEY IS A SURVEY OF THE LAND...
2. THE SURVEY IS BASED ON THE...
3. THE SURVEY IS BASED ON THE...
4. THE SURVEY IS BASED ON THE...
5. THE SURVEY IS BASED ON THE...
6. THE SURVEY IS BASED ON THE...
7. THE SURVEY IS BASED ON THE...
8. THE SURVEY IS BASED ON THE...
9. THE SURVEY IS BASED ON THE...
10. THE SURVEY IS BASED ON THE...

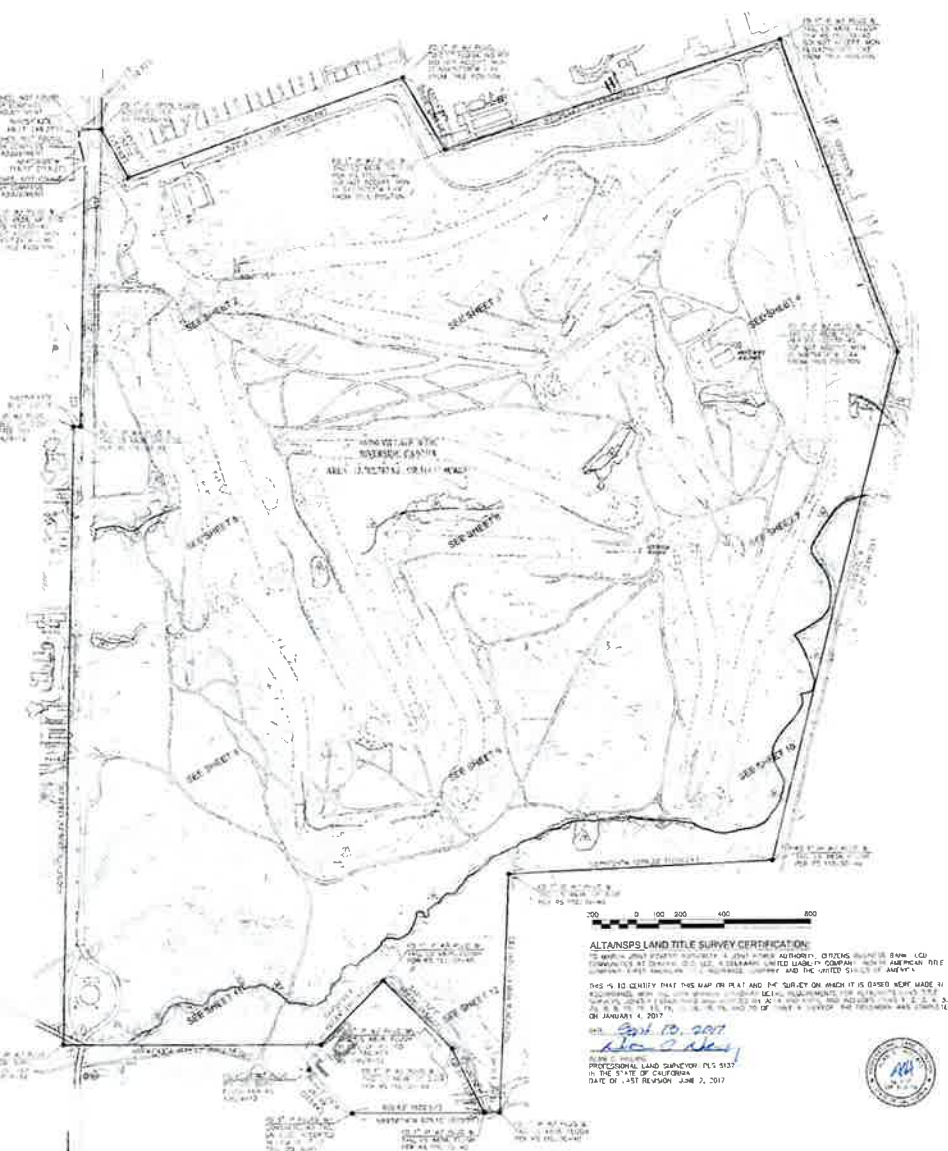
FIELD NOTES FOR THIS SURVEY...
CONTAINED USUALLY TO CONTAIN GPS STATION MARKS AND...
THE NATIONAL GRID FOR THE STATE OF CALIFORNIA...

FLOOD ZONE CLASSIFICATION
BY WAIVER FROM LEADERSHIP AND GRADING PLANNING...
BOTH DATED AUGUST 10, 2008...

ALTA/NSPS LAND TITLE SURVEY



LEGAL DESCRIPTION
THE COUNTY OF SAN DIEGO, COUNTY OF SAN DIEGO, COUNTY OF SAN DIEGO...
THE COUNTY OF SAN DIEGO, COUNTY OF SAN DIEGO, COUNTY OF SAN DIEGO...



SCHEDULE 'D' EXCEPTIONS
1. GENERAL AND SPECIAL TAXES AND ASSESSMENTS FOR THE FISCAL YEAR 2018-2019 ARE EXEMPT...
2. THE USER OF SUPPLEMENTAL PARTS...
3. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED 'MEMORANDUM OF UNDERSTANDING'...



UTILITIES
WATER FOR THE QUINN'S AND DRY COURSE IRRIGATION IS PROVIDED BY WESTERN MUNICIPAL WATER...
SEWER/SEPTIC THE SEWERAGE IS ON A SEWER SYSTEM WITHIN THE MUNICIPAL WATER DISTRICT...
GAS/PROPANE THE CLOSETHOUSE IS ON A PROPANE SERVICE WITH TANKS LOCATED ON-SITE...
TELEPHONE FIBER OPTIC CABLES ARE LOCATED UNDERGROUND...
PO TABLE NOT AVAILABLE, SUBMITTER USES STREET TO SHOW SERVICE

ALTA/NSPS LAND TITLE SURVEY CERTIFICATION
THIS IS TO CERTIFY THAT THIS MAP IS IN FULL ACCORD WITH THE SURVEY ON WHICH IT IS BASED AND MADE IN ACCORDANCE WITH THE ALTA/NSPS LAND TITLE SURVEY ACT...
DATE OF SURVEY: JUNE 3, 2017

LEGEND
1. NORTH ARROW POINTING UPWARD IS BASED ON...
2. UNDEVELOPED MATTERS WHICH MAY BE DISCLOSED BY AN OWNER'S ATTORNEY OR...
3. UNDEVELOPED MATTERS WHICH MAY BE DISCLOSED BY AN OWNER'S ATTORNEY OR...
4. UNDEVELOPED MATTERS WHICH MAY BE DISCLOSED BY AN OWNER'S ATTORNEY OR...

LEGAL DESCRIPTION (continued)
SCHEDULE 'D' EXCEPTIONS (continued)
1. GENERAL AND SPECIAL TAXES AND ASSESSMENTS FOR THE FISCAL YEAR 2018-2019 ARE EXEMPT...
2. THE USER OF SUPPLEMENTAL PARTS...
3. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED 'MEMORANDUM OF UNDERSTANDING'...
4. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED 'ASSIGNMENT OF NON-PORTABLE WATER FACILITIES'...
5. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED 'ASSIGNMENT OF NON-PORTABLE WATER FACILITIES'...
6. THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED 'ASSIGNMENT OF NON-PORTABLE WATER FACILITIES'...

Table with 3 columns: Description, Date, and Initials/Signature.

Table with 3 columns: Description, Date, and Initials/Signature.

Professional seal and signature of the surveyor, including the name 'HILLWIG-GOODROW, INC.' and the date 'JUNE 3, 2017'.

Project information including 'HILLWIG-GOODROW, INC.', 'BOUNDARY & TOPOGRAPHIC SURVEY', 'EXHIBIT A', '151 PROFESSIONAL SERVICES', and '1201 15TH STREET NW, WASHINGTON, DC 20005'.

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (7)

Meeting Date: August 14, 2024

Action: **ADOPT RESOLUTION JPA 24-21 ADOPTING AN AMENDED 2024 CONFLICT OF INTEREST CODE/ APPENDIX FOR THE MARCH JOINT POWERS AUTHORITY**

Motion: Approve Resolution JPA 24-21 adopting an amended 2024 Conflict of Interest Code/Appendix for the March Joint Powers Authority.

Background:

The March Joint Powers Authority's (March JPA) Conflict of Interest Code is reviewed periodically for updates and amendments as required by the Political Reform Act and the County of Riverside, which is the code-reviewing body for the March JPA. The last amended Conflict of Interest Code Appendix was adopted by the March Joint Powers Commission in August 2022. The current proposed amendments to the Code/Appendix will address changes to the March JPA staff filing designations, and new or abolished former positions.

The March JPA legal counsel drafted the proposed amendments to the Conflict-of-Interest Code/Appendix. Once approved by the Commission, the Conflict-of-Interest Code with Appendix will be submitted to the County of Riverside Board of Supervisors for approval of the amendment and will become effective 30 days after the Board of Supervisors approves the proposed amendment as submitted.

Attachment(s):

- 1) Resolution JPA 24-21
Legislative Version of Proposed Conflict of Interest Code
Amendment/Appendix
Notice of Intention to Amend the Conflict of Interest Code of the March JPA.
- 2) Legislative (blueline) version of amended Code showing changes made.

Attachment 1

RESOLUTION NO. JPA 24-21

**RESOLUTION OF THE JOINT POWERS COMMISSION OF
THE MARCH JOINT POWERS AUTHORITY ADOPTING
AN AMENDED CONFLICT OF INTEREST CODE
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

WHEREAS, the Legislature of the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the March Joint Powers Authority (the “Authority”), and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Members of the Joint Powers Commission (the “Commission”) adopted a Conflict of Interest Code (the “Code”) which was amended on August 10, 2022, in compliance with the Act; and

WHEREAS, subsequent changed circumstances within the Authority have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the Authority’s Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the Authority being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Commission of the proposed amended Code was provided each affected designated employee and publicly posted for review at the offices of the Authority; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the Commission on August 14, 2024, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW, THEREFORE, BE IT RESOLVED by the Members of the Joint Powers Commission of the March Joint Powers Authority that the Commission does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Executive Secretary and available for inspection to the public during regular business hours;

BE IT FURTHER RESOLVED that the said amended Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of Riverside for approval and said Code shall become effective upon approval by the Board of Supervisors, as submitted.

APPROVED AND ADOPTED this 14th day of August, 2024.

Edward A. Delgado, Chair
March Joint Powers Commission
March Joint Powers Authority

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Commission, do hereby certify that the foregoing Resolution JPA 24-21 was duly and regularly adopted by the March Joint Powers Commission at its regularly scheduled meeting on August 14, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Dated: August 14, 2024

Cindy Camargo, Clerk
March Joint Powers Commission

CONFLICT OF INTEREST CODE
FOR THE
MARCH JOINT POWERS
AUTHORITY

CONFLICT OF INTEREST CODE FOR THE
MARCH JOINT POWERS AUTHORITY
(Amended August 14, 2024)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **March Joint Powers Authority** (the “**Authority**”).

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Executive Assistant/Clerk** as the Authority’s Filing Officer. The **Executive Assistant/Clerk** shall make and retain a copy of all statements filed by Members of the Joint Powers Commission and the Chief Executive Officer, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The **Executive Assistant/Clerk** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

MARCH JOINT POWERS AUTHORITY

(Amended August 14, 2024)

PART “A”

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Authority Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3(b), are NOT subject to the Authority’s Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

It has been determined that the positions listed below are officials who manage public investments¹: These positions are listed here for informational purposes only.

Members of the Joint Powers Commission

Chief Executive Officer

Financial Consultants

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Manager/Controller	5
Business Development Specialist	5
Executive Assistant/Clerk	2, 4
General Counsel	1, 2
Government Affairs Officer	5, 6
Planning Director	1, 2
Principal Planner	1, 2
Property Manager	2, 5
Senior Planner	1, 2

MEMBERS, BOARDS, COMMITTEES AND COMMISSIONS:

Technical Advisory Committee	1, 2
------------------------------	------

Consultant and New Positions²

² Individuals serving as a consultant as defined in Regulation 18700.3 or in a new position created since this Code was last approved that make or participate in making decisions shall disclose pursuant to the broadest disclosure requirements set forth in this Code subject to the following limitation:

The Chief Executive Officer may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regs 18219 and 18734.) The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

PART “B” **DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which the designated is assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Authority.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in or own real property within the jurisdiction of the Authority.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Authority, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of Authority.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Authority.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position’s department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a nonprofit or other organization, if the source is of the type to receive grants or other monies from or through the Authority or its subdivisions.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions of the position. (Reg. 18730.1)

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE OF THE MARCH JOINT POWERS AUTHORITY

NOTICE IS HEREBY GIVEN that the March Joint Powers Authority (the “Authority”) intends to amend its Conflict of Interest Code (the “Code”) pursuant to Government Code Section 87306.

The Appendix of the Code designates those employees, members, officers, and consultants who make or participate in the making of decisions and are subject to the disclosure requirements of the Authority’s Code. The Authority’s proposed amendment is to include new positions, revise disclosure categories, revise the titles of existing positions and delete titles of positions.

The proposed amended Code will be considered by the Members of the Commission on August 14, 2024, at 3:00 p.m. at March JPC Meeting Location, 14205 Meridian Parkway, Riverside, California. Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amendment. Any comments or inquiries should be directed to the attention of Cindy Camargo, Executive Assistant/Clerk, March JPA, 14205 Meridian Parkway, Suite 140, Riverside, CA 92518; (951) 656-7000. Written comments must be submitted no later than 3:00 p.m. on August 14, 2024.

The proposed amended Code may be reviewed at, and copies obtained from, the office of the Executive Assistant/Clerk at March JPA, 14205 Meridian Parkway, Suite 140, Riverside, California, during regular business hours.

Attachment 2

CONFLICT OF INTEREST CODE
FOR THE
MARCH JOINT POWERS
AUTHORITY

CONFLICT OF INTEREST CODE FOR THE
MARCH JOINT POWERS AUTHORITY

(Amended ~~August 10, 2022~~ August 14, 2024)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **March Joint Powers Authority** (the "**Authority**").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Executive Assistant/Clerk** as the Authority's Filing Officer. The **Executive Assistant/Clerk** shall make and retain a copy of all statements filed by Members of the Joint Powers Commission and the [Chief Executive ~~Director~~ Officer](#), and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The ~~Executive Assistant/Clerk~~ shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

MARCH JOINT POWERS AUTHORITY

(Amended ~~August 10, 2022~~ August 14, 2024)

PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

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It has been determined that the positions listed below are officials who manage public investments¹: These positions are listed here for informational purposes only.

Members of the Joint Powers Commission

Chief Executive Director Officer

Financial Consultants

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Accounting Manager/Controller	5
Airport Director	5
Business Development Specialist	5
Deputy Director [Responsibilities handled by Chief Executive Director]	1, 2
Executive Assistant/Clerk	2, 4
General Counsel	1, 2
Government Affairs Officer	5, 6
Planning Director	1, 2
Principal Planner	1, 2
Property Manager	2, 5
Senior Planner	1, 2

MEMBERS, BOARDS, COMMITTEES AND COMMISSIONS:

Technical Advisory Committee	1, 2
------------------------------	------

Consultant and New Positions²

² Individuals serving as a consultant as defined in Regulation 18700.3 or in a new position created since this Code was last approved that make or participate in making decisions shall disclose pursuant to the broadest disclosure requirements set forth in this Code subject to the following limitation:

The ~~Chief Executive Director-Officer~~ may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regs 18219 and 18734.) The ~~Chief Executive Director's-Officer's~~ determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

PART “B” **DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which the designated is assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Authority.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in or own real property within the jurisdiction of the Authority.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Authority, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of Authority.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Authority.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position’s department, unit or division.

Category 6: [All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a nonprofit or other organization, if the source is of the type to receive grants or other monies from or through the Authority or its subdivisions.](#)

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions of the position. (Reg. 18730.1)

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (8)

Meeting Date: August 14, 2024

Action: **APPROVE THE FIRST AMENDMENT TO THE TEMPORARY EASEMENT AGREEMENT BETWEEN MARCH JOINT POWERS AUTHORITY AND THE METROPOLITAN WATER DISTRICT AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AMENDMENT**

Motion: Approve the First Amendment to the Temporary Easement Agreement between the March Joint Powers Authority and the Metropolitan Water District and authorize the Chief Executive Officer to execute the Amendment.

Background:

On August 10, 2022, the March Joint Powers Commission approved an Offer to Purchase Easement Property Interests, Temporary Construction Easements and Permanent Access, Pipeline and Tunnel Easements to the Metropolitan Water District (MWD) for the completion of the Perris Valley Pipeline Project (PVPP). The approval also included a Temporary Easement Agreement, which outlined the term of the possession of the Temporary Easement(s) will be for a period of 24 months, which commenced on September 1, 2022, through to August 31, 2024 (“Term”). In addition, MWD has the option to extend the terms of the Agreement for up to two (2) additional six (6)-month terms (each, a “Renewal Term”), provided notice in writing shall be given to March Joint Powers Authority (March JPA) at least thirty (30) days prior to the end of the initial Term or Renewal Term, as applicable. The March JPA received an extension request letter from MWD on July 17, 2024 regarding extending the term of the Agreement.

MWD desires to extend the Term for the first, additional six (6)-month term, commencing on September 1, 2024, and ending on February 28, 2025. MWD shall pay March JPA the monthly rate of \$100 during the Renewal Term prorated to the actual date of termination.

Recommendation:

To assist in the continued development of the Perris Valley Pipeline Project, staff recommends the approval of the First Amendment to the Temporary Easement Agreement between MWD and March JPA and authorize the Chief Executive Officer to execute the Amendment.

Attachment: Amendment No. 1 to Temporary Easement Agreement

**AMENDMENT NO. 1 TO ACCESS AGREEMENT
WITH THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**

This Amendment No. 1 to the Access Agreement for is made and entered into as of August 14, 2024 (“Effective Date”) by and between the March Joint Powers Authority, a California joint powers authority (“Seller”) and Metropolitan Water District of Southern California, a public corporation (“Buyer”). Seller and Buyer are sometimes referred to herein individually as a “Party” and collectively as “Parties.”

RECITALS

A. WHEREAS, the Seller and the Buyer have entered into an agreement, dated August 10, 2022, for the purpose of purchasing permanent and temporary easements for the Perris Valley Pipeline Project (the “Original Agreement”).

B. WHEREAS, the Parties now desire to amend the Original Agreement in order to reflect Buyer’s exercise of its first extension option pursuant to Section 4 of the Original Agreement.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants, conditions, and promises contained in the this Amendment No. 1 and the Original Agreement, the Parties mutually agree as follows:

AGREEMENT

1. Incorporation of Recitals. The recitals listed above are true and correct and are hereby incorporated herein by this reference.

2. Term. Pursuant to Buyer’s first extension option, the term of the Original Agreement shall be extended for an additional six months through February 28, 2025 unless earlier terminated. Pursuant to Section 4 of the Original Agreement, Buyer shall pay to Seller the monthly rate of \$100 during the Renewal Term prorated to the actual date of termination.

3. Full Force. Except as amended by this Amendment No. 1, all provisions of the Original Agreement, including without limitation the indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Amendment No. 1.

4. Electronic Transmission. A manually signed copy of this Amendment No. 1 which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment No. 1 for all purposes. This Amendment No. 1 may be signed using an electronic signature.

5. Counterparts. This Amendment No. 1 may be signed in counterparts, each of which shall constitute an original.

**SIGNATURE PAGE FOR
AMENDMENT NO. 1 TO ACCESS AGREEMENT
WITH THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 on the Effective Date first herein above written.

SELLER

BUYER

MARCH JOINT POWERS AUTHORITY

**THE METROPOLITAN WATER
DISTRICT OF SOUTHERN
CALIFORNIA**

APPROVED BY:

Adel Hagekhalil
General Manager

Grace I. Martin, DPPD
Chief Executive Officer

APPROVED BY:

Lily L. Shraibati
Group Manager
Real Property Group

JPC: 08.14.24-8.8

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (9)

Meeting Date: August 14, 2024

Action: **APPROVE THE THIRD AMENDMENT TO THE LEASE AGREEMENT FOR BUILDING 2600 BETWEEN THE MARCH JOINT POWERS AUTHORITY AND CROSSWORD CHRISTIAN FELLOWSHIP CHURCH AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AMENDMENT**

Motion: Move to approve the Third Amendment to the Lease Agreement for Building 2600 between the March Joint Powers Authority and CrossWord Christian Fellowship Church and authorize the Chief Executive Officer to execute the Amendment.

Background:

The March Joint Powers Commission approved a lease with CrossWord Christian Fellowship Church (CrossWord) at their July 2003 meeting. The initial lease term was for five years with two five-year options. On December 15, 2004, the First Amendment to the Lease was approved by the Commission extending the initial term of the lease to 30 years with two five-year options which enabled CrossWord to secure long-term funding for capital improvements. On May 1, 2013, the Second Amendment to the Lease was approved by the Commission extending the initial term of the lease to 30 years with two five-year options which enabled CrossWord to secure long-term funding for capital improvements.

CrossWord now desires to amend the Agreement in order to extend the term of the Agreement pursuant to extension option. The proposed Third Amendment would extend the term of the Agreement for an additional period of five (5) years through June 30, 2028 (the “Extension Term”)

Recommendation:

To assist with the continued support of CrossWord Church, staff recommends the approval of the Third Amendment to the Lease Agreement between CrossWord and March JPA and authorize the Chief Executive Officer to execute the Amendment.

Attachment(s): Third Amendment to Lease Agreement

**THIRD AMENDMENT TO
SUBLEASE AGREEMENT FOR BUILDING 2600**

This Third Amendment to Lease Agreement for Building 2600 (“Third Amendment”) is made and entered into as of July 1, 2023 (“Effective Date”) by and between the March Joint Powers Authority, a California joint powers authority (“Landlord”) and CrossWord Christian Fellowship Church, a California nonprofit corporation (“Tenant”). Landlord and Tenant are sometimes referred to herein individually as a “Party” and collectively as “Parties.”

RECITALS

A. Effective on July 17, 2003, Landlord and Tenant entered into a Lease Agreement (“Agreement”) whereby Landlord leased to Tenant a portion of the March AFB Property commonly referred to as Building 2600 (the “Premises”) for events and other uses associated with religious purposes.

B. Effective on December 15, 2004, Landlord and Tenant entered into a First Amendment to Lease (“First Amendment”) whereby they agreed a) to modify the Lease Term under Section 4 of the Agreement and b) to adjust the Base Rent under Section 5 of the Agreement

C. Effective on May 1, 2013, Landlord and Tenant entered into a Second Amendment to Lease (“Second Amendment”) whereby they agreed to modify the Lease Term, adjust the Base Rent under Section 5 of the Agreement, and outlined terms for a proposed Sublease to Foothill.

D. WHEREAS, the Parties now desire to amend the Agreement in order to extend the term of the Agreement pursuant to Tenant’s extension option.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants, conditions, and promises contained in the this Third Amendment and the Original Agreement, as previously amended, the Parties mutually agree as follows:

AGREEMENT

1. Incorporation of Recitals. The recitals listed above are true and correct and are hereby incorporated herein by this reference.

2. Term. Pursuant to Tenant’s extension option, the term of the Agreement shall be extended for an additional period of five (5) years through June 30, 2028 (the “Extension Term”), unless earlier terminated in accordance with the terms of the Agreement. Increases to the Base Rent during the Extension Term shall be controlled by Section 5 of the Agreement, as previously amended.

3. Full Force. Except as amended by this Third Amendment, all provisions of the Original Agreement, as previously amended, including without limitation the indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Third Amendment.

4. Electronic Transmission. A manually signed copy of this Third Amendment which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Third Amendment for all purposes. This Third Amendment may be signed using an electronic signature.

5. Counterparts. This Third Amendment may be signed in counterparts, each of which shall constitute an original.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR
THIRD AMENDMENT TO
LEASE AGREEMENT FOR BUILDING 2600**

IN WITNESS WHEREOF, the Parties hereto have executed this Third Amendment on the Effective Date first herein above written.

LANDLORD

TENANT

MARCH JOINT POWERS AUTHORITY

**CROSSWORD CHRISTIAN
FELLOWSHIP CHURCH**

APPROVED BY:

Grace I. Martin, DPPD
Chief Executive Officer

Lacy Sykes, Jr.
Senior Pastor

APPROVED AS TO FORM:

Best Best & Krieger LLP
General Counsel

JPC: 08.14.24-8.9

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (10)

Meeting Date: August 14, 2024

Action: **ADOPT RESOLUTION JPA 24-19 ADOPTING A WORKERS' COMPENSATION POLICY**

Motion: Move to Adopt Resolution JPA 24-19 Adopting a Workers' Compensation Policy.

Background:

The State Compensation Insurance Fund (SCIF) is the March Joint Powers Authority's (MJPA) Workers' Compensation Claims Administrator. The SCIF contracts with the MPJA to administer workers' compensation claims filed by MJPA employees and provide workers' compensation benefits to eligible employees.

The Policy was created to be compliant with the State of California Workers' Compensation Program, California Occupational Safety & Health Act (Cal OSHA), and the State Compensation Insurance Fund (SCIF). The Policy describes the responsibilities for employees as well as outside entities working collaboratively the MJPA regarding the workers' compensation program.

Staff recommends the adoption of the Workers' Compensation Policy for conformity purposes and to continue working collaborately with the State Compensation Insurance Fund.

Attachment(s):

- 1) Resolution JPA 24-19
- 2) State of California Workers' Compensation Claim Form (DWC-1)
- 3) Concentra Authorization for Examination or Treatment Form
- 4) MJPA Employee's Report of Injury Illness
- 5) MJPA Supervisor's Report of Injury or Illness

Attachment 1

RESOLUTION JPA 24-19

**A RESOLUTION OF THE MARCH JOINT POWERS AUTHORITY,
ADOPTING A WORKER’S COMPENSATION POLICY**

WHEREAS, the State Compensation Insurance Fund (SCIF) is the March Joint Powers Authority’s (MJPA) Workers’ Compensation Administrator.

WHEREAS, the SCIF contracts with the MJPA to administer workers’ compensation claims filed by MJPA employees and provide workers’ compensation benefits to eligible employees.

WHEREAS, the Policy will support compliancy with the State of California Workers’ Compensation Program, California Occupational Safety & Health Act (Cal OSHA), and the State Compensation Insurance Fund (SCIF).

WHEREAS, the Policy describes the responsibilities for employees as well as outside entities working collaboratively with the March Joint Powers Authority (MJPA) regarding the State of California Workers’ Compensation Program.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Joint Powers Commission of the March Joint Powers Authority at its regular meeting held on August 14, 2024, as follows:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The Commission does hereby approve and adopt the Workers’ Compensation Policy, a copy of which is attached hereto as “Attachment A through Attachment D” and by this reference made a part hereof.

SECTION 3. This Resolution shall be effective immediately after its adoption.

PASSED, APPROVED, and ADOPTED this 14th day of August 2024.

Edward A. Delgado, Chair
March Joint Powers Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Commission, do hereby certify that the foregoing Resolution JPA 24-19 was duly and regularly adopted by the March Joint Powers Commission at its regularly scheduled meeting on August 14, 2024, by the following called vote:

Ayes:

Noes:

Abstain:

Absent:

Dated: August 14, 2024

Cindy Camargo
Clerk, March Joint Powers Commission

Attachment 2



WORKERS' COMPENSATION CLAIM FORM (DWC 1)

PETITION DEL EMPLEADO PARA DE COMPENSACIÓN DEL TRABAJADOR (DWC 1)

Employee: Complete the "Employee" section and give the form to your employer. Keep a copy and mark it "Employee's Temporary Receipt" until you receive the signed and dated copy from your employer. You may call the Division of Workers' Compensation and hear recorded information at (800) 736-7401. An explanation of workers' compensation benefits is included in the Notice of Potential Eligibility, which is the cover sheet of this form. Detach and save this notice for future reference.

You should also have received a pamphlet from your employer describing workers' compensation benefits and the procedures to obtain them. You may receive written notices from your employer or its claims administrator about your claim. If your claims administrator offers to send you notices electronically, and you agree to receive these notices only by email, please provide your email address below and check the appropriate box. If you later decide you want to receive the notices by mail, you must inform your employer in writing.

Empleado: Complete la sección "Empleado" y entregue la forma a su empleador. Quédese con la copia designada "Recibo Temporal del Empleado" hasta que Ud. reciba la copia firmada y fechada de su empleador. Ud. puede llamar a la División de Compensación al Trabajador al (800) 736-7401 para oír información gravada. Una explicación de los beneficios de compensación de trabajadores está incluido en la Notificación de Posible Elegibilidad, que es la hoja de portada de esta forma. Separe y guarde esta notificación como referencia para el futuro.

Ud. también debería haber recibido de su empleador un folleto describiendo los beneficios de compensación al trabajador lesionado y los procedimientos para obtenerlos. Es posible que reciba notificaciones escritas de su empleador o de su administrador de reclamos sobre su reclamo. Si su administrador de reclamos ofrece enviarle notificaciones electrónicamente, y usted acepta recibir estas notificaciones solo por correo electrónico, por favor proporcione su dirección de correo electrónico abajo y marque la caja apropiada. Si usted decide después que quiere recibir las notificaciones por correo, usted debe de informar a su empleador por escrito.

Any person who makes or causes to be made any knowingly false or fraudulent material statement or material representation for the purpose of obtaining or denying workers' compensation benefits or payments is guilty of a felony.

Toda aquella persona que a propósito haga o cause que se produzca cualquier declaración o representación material falsa o fraudulenta con el fin de obtener o negar beneficios o pagos de compensación a trabajadores lesionados es culpable de un crimen mayor "felonía".

Employee—complete this section and see note above

Empleado—complete esta sección y note la notación arriba.

1. Name. *Nombre.* _____ Today's Date. *Fecha de Hoy.* _____
2. Home Address. *Dirección Residencial.* _____
3. City. *Ciudad.* _____ State. *Estado.* _____ Zip. *Código Postal.* _____
4. Date of Injury. *Fecha de la lesión (accidente).* _____ Time of Injury. *Hora en que ocurrió.* _____ a.m. _____ p.m.
5. Address and description of where injury happened. *Dirección/lugar donde ocurrió el accidente.* _____
6. Describe injury and part of body affected. *Describe la lesión y parte del cuerpo afectada.* _____
7. Social Security Number. *Número de Seguro Social del Empleado.* _____
8. Check if you agree to receive notices about your claim by email only. *Marque si usted acepta recibir notificaciones sobre su reclamo solo por correo electrónico.* Employee's e-mail. _____ *Correo electrónico del empleado.* _____
 You will receive benefit notices by regular mail if you do not choose, or your claims administrator does not offer, an electronic service option. *Usted recibirá notificaciones de beneficios por correo ordinario si usted no escoge, o su administrador de reclamos no le ofrece, una opción de servicio electrónico.*
9. Signature of employee. *Firma del empleado.* _____

Employer—complete this section and see note below. Employer—complete esta sección y note la notación abajo.

10. Name of employer. *Nombre del empleador.* _____
11. Address. *Dirección.* _____
12. Date employer first knew of injury. *Fecha en que el empleador supo por primera vez de la lesión o accidente.* _____
13. Date claim form was provided to employee. *Fecha en que se le entregó al empleado la petición.* _____
14. Date employer received claim form. *Fecha en que el empleado devolvió la petición al empleador.* _____
15. Name and address of insurance carrier or adjusting agency. *Nombre y dirección de la compañía de seguros o agencia administradora de seguros.* _____
16. Insurance Policy Number. *El número de la póliza de Seguro.* _____
17. Signature of employer representative. *Firma del representante del empleador.* _____
18. Title. *Título.* _____ 19. Telephone. *Teléfono.* _____

Employer: You are required to date this form and provide copies to your insurer or claims administrator and to the employee, dependent or representative who filed the claim within **one working day** of receipt of the form from the employee.

Empleado: Se requiere que Ud. feche esta forma y que propée copias a su compañía de seguros, administrador de reclamos, o dependiente/representante de reclamos y al empleado que hayan presentado esta petición dentro del plazo de **un día hábil** desde el momento de haber sido recibida la forma del empleado.

SIGNING THIS FORM IS NOT AN ADMISSION OF LIABILITY

EL FIRMAR ESTA FORMA NO SIGNIFICA ADMISION DE RESPONSABILIDAD

- Employer copy/Copia del Empleador Employee copy/Copia del Empleado Claims Administrator/Administrador de Reclamos Temporary Receipt/Recibo del Empleado

Attachment 3



(Patient must present Authorization and Photo ID at the time of service.)

Authorization for Examination or Treatment

Patient Name: _____ Social Security Number: N/A

Employer: March Joint Powers Authority Date of Birth: _____

Street Address: 14205 Meridian Pkwy., Riverside, CA 92518 Location Number: N/A

Temporary Staffing Agency: N/A

Work Related

Injury Illness

Date of Injury _____

Substance Abuse Testing* (check all that apply)

Regulated drug screen Breath alcohol

Collection only Hair collect

Non-regulated drug screen Rapid drug screen

Other _____

Type of Substance Abuse Testing

Preplacement Reasonable cause

Post-accident Random

Follow-up

Special instructions/comments:

Physical Examination

Preplacement Baseline Annual Exit

DOT Physical Examination

Preplacement Recertification

Special Examination

Asbestos Respirator Audiogram

Human Performance Evaluation*

HAZMAT Medical Surveillance

Other _____

Billing (check if applicable)

Employee to pay charges

★ Due to the nature of these specific services, only the patient and staff are allowed in the testing/treatment area. Please alert your employee so that they can make arrangements for children or others that might otherwise be accompanying them to the medical center.

Authorized by: Dr. Grace Martin
Please print

Title: Chief Executive Officer

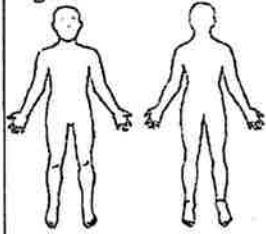
Phone: (951) 656-7000

_____ Date

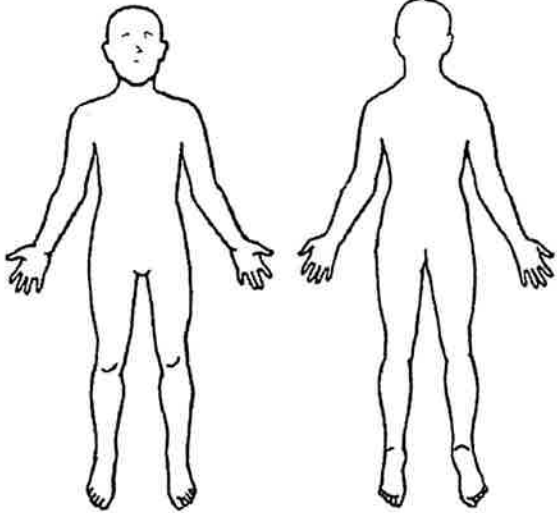
Concentra now offers urgent care services for non-work related illness and injury. We accept many insurance plans.

(Copies of this form are available at www.concentra.com)

Attachment 4

1. Employee's name (please print):		2. Date of birth:	3. Social Security #:
4. Name of employer:		5. Job title, duties or position:	6. Department:
7. Date and time of event:	8. Location of event		On employer property? <input type="checkbox"/> Yes <input type="checkbox"/> No
9. Describe what you were doing at the time the event occurred: _____ _____ _____			
10. How did the event occur? _____ _____ _____			
11. Describe the injury or illness (body parts, condition): _____ _____ _____ _____ _____ _____			Mark affected area(s) on this diagram: 
12. Supervisor's name:	13. Who did you report the event to?	14. Did you get a claim form (DWC-1)? <input type="checkbox"/> No <input type="checkbox"/> Yes (Date: _____)	
		15. Did you return the claim form? <input type="checkbox"/> No <input type="checkbox"/> Yes (Date: _____)	
16. List all witnesses:			
17. Have you ever sustained an injury or illness to this part of your body before now? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "no", skip to 19)			
18. Please explain any previous condition that may have been aggravated by this incident: _____ _____			
18a. List the name and addresses of all medical providers you have seen for these previous conditions: _____ _____			
19. Do you feel something could have been done to prevent this accident? If "yes", please explain.			<input type="checkbox"/> Yes <input type="checkbox"/> No
20. Please describe any safety hazard(s) you observed: _____ _____			
21. I currently refuse medical treatment.			
Employee's signature: _____			Date: _____
I certify that the foregoing is true and correct:			
Employee's signature: _____			Date: _____

Attachment 5

1. Name of employer:		2. Name of supervisor:		3. Department:	
4. Employee's name:			5. Job title or position:		
6. Date and time of event:		7. Location or address where event occurred:		7a. On employer property? <input type="checkbox"/> Yes <input type="checkbox"/> No	
8. Date of knowledge of the event:		9. Name and title of person to whom the event was reported:			
10. If the event was not reported immediately, why not?					
11. Was employee given a claim form (DWC-1)? <input type="checkbox"/> Yes (date: _____) <input type="checkbox"/> No			12. Did employee sign and return the claim form (DWC-1)? <input type="checkbox"/> Yes (date: _____) <input type="checkbox"/> No		
13. Type of medical treatment required: <input type="checkbox"/> No treatment needed <input type="checkbox"/> Medical treatment refused <input type="checkbox"/> Paramedics or EMT <input type="checkbox"/> Emergency room <input type="checkbox"/> First aid <input type="checkbox"/> Hospitalized overnight <input type="checkbox"/> Clinic			14. Medical treatment provider: (include name and address of facility) <input type="checkbox"/> Check if this is a pre-designated provider		
15. What was the employee doing at the time of the event? (Attach separate sheet if necessary) _____ _____ _____					
16. Describe how the event occurred: (Attach separate sheets if necessary) _____ _____ _____					
17. Type of Injury: <input type="checkbox"/> Amputation/severance <input type="checkbox"/> Bite/sting <input type="checkbox"/> Burn <input type="checkbox"/> Cancer <input type="checkbox"/> Contusion, blunt trauma <input type="checkbox"/> Crush <input type="checkbox"/> Dermatitis <input type="checkbox"/> Dislocation <input type="checkbox"/> Fracture <input type="checkbox"/> Inflammation <input type="checkbox"/> Internal <input type="checkbox"/> Puncture, penetrating trauma <input type="checkbox"/> Repetitive motion injury <input type="checkbox"/> Sprain/strain <input type="checkbox"/> Tendonitis/synovitis <input type="checkbox"/> Other: _____		18. Cause of Injury: <input type="checkbox"/> Absorption, ingestion, inhalation <input type="checkbox"/> Animal or insect <input type="checkbox"/> Burn, scald, temperature extreme <input type="checkbox"/> Caught in or between <input type="checkbox"/> Cumulative Trauma <input type="checkbox"/> Cut, puncture or scrape <input type="checkbox"/> Electrical current <input type="checkbox"/> Equipment, tools, machinery <input type="checkbox"/> Explosion <input type="checkbox"/> Foreign body <input type="checkbox"/> Lifting <input type="checkbox"/> Motor vehicle <input type="checkbox"/> Pushing, pulling <input type="checkbox"/> Repetitive motion <input type="checkbox"/> Rubbed or abraded <input type="checkbox"/> Slip, trip or fall <input type="checkbox"/> Struck against, by <input type="checkbox"/> Miscellaneous causes <input type="checkbox"/> Other: _____		19. Mark affected area(s) on diagram: 	
20. Did employee lose time from work?		<input type="checkbox"/> No <input type="checkbox"/> Yes – First day of lost time: _____			
21. Has employee returned to work?		<input type="checkbox"/> No <input type="checkbox"/> Yes – Date returned: _____ <input type="checkbox"/> Full duty <input type="checkbox"/> Modified duty – Describe: _____			

22. Was the event witnessed? No Yes – List witnesses (Attach separate sheet if necessary)

Name: _____

Name: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Telephone: _____

Telephone: _____

23. Check all conditions or actions that apply:

EQUIPMENT

- Defective machine
- Machine guards not in place
- Machine guards missing – need to be installed
- Improper tools
- Defective tools
- Improper protective equipment
- Defective protective equipment
- Inadequate protective equipment
- Other: _____

PROCEDURE

- Unsafe procedures
- Procedures missing
- Procedures inadequate
- Other: _____

TRAINING

- Associate(s) lacks training
- Associate(s) needs retraining
- Other: _____

ENVIRONMENT

- Arrangement of equipment, work flow, tools
- Poor housekeeping – cleanliness and organization
- Inadequate lighting
- Inadequate ventilation
- Signs – inadequate signs or other forms of warning
- Walking surface
- Other: _____

SUPERVISION

- Procedures not enforced
- Use of protective equipment not enforced
- Use of machine guards not enforced
- Other: _____

WORKER

- Horseplay, unsafe behavior
- Short cuts, carelessness
- Distracted, inattentive
- Other: _____

24. Describe the steps recommended or taken to prevent a recurrence:

25. List any employer property that was damaged and describe the damage:

26. Was the event caused by, or involve, a third party? No Yes – complete below.

- Auto accident Rented or leased equipment Off-site activity Conference or seminar Construction area

Name and address of third party: _____

Description of involvement: _____

27. Other information:

Photographs taken? No Yes – by whom: _____

Police or fire called to event? No Yes – Agency: _____

Cal/OSHA contacted? No Yes – by whom: _____

Evidence preserved (contact Risk Management for guidance)? No Yes – by whom: _____

28. Comments: (Attach separate sheet if necessary)

Completed by (print name): _____ Date: _____

Signature: _____ Phone no.: _____

Attachments

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (11)

Meeting Date: August 14, 2024

Action: **APPROVE A ONE-TIME PAYMENT FOR THE FISCAL YEAR 2024-25 PUBLIC ENTITY RISK MANAGEMENT AUTHORITY (PERMA) – ANNUAL PREMIUMS**

Motion: Approve a one-time payment of the Fiscal Year 2024-25 Public Entity Risk Management Authority (PERMA) - annual premiums.

Background:

Along with 31 other public agencies, March Joint Power Authority (March JPA) participates in the Public Entity Risk Management Authority (PERMA), a joint powers authority, for liability coverage of up to \$50M. Liability coverage provides defense and indemnity coverage against covered claims and lawsuits made against March JPA by third parties. Claims can include, but are not limited to, allegations of dangerous conditions of public property, premises liability, and elected officials' errors and omissions.

Each year, with the assistance of actuaries, the pool estimates the amount of funding necessary to pay member losses that will occur in the upcoming fiscal year. It then collects that amount annually from the members.

The FY24-25 Annual Premiums (as of May 29, 2024), which include the projected costs for the Liability, Crime, Cyber, Deadly Weapons (ADWRP), Property and Auto Physical Damage Programs (APD) were presented during PERMA Board of Directors meeting on June 6, 2024. It was passed to authorize PERMA staff to revise and finalize the 2024-25 annual premiums for invoicing when final premiums are received from insurance carriers. March JPA's share of the premium contributions for liability programs was projected at \$503,196 based upon the pool's cost allocation formula.

The member trust account funding is calculated in accordance with the Member Trust Fund Policy. March JPA's share of member trust account funding's share was projected at \$3,772 for fiscal year 2024-2025. The trust account funding is an estimate and members could be billed more than budgeted during the fiscal year, in accordance with the Member Trust Fund Policy.

Fiscal Impact: None.

Total budget for property, liability, crime, cyber, ADWRP, Property and APD programs is \$704,260 for FY2024-2025. PERMA invoice is \$487,943. Staff recommends approval of a one-time payment of the Fiscal Year 2024-25 Public Entity Risk Management Authority (PERMA) - annual premiums.

- Attachments:**
- 1) PERMA Invoice – FY 24-25 Annual Premiums
 - 2) PERMA FY24-25 Annual Premiums (as of May 29, 2024)

Attachment 1



INVOICE

Invoice To: March JPA
 14205 Meridian Parkway, Ste 140
 Riverside, CA 92518

Invoice #: INV263
Date: 07/01/2024
Due Date: 07/31/2024

Description	Amount
Liability Program FY2024-25	\$143,978.00
Crime Program FY2024-25	\$1,194.00
Cyber Program FY2024-25	\$19,502.00
ADWRP Program FY2024-25	\$660.00
Property Program FY2024-25	\$321,575.00
APD Program FY2024-25	\$1,034.00
Total Amount Due:	\$487,943.00

PLEASE REMIT PAYMENTS TO:

To pay by check:

Public Entity Risk Management Authority (PERMA)
 P.O. Box 743149
 Los Angeles, CA 90074-3149

To pay by ACH:

PERMA Routing Number: 121000358
 Account Number: 1431080024

Questions? Contact the finance team at finance@permarisk.gov or (760) 258-4257

*This invoice is now due and payable and shall become delinquent if not paid on or before the invoice due date.
 A late charge equal to PERMA's earned interest rate shall be added to all invoices over 60 days delinquent.*

Attachment 2

**PUBLIC ENTITY
RISK MANAGEMENT AUTHORITY**



**ANNUAL PREMIUMS
FY 2024-25**

FINAL
(May 29, 2024)

PERMA
FY 2024-25
Annual Premiums

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Public Entity Risk Management Authority (PERMA)
2024-25 PREMIUM CONTRIBUTIONS BY PROGRAM SUMMARY

Member	General Liability (80% conf)	Workers' Compensation (80% Conf)	Crime Coverage	Cyber Liability	EPL (ERMA) (80% Conf)	Alliant Deadly Weapons Response	Property	APD	TOTAL
	Pool / Risk Sharing	Pool / Risk Sharing							
Banning	\$ 1,946,537	\$ 536,313	\$ 2,050	\$ 123,045	\$ 288,910	\$ 1,352	\$ 737,345	\$ 49,719	\$ 3,685,272
Barstow	1,726,783	819,671	2,024	43,917	205,181	761	398,748	49,656	3,246,741
Blythe	529,936	127,424	1,670	36,350	-	559	275,333	23,482	994,755
Canyon Lake	184,355	50,618	1,191	2,878	12,951	137	21,940	10,047	284,118
Cathedral City	1,591,830	730,516	-	-	211,113	-	-	-	2,533,459
Coachella	613,559	169,014	4,741	46,536	44,442	797	421,423	12,350	1,312,862
Colton	1,865,220	603,758	3,038	64,408	95,829	1,529	859,983	76,575	3,570,340
Desert Hot Springs	1,208,295	594,472	4,038	27,704	139,720	503	245,398	18,872	2,239,002
Eastvale	402,600	-	1,207	11,039	62,073	302	121,748	5,259	604,228
Hesperia	1,850,286	301,509	2,024	68,412	75,591	1,027	557,243	16,854	2,872,946
Holtville	131,970	40,749	1,215	13,020	8,458	366	160,718	10,962	367,458
ICTC	63,520	-	-	1,553	3,524	121	13,018	92,420	174,156
IVECA	27,651	-	-	4,928	-	186	53,095	-	85,860
Jurupa Valley	1,195,111	-	2,190	10,705	48,765	229	77,427	7,112	1,341,539
La Mesa	2,581,386	747,910	2,861	44,038	165,963	736	383,362	54,119	3,980,375
March JPA	143,913	-	1,202	19,259	-	660	337,128	1,034	503,196
MD&MRA	29,151	-	-	1,553	-	-	-	-	30,704
Moreno Valley	2,030,781	-	4,519	136,715	112,622	1,995	1,140,738	62,407	3,489,777
Murrieta	2,898,028	1,739,611	3,297	59,338	234,328	572	271,618	75,286	5,282,078
Norco	714,696	150,147	-	32,666	29,534	630	319,127	-	1,246,800
Perris	1,351,027	218,896	5,697	45,200	104,706	754	394,639	19,447	2,140,366
PS Tramway	435,385	-	1,625	47,948	41,578	1,415	774,506	4,038	1,306,495
PVVTA	27,651	-	-	2,015	-	115	8,748	8,182	46,711
Rancho Mirage	631,018	180,199	5,846	68,168	84,729	1,122	618,824	12,732	1,602,639
RTC	68,533	-	1,194	1,569	3,956	103	1,576	-	76,931
San Jacinto	840,980	209,007	1,284	20,785	38,758	474	225,255	19,719	1,356,262
SunLine Transit	1,496,653	723,212	2,388	25,470	206,151	498	241,477	313,076	3,008,925
Victorville	3,452,008	852,531	-	-	421,178	-	-	-	4,725,717
VVEDA	27,651	-	-	-	-	-	-	-	27,651
VVTA	178,506	-	7,191	39,825	11,454	370	162,749	2,538	402,633
Westmorland	85,343	37,048	1,196	9,213	-	242	84,010	6,502	223,554
PERMA Operations	-	-	970	100	-	100	-	-	1,170
Total Funding	\$ 30,330,367	\$ 8,832,605	\$ 64,658	\$ 1,008,355	\$ 2,651,514	\$ 17,655	\$ 8,907,176	\$ 952,388	\$ 52,764,718

Former Member Contributions:

Stanton - TBD

Adelanto - TBD

Public Entity Risk Management Authority (PERMA)

2024-25 DEPOSIT PREMIUMS

General Liability Program

										Deposit Premium @ 80% Confidence Level			Comparison		
No. Member	Payroll Base	Excess Insurance Ex-Mod	Modified Payroll (000)	x %	Funding Layer Ex-Mod	= Modified Payroll (000)	%	Self-Insured Retention (SIR)	Funding Rate Above RML (SIR)	Pool Funding Above MRL (SIR)	+ 2024-25 Budgeted Expenditures	= 2024-25 Deposit Premium	2023-24 Deposit Premium	Increase / (Decrease)	
														\$	%
1 Banning	\$ 24,379,100	0.924	\$ 22,526	5.84%	0.864	\$ 21,064	5.44%	\$ 50,000	4.402	\$ 927,175	\$ 1,019,362	\$ 1,946,537	\$ 1,594,689	\$ 351,849	22.1%
2 Barstow	18,018,527	1.200	21,622	5.61%	1.329	23,947	6.19%	125,000	3.145	753,161	973,622	1,726,783	1,153,067	573,716	49.8%
3 Blythe	5,410,460	1.057	5,719	1.48%	1.066	5,768	1.49%	50,000	4.364	251,716	278,220	529,936	425,906	104,031	24.4%
4 Canyon Lake	2,197,528	0.998	2,193	0.57%	0.627	1,378	0.36%	25,000	4.851	66,841	117,514	184,355	164,348	20,007	12.2%
5 Cathedral City	26,244,671	0.948	24,880	6.45%	0.777	20,392	5.27%	250,000	2.330	475,167	1,116,663	1,591,830	1,318,887	272,943	20.7%
6 Coachella	7,235,112	1.065	7,705	2.00%	1.119	8,096	2.09%	125,000	3.168	256,465	357,094	613,559	419,710	193,850	46.2%
7 Colton	31,663,624	1.127	35,685	9.25%	0.911	28,846	7.46%	500,000	1.232	355,413	1,509,807	1,865,220	1,349,631	515,589	38.2%
8 Desert Hot Springs	11,817,589	0.992	11,723	3.04%	1.348	15,930	4.12%	50,000	4.128	657,556	550,739	1,208,295	867,833	340,462	39.2%
9 Eastvale	5,121,654	0.959	4,912	1.27%	0.695	3,560	0.92%	25,000	4.670	166,237	236,363	402,600	360,815	41,786	11.6%
10 Hesperia	14,633,265	1.200	17,560	4.55%	1.704	24,935	6.44%	50,000	4.288	1,069,241	781,045	1,850,286	1,216,600	633,686	52.1%
11 Holtville	1,543,833	0.998	1,541	0.40%	0.617	953	0.25%	25,000	5.345	50,937	81,033	131,970	121,676	10,294	8.5%
12 ICTC	643,024	0.998	642	0.17%	0.617	397	0.10%	7,500	5.412	21,487	42,033	63,520	56,932	6,589	11.6%
13 IVECA	200,000	0.998	200	0.05%	0.643	129	0.03%	7,500	5.550	7,159	20,492	27,651	25,640	2,011	7.8%
14 Jurupa Valley	8,059,204	1.200	9,671	2.51%	2.291	18,464	4.77%	50,000	4.106	758,220	436,891	1,195,111	1,034,549	160,563	15.5%
15 La Mesa	30,615,595	0.958	29,330	7.60%	0.980	30,003	7.75%	50,000	4.326	1,297,938	1,283,448	2,581,386	1,981,970	599,416	30.2%
16 March JPA	1,683,073	0.998	1,680	0.44%	0.600	1,010	0.26%	7,500	5.605	56,606	87,307	143,913	126,744	17,169	13.5%
17 MD&MRA	200,000	0.998	200	0.05%	0.643	129	0.03%	7,500	5.550	7,159	21,992	29,151	27,140	2,011	7.4%
18 Moreno Valley	27,653,359	1.025	28,345	7.35%	1.225	33,875	8.75%	250,000	2.378	805,379	1,225,402	2,030,781	1,459,217	571,564	39.2%
19 Murrieta	52,175,184	0.821	42,836	11.11%	0.654	34,123	8.82%	125,000	3.261	1,112,654	1,785,374	2,898,028	2,668,535	229,493	8.6%
20 Norco	6,495,877	1.200	7,795	2.02%	1.789	11,621	3.00%	125,000	3.112	361,606	353,090	714,696	470,855	243,841	51.8%
21 Perris	13,813,368	1.013	13,993	3.63%	1.222	16,880	4.36%	25,000	4.197	708,479	642,548	1,351,027	995,419	355,608	35.7%
22 PS Tramway	5,497,742	1.021	5,613	1.46%	0.600	3,299	0.85%	10,000	5.199	171,511	263,874	435,385	363,502	71,883	19.8%
23 PVVTA	200,000	0.998	200	0.05%	0.643	129	0.03%	7,500	5.550	7,159	20,492	27,651	25,640	2,011	7.8%
24 Rancho Mirage	8,589,182	0.935	8,031	2.08%	0.887	7,619	1.97%	125,000	3.284	250,176	380,842	631,018	519,217	111,802	21.5%
25 RTC	741,736	0.998	740	0.19%	0.621	461	0.12%	7,500	5.132	23,657	44,876	68,533	59,728	8,805	14.7%
26 San Jacinto	6,971,104	1.200	8,365	2.17%	1.545	10,770	2.78%	50,000	4.298	462,908	378,072	840,980	564,350	276,630	49.0%
27 SunLine Transit	19,448,073	0.902	17,542	4.55%	1.040	20,226	5.23%	125,000	3.347	677,054	819,599	1,496,653	1,239,955	256,699	20.7%
28 Victorville	51,320,134	0.999	51,269	13.29%	0.794	40,748	10.53%	100,000	3.323	1,354,252	2,097,756	3,452,008	2,716,373	735,635	27.1%
29 VVEDA	200,000	0.998	200	0.05%	0.643	129	0.03%	7,500	5.550	7,159	20,492	27,651	25,640	2,011	7.8%
30 VVTA	2,101,453	0.998	2,097	0.54%	0.650	1,366	0.35%	7,500	5.072	69,284	109,222	178,506	145,387	33,120	22.8%
31 Westmorland	889,115	0.998	887	0.23%	0.768	683	0.18%	25,000	4.316	29,481	55,862	85,343	67,871	17,472	25.7%
Total	\$385,762,586		\$385,702			\$386,930	100.00%			\$13,219,237	\$ 17,111,130	\$ 30,330,367	\$ 23,567,823	\$ 6,762,544	28.7%

Note: Funding Rates are per \$1,000 of payroll.
 Deposit Premium Calculation:
 Payroll x Ex-Mod / 1,000 = Modified Payroll
 Pool Funding + Expenditures = Deposit Premium

Public Entity Risk Management Authority (PERMA)
2024-25 DEPOSIT PREMIUMS
 Workers' Compensation Program

Deposit Premium @ 80% Confidence Level

Comparison

No. Member	Payroll Base	Excess Insurance Ex-Mod	Modified Payroll (000)	%	Funding Layer x Ex-Mod	= Modified Payroll (000)	Self-Insured Retention (SIR)	Funding Rate Above MRL (SIR)	Pool Funding Above MRL (SIR)	+ Budgeted Expenditures	= 2024-25 Premium Contribution	2023-24 Premium Contribution	Increase / (Decrease)	
													\$	%
1 Banning	\$ 24,379,100	0.931	\$ 22,697	6.82%	0.895	\$ 21,819	\$ 250,000	0.627	\$ 136,820	\$ 399,493	\$ 536,313	\$ 468,740	\$ 67,573	14.4%
2 Barstow	18,018,527	1.200	21,622	6.50%	1.652	29,767	250,000	0.590	175,675	643,996	819,671	489,268	330,403	67.5%
3 Blythe	5,410,460	0.980	5,302	1.59%	0.903	4,886	250,000	0.622	30,371	97,053	127,424	111,265	16,159	14.5%
4 Canyon Lake	2,197,528	0.964	2,118	0.64%	0.727	1,598	150,000	0.613	9,796	40,822	50,618	52,278	(1,660)	-3.2%
5 Cathedral City	26,244,671	1.052	27,609	8.30%	1.010	26,507	250,000	0.638	169,165	561,351	730,516	575,390	155,126	27.0%
6 Coachella	7,235,112	0.994	7,192	2.16%	0.801	5,795	250,000	0.594	34,446	134,568	169,014	119,063	49,951	42.0%
7 Colton	31,663,624	1.016	32,170	9.67%	0.920	29,131	500,000	0.000	-	603,758	603,758	454,148	149,610	32.9%
8 Desert Hot Springs	11,817,589	1.113	13,153	3.95%	1.162	13,732	100,000	2.237	307,194	287,278	594,472	610,753	(16,281)	-2.7%
9 Hesperia	14,633,265	0.864	12,643	3.80%	0.738	10,799	250,000	0.611	65,930	235,579	301,509	251,515	49,994	19.9%
10 Holtville	1,543,833	0.964	1,488	0.45%	0.724	1,118	250,000	0.303	3,388	37,361	40,749	38,720	2,029	5.2%
11 La Mesa	30,615,595	0.980	30,003	9.02%	0.919	28,136	250,000	0.616	173,220	574,690	747,910	607,687	140,223	23.1%
12 Murrieta	52,175,184	1.200	62,610	18.81%	1.565	81,654	250,000	0.612	499,747	1,239,864	1,739,611	1,164,877	574,734	49.3%
13 Norco	6,495,877	0.928	6,028	1.81%	0.834	5,418	250,000	0.584	31,657	118,490	150,147	114,160	35,987	31.5%
14 Perris	13,813,368	0.824	11,382	3.42%	0.605	8,357	250,000	0.535	44,713	174,183	218,896	177,322	41,574	23.4%
15 Rancho Mirage	8,589,182	0.948	8,143	2.45%	0.796	6,837	250,000	0.616	42,123	138,076	180,199	142,415	37,784	26.5%
16 San Jacinto	6,971,104	0.915	6,379	1.92%	0.694	4,838	100,000	2.328	112,642	96,365	209,007	183,061	25,946	14.2%
17 SunLine Transit	19,448,073	1.045	20,323	6.11%	1.180	22,949	250,000	0.628	144,190	579,022	723,212	466,441	256,771	55.0%
18 Victorville	51,320,134	0.800	41,056	12.34%	0.544	27,918	250,000	0.573	160,089	692,442	852,531	693,862	158,669	22.9%
19 Westmorland	889,115	0.964	857	0.26%	0.783	696	50,000	1.716	11,940	25,108	37,048	41,366	(4,318)	-10.4%
Total	\$ 333,461,341		\$ 332,775			\$ 331,955			\$ 2,153,106	\$ 6,679,499	\$ 8,832,605	\$ 6,762,331	\$ 2,070,274	30.6%

Note: Funding rates are per \$1,000 payroll.

PERMA's portion of the LAWCX premium is allocated to the WC program participants.

Deposit Premium Calculation:

Payroll x Ex-Mod / 1,000 = Modified Payroll

Loss Funding + Expenditures = Deposit Premium

Public Entity Risk Management Authority (PERMA)

2024-25 INSURANCE PREMIUMS

Crime Coverage Program

No.	Member	FY 2024-25	FY 2023-24	Increase/(Decrease)	Coverage Limit	Premium Contribution				Comparison		
		Exposure Base (Employee Count)	Exposure Base (Employee Count)			Annual Premium	+ Commission Rebate	+ Budgeted Expenditures	= FY 2024-25 Premium Contribution	FY 2023-24 Premium Contribution	Increase/(Decrease) \$	%
1	Banning	224	205	9.27%	\$ 1,000,000	\$ 2,282	\$ (456)	\$ 224	\$ 2,050	\$ 2,087	\$ (37)	-1.8%
2	Barstow	174	171	1.75%	1,000,000	2,250	(450)	224	2,024	2,042	(18)	-0.9%
3	Blythe	113	101	11.88%	1,000,000	1,807	(361)	224	1,670	1,546	124	8.0%
4	Canyon Lake	29	30	-3.33%	1,000,000	1,209	(242)	224	1,191	1,108	83	7.5%
5	Coachella	100	91	9.89%	3,000,000	5,646	(1,129)	224	4,741	3,466	1,275	36.8%
6	Colton	306	306	0.00%	2,000,000	3,518	(704)	224	3,038	3,090	(52)	-1.7%
7	Desert Hot Springs	150	144	4.17%	5,000,000	4,767	(953)	224	4,038	3,802	236	6.2%
8	Eastvale	64	56	14.29%	1,000,000	1,229	(246)	224	1,207	1,108	99	8.9%
9	Hesperia	204	204	0.00%	1,000,000	2,250	(450)	224	2,024	1,984	40	2.0%
10	Holtville	41	43	-4.65%	1,000,000	1,239	(248)	224	1,215	1,108	107	9.7%
11	Jurupa Valley	98	86	13.95%	3,000,000	2,457	(491)	224	2,190	2,032	158	7.8%
12	La Mesa	344	337	2.08%	1,000,000	3,296	(659)	224	2,861	2,954	(93)	-3.1%
13	March JPA	14	13	7.69%	1,000,000	1,222	(244)	224	1,202	1,108	94	8.5%
14	Moreno Valley	538	479	12.32%	1,000,000	5,369	(1,074)	224	4,519	4,647	(128)	-2.8%
15	Murrieta	438	413	6.05%	1,000,000	3,841	(768)	224	3,297	3,398	(101)	-3.0%
16	Perris	150	141	6.38%	3,000,000	6,841	(1,368)	224	5,697	5,906	(209)	-3.5%
17	PS Tramway	77	79	-2.53%	1,000,000	1,751	(350)	224	1,625	1,521	104	6.8%
18	Rancho Mirage	115	115	0.00%	5,000,000	7,028	(1,406)	224	5,846	6,102	(256)	-4.2%
19	RTC	8	8	0.00%	1,000,000	1,213	(243)	224	1,194	1,108	86	7.8%
20	San Jacinto	76	86	-11.63%	1,000,000	1,325	(265)	224	1,284	1,205	79	6.6%
21	SunLine Transit	352	343	2.62%	1,000,000	2,705	(541)	224	2,388	2,414	(26)	-1.1%
22	VVTA	28	29	-3.45%	1,000,000	8,709	(1,742)	224	7,191	7,108	83	1.2%
23	Westmorland	27	26	3.85%	1,000,000	1,217	(243)	222	1,196	1,110	86	7.7%
24	PERMA	3	3	0.00%	1,000,000	1,213	(243)	-	970	924	46	5.0%
		<u>3,673</u>	<u>3,509</u>	<u>4.67%</u>		<u>\$ 74,384</u>	<u>\$ (14,876)</u>	<u>\$ 5,150</u>	<u>\$ 64,658</u>	<u>\$ 62,878</u>	<u>\$ 1,780</u>	<u>2.8%</u>

Note: Members have \$2,500 deductibles, except Colton's deductible is \$10,000. Refer to policy document for individual occurrence limits and specific deductibles. VVTA purchased increased \$500K sublimit for impersonation fraud limit. The additional cost is included in VVTA's premium.

Public Entity Risk Management Authority (PERMA)

2024-25 INSURANCE PREMIUMS

Cyber Liability Program

No.	Member	FY 2024-25 Exposure Base (Net Operating Budget)	FY 2023-24 Exposure Base (Net Operating Budget)	Increase/(Decrease) %	Premium Contribution				Comparison			
					Insurance Premium	+ Retention Buy Down Option	+ Budgeted Expenditures	=	FY 2024-25 Premium Contribution	2023-24 Premium Contribution	Increase/(Decrease) \$	%
1	Banning	\$ 1,602,629	\$ 1,220,228	31.34%	\$ 122,493	\$ -	\$ 552	=	\$ 123,045	\$ 67,819	\$ 55,226	81.4%
2	Barstow	52,575,000	95,899,575	-45.18%	43,365	-	552	=	43,917	24,009	19,908	82.9%
3	Blythe	428,563,000	26,089,706	1542.65%	35,798	-	552	=	36,350	19,820	16,530	83.4%
4	Canyon Lake	8,135,897	7,316,366	11.20%	2,326	-	552	=	2,878	1,288	1,590	123.5%
5	Coachella	33,000,000	31,820,000	3.71%	45,984	-	552	=	46,536	25,459	21,077	82.8%
6	Colton	125,639,918	137,574,755	-8.68%	63,856	-	552	=	64,408	35,354	29,054	82.2%
7	Desert Hot Springs	44,746,764	30,981,033	44.43%	27,152	-	552	=	27,704	15,033	12,671	84.3%
8	Eastvale	47,773,529	38,281,889	24.79%	10,487	-	552	=	11,039	5,806	5,233	90.1%
9	Hesperia	71,258	71,258,497	-99.90%	67,860	-	552	=	68,412	37,571	30,841	82.1%
10	Holtville	6,061,602	4,321,847	40.25%	12,468	-	552	=	13,020	6,903	6,117	88.6%
11	ICTC	19,141,844	15,000,000	27.61%	1,001	-	552	=	1,553	554	999	180.3%
12	IVECA	331,737,884	1,206,526	27395.30%	4,376	-	552	=	4,928	2,423	2,505	103.4%
13	Jurupa	56,000,000	1,585,610	3431.76%	10,153	-	552	=	10,705	5,621	5,084	90.4%
14	La Mesa	71,242,424	49,429,221	44.13%	43,486	-	552	=	44,038	24,076	19,962	82.9%
15	March JPA	9,424,050	9,879,525	-4.61%	18,707	-	552	=	19,259	10,357	8,902	85.9%
16	MD&MRA	476,747	388,350	22.76%	1,001	-	552	=	1,553	554	999	180.3%
17	Moreno Valley	152,830,827	144,792,877	5.55%	130,713	5,450	552	=	136,715	72,370	64,345	88.9%
18	Murrieta	165,906,881	91,900,000	80.53%	53,336	5,450	552	=	59,338	29,530	29,808	100.9%
19	Norco	58,872,063	1,122,404	5145.18%	32,114	-	552	=	32,666	17,780	14,886	83.7%
20	Perris	71,341,201	57,867,120	23.28%	39,198	5,450	552	=	45,200	21,702	23,498	108.3%
21	PVVTA	2,400,109	1,695,582	41.55%	1,463	-	552	=	2,015	810	1,205	148.8%
22	PS Tramway	163,396,560	7,835,191	1985.42%	47,396	-	552	=	47,948	26,241	21,707	82.7%
23	Rancho Mirage	33,056,132	29,886,452	10.61%	67,616	-	552	=	68,168	37,436	30,732	82.1%
24	RTC	6,508,806	5,331,000	22.09%	1,017	-	552	=	1,569	563	1,006	178.7%
25	San Jacinto	1,459,659	1,738,011	-16.02%	20,233	-	552	=	20,785	11,202	9,583	85.5%
26	SunLine Transit	47,467,374	46,085,647	3.00%	24,918	-	552	=	25,470	13,796	11,674	84.6%
27	VVTA	47,544,391	31,742,164	49.78%	33,823	5,450	552	=	39,825	18,726	21,099	112.7%
28	Westmorland	1,461,814	303,605	381.49%	8,662	-	551	=	9,213	4,796	4,417	92.1%
29	PERMA	17,805,338	12,388,034	43.73%	100	-	-	=	100	100	-	0.0%
		<u>\$ 2,006,243,701</u>	<u>\$ 954,941,215</u>	<u>110.09%</u>	<u>\$ 971,100</u>	<u>\$ 21,800</u>	<u>\$ 15,455</u>	=	<u>\$ 1,008,355</u>	<u>\$ 537,699</u>	<u>\$ 470,656</u>	<u>87.5%</u>

Note: Participation in the Cyber Liability coverage program is mandatory, unless evidence of other cyber liability coverage is provided.

Retention Buy Down option for a \$5,000 retention is \$5,450 (estimated).

Retention Buy Down option is no longer offered except to members who already have the option.

Assigned minimum premium of \$100. PERMA's portion of the premium is allocated to the program participants.

The premium allocation is provided by PRISM based on 25% property TIV and 75% net operating budget. This is the 3rd year of a 4 year transition to change the allocation from 100% TIV to 100% net operating budget.

	Retention
Standard	\$50,000
Buy Down Option	\$5,000

Public Entity Risk Management Authority (PERMA)

2024-25 ERMA PREMIUM CONTRIBUTIONS

Employment Practices Liability (EPL) Program

No. Member	Payroll				Ex-Mods		Self-Insured Retention (SIR)	Premium Contribution				Comparison		
	CY 2022	FY 2022-23	Increase / Decrease \$	Increase / Decrease %	2023-24	2024-25		ERMA Premium Contribution	+ ERMA Dividend	+ Budgeted Expenditures	= 2024-25 Net Contribution	2023-24 Premium Contribution	Increase / Decrease \$	Increase / Decrease %
1 Banning	\$ 23,644,349	\$ 24,379,100	\$ 734,751	3.11%	1.500	1.500	\$ 25,000	\$ 277,684	\$ -	\$ 11,226	\$ 288,910	\$ 225,935	\$ 62,975	27.9%
2 Barstow	16,454,945	18,018,527	1,563,582	9.50%	1.402	1.500	25,000	197,208	-	7,973	205,181	150,927	54,254	35.9%
3 Canyon Lake	2,100,932	2,197,528	96,596	4.60%	0.750	0.750	25,000	12,448	-	503	12,951	11,801	1,150	9.7%
4 Cathedral City	25,917,968	26,244,671	326,703	1.26%	1.250	1.000	25,000	202,910	-	8,203	211,113	214,748	(3,635)	-1.7%
5 Coachella	6,657,724	7,235,112	577,388	8.67%	0.750	0.750	25,000	42,715	-	1,727	44,442	28,407	16,035	56.4%
6 Colton	32,985,119	31,663,624	(1,321,495)	-4.01%	1.250	1.500	500,000	92,105	-	3,724	95,829	86,823	9,006	10.4%
7 Desert Hot Springs	10,746,213	11,817,589	1,071,376	9.97%	1.250	1.500	25,000	134,291	-	5,429	139,720	87,504	52,216	59.7%
8 Eastvale	4,715,416	5,121,654	406,238	8.62%	1.500	1.500	25,000	59,661	-	2,412	62,073	55,306	6,767	12.2%
9 Hesperia	13,826,471	14,633,265	806,794	5.84%	0.750	0.750	50,000	72,654	-	2,937	75,591	50,697	24,894	49.1%
10 Holtville	1,628,842	1,543,833	(85,009)	-5.22%	0.750	0.750	25,000	8,129	-	329	8,458	7,044	1,414	20.1%
11 ICTC	625,818	643,024	17,206	2.75%	0.750	0.750	25,000	3,387	-	137	3,524	2,612	912	34.9%
12 Jurupa Valley	7,291,031	8,059,204	768,173	10.54%	1.044	0.794	25,000	46,870	-	1,895	48,765	59,766	(11,001)	-18.4%
13 La Mesa	29,177,536	30,615,595	1,438,059	4.93%	0.750	0.750	25,000	159,514	-	6,449	165,963	129,411	36,552	28.2%
14 Moreno Valley	27,868,612	27,653,359	(215,253)	-0.77%	-	1.000	250,000	108,246	-	4,376	112,622	-	112,622	100.0%
15 Murrieta	49,396,495	52,175,184	2,778,689	5.63%	0.750	0.750	100,000	225,223	-	9,105	234,328	185,003	49,325	26.7%
16 Norco	5,870,219	6,495,877	625,658	10.66%	1.000	0.750	100,000	28,386	-	1,148	29,534	35,793	(6,259)	-17.5%
17 Perris	11,430,121	13,813,368	2,383,247	20.85%	0.750	1.000	25,000	100,637	-	4,069	104,706	55,630	49,076	88.2%
18 PS Tramway	5,222,401	5,497,742	275,341	5.27%	0.750	1.000	25,000	39,962	-	1,616	41,578	22,551	19,027	84.4%
19 Rancho Mirage	8,189,727	8,589,182	399,455	4.88%	1.500	1.250	25,000	81,437	-	3,292	84,729	98,632	(13,903)	-14.1%
20 RTC	684,740	741,736	56,996	8.32%	0.750	0.750	25,000	3,802	-	154	3,956	2,432	1,524	62.7%
21 San Jacinto	6,600,243	6,971,104	370,861	5.62%	0.750	0.750	25,000	37,252	-	1,506	38,758	39,745	(987)	-2.5%
22 SunLine	18,911,966	19,448,073	536,107	2.83%	1.500	1.500	50,000	198,140	-	8,011	206,151	178,445	27,706	15.5%
23 Victorville	45,499,056	51,320,134	5,821,078	12.79%	0.836	1.086	25,000	404,812	-	16,366	421,178	260,607	160,571	61.6%
24 VVTA	1,914,747	2,101,453	186,706	9.75%	1.000	0.750	25,000	11,009	-	445	11,454	13,461	(2,007)	-14.9%
Total	\$ 357,360,691	\$ 376,979,938	\$ 19,619,247	5.49%				\$ 2,548,482	\$ -	\$ 103,032	\$ 2,651,514	\$ 2,003,280	\$ 648,234	32.4%

Note: The PERMA pool ex-mods for 2023-24 and 2024-25 are 1.250 and 1.222, respectively.
 PERMA employees participate in ERMA; the premium is allocated to the EPL program participants.

Public Entity Risk Management Authority (PERMA)
2024-25 INSURANCE PREMIUMS
Alliant Deadly Weapons Response Program (ADWRP)

No.	Member	Property TIV	%	Premium Contribution						Comparison		
				Base Premium (Fixed)	+ Pro Rata Share of TIV (Variable)	= Insurance Premium	+ Budgeted Expenditures	= 2024-25 Premium Contribution	2023-24 Insurance Premium	Increase/(Decrease)		
										\$	%	
1	Banning	\$ 222,753,586	8.4%	\$ 100	\$ 1,252	\$ 1,352	\$ -	\$ 1,352	\$ 1,560	\$ (208)	-13.3%	
2	Barstow	117,709,541	4.5%	100	661	761	-	761	635	126	19.8%	
3	Blythe	81,737,529	3.1%	100	459	559	-	559	540	19	3.5%	
4	Canyon Lake	6,496,171	0.3%	100	37	137	-	137	119	18	15.1%	
5	Coachella	123,944,971	4.7%	100	697	797	-	797	665	132	19.8%	
6	Colton	254,210,546	9.6%	100	1,429	1,529	-	1,529	698	831	119.1%	
7	Desert Hot Springs	71,550,386	2.7%	100	403	503	-	503	424	79	18.6%	
8	Eastvale	35,989,046	1.4%	100	202	302	-	302	222	80	36.0%	
9	Hesperia	164,870,773	6.2%	100	927	1,027	-	1,027	920	107	11.6%	
10	Holtville	47,405,093	1.8%	100	266	366	-	366	246	120	48.8%	
11	ICTC	3,652,075	0.1%	100	21	121	-	121	103	18	17.5%	
12	IVECA	15,350,134	0.6%	100	86	186	-	186	145	41	28.3%	
13	Jurupa Valley	22,941,877	0.9%	100	129	229	-	229	217	12	5.5%	
14	La Mesa	113,216,687	4.3%	100	636	736	-	736	636	100	15.7%	
15	March JPA	99,626,958	3.8%	100	560	660	-	660	322	338	105.0%	
16	MD&MRA	-	0.0%	-	-	-	-	-	-	-	0.0%	
17	Moreno Valley	337,293,914	12.8%	100	1,895	1,995	-	1,995	1,515	480	31.7%	
18	Murrieta	84,004,654	3.2%	100	472	572	-	572	518	54	10.4%	
19	Norco	94,248,155	3.6%	100	530	630	-	630	487	143	29.4%	
20	Perris	116,371,811	4.4%	100	654	754	-	754	459	295	64.3%	
21	PS Tramway	233,725,841	8.9%	100	1,315	1,415	-	1,415	683	732	107.2%	
22	PVVTA	2,585,381	0.1%	100	15	115	-	115	108	7	6.5%	
23	Rancho Mirage	181,739,074	6.9%	100	1,022	1,122	-	1,122	940	182	19.4%	
24	RTC	465,775	0.0%	100	3	103	-	103	102	1	1.0%	
25	San Jacinto	66,560,577	2.5%	100	374	474	-	474	341	133	39.0%	
26	SunLine Transit	70,928,319	2.7%	100	398	498	-	498	414	84	20.3%	
27	VVEDA	-	0.0%	-	-	-	-	-	-	-	0.0%	
28	VVTA	48,204,813	1.8%	100	270	370	-	370	393	(23)	-5.9%	
29	Westmorland	24,878,738	0.9%	100	142	242	-	242	203	39	19.2%	
30	PERMA	-	0.0%	100	-	100	-	100	100	-	0.0%	
Total		<u>\$ 2,642,462,425</u>	<u>100.0%</u>	<u>\$ 2,800</u>	<u>\$ 14,855</u>	<u>\$ 17,555</u>	<u>\$ -</u>	<u>\$ 17,655</u>	<u>\$ 13,715</u>	<u>\$ 3,940</u>	<u>28.7%</u>	

Note: Participation in ADWRP is mandatory, unless evidence of similar coverage is provided.
Coverage is provided to MD&MRA and VVEDA at no charge.

Deductible
\$10,000

Public Entity Risk Management Authority (PERMA)

2024-25 INSURANCE PREMIUMS

Property Program

No.	Member	Property TIV		Premium Contribution					Comparison		
				Insurance Premium	+ FY24-25 TIV Credit *	+ Deductible Funding	+ Program and Admin Expenditures =	FY 2024-25 Premium Contribution	2023-24 Premium Contribution	Increase/(Decrease) \$	%
1	Banning	\$ 222,753,586	8.4%	\$ 724,960	\$ (67,240)	\$ 57,916	\$ 21,709	\$ 737,345	\$ 886,562	\$ (149,217)	-16.8%
2	Barstow	117,709,541	4.5%	383,090	(26,418)	30,604	11,472	398,748	348,317	50,431	14.5%
3	Blythe	81,737,529	3.1%	266,018	(19,903)	21,252	7,966	275,333	262,423	12,910	4.9%
4	Canyon Lake	6,496,171	0.2%	21,142	(1,524)	1,689	633	21,940	20,098	1,842	9.2%
5	Coachella	123,944,971	4.7%	403,384	(26,267)	32,226	12,080	421,423	346,333	75,090	21.7%
6	Colton	254,210,546	9.6%	827,338	(58,225)	66,095	24,775	859,983	767,700	92,283	12.0%
7	Desert Hot Springs	71,550,386	2.7%	232,864	(13,042)	18,603	6,973	245,398	171,961	73,437	42.7%
8	Eastvale	35,989,046	1.4%	117,128	(8,244)	9,357	3,507	121,748	108,693	13,055	12.0%
9	Hesperia	164,870,773	6.2%	536,579	(38,270)	42,866	16,068	557,243	504,588	52,655	10.4%
10	Holtville	47,405,093	1.8%	154,282	(10,509)	12,325	4,620	160,718	138,564	22,154	16.0%
11	ICTC	3,652,075	0.1%	11,886	(174)	950	356	13,018	2,299	10,719	466.2%
12	IVECA	15,350,134	0.6%	49,958	(2,350)	3,991	1,496	53,095	30,984	22,111	71.4%
13	Jurupa Valley	22,941,877	0.9%	74,665	(5,439)	5,965	2,236	77,427	71,715	5,712	8.0%
14	La Mesa	113,216,687	4.3%	368,468	(25,576)	29,436	11,034	383,362	337,220	46,142	13.7%
15	March JPA	99,626,958	3.8%	324,240	(22,725)	25,903	9,710	337,128	299,632	37,496	12.5%
16	Moreno Valley	337,293,914	12.8%	1,097,737	(77,567)	87,696	32,872	1,140,738	1,022,722	118,016	11.5%
17	Murrieta	84,004,654	3.2%	273,397	(31,807)	21,841	8,187	271,618	419,369	(147,751)	-35.2%
18	Norco	94,248,155	3.6%	306,734	(21,297)	24,505	9,185	319,127	280,798	38,329	13.7%
19	Perris	116,371,811	4.4%	378,737	(25,696)	30,257	11,341	394,639	338,804	55,835	16.5%
20	PS Tramway	233,725,841	8.8%	760,670	(32,316)	23,373	22,779	774,506	402,975	371,531	92.2%
21	PVVTA	2,585,381	0.1%	8,414	(590)	672	252	8,748	7,778	970	12.5%
22	Rancho Mirage	181,739,074	6.9%	591,477	(37,617)	47,252	17,712	618,824	495,978	122,846	24.8%
23	RTC	465,775	0.0%	1,516	(106)	121	45	1,576	1,395	181	13.0%
24	San Jacinto	66,560,577	2.5%	216,624	(15,162)	17,306	6,487	225,255	199,908	25,347	12.7%
25	SunLine Transit	70,928,319	2.7%	230,839	(14,716)	18,441	6,913	241,477	194,031	47,446	24.5%
26	VVTA	48,204,813	1.8%	156,884	(11,366)	12,533	4,698	162,749	149,866	12,883	8.6%
27	Westmorland	24,878,738	0.9%	80,969	(5,854)	6,469	2,426	84,010	77,163	6,847	8.9%
Total		\$ 2,642,462,425	100.0%	\$ 8,600,000	\$ (600,000)	\$ 649,644	\$ 257,532	\$ 8,907,176	\$ 7,887,876	\$ 1,019,300	12.9%

Note: * The credit is for the \$600,000 that was included in the FY23-24 Budget to pre-fund approximately half of the premium not billed by the carrier for FY23-24.

Members have a \$10,000 retention, except PS Tramway's retention is \$50,000.

Deductible funding is from the member retention to \$100,000.

Public Entity Risk Management Authority (PERMA)
2024-25 INSURANCE PREMIUMS
Auto Physical Damage (APD) Program

No.	Member	APD TIV	%	Premium Contribution			FY 2024-25 Premium Contribution	Comparison		
				Insurance Premium	+ Deductible Funding	+ Program and Admin Expenditures		=	2023-24 Premium Contribution	Increase/(Decrease) \$
1	Banning	\$ 11,378,436	5.05%	\$ 28,197	\$ 14,614	\$ 6,908	\$ 49,719	\$ 44,417	\$ 5,302	11.9%
2	Barstow	11,364,076	5.04%	28,161	14,596	6,899	49,656	34,365	15,291	44.5%
3	Blythe	5,374,004	2.38%	13,317	6,902	3,263	23,482	17,938	5,544	30.9%
4	Canyon Lake	2,299,297	1.02%	5,698	2,953	1,396	10,047	9,164	883	9.6%
5	Coachella	2,826,510	1.25%	7,004	3,630	1,716	12,350	9,203	3,147	34.2%
6	Colton	17,524,586	7.77%	43,428	22,508	10,639	76,575	64,256	12,319	19.2%
7	Desert Hot Springs	4,319,136	1.92%	10,703	5,547	2,622	18,872	17,555	1,317	7.5%
8	Eastvale	1,203,457	0.53%	2,982	1,546	731	5,259	3,134	2,125	67.8%
9	Hesperia	3,856,967	1.71%	9,558	4,954	2,342	16,854	12,427	4,427	35.6%
10	Holtville	2,508,906	1.11%	6,217	3,222	1,523	10,962	8,484	2,478	29.2%
11	ICTC	21,150,637	9.38%	52,413	27,166	12,841	92,420	56,254	36,166	64.3%
12	Jurupa Valley	1,627,785	0.72%	4,034	2,090	988	7,112	4,785	2,327	48.6%
13	La Mesa	12,385,366	5.49%	30,692	15,908	7,519	54,119	36,483	17,636	48.3%
14	March JPA	236,388	0.10%	586	304	144	1,034	933	101	10.8%
15	Moreno Valley	14,282,041	6.33%	35,392	18,344	8,671	62,407	53,138	9,269	17.4%
16	Murrieta	17,229,592	7.64%	42,697	22,129	10,460	75,286	62,283	13,003	20.9%
17	Perris	4,450,550	1.97%	11,029	5,716	2,702	19,447	13,706	5,741	41.9%
18	PS Tramway	924,000	0.41%	2,290	1,187	561	4,038	3,753	285	7.6%
19	PVFTA	1,872,364	0.83%	4,640	2,405	1,137	8,182	7,392	790	10.7%
20	Rancho Mirage	2,913,782	1.29%	7,221	3,742	1,769	12,732	10,869	1,863	17.1%
21	San Jacinto	4,512,687	2.00%	11,183	5,796	2,740	19,719	16,891	2,828	16.7%
22	SunLine Transit	79,226,666	35.13%	196,331	68,645	48,100	313,076	309,144	3,932	1.3%
23	VVTA	580,712	0.26%	1,439	746	353	2,538	2,256	282	12.5%
24	Westmorland	1,488,350	0.66%	3,688	1,912	902	6,502	5,929	573	9.7%
	Total	\$ 225,536,295	100%	\$ 558,900	\$ 256,562	\$ 136,926	\$ 952,388	\$ 804,759	\$ 147,629	18.3%

Insurance premium and deductible funding is based on pro rata share of TIV.

Vehicle values do not include watercraft, mobile equipment, contractor's equipment, trailers, and tractors.

Members have a \$5K retention, except SunLine has a \$10K retention.

Deductible funding is from the member retention to \$25,000.

Public Entity Risk Management Authority (PERMA)
2024-25 INSURANCE PREMIUMS
Property & Auto Physical Damage (APD) Programs

No.	Member	Property Total Insured Values				Auto Physical Damage Total Insured Values				Totals		
		2023-24	2024-25	Difference	%	2023-24	2024-25	Difference	%	Total Property and Vehicles 2023-24	Total Property and Vehicles 2024-25	Total Difference
1	Banning	\$ 282,810,682	\$ 222,753,586	\$ (60,057,096)	-21.2%	\$ 11,251,514	\$ 11,378,436	\$ 126,922	1.1%	\$ 294,062,196	\$ 234,132,022	\$ (59,930,174)
2	Barstow	111,112,184	117,709,541	6,597,357	5.9%	8,705,415	11,364,076	2,658,661	30.5%	119,817,599	129,073,617	9,256,018
3	Blythe	83,712,400	81,737,529	(1,974,871)	-2.4%	4,544,004	5,374,004	830,000	18.3%	88,256,404	87,111,533	(1,144,871)
4	Canyon Lake	6,411,600	6,496,171	84,571	1.3%	2,321,552	2,299,297	(22,255)	-1.0%	8,733,152	8,795,468	62,316
5	Coachella	110,479,150	123,944,971	13,465,821	12.2%	2,331,510	2,826,510	495,000	21.2%	112,810,660	126,771,481	13,960,821
6	Colton	244,894,393	254,210,546	9,316,153	3.8%	16,277,457	17,524,586	1,247,129	7.7%	261,171,850	271,735,132	10,563,282
7	Desert Hot Springs	54,854,994	71,550,386	16,695,392	30.4%	4,447,147	4,319,136	(128,011)	-2.9%	59,302,141	75,869,522	16,567,381
8	Eastvale	34,672,416	35,989,046	1,316,630	3.8%	793,956	1,203,457	409,501	51.6%	35,466,372	37,192,503	1,726,131
9	Hesperia	160,961,703	164,870,773	3,909,070	2.4%	3,147,963	3,856,967	709,004	22.5%	164,109,666	168,727,740	4,618,074
10	Holtville	44,201,700	47,405,093	3,203,393	7.2%	2,149,248	2,508,906	359,658	16.7%	46,350,948	49,913,999	3,563,051
11	ICTC	733,400	3,652,075	2,918,675	398.0%	14,250,128	21,150,637	6,900,509	48.4%	14,983,528	24,802,712	9,819,184
12	IVECA	9,883,800	15,350,134	5,466,334	55.3%	-	-	-	0.0%	9,883,800	15,350,134	5,466,334
13	Jurupa Valley	22,877,002	22,941,877	64,875	0.3%	837,241	1,627,785	790,544	94.4%	23,714,243	24,569,662	855,419
14	La Mesa	107,572,355	113,216,687	5,644,332	5.2%	9,242,260	12,385,366	3,143,106	34.0%	116,814,615	125,602,053	8,787,438
15	March JPA	95,581,900	99,626,958	4,045,058	4.2%	236,388	236,388	-	0.0%	95,818,288	99,863,346	4,045,058
16	Moreno Valley	326,245,472	337,293,914	11,048,442	3.4%	13,461,244	14,282,041	820,797	6.1%	339,706,716	351,575,955	11,869,239
17	Murrieta	133,777,160	84,004,654	(49,772,506)	-37.2%	15,777,520	17,229,592	1,452,072	9.2%	149,554,680	101,234,246	(48,320,434)
18	Norco	89,573,662	94,248,155	4,674,493	5.2%	-	-	-	0.0%	89,573,662	94,248,155	4,674,493
19	Perris	108,077,598	116,371,811	8,294,213	7.7%	3,471,894	4,450,550	978,656	28.2%	111,549,492	120,822,361	9,272,869
20	PS Tramway	135,918,632	233,725,841	97,807,209	72.0%	950,524	924,000	(26,524)	-2.8%	136,869,156	234,649,841	97,780,685
21	PVVTA	2,481,000	2,585,381	104,381	4.2%	1,872,364	1,872,364	-	0.0%	4,353,364	4,457,745	104,381
22	Rancho Mirage	158,215,267	181,739,074	23,523,807	14.9%	2,753,319	2,913,782	160,463	5.8%	160,968,586	184,652,856	23,684,270
23	RTC	445,000	465,775	20,775	4.7%	-	-	-	0.0%	445,000	465,775	20,775
24	San Jacinto	63,769,800	66,560,577	2,790,777	4.4%	4,279,128	4,512,687	233,559	5.5%	68,048,928	71,073,264	3,024,336
25	SunLine Transit	61,895,475	70,928,319	9,032,844	14.6%	78,312,825	79,226,666	913,841	1.2%	140,208,300	150,154,985	9,946,685
26	VVTA	47,806,960	48,204,813	397,853	0.8%	571,510	580,712	9,202	1.6%	48,378,470	48,785,525	407,055
27	Westmorland	24,614,300	24,878,738	264,438	1.1%	1,502,050	1,488,350	(13,700)	-0.9%	26,116,350	26,367,088	250,738
	Total	\$ 2,523,580,005	\$ 2,642,462,425	\$ 118,882,420	4.7%	\$ 203,488,161	\$ 225,536,295	\$ 22,048,134	10.8%	\$ 2,727,068,166	\$ 2,867,998,720	\$ 140,930,554

Note: Property statement of values as of March 25, 2024.
Vehicle schedule of values as of February 7, 2024.
Vehicle values do not include watercraft, mobile equipment, contractor's equipment, trailers, and tractors.

Public Entity Risk Management Authority (PERMA)

PAYROLL

No. Member	Actual Payroll			Payroll Base FY 2024-25 Payroll Base	Comparison				
	Actual FY 2022-23	Payroll Adjustments	Actual FY 2022-23		Adjusted FY 2023-24 Payroll Base	Increase / (Decrease)		Actual FY 2022-23	Actual FY 2021-22
					\$	%			
1 Banning	\$ 24,379,100	\$ -	\$ 24,379,100	\$ 24,379,100	\$ 23,644,349	\$ 734,751	3.1%	\$ 20,790,967	\$ 19,330,395
2 Barstow	18,018,527	-	18,018,527	18,018,527	16,454,945	1,563,582	9.5%	15,789,586	15,113,929
3 Blythe	5,410,460	-	5,410,460	5,410,460	5,201,574	208,886	4.0%	4,762,217	4,584,848
4 Canyon Lake	2,197,528	-	2,197,528	2,197,528	2,100,932	96,596	4.6%	1,750,000	740,552
5 Cathedral City	26,244,671	-	26,244,671	26,244,671	25,917,968	326,703	1.3%	23,565,957	22,874,716
6 Coachella	7,235,112	-	7,235,112	7,235,112	6,657,724	577,388	8.7%	6,870,836	6,399,918
7 Colton	31,663,624	-	31,663,624	31,663,624	32,985,119	(1,321,495)	-4.0%	29,170,475	-
8 Desert Hot Springs	11,817,589	-	11,817,589	11,817,589	10,746,213	1,071,376	10.0%	9,072,007	7,901,306
9 Eastvale	5,121,654	-	5,121,654	5,121,654	4,715,416	406,238	8.6%	3,511,690	2,649,838
10 Hesperia	14,633,265	-	14,633,265	14,633,265	13,826,471	806,794	5.8%	12,057,616	12,054,093
11 Holtville	1,543,833	-	1,543,833	1,543,833	1,628,842	(85,009)	-5.2%	1,454,155	1,402,246
12 ICTC	643,024	-	643,024	643,024	625,818	17,206	2.7%	775,810	705,839
13 IVECA	-	-	-	200,000	200,000	-	0.0%	200,000	200,000
14 Jurupa Valley	8,059,204	-	8,059,204	8,059,204	7,291,031	768,173	10.5%	4,483,298	2,342,660
15 La Mesa	30,615,595	-	30,615,595	30,615,595	29,177,536	1,438,059	4.9%	28,186,015	27,441,181
16 March JPA	1,683,073	-	1,683,073	1,683,073	1,694,031	(10,958)	-0.6%	1,694,586	1,642,141
17 MD&MRA	-	-	-	200,000	200,000	-	0.0%	200,000	200,000
18 Moreno Valley	27,653,359	-	27,653,359	27,653,359	27,868,612	(215,253)	-0.8%	23,556,156	25,594,243
19 Murrieta	52,175,184	-	52,175,184	52,175,184	49,396,495	2,778,689	5.6%	44,962,080	41,335,161
20 Norco	6,495,877	-	6,495,877	6,495,877	5,870,219	625,658	10.7%	5,162,052	4,943,326
21 Perris	13,813,368	-	13,813,368	13,813,368	11,430,121	2,383,247	20.9%	10,493,641	9,144,474
22 PS Tramway	5,497,742	-	5,497,742	5,497,742	5,222,401	275,341	5.3%	3,622,804	3,957,934
23 PVVTA	81,827	-	81,827	200,000	200,000	-	0.0%	200,000	200,000
24 Rancho Mirage	8,589,182	-	8,589,182	8,589,182	8,189,727	399,455	4.9%	7,701,017	7,682,358
25 RTC	741,736	-	741,736	741,736	684,740	56,996	8.3%	641,463	559,148
26 San Jacinto	6,971,104	-	6,971,104	6,971,104	6,600,243	370,861	5.6%	5,381,447	5,193,931
27 SunLine	19,448,073	-	19,448,073	19,448,073	18,911,966	536,107	2.8%	18,967,339	18,629,160
28 Victorville	51,320,134	-	51,320,134	51,320,134	45,499,056	5,821,078	12.8%	40,186,087	39,239,427
29 VVEDA	-	-	-	200,000	200,000	-	0.0%	200,000	200,000
30 VVTA	2,101,453	-	2,101,453	2,101,453	1,914,747	186,706	9.8%	1,761,936	1,450,770
31 Westmorland	889,115	-	889,115	889,115	756,994	132,121	17.5%	631,789	561,655
Liability Total	\$ 385,044,412	\$ -	\$ 385,044,412	\$ 385,762,586	\$ 365,813,290	\$ 19,949,296	5.5%	\$ 327,803,026	\$ 284,275,249
Work Comp Total	\$ 301,797,716	\$ -	\$ 301,797,716	\$ 301,797,717	\$ 282,011,375	\$ 19,689,746	7.0%	\$ 257,784,808	\$ 244,572,676

Note: Actual Payroll is the total subject wages reported on the quarterly DE-9 forms.

The FY 23-24 Payroll Base is calendar year 2022 Actual Payroll. The FY 24-25 Payroll Base is fiscal year 22-23 Actual Payroll.

Minimum Payroll Base is set at \$200,000.

Public Entity Risk Management Authority (PERMA)
EXPERIENCE MODIFICATION FACTORS (Ex-Mods)

No. Member	General Liability Program				Workers' Compensation Program			
	2024-25 Ex-Mod Factors	2023-24 Ex-Mod Factors	Comparison Increase / (Decrease) Amount %		2024-25 Ex-Mod Factors	2023-24 Ex-Mod Factors	Comparison Increase / (Decrease) Amount %	
1 Banning	0.864	0.889	(0.025)	-2.8%	0.895	0.986	(0.091)	-9.2%
2 Barstow	1.329	1.225	0.104	8.5%	1.652	1.496	0.156	10.4%
3 Blythe	1.066	1.164	(0.098)	-8.4%	0.903	0.899	0.004	0.4%
4 Canyon Lake	0.627	0.778	(0.151)	-19.4%	0.727	0.909	(0.182)	-20.0%
5 Cathedral City	0.777	0.882	(0.105)	-11.9%	1.010	1.039	(0.029)	-2.8%
6 Coachella	1.119	0.958	0.161	16.8%	0.801	0.743	0.058	7.8%
7 Colton	0.911	0.867	0.044	5.1%	0.920	1.013	(0.093)	-9.2%
8 Desert Hot Springs	1.348	1.196	0.152	12.7%	1.162	1.166	(0.004)	-0.3%
9 Eastvale	0.695	0.869	(0.174)	-20.0%	-	-	-	0.0%
10 Hesperia	1.704	1.420	0.284	20.0%	0.738	0.768	(0.030)	-3.9%
11 Holtville	0.617	0.736	(0.119)	-16.2%	0.724	0.905	(0.181)	-20.0%
12 ICTC	0.617	0.771	(0.154)	-20.0%	-	-	-	0.0%
13 IVECA	0.643	0.804	(0.161)	-20.0%	-	-	-	0.0%
14 Jurupa Valley	2.291	2.850	(0.559)	-19.6%	-	-	-	0.0%
15 La Mesa	0.980	0.926	0.054	5.8%	0.919	1.000	(0.081)	-8.1%
16 March JPA	0.600	0.719	(0.119)	-16.6%	-	-	-	0.0%
17 MD&MRA	0.643	0.804	(0.161)	-20.0%	-	-	-	0.0%
18 Moreno Valley	1.225	1.021	0.204	20.0%	-	-	-	0.0%
19 Murrieta	0.654	0.818	(0.164)	-20.1%	1.565	1.423	0.142	10.0%
20 Norco	1.789	1.577	0.212	13.4%	0.834	0.865	(0.031)	-3.6%
21 Perris	1.222	1.139	0.083	7.3%	0.605	0.599	0.006	1.0%
22 PS Tramway	0.600	0.728	(0.128)	-17.6%	-	-	-	0.0%
23 PVVTA	0.643	0.804	(0.161)	-20.0%	-	-	-	0.0%
24 Rancho Mirage	0.887	0.979	(0.092)	-9.4%	0.796	0.747	0.049	6.6%
25 RTC	0.621	0.776	(0.155)	-20.0%	-	-	-	0.0%
26 San Jacinto	1.545	1.329	0.216	16.3%	0.694	0.715	(0.021)	-2.9%
27 SunLine Transit	1.040	1.093	(0.053)	-4.9%	1.180	1.118	0.062	5.6%
28 Victorville	0.794	0.843	(0.049)	-5.8%	0.544	0.542	0.002	0.4%
29 VVEDA	0.643	0.804	(0.161)	-20.0%	-	-	-	0.0%
30 VVTA	0.650	0.726	(0.076)	-10.5%	-	-	-	0.0%
31 Westmorland	0.768	0.771	(0.003)	-0.4%	0.783	0.979	(0.196)	-20.0%

Note: Ex-mods are actuarially developed using 5 years of payroll compared to 5 years of losses limited to \$100,000.
The change in ex-mods from year to year is capped at 20% (subject to an off-balance factor).
Reference: GL Actuarial Study 03/06/24 Exhibit 5 and WC Actuarial Study 03/06/24 Exhibit 4.

Public Entity Risk Management Authority (PERMA)

2024-25 Member Trust Account Funding

Member	Q1 FY24-25 (25%)	Q2 FY24-25 (25%)	Q3 FY24-25 (25%)	Q4 FY24-25 (25%)	Total Funding	Q1 FY24-25 (25%)	Q2 FY24-25 (25%)	Q3 FY24-25 (25%)	Q4 FY24-25 (25%)	Total Funding	Total Funding
	Liability	Liability	Liability	Liability	Liability	Workers' Comp	Workers' Comp	Workers' Comp	Workers' Comp	Worker's Comp	GL and WC
Banning	\$ 71,387	\$ 71,387	\$ 71,387	\$ 71,387	\$ 285,548	\$ 342,263	\$ 342,263	\$ 342,263	\$ 342,263	\$ 1,369,051	\$ 1,654,599
Barstow	136,254	136,254	136,254	136,254	545,016	439,461	439,461	439,461	439,461	1,757,842	2,302,858
Blythe	19,381	19,381	19,381	19,381	77,524	75,976	75,976	75,976	75,976	303,902	381,426
Canyon Lake	2,846	2,846	2,846	2,846	11,384	8,810	8,810	8,810	8,810	35,241	46,625
Cathedral City	180,227	180,227	180,227	180,227	720,907	423,176	423,176	423,176	423,176	1,692,705	2,413,612
Coachella	46,397	46,397	46,397	46,397	185,588	86,169	86,169	86,169	86,169	344,676	530,264
Colton	357,333	357,333	357,333	357,333	1,429,332	539,419	539,419	539,419	539,419	2,157,676	3,587,008
Desert Hot Springs	50,628	50,628	50,628	50,628	202,512	145,204	145,204	145,204	145,204	580,816	783,328
Eastvale	7,079	7,079	7,079	7,079	28,316	N/A	N/A	N/A	N/A	N/A	28,316
Hesperia	82,325	82,325	82,325	82,325	329,301	164,928	164,928	164,928	164,928	659,712	989,013
Holtville	2,169	2,169	2,169	2,169	8,676	8,475	8,475	8,475	8,475	33,898	42,574
ICTC	358	358	358	358	1,432	N/A	N/A	N/A	N/A	N/A	1,432
IVECA	119	119	119	119	476	N/A	N/A	N/A	N/A	N/A	476
Jurupa Valley	58,378	58,378	58,378	58,378	233,512	N/A	N/A	N/A	N/A	N/A	233,512
La Mesa	99,934	99,934	99,934	99,934	399,734	433,320	433,320	433,320	433,320	1,733,280	2,133,014
March JPA	943	943	943	943	3,772	N/A	N/A	N/A	N/A	N/A	3,772
MD&MRA	119	119	119	119	476	N/A	N/A	N/A	N/A	N/A	476
Moreno Valley	305,473	305,473	305,473	305,473	1,221,893	N/A	N/A	N/A	N/A	N/A	1,221,893
Murrieta	201,290	201,290	201,290	201,290	805,159	1,250,143	1,250,143	1,250,143	1,250,143	5,000,572	5,805,731
Norco	65,418	65,418	65,418	65,418	261,672	79,192	79,192	79,192	79,192	316,768	578,440
Perris	30,168	30,168	30,168	30,168	120,672	111,853	111,853	111,853	111,853	447,413	568,085
PS Tramway	3,637	3,637	3,637	3,637	14,547	N/A	N/A	N/A	N/A	N/A	14,547
PVVTA	119	119	119	119	476	N/A	N/A	N/A	N/A	N/A	476
Rancho Mirage	45,259	45,259	45,259	45,259	181,037	105,373	105,373	105,373	105,373	421,491	602,528
RTC	394	394	394	394	1,576	N/A	N/A	N/A	N/A	N/A	1,576
San Jacinto	35,641	35,641	35,641	35,641	142,565	53,244	53,244	53,244	53,244	212,975	355,540
SunLine Transit	122,486	122,486	122,486	122,486	489,942	360,698	360,698	360,698	360,698	1,442,791	1,932,733
Victorville	197,400	197,400	197,400	197,400	789,601	400,471	400,471	400,471	400,471	1,601,883	2,391,484
VVEDA	119	119	119	119	476	N/A	N/A	N/A	N/A	N/A	476
VVTA	1,155	1,155	1,155	1,155	4,620	N/A	N/A	N/A	N/A	N/A	4,620
Westmorland	1,255	1,255	1,255	1,255	5,020	2,301	2,301	2,301	2,301	9,202	14,222
Total Funding	\$ 2,125,691	\$ 2,125,691	\$ 2,125,691	\$ 2,125,691	\$ 8,502,762	\$ 5,030,474	\$ 5,030,474	\$ 5,030,474	\$ 5,030,474	\$ 20,121,894	\$ 28,624,656

Note: Member trust account funding is calculated as of March 6, 2024 using the funding amounts within the member retention layer from the Liability and Workers' Compensation Actuarial Funding Reports for FY 24-25. The quarterly amount invoiced to members could differ, and is determined by the members' trust account balance at the end of each quarter, and the calculated minimum and maximum trust account balance, in accordance with the Member Trust Fund Policy found on PERMA's website.

Public Entity Risk Management Authority (PERMA)

2024-25 Member Liability Assessment Payments - Year 3

No. Member	Year 1		Year 2		Year 3		Year 4		Year 5		Year 6		Year 7	
	Due	07/15/22	Due	07/15/23	Due	07/15/24	Due	07/15/25	Due	07/15/26	Due	07/15/27	Due	07/15/28
1 Banning	\$	56,047	\$	56,047	\$	56,047	\$	56,047	\$	56,047	\$	-	\$	-
2 Barstow		133,598		133,598		133,598		133,598		133,598		133,598		133,600
3 Canyon Lake		10,167		10,167		10,167		10,167		10,165		-		-
17 MD&MRA		1,909		1,909		1,909		1,909		1,911		-		-
22 PS Tramway		27,009		27,009		27,009		27,009		27,009		27,009		27,008
19 Murrieta		104,575		104,575		104,575		104,575		104,575		104,575		104,575
23 PVVTA		1,361		1,361		1,361		1,361		1,361		1,361		1,364
25 RTC		10,978		10,978		10,978		10,978		10,978		10,978		10,977
27 SunLine		<u>101,687</u>		<u>101,687</u>		<u>101,687</u>		<u>101,687</u>		<u>101,687</u>		<u>101,687</u>		<u>101,688</u>
Total	\$	<u>447,331</u>	\$	<u>447,331</u>	\$	<u>447,331</u>	\$	<u>447,331</u>	\$	<u>447,331</u>	\$	<u>379,208</u>	\$	<u>379,212</u>

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (12)

Meeting Date: August 14, 2024

Action: **APPROVE A ONE-TIME PAYMENT OF CALPERS FISCAL YEAR 2024/25 ANNUAL UNFUNDED ACCRUED LIABILITY (UAL)**

Motion: Approve a one-time payment of CalPERS Fiscal Year 2024/25 annual unfunded accrued liability (UAL).

Background:

The Authority contracts with CalPERS to provide pension benefits for its retirees. CalPERS determines each year, based on actuarial methods, a percentage rate of regular salary required to fund earned pension benefits. If the total amount of accumulated contributions is less than the total forecasted cost of earned pension benefits, the difference represents an annual unfunded accrued liability (UAL). CalPERS invoiced the agency the FY24-25 annual UAL for classic members in July 2024, providing two payment options:

- Option 1: 12 monthly payments of \$25,328.92
- Option 2: One payment of \$25,328.92 for month of July and one lump sum payment of \$268,783.08 for the remainder of cost.

Option 2 provides a savings of approximately \$10,000. In FY23-24, 65% of CalPERS contracting agencies took advantage of this incentive. Because March Joint Powers Authority was dark in July 2024, staff paid the rate of \$25,328.92 for that month. If approved, the lump-sum payment of \$268,783.08 will be made by August 15, 2024. This amount represents the remainder of the 2024-2025 annual UAL for classic members.

Fiscal Impact: Positive savings of approximately \$10,000.

The 2024-2025 annual UAL is within the approved March JPA budget. A total of \$312,228 was budgeted for PERS UAL in FY 24-25, including \$303,947 for classic members. The amount invoiced to the Authority for CalPERS UAL in FY 24-25 is \$294,112 for classic members.

As the Authority would realize a savings of approximately \$10,000 in CalPERS costs with Option 2, staff recommends the approval of Option 2 for the next CalPERS payment.

Attachment: CalPERS Invoice Annual UAL – Classic Members



California Public Employees' Retirement System
P.O. Box 942715, Sacramento, CA 94229-2715

888 CalPERS (or 888-225-7377)
TTY: (877) 249-7442 Fax: (800) 959-6545
www.calpers.ca.gov

California Public Employees' Retirement System

July 01, 2024

Gardenya Duran
March Joint Powers Authority
14205 MERIDIAN PKWY STE 140
RIVERSIDE, CA 92518-3045

Business Unit: 1900
CalPERS ID: 1213002505
Invoice Number: 100000017591122
Invoice Date: July 01, 2024
Payment Due Date: July 31, 2024

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2022 Actuarial Valuation for Rate Plan Identifier 3086.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="201 957 763 1024"> <tr> <td style="text-align: right;">Amount</td> <td style="text-align: right;">Due Date</td> </tr> <tr> <td style="text-align: right;">\$25,328.92</td> <td style="text-align: right;">July 31, 2024</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$294,112.00 to the invoice number above by July 31, 2024 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2022 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting www.mycalpers.ca.gov</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</p>	Amount	Due Date	\$25,328.92	July 31, 2024	
Amount	Due Date				
\$25,328.92	July 31, 2024				
Total Due	\$25,328.92				



Please pay this statement using Electronic Funds Transfer (EFT) debit or Automated Clearing House (ACH) credit method. Please visit www.mycalpers.ca.gov to schedule a debit EFT payment or call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**) for information regarding EFT ACH credit payments. Please allow two banking days prior to the due date for payments to be received at CalPERS on time.

If you need to pay by check or money order, make sure it includes your agency's CalPERS ID, Invoice Number, and is payable to the California Public Employees' Retirement System. Please mail to the following address:

CalPERS
Financial Reporting & Accounting Services Division
Cash and Payment Processing Unit
P.O. Box 942703
Sacramento, CA 94229-2703

California Public Employees' Retirement System
www.calpers.ca.gov



MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (13)

Meeting Date: August 14, 2024

Action: **APPROVE BRIGHTVIEW LANDSCAPE PROFESSIONAL SERVICES AGREEMENT, AMENDMENT NO. 2, AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AGREEMENT**

Proposed Motion: Move to approve BrightView Landscape Professional Services Agreement, Amendment No. 2 and authorize the Chief Executive Officer to execute the Agreement.

Background:

On February 12, 2020, the Commission approved a Professional Services Agreement with BrightView for landscape services within the JPA’s Lighting and Landscape Maintenance District 1 (“LLMD”) that allowed for four one-year extension options. Addendum No. 1 to BrightView’s Scope of Work was executed on March 24, 2021, for the purpose of extending the term of the original agreement. During COVID, a number of service needs arose within the LLMD area and as such, a full amendment to the full Professional Services Agreement was necessary. On August 10, 2022, a second one-year extension was approved by the Commission and executed by the Chief Executive Officer (“CEO”). The completion of the War Dog Memorial Park and other LLMD landscape additions required a third contract extension with BrightView that was approved by the Commission and executed by the CEO on August 9, 2023. A fourth and final contract renewal with Brightview Landscape is requested to include additional LLMD areas pursuant to the 2024/25 LLMD #1 Engineers Report, and a contingency provision that will cover any unforeseen incidents within the LLMD, allowing for the elimination of future change work-orders by Brightview. That contingency provision is limited to ten percent (10%) of the agreement amount as outlined within the attached Amendment No. 2 to the professional services agreement with Brightview.

All other provisions within the original contract, and subsequent scope of work addendums shall remain in full force and effect.

Attachment: Amendment No. 2 to the Professional Services Agreement with Brightview Landscape Services, Inc.

**AMENDMENT NO. 2 TO THE
PROFESSIONAL SERVICES AGREEMENT
WITH BRIGHTVIEW LANDSCAPE SERVICES, INC.**

This Amendment No. 2 to the Professional Services Agreement is made and entered into as of August 14, 2024 (“Effective Date”) by and between the March Joint Powers Authority, a California joint powers authority (“MJPA”) and BrightView Landscape Services, Inc., a California corporation, (“Contractor”). MJPA and Contractor are sometimes referred to herein individually as a “Party” and collectively as “Parties.”

RECITALS

A. WHEREAS, on February 12, 2020, the MJPA and Contractor entered into an agreement for the purposes of providing landscape maintenance services (the “Original Agreement”); and

B. WHEREAS, on March 24, 2021, the MJPA and the Contractor entered into Addendum No. 1 for the purpose of extending the term of the Original Agreement; and

C. WHEREAS, on August 10, 2022, the MJPA and the Contractor entered into an amended and restated agreement for the purposes of removing references to the March Inland Port Airport Authority, limiting the service area to Landscape Lighting Maintenance District No. 1 (“LLMD”) and clarifying additional areas of the Original Agreement (the “Current Agreement”); and

D. WHEREAS, on August 9, 2023, the MJPA and the Contractor amended the Current Agreement in order to extend the term of the Current Agreement, include additional areas in Contractor’s maintenance obligations, and increase the not-to-exceed compensation.

E. WHEREAS, the MJPA and Contractor desire to amend the Current Agreement in order to extend the term of the Current Agreement, include additional areas in Contractor’s maintenance obligations, and increase the not-to-exceed compensation.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants, conditions, and promises contained in this Amendment No. 2 and the Current Agreement, the Parties mutually agree as follows:

AGREEMENT

1. Incorporation of Recitals. The recitals listed above are true and correct and are hereby incorporated herein by this reference.

2. Term. Pursuant to the MJPA’s second extension option, the term of the Current Agreement shall be extended for an additional term of one year through July 31, 2025, unless earlier terminated.

3. Services. The Services, as that term is defined in the Current Agreement, shall be amended to include additional services. The additional services are more

particularly described in Exhibit "A-2", attached hereto and incorporated herein by this reference.

4. Amendment to Section III (1) of the Current Agreement. The following paragraph shall be added to the end of Section III (1) of the Current Agreement to read as follows:

"Starting August 10, 2024, the total compensation under this Agreement shall increase to a not-to-exceed amount of **\$61,693 per month** (for a yearly total of **\$740,311** to account for the additional Services outlined in Exhibit "A-2." The additional services shall be performed at the rates set forth in Exhibit "A-2". Notwithstanding the foregoing the Chief Executive Officer or his or her designee, may approve additional work/costs up to ten percent (10%) of the not-to-exceed amount of the Agreement."

5. Full Force. Except as amended by this Amendment No. 2, all provisions of the Current Agreement, including without limitation the indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Amendment No. 2.

6. Electronic Transmission. A manually signed copy of this Amendment No. 2 which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment No. 2 for all purposes. This Amendment No. 2 may be signed using an electronic signature.

7. Counterparts. This Amendment No. 2 may be signed in counterparts, each of which shall constitute an original.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR
AMENDMENT NO. 2 TO THE
PROFESSIONAL SERVICES AGREEMENT
WITH BRIGHTVIEW LANDSCAPE SERVICES, INC.**

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 2 on the Effective Date first herein above written.

MARCH JOINT POWERS AUTHORITY

**BRIGHTVIEW LANDSCAPE SERVICES,
INC.**

APPROVED BY:

Grace I. Martin, DPPD
Executive Director

Rene Rivera
Vice President-General Manager

ATTESTED BY:

Contractor's License Number

Cindy Camargo
Authority Clerk

DIR Registration Number

APPROVED AS TO FORM:

Best Best & Krieger LLP
General Counsel

JPC: 08.14.24-8.13

EXHIBIT A-2

ADDITIONAL SERVICES AND COMPENSATION

Area on Map	LLMD Area Name/Description	Cost per Month	Cost per Year
	2024-25 Contract Ext With 4% Annual Increase	(2023/24 Monthly amount \$57,714 + \$2,309 (4%)) \$60,023	(2023/24 Annual Amount \$692,568 + \$27,703 (4%)) \$720,271
1	Southwest corner of Krameria and Bundy Avenue	\$1,000	\$12,000
2	Southeast corner of Krameria and Bundy Avenue	\$450	\$5,400
3	Van Buren Extension- 1 Additional Westside Weed Abatement.	\$110	\$1,320
4	Van Buren Extension Westside Bio-Swale Cleaning, 2 Times per year	\$110	\$1,320
	TOTALS	\$61,693	\$740,311

Areas 1 and 2



Areas 3 and 4



MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (14)

Meeting Date: August 14, 2024

Action: **AUTHORIZE ADVERTISEMENT OF REQUESTS FOR PROPOSALS FOR LANDSCAPING AND LIGHTING, MAINTENANCE DISTRICT NO. 1 (LLMD#1) FOR TREE TRIMMING, TREE REPLACEMENT, AND LLMD PLANTING AND IRRIGATION UPGRADES AND SERVICES AND APPROVE A NOT-TO-EXCEED AMOUNT OF \$300,000 OF LLMD FUNDS FOR THE PROJECT**

Proposed Motion: Move to:

1. Authorize the Advertisement of Requests for Proposals for Landscaping and Lighting Maintenance District No. 1 (LLMD#1) for Tree Trimming, Tree Replacement, and LLMD Planting and Irrigation upgrades and services, and
2. Approve a not-to-exceed amount of \$300,000 of LLMD Funds for the project.

Background:

In the summer of 2024, a tree trimming and replacement project trimmed and replaced a majority of the LLMD trees throughout the North and South Campus streetscapes. This new tree trimming and replacement project will complete the tree trimming and replacement needs throughout the LLMD as well as provide needed shrub, groundcover, and irrigation upgrades throughout the LLMD North and South Campuses.

Once bids are received and the lowest responsible contractor is identified, contract approvals will be agendized for the Commission’s consideration.

The engineer’s estimate for this project is as follows:

Item	Cost
Tree Trimming	\$150,000
Tree Replacement	\$50,000

Shrub Planting and Irrigation Upgrades	\$55,000
Contingencies and Soft Costs (15%)	\$45,000
Total	\$300,000

Attachment(s): None.

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (15)

Meeting Date: August 14, 2024

Action: **APPROVE A USAGE DRIVEN SITE WITHIN FOREIGN TRADE ZONE 244 FOR UPS SUPPLY CHAIN SOLUTIONS, LOCATED IN EASTVALE, CA**

Motion: Move to approve a Usage Driven Site within Foreign Trade Zone 244 for UPS Supply Chain Solutions, located in Eastvale, CA.

Background:

In May 2011, the Department of Commerce Foreign Trade Zones Board adopted Board Order No. 1761, approving Foreign Trade Zone (FTZ) 244's application for the Alternative Site Framework (ASF). Under the previous zone configuration, land was designated as FTZ in anticipation of a future zone user. A zone operating under the ASF structure 'banks' land designated as FTZ. A potential zone user can request inclusion in the zone as a 'usage driven site' and the grantee removes land from the bank and allocates it to that specific user at their current location.

UPS Supply Chain Solutions proposes to activate a space comprised of 34.90 acres located at 11991 Landon Drive, Eastvale, CA 91752

UPS Supply Chain Solutions plans to use FTZ to conduct receiving and warehouse distribution related operations. The requested operations will not affect a change in customs' tariff classification, quota category or country of origin for any merchandise admitted to the zone. Currently, FTZ 244 does not have any general warehousing uses available for importers and exporters to use on an as needed basis. This usage-driven site would provide a much-needed service within FTZ 244.

Staff recommends the Commission concur with UPS Supply Chain Solutions request to the Foreign Trade Zones Board to obtain a usage driven FTZ designation on their project site.

Attachment(s): None

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA Operations - Consent Calendar
Agenda Item No. 8 (16)

Meeting Date: August 14, 2024

Action: **AUTHORIZE THE MARCH JOINT POWERS COMMISSION PAST CHAIR AND CHIEF EXECUTIVE OFFICER TO TRAVEL AND ATTEND THE 2024 AIRLIFT TANKER ASSOCIATION CONFERENCE IN TEXAS**

Proposed Motion: Move to authorize the March Joint Powers Commission Past Chair and Chief Executive Officer to travel and attend the 2024 Airlift Tanker Association Conference in Texas.

Background:

The Airlift/Tanker Association (ATA) is a Section 501(c)(3) tax-exempt organization dedicated to providing a forum for ensuring that American military forces continue to have the air mobility capability required to implement U.S. national security strategy. The Association has an international scope with members and chapters throughout the world. Membership includes active duty, guard, reserve and retired military personnel, both officers and enlisted, as well as civilian and industry supporters of the air mobility mission.

Due to its Joint Use mission with the March Air Reserve Base, the March Joint Powers Authority remains an active member of the Association of Defense Communities (ADC) and while the ATA is not under the umbrella of the ADC, both organizations share a similar mission of recognizing services rendered by civilian components, as well as other industries, to military activities within the U.S. and around the world. For the ATA, the focus is specific to air mobility activities which is significant for March. Staff desires to expand its military leadership engagement by joining the ATA and attending their annual conferences. To that end, staff is requesting the attendance of the JPA Commission former chair and the Chief Executive Officer to the 2024 Airlift Tanker Association Conference in Texas.

Costs associated with this conference would be covered under approved training budgets for the March JPA and March Inland Port Airport Authority.

Attachment(s): None.

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA- Reports, Discussions and Action Items
Agenda Item No. 9 (1)

Meeting Date: August 14, 2024

Report: **RECEIVE AND FILE AN UPDATE FOR MARCH FIELD AIR MUSEUM BY EXECUTIVE DIRECTOR JAROD HOOGLAND**

Motion: Move to receive and file an update for March Field Air Museum by Executive Director Jarod Hoogland.

Background:

Jarod Hoogland (pronounced Hoagland) assumed his position at the March Field Air Museum in May 2024. Originally from Alaska, Jarod holds bachelor's degrees in History and Economics as well as a Master of Business Administration. His career in museum management began at the Alaska Aviation Museum, where he started as a Collections Manager in 2013 and was subsequently appointed Director in 2015.

In 2017, he transitioned to the role of Director at the Military Aviation Museum in Virginia Beach, a prestigious institution renowned for its collection of over 50 rare, airworthy World War I and World War II aircraft, situated on a 130-acre campus with a grass runway and two historic buildings. Following his wife's relocation to the Palm Springs Art Museum in 2020, Jarod took on the role of Director at the Mission Inn Foundation before returning to the air museum sector at the March Field Air Museum.

Attachment(s): Director Jarod Hoogland Bio



Jarod Hoogland
Executive Director

Jarod Hoogland (pronounced Hoagland) assumed his position at the March Field Air Museum in May 2024. Originally from Alaska, Jarod holds bachelor's degrees in History and Economics, as well as a Master of Business Administration. His career in museum management began at the Alaska Aviation Museum, where he started as a Collections Manager in 2013 and was subsequently appointed Director in 2015. In 2017, he transitioned to the role of Director at the Military Aviation Museum in Virginia Beach, a prestigious institution renowned for its collection of over 50 rare, airworthy World War I and World War II aircraft, situated on a 130-acre campus with a grass runway and two historic buildings. Following his wife's relocation to the Palm Springs Art Museum in 2020, Jarod took on the role of Director at the Mission Inn Foundation before returning to the air museum sector at the March Field Air Museum.

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY**

***MJPA - Reports, Discussions and Action Items
Agenda Item No. 9 (2)***

Meeting Date: August 14, 2024

Report: **TECHNICAL ADVISORY COMMITTEE MEETING**

Motion: Receive and file the monthly Technical Advisory Committee (TAC) report for August 5th, 2024.

Background:

The Technical Advisory Committee (TAC) is comprised of city managers, or designated representatives, from the Cities of Perris, Moreno Valley and Riverside, as well as a representative from the County Administrative Office. Representing Congressman Mark Takano's office as TAC Chair is Tisa Rodriguez.

The TAC's role is to focus on major development issues facing the March JPA. The Commission also appointed the TAC members as the ad-hoc to work with staff on the JPA sunseting process.

On August 5th, the TAC held its regular meetings and received updates that included, but were not limited to, the following items:

- 1) CUP 24-01 for a Jiu Jitsu studio at 22300 Van Buren Boulevard;
- 2) Final Airport Master Plan and Airport Layout Plan;
- 3) Taxiway G Realignment / Pavement Management Program / FAA Grant Acceptance; and
- 4) FAA Entitlement Transfer to Southern California Logistics Airport - Victorville

The March JPA Commission will receive a meeting summary from TAC Chair, Tisa Rodriguez.

Attachment: None

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA- Reports, Discussions and Action Items
Agenda Item No. 9 (3)

Meeting Date: August 14, 2024

Action: **ADOPT RESOLUTION JPA 24-23 OF THE MARCH JOINT POWERS AUTHORITY, APPROVING THREE NEW JOB CLASSIFICATIONS, REVISED SALARY SCALE AND AMENDED ORGANIZATIONAL CHART**

Motion: Move to adopt Resolution JPA 24-23 of the March Joint Powers Authority, approving three new job classifications, revised salary scale and amended organizational chart

Background:

As part of the sunset process set forth by the March Joint Powers Authority Commission, staff is requesting approval for the following job reclassifications and new job classification:

- Reclassify Business Development Specialist to Administrative Services Manager;
- Reclassify one (1) Maintenance Worker III to Facilities & Landscape Coordinator;
- Reclassify Senior Planner to Principal Planner; and
- Created a new job classification of Quality Control Officer.

The aforementioned reclassifications represent existing employees that have worked within advanced capacities within the MJPA and are being reclassified to reflect increased responsibilities within their fields. The creation of a Quality Control Officer is to support ongoing procurement and quality control needs within the agency. These positions will help in the JPA's transition over the next twelve months and establish the long-term viability of the March Inland Port Airport Authority to ensure continued successful operation and performance of the airport and the protection of the March Air Reserve Base.

The creation of the aforementioned positions would also allow for the deletion of the following classifications from the overall Authority organizational chart:

- Accounting Manager/Controller
- Business Development Specialist
- Planning Director
- Senior Planner

The proposed changes would have a positive fiscal impact on the March JPA and its associated entities, with an overall savings of \$252,960 in personnel costs after the adjustments. Changes

would not require adjustments to the approved personnel budget for FY 2024 through FY 2025. If adopted, these organizational changes would go into effect on September 1st, 2024.

Attachment: 1) Resolution JPA 24-23

RESOLUTION JPA 24-23

A RESOLUTION OF THE MARCH JOINT POWERS AUTHORITY COMMISSION OF THE MARCH JOINT POWERS AUTHORITY APPROVING THREE (3) JOB DESCRIPTIONS, REVISED SALARY SCALE AND ORGANIZATIONAL CHART

WHEREAS, as part of the sunset process set forth by the March Joint Powers Authority Commission, staff is requesting approval for the following job descriptions: Administrative Services Manager; Facilities & Landscape Coordinator; and Quality Control Officer.

WHEREAS, the Administrative Services Manager, Facilities & Landscape Coordinator, and Quality Control Officer job descriptions are created, and attached hereto as Exhibit "A", to reflect the current needs of the March Joint Powers Authority (MJPA) and the future needs of the March Inland Port Airport Authority (MIPAA);

WHEREAS, these positions, as well as others, will secure long-term viability of the March Inland Port Airport Authority to ensure continued successful operation and performance of the MIPAA and the protection of the March Air Reserve Base;

WHEREAS, as the MJPA continues to implement its sunset plans and moves forward in the transition phase, the proposed personnel positions are necessary to meet current and future operational needs;

WHEREAS, staff is also requesting approval of the attached March Joint Powers Authority Revised Salary Scale and Organizational Chart, attached hereto as Exhibit "B", which include the positions of Administrative Services Manager; Facilities & Landscape Coordinator; and Quality Control Officer and the removal of the following classifications: Planning Director; Account Manager/Controller; Business Development Specialist; and Senior Planner.

NOW, THEREFORE, the Joint Powers Commission of the March Joint Powers Authority does hereby resolve as follows:

SECTION 1. The Commission finds that all the foregoing recitals presented herewith are true and correct and are hereby incorporated and adopted as findings of the Commission as if fully set forth herein.

SECTION 2. That the job descriptions for Administrative Services Manager; Facilities & Landscape Coordinator; and Quality Control Officer and the Revised Salary Scale for the March Joint Powers Authority, are hereby adopted as heretofore considered and discussed, in the forms attached hereto as Exhibit "A" and Exhibit "B" and incorporated herein by this reference.

SECTION 3. This Resolution go into effect on September 1st, 2024.

PASSED, APPROVED, and ADOPTED this 14th day of August 2024.

Edward A. Delgado, Chair
March Joint Powers Authority Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Commission, do hereby certify that the foregoing Resolution JPA 24-23 was duly and regularly adopted by the March Joint Powers Commission as its regularly scheduled meeting on August 14, 2024, by the following vote:

Ayes: Perry, Jeffries (2 votes), Conder, Rogers, Cabrera, Vargas, Delgado
Noes: None
Abstain: None
Absent: Gutierrez

Dated: August 14, 2024

Cindy Camargo, Clerk
March Joint Powers Authority Commission

EXHIBIT “A”

JOB DESCRIPTIONS

[ATTACHED]



MARCH JOINT POWERS AUTHORITY Job Description

Job Title: Administrative Services Manager

Job Grade: A through F

FLSA Status: Mid - Management

Date: August 2024

JOB SUMMARY

Under the direction of the Chief Executive Officer, the Administrative Services Manager will be a key support to the March JPA (Authority) administration and finance divisions. The Administrative Services Manager will serve as the main liaison for business development within the Authority planning area. Responsible for managing aspects of organizational marketing to include website development, social media messaging, and printed materials that will further the mission of the Authority. Oversee property management, administrative and office services, and facilities. Establish and maintain positive relationships with customers and referral sources, responding to customer requests and concerns. Work will also involve the implementation of technical accounting principles and procedures involved in the maintenance of an accounting system and the coordination of accounting activities with other agency departments, and to perform other duties as required.

Within established procedures and policy, perform the functional support activities necessary for the maintenance and enhancement of the Authority's enterprise systems components. Direct, supervise, plan and organize the office functions, administrative support staff. Analyze complex operational and administrative problems, evaluate alternatives, and recommend effective solutions. Work is typically performed under supervision and is reviewed in progress. Depending on departmental assignment, will concentrate on a specific functional module and its related business processes and functions.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

Administrative Services Manager

August 2024

Page 1

- Manages and coordinates the Front Desk/Receptionist and other administrative staff activities to support all department requirements, deadlines and goals.
- Manages and coordinates the maintenance of offices, equipment and supplies.
- Manages team that will provide support to the Executive Assistant/City Clerk in the management of public postings, preparations for public meetings to include the development and delivery of JPA Commission binders or printed information and any other support as needed.
- Reviews subordinate's workload, schedules, assignments, status of on-going work, and projects for work assignments to ensure completion of tasks.
- Supports the CEO on Agency processes involving systems support, maintenance, and enhancement related to the JPA's integrated finance and enterprise systems.
- Provides support in the design, evaluation, updates and implementation of software systems such as Springbrook; Therefore; and other systems as assigned.
- Participates in system testing to ensure that new release provides the expected results throughout the business cycle.
- Provides support services in the maintenance and processing of financial and statistical records, which are part of a more complex record keeping system.
- Performs a variety of complex accounting duties.
- Coordinates network security and installation requirements with the Information Technology Department and ensures efficiency within Authority services.
- Assists in identifying and resolving problems and inconsistencies, determining corrective entries involved in maintaining accounting controls.
- Maintains accounts payable and accounts receivable for multiple accounting funds, including entering invoices, producing 1099s and writing checks, creating invoices, posting cash receipts, prepare bank deposits, and assist with collections.
- Represents the March JPA by attending group meetings and coordinating assigned activities, communications with outside agencies and organizations as it pertains to March JPA or March Inland Port Airport community events.
- Participates in a variety of committees as assigned.
- Administers Foreign Trade Zone #244.
- Assists the CEO in developing marketing and branding strategies.
- Performs a variety of research and technical assignments.
- Researches and develops new cost-saving methods and implements special projects.
- Oversees administrative services division budget preparations and fiscal management.
- Coordinates, plans, organizes, and makes arrangements for all special events and meetings.
- Oversees website compliance and management.
- Attends a variety of meetings, training sessions, conferences, and seminars.
- Plans and conducts, or arranges, for additional instruction and training of managed personnel.
- Approves leave requests, evaluates, and provides performance reviews, and initiates disciplinary actions of subordinate staff.
- Manages other duties as assigned.

Administrative Services Manager

August 2024

Page 2

JOB SPECIFICATIONS

Knowledge of:

- Principles and practices of financial, human resources, and/or other enterprise functions.
- Project specifications development.
- Application design.
- Application of industry/corporate standards and conventions for quality assurance.
- Installation, testing, and migration process and techniques.

Skills and Abilities to:

- Write/modify technical and user documentation related to company accounting.
- Prepare flow process diagrams and other design graphics.
- Use basic principles and practices and functional activities for the maintenance and enhancement of enterprise systems components.
- Gather and analyze data.
- Reason logically, draw valid conclusions, and make appropriate recommendations.
- Speak and write effectively.
- Read, interpret, and apply laws, rules, regulations, standards, and procedures.
- Establish and maintain effective working relationships with others and gain their cooperation.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with March JPA Management, staff, vendors, representatives of other government agencies, customers, the public and others encountered in the course of work.

Administrative Services Manager

August 2024

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Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing these essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- Graduation from an accredited college or university with a Bachelor's degree in public/business administration, human resources, finance, computer science, information systems, or a related field. (Additional qualifying experience in a functional support area may substitute for education on the basis of 30 semester or 45 quarter units of education equaling one year of full-time experience.)
- OR
- Five (5) years of progressively responsible work, the exercise of key leadership skills that would demonstrate proficiencies in required skills as listed.

License / Certificate:

- Possession of a driver's license, issued by the State of California and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.

Other requirements:

- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.



MARCH JOINT POWERS AUTHORITY Job Description

Job Title: Facilities and Landscape Maintenance Coordinator
Job Grade: A through F
FLSA Status: Non-Exempt
Date: August 2024

JOB SUMMARY

Under the direction of the Chief Executive Officer, the Facilities and Landscape Maintenance Coordinator is responsible for general and preventative maintenance and repair work in the care of field projects, facilities, grounds, vehicles, and related equipment. Under limited management direction, the individual will be required to assist with monitoring of various contractual service agreements and public works projects to ensure that prescribed performance standards are met. Oversee and manages all landscape contract vendors and staff, monitor Cal Sense controllers and reports, as well as assist Landscape Inspector with site visits, field operations, inspections, and ensure all corrective actions are taken to complete projects in the LLMD, CFD, and Airport development areas. This position requires that all JPA and MIPAA vehicles and maintenance equipment are maintained and operate in a safe and cost-effective manner. Ensures vehicle fleet maintenance and secures facilities, equipment and vehicle repair service. Performs other related duties. Performs other related duties. Due to seasonal contingencies or when necessary, some shift work and emergency call-out will be required.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

- Performs grounds maintenance work or laboring work such as collecting trash and weed abatement, as may be needed.
- Follows vehicle operation procedures and safe operating practices.
- Performs repair work on irrigation in emergencies and as it pertains to the Calsense System and other special projects.

Facilities and Landscape Maintenance Coordinator

August 2024

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- Cleans maintenance equipment after use.
- Makes purchases of supplies and tools, as required.
- Performs custodial duties as required.
- Performs outside exterior work at Green Acres Housing and MIPAA including structure and grounds.
- Oversees vendors or contractors pertaining to trees and landscaping in the Land, Lights, and Maintenance District (LLMD), Common Facilities District (CFD), and Airport development areas.
- Works collaboratively with various agencies including water, power, and gas.
- Works collaboratively with the California Highway Patrol (CHP), Fire Department, and Southern California Edison related to the Incident Command Center.
- Manages and monitors the Calsense Command Center and Dig Alert System on desktop daily.
- Works collaboratively with the local Fire Department related to the Community Emergency Response Team (CERT) Program.
- Oversees Airport maintenance projects including electrical, gating, landscaping, grounds, and plumbing repairs.
- Ensures ongoing management of Airport foreign object debris maintenance needs.
- Conducts Gas Meter Reading once a month for Northeast Corner Area as well as overseeing the Gas System.
- Meets on a weekly basis with Landscape Contractors to discuss issues and updates.
- Assists with the Bid Process and reviews scopes of work for anything related to Public Works and Landscape.
- Assists in the management of procurement process for new maintenance vendors.
- Provides input to management on policies and procedures pertaining to public safety and field operations.
- Responds to public requests for information pertaining to land management and public safety hazards on MJPA owned properties facilities.
- Closely coordinates facilities management issues with other agency divisions such as building and safety, planning and public works.
- Performs other duties as assigned.

JOB SPECIFICATIONS

Knowledge of:

- General maintenance practices and procedures.
- General cost estimating.
- Industrial safety practices and procedures.
- Maintenance equipment operation and care.
- Vehicle operation procedures and safe operating practices.
- Reading plans and detailed schematics.
- Calsense Smart Weather System.
- Dig Alert System.

Skills and Abilities to:

- Read and interpret technical data.

Facilities and Landscape Maintenance Coordinator

August 2024

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- Operate various facility maintenance equipment.
- Communicate clearly and concisely, both orally and in writing.
- Work independently with minimal direction.
- Interpret various rules and regulations.
- Analyze problems and recommend course of action.
- Implement a variety of policies and procedures.
- Meet deadlines in an accurate and timely manner.
- Deal effectively with the public and with other public entities and work well with people.
- Oversee and manage field operations vendors.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is frequently required to walk, sit, climb or balance; stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50 pounds, and occasionally up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the employee is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with constant interruptions; and interact with March JPA Management, staff, the public and others encountered in the course of work, some of whom may be dissatisfied or quarrelsome.

Work Environment

While performing the duties of this job, the employee regularly works in outside weather conditions, near moving mechanical parts and in or near street traffic with significant exposure to unsafe or hazardous drivers. The employee is frequently exposed to set and/or humid conditions and vibration. The employee is occasionally exposed to fumes and airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level is frequently loud.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Facilities and Landscape Maintenance Coordinator

August 2024

Page 3

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- High School Diploma or Equivalent.
- At least five (5) years of related work experience.

License / Certificate:

- Possession of a driver's license, issued by the State of California, and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.

Other requirements:

- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.

DRAFT



MARCH JOINT POWERS AUTHORITY Job Description

Job Title: Quality Control Officer
Job Grade: A through F
FLSA Status: Professional – Administrative Management
Date: August 2024

JOB SUMMARY

Under the direction of the Chief Executive Officer, the Quality Control Officer will manage the March JPA's procurement process and supply chain activities as well as handle all contracts, grants, compliancy, and the Federal Aviation Administration (FAA) for the March JPA. The Quality Control Officer will also serve as back-up for the Permit Technician.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

- Develops and implements procurement strategies to optimize sourcing and supplier selection processes consistent with adopted procurement policy and procedure.
- Identifies potential suppliers, conducts supplier evaluations, and negotiates contracts and pricing terms.
- Manages vendor relationships and monitors supplier performance to ensure compliance with contractual agreements and quality standards.
- Coordinates with internal stakeholders, such as administration, finance, and operations, to align procurement activities with business needs.
- Maintains accurate records of procurement transactions, contracts, and vendor information.
- Provides quality control through the annual review of contracts and applicable policies and procedures.

Quality Control Officer
August 2024
Page 1

- Stays abreast of market trends, industry developments, and regulatory requirements to inform procurement decisions.
- Identifies opportunities for cost savings and process improvements within operations.
- Provides support in Federal Aviation Administration (FAA) grants compliance procedures.
- Supports bidding processes for public works projects.
- Supports management with capital improvement projects and maintains quality control procedures.
- Provides back up support to Permit Technician.
- Provides back up support to development services team.
- Provides support in public records management.
- Provides support in the preparation and review of packets for public posting as it relates to public meetings.
- Other duties as assigned.

JOB SPECIFICATIONS

Knowledge:

- Desktop computers and office applications, including Microsoft Office, Outlook or comparable computer software.
- Basic filing and record-keeping procedures.
- Basic accounting and ability to learn database maintenance and input.
- Professional appearance and friendly and helpful presence on the telephone.
- Procurement process.
- Proficient in public bid platforms, such as Planet Bids.
- Proficient in Accela and HDL Permit Software Programs.
- Permit and plan checking procedures, rules, regulations, and guidelines.
- Local, state, and federal buildings, engineering, and planning codes and regulations related to the permit process.

Skills and Abilities:

- Demonstrated ability to work with a minimum of direction.
- Maintain a high level of confidentiality.
- Maintain negotiation, analytical, communication, and organizational skills.
- Ability to problem solve and have attention to detail.
- Ability to be flexible in work scheduling and hours of work at the office.
- Ability to learn and understand public policy and the activities of the March Joint Powers Authority.
- Apply laws and regulations affecting the issuance of building permits.
- Prepare clear, concise, and comprehensive correspondence, reports, and other written materials.

- Establish and maintain effective working relationships with management, staff, developers, contractors, homeowners, members of the public, representatives of private agencies, and others encountered in the course of work.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with March JPA Management, staff, vendors, representatives of other government agencies, customers, the public and others encountered in the course of work.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing these essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- Graduation from high school.
- Proficient in procurement software.
- Analytical thinking and problem-solving skills.
- Five (5) years of journey level administrative or technical experience with public contact related to land use regulations, the building process, construction, and permitting, or an equivalent combination of training and experience.

Quality Control Officer

August 2024

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- Five (5) years of experience facilitating and coordinating plans and specs with various public agency divisions.
- Two (2) years of experience with Accela and HDL Permit Software Programs.

License / Certificate:

- Possession of a driver's license, issued by the State of California, and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.

Other requirements:

- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.

DRAFT



MARCH JOINT POWERS AUTHORITY Job Description

Job Title: Principal Planner
Job Grade: A through F
FLSA Status: Professional/Administrative Management
Date: August 2024

JOB SUMMARY

Under the direction of the Chief Executive Officer, the Principal Planner will assist with planning, zoning, site inspection, and plan review activities for the March JPA; provide professional and technical staff assistance; and perform related work as required.

The Principal Planner performs advanced-level professional planning. The Principal Planner is responsible for administrative functions, for managing/supervising professional planners, architects, landscape architects, engineers, and/or paraprofessional/technical staff either directly, or through subordinate supervisors. This class is responsible for directing, overseeing, and assigning work activities and projects, monitoring workflow, and reviewing and evaluating reports, documents, and recommendations. Work assignments are done with considerable independence. Employees in this class may perform any combination of Current or Long-Range Planning duties as assigned.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Job Descriptions are intended to present a description summary of the range of duties and responsibilities associated with specified positions. Therefore, job descriptions may not include all duties performed by individuals within a classification. In addition, job descriptions are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of the incumbents within the class.

Current Planning Duties:

Principal Planner
August 2024
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- Develops and implements policies and procedures related to planning, development, administration of current planning functions for the Agency including subdivision of land, design review, zoning entitlements, and planning.
- Interprets planning codes.
- Coordinates the development review process, including meetings with the general public, applicants, architects, engineers, attorneys, and other staff, to advise and prepare recommendations for the Design Review Board, Planning and Zoning Board, Subdivision Technical Advisory Committee, General Plan Update Committee, ad hoc committees, citizen groups, Agency Management, and the Joint Powers Commission.
- Sets up and conducts regular staff meetings to review current planning cases and assigns research and case management to the planning staff.
- Oversees staff to prepare board, committee, and Commission packets, citizen participation plans and reports, legal advertisements, notifications, and maps.
- Reviews reports and assists in the development of technical and revenue projects including the Agency's Five-Year Capital Improvement Program, etc., as requested by the Planning Director.
- Develops and implements planning unit and department strategic plan through management of staff.
- Represents the Agency as a planning expert in various legal issues, and on various regional planning committees.

Long Range Planning Duties:

- Prepares and coordinates the implementation of various projects such as the General Plan Update with the Current Planning unit.
- Coordinates area and neighborhood plan and special planning projects and developments.
- Oversees compilation of the Agency's demographic data and works with other departments providing demographic information and projections, as needed.
- Oversees the creation and revision of complex computerized mapping projects.
- Assigns annexation projects and reviews work in progress for compliance with state laws.

Communication:

- Conducts conferences with customers and applicants to explain the Agency planning policies, general planning principles, development standards, regulations, policies and procedures, planning case law, California State Statutes, and long-term vision for the Agency.
- Produces complex staff reports, policy and research documents, which involve the establishment or implementation of new policies, analysis of design or development proposals.
- Makes oral presentations to the public, boards, task forces, committees, and the Commission.
- Facilitates policy and public discussions, design charettes management meetings.
- Meets with citizens, planners, staff, agency representatives, and developers to review and discuss planning policies, state law, general plan, and procedures.
- Serves as planning expert for the Agency and liaison with the Agency Attorney regarding planning issues, lawsuits, and development agreements.

Principal Planner

August 2024

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- Provides clear and effective communication to subordinate staff in the performance of supervisory functions.

JOB SPECIFICATIONS

Knowledge of:

- Geography, demographic, and development patterns of the Agency and its surroundings.
- Theories, principles, and practices related to land use planning and development.
- Accepted practices and applicable state and local laws and regulations relating to zoning, entitlements, esthetic standards, design guidelines, annexations, land subdivision, and land use control.
- Agency standards for locating streets, utilities, recreational, educational, protective, and other public services, and residential, commercial, and industrial areas.
- Construction zoning codes, ordinances and development requirements as adopted by the Agency.
- Subdivision design principles and land use relationships.
- Leadership and team styles and skills.
- Building construction materials, methods, building trade codes and terminology.
- Construction codes and related laws and ordinances as adopted by the Agency including the format, content, and purpose.
- Site planning, building, and landscape design.
- Principles and practices of public administration, economics, civil and traffic engineering, architecture, municipal finance, demographics, statistical analysis, sociology, and technology as applied to urban planning.
- Environmental Systems Research Institute (ESRI) and Accela products and software.

Skills and Abilities to:

- Communicate effectively verbally and in writing.
- Work effectively with both elected officials and appointed boards of the Agency.
- Listen to and communicate effectively with citizens and representatives of the development sector having varied educational backgrounds and values.
- Communicate complex technological information in layman's terms.
- Establish and maintain effective working relationships with management, Agency staff, vendors, contractors, and the general public.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS

The physical, mental, and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Principal Planner
August 2024
Page 3

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with March JPA Management, staff, vendors, representatives of other government agencies, customers, the public and others encountered in the course of work.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing these essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

QUALIFICATIONS

Education, Training and/or Previous Work Experience:

Any combination of experience and training that would provide the knowledge and abilities to perform the position is qualifying. A typical way to obtain the required knowledge and abilities would include the following:

- Graduation from an accredited college or university with a Bachelor’s degree in Urban Planning, Geography, Architecture, Landscape Architecture, Geographic Information System (GIS), Civil Engineering, or related field.
- Extensive (5+years) professional experience in urban planning (example: current or long-term planning), including good (1-3 years) supervisory experience. Considerable (3-5 years) experience with computerized databases and GIS.

Preferred/Desirable Qualifications:

- A Master’s degree from an accredited college or university in an appropriate field, and certification by the American Institute of Certified Planners are preferred.

License / Certificate:

- Possession of a driver’s license, issued by the State of California, and satisfactory driving record free from multiple or serious traffic violations or accidents for a period of at least two (2) years.

Other requirements:

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August 2024
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- Completion of and satisfactory results of pre-employment drug and alcohol test; physical examination (including x-ray) indicating fitness for duty; DMV record review; and background investigation.

DRAFT

EXHIBIT "B"

**MARCH JOINT POWERS AUTHORITY REVISED SALARY SCALE AND
ORGANIZATIONAL CHART**

[ATTACHED]

**March Joint Powers Authority
Salary Scale
FY 2024-25 Reorganization Revision
Effective September 1, 2024**

POSITION	STATUS	Grade	A	B	C	D	E	F
Receptionist/Office Assistant	NE	1	\$ 46,074	\$ 48,894	\$ 51,887	\$ 55,063	\$ 58,433	\$ 62,009
			\$ 22.15	\$ 23.51	\$ 24.95	\$ 26.47	\$ 28.09	\$ 29.81
		2	\$ 46,995	\$ 49,872	\$ 52,924	\$ 56,164	\$ 59,602	\$ 63,250
			\$ 22.59	\$ 23.98	\$ 25.44	\$ 27.00	\$ 28.65	\$ 30.41
		3	\$ 47,935	\$ 50,869	\$ 53,983	\$ 57,287	\$ 60,794	\$ 64,515
			\$ 23.05	\$ 24.46	\$ 25.95	\$ 27.54	\$ 29.23	\$ 31.02
Grounds/Maintenance Worker III	NE	1	\$ 59,825	\$ 63,487	\$ 67,373	\$ 71,497	\$ 75,873	\$ 80,517
			\$ 28.76	\$ 30.52	\$ 32.39	\$ 34.37	\$ 36.48	\$ 38.71
		2	\$ 61,022	\$ 64,757	\$ 68,721	\$ 72,927	\$ 77,390	\$ 82,127
			\$ 29.34	\$ 31.13	\$ 33.04	\$ 35.06	\$ 37.21	\$ 39.48
		3	\$ 62,242	\$ 66,052	\$ 70,095	\$ 74,385	\$ 78,938	\$ 83,770
			\$ 29.92	\$ 31.76	\$ 33.70	\$ 35.76	\$ 37.95	\$ 40.27
Permit Technician	NE	1	\$ 68,578	\$ 72,775	\$ 77,230	\$ 81,957	\$ 86,973	\$ 92,297
			\$ 32.97	\$ 34.99	\$ 37.13	\$ 39.40	\$ 41.81	\$ 44.37
		2	\$ 69,949	\$ 74,231	\$ 78,774	\$ 83,596	\$ 88,713	\$ 94,143
			\$ 33.63	\$ 35.69	\$ 37.87	\$ 40.19	\$ 42.65	\$ 45.26
		3	\$ 71,348	\$ 75,715	\$ 80,350	\$ 85,268	\$ 90,487	\$ 96,025
			\$ 34.30	\$ 36.40	\$ 38.63	\$ 40.99	\$ 43.50	\$ 46.17
Facilities & Landscape Coordinator	NE	1	\$ 68,781	\$ 72,991	\$ 77,459	\$ 82,200	\$ 87,231	\$ 92,571
			\$ 33.07	\$ 35.09	\$ 37.24	\$ 39.52	\$ 41.94	\$ 44.51
		2	\$ 70,157	\$ 74,451	\$ 79,008	\$ 83,844	\$ 88,976	\$ 94,422
			\$ 33.73	\$ 35.79	\$ 37.98	\$ 40.31	\$ 42.78	\$ 45.40
		3	\$ 71,560	\$ 75,940	\$ 80,588	\$ 85,521	\$ 90,755	\$ 96,310
			\$ 34.40	\$ 36.51	\$ 38.74	\$ 41.12	\$ 43.63	\$ 46.30
Airport Operations Coordinator	PAM	1	\$ 72,908	\$ 77,370	\$ 82,106	\$ 87,132	\$ 92,465	\$ 98,124
			\$ 35.05	\$ 37.20	\$ 39.47	\$ 41.89	\$ 44.45	\$ 47.18
		2	\$ 74,366	\$ 78,918	\$ 83,748	\$ 88,874	\$ 94,314	\$ 100,087
			\$ 35.75	\$ 37.94	\$ 40.26	\$ 42.73	\$ 45.34	\$ 48.12
		3	\$ 75,853	\$ 80,496	\$ 85,423	\$ 90,652	\$ 96,200	\$ 102,089
			\$ 36.47	\$ 38.70	\$ 41.07	\$ 43.58	\$ 46.25	\$ 49.08
Property Manager	PAM	1	\$ 79,535	\$ 84,403	\$ 89,569	\$ 95,052	\$ 100,870	\$ 107,044
			\$ 38.24	\$ 40.58	\$ 43.06	\$ 45.70	\$ 48.49	\$ 51.46
		2	\$ 81,126	\$ 86,091	\$ 91,361	\$ 96,953	\$ 102,887	\$ 109,184
			\$ 39.00	\$ 41.39	\$ 43.92	\$ 46.61	\$ 49.46	\$ 52.49
		3	\$ 82,748	\$ 87,813	\$ 93,188	\$ 98,892	\$ 104,945	\$ 111,368
			\$ 39.78	\$ 42.22	\$ 44.80	\$ 47.54	\$ 50.45	\$ 53.54
Executive Assistant / Clerk	MM	1	\$ 87,975	\$ 93,359	\$ 99,074	\$ 105,138	\$ 111,573	\$ 118,402
			\$ 42.30	\$ 44.88	\$ 47.63	\$ 50.55	\$ 53.64	\$ 56.92
		2	\$ 89,734	\$ 95,227	\$ 101,055	\$ 107,241	\$ 113,805	\$ 120,770
			\$ 43.14	\$ 45.78	\$ 48.58	\$ 51.56	\$ 54.71	\$ 58.06
		3	\$ 91,529	\$ 97,131	\$ 103,076	\$ 109,385	\$ 116,081	\$ 123,186
			\$ 44.00	\$ 46.70	\$ 49.56	\$ 52.59	\$ 55.81	\$ 59.22
Quality Control Officer	PAM	1	\$ 99,810	\$ 105,919	\$ 112,402	\$ 119,282	\$ 126,583	\$ 134,331
			\$ 47.99	\$ 50.92	\$ 54.04	\$ 57.35	\$ 60.86	\$ 64.58
		2	\$ 101,806	\$ 108,037	\$ 114,650	\$ 121,667	\$ 129,114	\$ 137,017
			\$ 48.95	\$ 51.94	\$ 55.12	\$ 58.49	\$ 62.07	\$ 65.87
		3	\$ 103,842	\$ 110,198	\$ 116,943	\$ 124,101	\$ 131,697	\$ 139,758
			\$ 49.92	\$ 52.98	\$ 56.22	\$ 59.66	\$ 63.32	\$ 67.19
Administrative Services Manager	MM	1	\$ 110,526	\$ 117,291	\$ 124,470	\$ 132,089	\$ 140,174	\$ 148,754
			\$ 53.14	\$ 56.39	\$ 59.84	\$ 63.50	\$ 67.39	\$ 71.52
		2	\$ 112,737	\$ 119,637	\$ 126,960	\$ 134,731	\$ 142,977	\$ 151,729
			\$ 54.20	\$ 57.52	\$ 61.04	\$ 64.77	\$ 68.74	\$ 72.95
		3	\$ 114,991	\$ 122,030	\$ 129,499	\$ 137,425	\$ 145,837	\$ 154,763
			\$ 55.28	\$ 58.67	\$ 62.26	\$ 66.07	\$ 70.11	\$ 74.41
Government Affairs Officer	PAM	1	\$ 110,526	\$ 117,291	\$ 124,470	\$ 132,089	\$ 140,174	\$ 148,754
			\$ 53.14	\$ 56.39	\$ 59.84	\$ 63.50	\$ 67.39	\$ 71.52
		2	\$ 112,737	\$ 119,637	\$ 126,960	\$ 134,731	\$ 142,977	\$ 151,729
			\$ 54.20	\$ 57.52	\$ 61.04	\$ 64.77	\$ 68.74	\$ 72.95
		3	\$ 114,991	\$ 122,030	\$ 129,499	\$ 137,425	\$ 145,837	\$ 154,763
			\$ 55.28	\$ 58.67	\$ 62.26	\$ 66.07	\$ 70.11	\$ 74.41

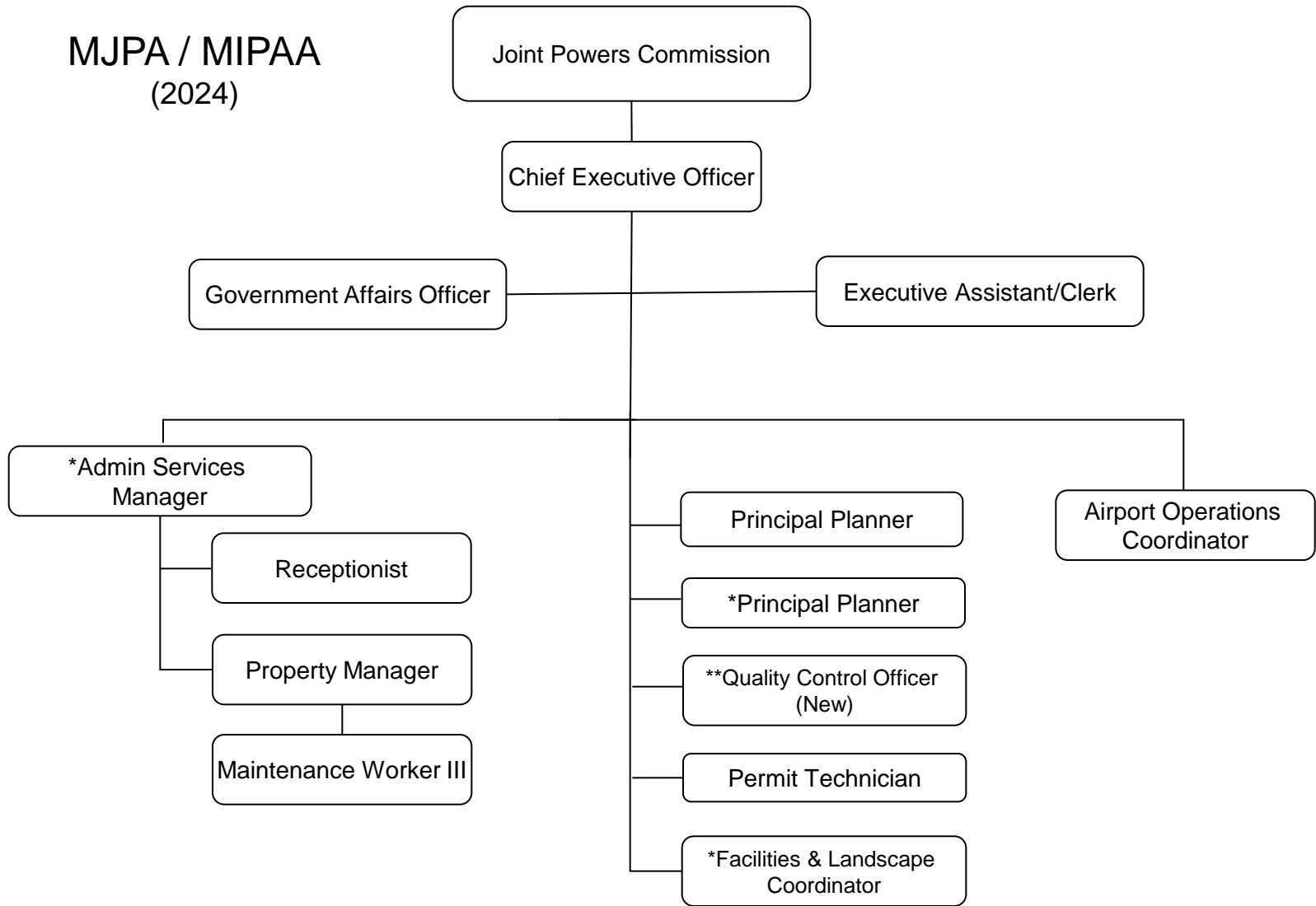
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March Joint Powers Authority
Salary Scale
FY 2024-25 Reorganization Revision
Effective September 1, 2024

Exhibit A - 2

POSITION	STATUS	Grade	A	B	C	D	E	F
Principal Planner	PAM	1	\$ 126,841	\$ 134,604	\$ 142,843	\$ 151,586	\$ 160,865	\$ 170,711
			\$ 60.98	\$ 64.71	\$ 68.67	\$ 72.88	\$ 77.34	\$ 82.07
		2	\$ 129,377	\$ 137,296	\$ 145,700	\$ 154,618	\$ 164,082	\$ 174,125
			\$ 62.20	\$ 66.01	\$ 70.05	\$ 74.34	\$ 78.89	\$ 83.71
		3	\$ 131,965	\$ 140,042	\$ 148,614	\$ 157,710	\$ 167,364	\$ 177,608
			\$ 63.44	\$ 67.33	\$ 71.45	\$ 75.82	\$ 80.46	\$ 85.39
Chief Executive Officer Current Annual Contract Amount - EM								\$ 265,000
Non-shaded rows indicate authorized and filled positions. Shaded rows indicate unfilled positions.								
Annual and Hourly equivalent wage rates are indicated.								
NE: Non-Exempt PAM: Professional/Administrative Management MM: Mid-Management EM: Executive Management								
Benefit Bank package for all employees is \$12,604 per year.								
Management receives an additional management package as follows: PAM=2% of Salary, MM=4% of Salary, EM=6% of Salary								

MJPA / MIPAA (2024)



* - Reclassification

** - New Position

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA - Reports, Discussions and Action Items
Agenda Item No. 9 (4)

Meeting Date: August 14, 2024

Report/Action: **DISCUSSION AND ACTION REGARDING**
LIVESTREAMING OF MARCH JOINT POWERS
COMMISSION MEETINGS

Motion: Discussion and Action regarding livestreaming of March Joint Powers Commission Meetings.

Background:

In 2023, the Riverside County Civil Grand Jury (Grand Jury) began an interview process of March JPA staff pertaining to a proposed project within the jurisdiction of the March JPA, as well as an investigation of policies and procedures pertaining to land use practices within the March JPA. On April 10th, 2024, the Grand Jury delivered a report titled “Marginally Transparent” summarizing findings within their investigations, with recommendations for the JPA Commission’s consideration.

According to the Grand Jury report, the March JPA “generally follows the letter of the law” and while Authority activities “are transparent with the public, its transparency is principally limited to what is minimally required by the law”. The report provides 19 findings and nine recommendations for the Commission’s consideration. Comments F-7 through F-9 pertained to livestreaming and the lack of video recordings pertaining to March JPA Commission meetings.

At their May 8, 2024 meeting, the March JPA Commission considered responses to the Grand Jury report and directed staff to send a response letter to the Grand Jury within 90 days and, separately, review the feasibility of incorporating livestreaming services in future Commission meetings. During staff’s research the following options were discussed – a) utilize Western Municipal Water District’s livestreaming equipment and platform as well as IT experts during Commission meetings; b) hire a full time IT employee that would facilitate the Authority’s technology and platform needs to allow for livestreaming services at the Western Municipal Water District Board room during Commission meetings; or c) hold Commission meetings at a location that provides comprehensive livestream services and pay for IT support services that would help run meetings effectively.

Staff reviewed costs associated with the aforementioned options and discussed our needs with several public agencies. While Western Municipal Water District expressed that they did not have the bandwidth to support the March JPA’s needs, the County of Riverside offered the most cost-effective solution that would cover the following:

- a) The use of the County Administration Center Board of Supervisors Board Room;
- b) Use of livestreaming technology and services;
- c) Use of Riverside County’s IT staff during meetings;
- d) Ability to broadcast meetings through County media systems;
- e) Production of meeting links for MJPA social media platforms; and
- f) Presence of Riverside County sheriff during day time meetings only (MJPA would have a separate contract with Riverside County sheriff for evening meetings).

The following quote would cover all of the aforementioned services.

Requested IT Classification	FTE(s)	Monthly Estimate	Yearly Cost Estimate	Exception Approved
Sr Media Production Specialist	2hrs/month	\$143	\$1,144	
Media/Comm Coordinator	2hrs/month	\$148	\$1,184	
After-hours (OT)	8hrs		\$873	
Total			\$3,201	

*Explanation for exception classification(s)
 Sr Media Production Specialist max rate \$47.16 x 2 (hrs per month) x 52% benefits = \$143
 Media/Comm Coordinator max rate \$48.54 x 2 (hrs per month) x 52% benefits = \$148
 Year 1 - \$291 x 8 months = \$2,328, plus after hours (OT) \$436.5 x 2 months = \$873. Total is \$3,201.
 Ongoing annual cost is = \$291 x 10 months plus \$436.5 x 2 months = \$3,783.

Riverside County hosts multiple meetings for several public entities each month within their County Administration Center Board Room. As such, available meeting dates are limited. While they can accommodate all of the March JPA’s livestreaming and technical needs during Commission meetings in their Board room, their only available date for public meetings is the first Wednesday of each month at 3pm.

Staff requests a Commission discussion, and direction, as it pertains to livestreaming March Joint Powers Commission Meetings.

Attachment(s): Service Agreement for RCIT – Fiscal Admin Services Group



Service Agreement
for
RCIT – Fiscal Admin Services Group
for
Departmental Request for Increased Service Levels

Requesting Department/Agency: _____

Requesting Department Contact Name/Phone: _____

The Department/Agency noted above is requesting increased service levels of support beginning _____ to _____. Under the approved county IT model, the following classifications can be requested (BSA, APP Developer, DBA, BPS) under this agreement. Other classifications may be available by exception if approved by the Executive Office and Chief Information Officer. Exception classification(s) require an explanation, see below. RCIT will bill the requesting Department/Agency monthly based on **actual cost** of employee(s). RCIT requires that Dedicated Staff must be funded to the end of current fiscal year. RCIT has the right to use dedicated staff upon occasion to fill County gaps.

Scope of Work: _____

RCIT Contact Name: _____

Requested IT Classification	FTE(s)	Monthly Estimate	Yearly Cost Estimate	Exception Approved

*Explanation for exception classification(s)



Request Department/Agency Accounting String								
%	Estimated Cost	Account (6 digits)	Fund (5)	Dept ID (6 or 10)	Program (5)	Class (5)	Grant (9)	Project Code (10)

Note: Please do not use an *INTERFUND* account.

By signing below, we acknowledge that we understand and agree to the scope of work as outlined above and the Requesting Department/Agency hereby authorizes payment for the above stated scope of work.

Both Department Officials or designees have agreed to execute this letter of authorization as of the beginning date shown above.

Requesting Department Official or designee
(Print)

Authorized designee
(Print)

Signature

Signature

Date

Date

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MJPA – Public Hearing
Agenda Item No. 10 (1)

Meeting Date: August 14, 2024

Action: **TAKE THE FOLLOWING ACTIONS AS THEY PERTAIN TO A REQUEST FOR A CONDITIONAL USE PERMIT FOR AN INSTRUCTIONAL STUDIO (STABLE JIU JITSU) IN THE MIXED USE ZONING DISTRICT (SP-5, A5) AT 22300 VAN BUREN BOULEVARD, SUITE 104: 1) DIRECT STAFF TO FILE A NOTICE OF EXEMPTION PURSUANT TO THE MARCH JOINT POWERS AUTHORITY LOCAL CEQA GUIDELINES AND CEQA GUIDELINES SECTION 15301; AND 2) ADOPT RESOLUTION JPA 24-22, ADOPTING FINDINGS AND APPROVING CONDITIONAL USE PERMIT CUP 24-01 SUBJECT TO CONDITIONS OF APPROVAL**

- Motions:**
- 1) Direct Staff to file a Notice of Exemption pursuant to the March Joint Powers Authority Local CEQA Guidelines and CEQA Guidelines Section 15301; and
 - 2) Adopt Resolution JPA 24-22, adopting findings and approving Conditional Use Permit CUP 24-01 for an instructional studio (Stable Jiu Jitsu) in the Mixed Use zoning district (SP-5, A5) at 22300 Van Buren Boulevard, Suite 104, subject to conditions of approval.

Applicant: Rodney and Amy Hefington

History:
Planning Staff presented this item at the Technical Advisory Committee (TAC) meeting on August 5, 2024. The TAC acknowledged that this item was scheduled for the March JPC Commission meeting on August 14, 2024, and provided no specific concerns or direction regarding the scheduled public hearing.

Adjacent Land Uses:
The proposed tenant space is part of a larger 11.8-acre Mixed Use development (MS Van Buren I), which has small office/retail suites on a 1.3-acre parcel, including the proposed suite, near the corner of Van Buren Boulevard and Meridian Parkway and larger flexible tenant spaces located

throughout the remainder of the site. The 1.3-acre site is located north of Van Buren Boulevard and Riverside National Cemetery, east of Meridian Parkway, and west of Opportunity Way. The tenant space is a 1,750 square foot lease area within a larger 8,097 square foot retail/office building.



Location	GP Designation/Zoning	Existing Land Use
North	GP: SP-5, A5 Mixed Use Zoning: SP-5, A5 Mixed Use	Building 4 within the MS Van Buren I development
West	GP: SP-5, A5 Mixed Use Zoning: SP-5, A5 Mixed Use	Meridian Parkway with the MS Van Buren II development further west
South	Un-zoned Van Buren r-o-w and Federal Property	Van Buren Boulevard with Riverside National Cemetery located further south.
East	GP: SP-5, A5 Mixed Use Zoning: SP-5, A5 Mixed Use	Building 3 within the MS Van Buren I development

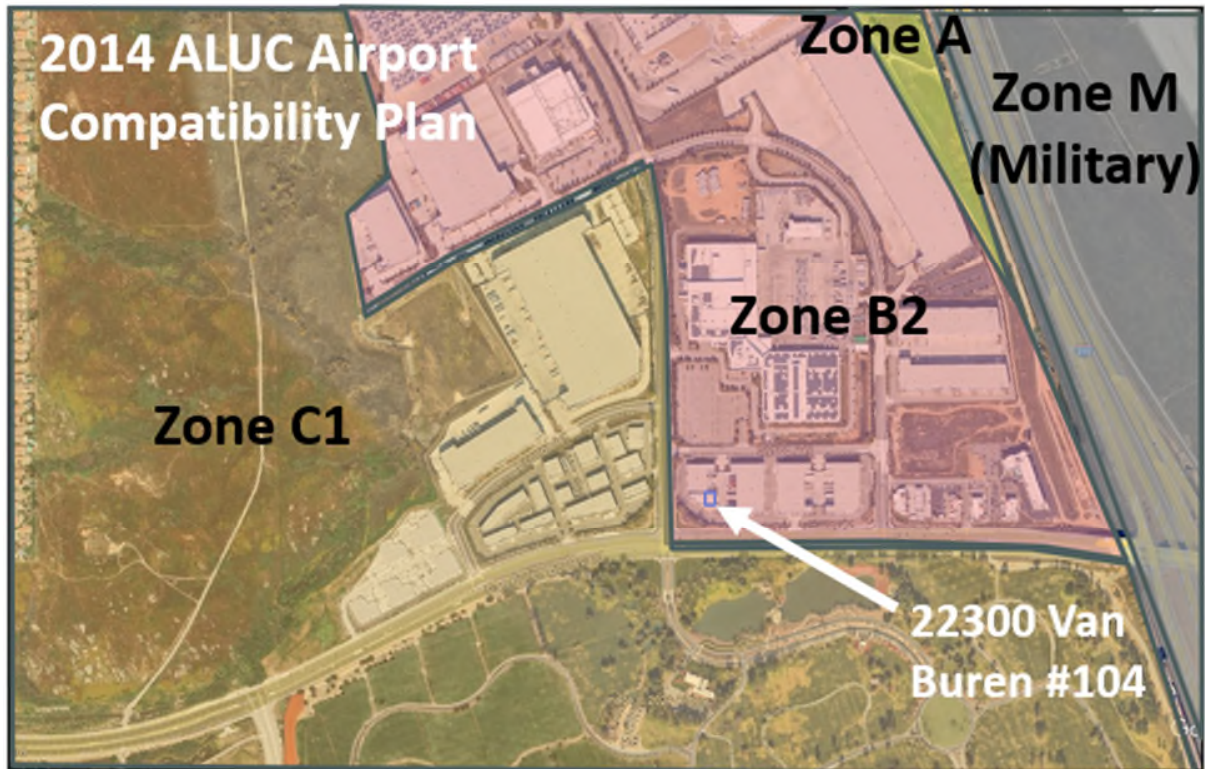
Project Narrative:

The applicant has submitted a letter identifying that the facility would accommodate 10 - 20 students at a time, consisting of children and adults, during evening hours (4:30 PM to 7:30 PM), and Saturdays (10:00 AM to 2:00 PM). The owners will operate the facility without additional employees. Parents are often present during instruction, especially for younger children.

Parking:

The proposed use is planned within an 8,097 square foot multi-tenant building, with single ownership, located within the Mixed Use (SP-5, A5) zoning district that accommodates a mix of office, retail and light assembly uses. At present, two tenant spaces are occupied with office uses (Living Waters Hospice and Murphy’s Star, Inc.), two tenant spaces are vacant, and the

fifth tenant space is being pursued for the Jiu Jitsu studio. Specific Plan parking requirements are 7 spaces for the Instructional Studio and 5 parking spaces each for the two office uses. Forty-five (45) parking spaces are available on the 1.3-acre site. Although the Specific Plan parking requirement for the Instructional Studio is 7 spaces, it is recognized that actual parking for the use would, at times, be greater. This fact is partially mitigated by the off-hour nature of the use during evenings and weekends, and the overall abundance of on-site parking. The property owner has submitted a letter which acknowledges the parking situation and supports the application.



Intensity:

The requested facility is located within the Meridian Specific Plan (SP-5). In recognition of the aviation safety and noise issues relative to March Air Reserve Base/March Inland Port, the specific plan establishes Conditional Use Permit requirements for assembly uses, to assure that the specific operation complies with Airport Land Use Commission guidelines for project intensity (persons/acre).

Riverside County Airport Land Use Commission Review:

An application for Conditional Use Permit review for Stable Jiu Jitsu was made by Rodney and Amy Hefington to the Riverside County Airport Land Use Commission (RCALUC). The RCALUC determined the application to be consistent with the 2014 March Air Reserve Base/Inland Port Airport Compatibility Plan, subject to conditions of approval, at their public meeting on July 11, 2024. Conditions of approval 1 – 5 are generally standard requirements for an ALUC determination of consistency. Conditions 6 and 7 are tenant/use specific and require further ALUC review if the proposed operation is changed or expanded, or if solar panels are added to the tenant space.

Required Findings:

The March JPA Commission has the authority to grant Conditional Use Permits following public notice and a public hearing pursuant to March JPA Development Code Section 9.02.060 and Section 9.02.200. Listed below are the required findings (in *italics*) and how the applicant meets each of the required criteria necessary for the Commission to grant the Conditional Use Permits:

1. *The proposed Project is consistent with the goals, objectives, policies and programs of the March JPA General Plan*, because the approved Specific Plan designation of Mixed Use is intended to allow a mix of land uses, including office, retail, light manufacturing, and personal services;
2. *The proposed Project complies with all applicable zoning and other regulations*, because the Instructional Studio complies, or will comply as conditioned, with all zoning and building safety requirements for an Instructional Studio;
3. *The proposed Project will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity*, because the Instructional Studio complies with the strict intensity limitations, in persons per acre, as determined by the Riverside County Airport Land Use Commission; and
4. *The location, design, and operation of the proposed Project will be compatible with existing and planned land uses in the vicinity*, as the proposed instructional studio will operate entirely within the enclosed building, and has hours of operation during off-hours for the two existing small office uses located within the larger 8,097 square-foot Mixed Use building.

California Environmental Quality Act (CEQA) Compliance:

Staff finds that proposed Conditional Use Permit 24-01 is exempt from the California Environmental Quality Act as the use is wholly operated within an existing tenant space that is zoned for, and operated as, a mixed use facility as planned and approved within the SP-5, A5 Mixed Use zoning designation. The use qualifies as a Class 1 exemption (CEQA Guidelines section 15301), which exempts the use from further CEQA review because the use consists of operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

Staff Recommendations:

Staff recommends that the March Joint Powers Commission take the following actions:

- 1) Direct Staff to file a Notice of Exemption pursuant to the March Joint Powers Authority Local CEQA Guidelines and CEQA Guidelines Section 15301; and
- 2) Adopt Resolution JPA 24-22, adopting findings and approving Conditional Use Permit CUP 24-01 for an instructional studio (Stable Jiu Jitsu) in the Mixed Use zoning district (SP-5, A5) at 22300 Van Buren Boulevard, Suite 104, subject to conditions of approval.

Attachment(s):

- 1) Resolution JPA 24-22
Exhibit A: Conditions of Approval
Exhibit B: Project Narrative
Exhibit C: Site Plan
Exhibit D: Floor Plan

Attachment 1

RESOLUTION JPA 24-22

A RESOLUTION OF THE MARCH JOINT POWERS COMMISSION OF THE MARCH JOINT POWERS AUTHORITY MAKING FINDINGS UNDER CEQA GUIDELINES SECTION 15301 THAT THE PROPOSAL IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING CONDITIONAL USE PERMIT 24-01 (CUP 24-01), SUBJECT TO CONDITIONS OF APPROVAL, ALLOWING AN INSTRUCTIONAL STUDIO FOR STABLE JIU JITSU IN A 1,750 SQUARE FOOT TENANT SPACE LOCATED AT 22300 VAN BUREN BOULEVARD IN THE MIXED USE (SP-5, A5) ZONING DISTRICT

WHEREAS, the March Joint Powers Authority (“Authority” or “March JPA”) is a joint powers agency created by a joint powers agreement dated September 7, 1993, to act as the federally recognized reuse authority, local land use authority, redevelopment agency, and airport authority for the former March Air Force Base;

WHEREAS, the Authority is comprised of the County of Riverside, the City of Riverside, the City of Moreno Valley, and the City of Perris;

WHEREAS, in February 2003, the Authority approved the March Business Center Specific Plan (SP-1) to guide land use decisions within a 1,290-acre portion of the former March Air Force Base generally located westerly of the I-215 freeway, easterly of Barton Street, southerly of Alessandro Boulevard and northerly of the Riverside County Ben Clark Training Facility;

WHEREAS, the Meridian Business Center Specific Plan Area (SP-5, A5) was adopted as an amendment to an irregular shaped a 257.7 acre portion of the larger March Business Center Specific Plan’s North Campus area, including revisions to land use and development regulations, located north of Van Buren Boulevard, west of Interstate 215, and south of Alessandro Boulevard (“SP-5, A5”);

WHEREAS, on April 9, 2024, the Applicants, Rodney and Amy Hefington, submitted an application for Conditional Use Permit CUP 24-01, to allow an Instructional Studio (Stable Jiu Jitsu) within a 1,750 square-foot tenant space in the Mixed Use zoning district (SP-5, A5) located at 22300 Van Buren Boulevard, Suite 104;

WHEREAS, on August 14, 2024, the March Joint Powers Commission conducted a duly-noticed public hearing pursuant to the March JPA Development Code on the Project Entitlements, at which time all persons wishing to testify in connection with the Project Entitlements were heard and the Project Entitlements were comprehensively reviewed;

WHEREAS, on August 14, 2024 the March Joint Powers Commission considered Resolution #JPA 24-22, directing staff to file a Notice of Exemption in accordance with CEQA Guidelines Section 15301 and the Agencies Local CEQA Guidelines, and approving Conditional

Use Permit 24-01, authorizing an Instructional Studio at 22300 Van Buren Boulevard, Suite 104, subject to conditions of approval; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE MARCH JOINT POWERS COMMISSION OF THE MARCH JOINT POWERS AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. Recitals. The above recitals are true and correct and incorporated herein as findings or fact.

SECTION 2. Compliance with the California Environmental Quality Act. On August 14, 2024, the Commission considered and adopted Resolution #JPA 24-22, directing planning staff to file a Notice of Exemption consistent with the Local CEQA Guidelines and CEQA Guidelines Section 15301 (Class 1 Categorical Exemption), as the proposed Instructional Studio use is entirely within the existing building. The Commission finds that, due to the Class 1 Categorical Exemption, no further environmental review is required prior to the approval of the CUP.

SECTION 3. Findings for Conditional Use Permit 24-01 (CUP 24-01). Based on the entire record before the Commission and all written and oral evidence presented to the Commission, the Commission makes the following findings for approval of Conditional Use Permit 24-01 (CUP 24-01) in accordance with Section 9.02.060 (C) of the March JPA Development Code to allow an Instructional Studio within the Mixed Use (SP-5, A5) zoning district, located at 22300 Van Buren Boulevard, Suite 104, Riverside, California, within MS 1 Business Park:

1. *The proposed Project is consistent with the goals, objectives, policies and programs of the March JPA General Plan*, because the approved Specific Plan designation of Mixed Use is intended to allow a mix of land uses, including office, retail, light manufacturing, and personal services;

2. *The proposed Project complies with all applicable zoning and other regulations*, because the Instructional Studio complies, or will comply as conditioned, with all zoning and building safety requirements for an Instructional Studio;

3. *The proposed Project will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity*, because the Instructional Studio complies with the strict intensity limitations, in persons per acre, as determined by the Riverside County Airport Land Use Commission; and

4. *The location, design, and operation of the proposed Project will be compatible with existing and planned land uses in the vicinity*, as the proposed instructional studio will operate entirely within the enclosed building, and has hours of operation during off-hours for the two existing small office uses located within the larger 8,097 square-foot Mixed Use building.

SECTION 4. Consistency with the Project Narrative and site Exhibits. Based on the entire record before the Commission, the Commission finds that the use is consistent with and in accordance with the required Conditional Use Findings, subject to the facility being in compliance with the Project Narrative, as shown on the attached Exhibit “B”; the Site Plan, as shown on the attached Exhibit C; and the Floor Plan, as shown on the attached Exhibit “D” attached hereto and incorporated herein by this reference.

SECTION 5. Approval of Project Entitlements. Based on the entire record before the Commission, all written and oral evidence presented to the Commission, and the findings made in this Resolution, the Commission hereby approves CUP 24-01, subject to the Conditions of Approval, as shown on the attached Exhibit “A”, attached hereto and incorporated herein by this reference.

SECTION 6. Notice of Exemption. The Commission directs March JPA staff to prepare, execute, and file a Notice of Exemption with the Riverside County Clerk and State Clearinghouse Ceqanet within five (5) working days of the passage and adoption of this Resolution.

SECTION 7. Custodian of Records. The documents and materials that constitute the record of proceedings on which these findings are based are located at the Office of the Planning Director, March JPA, 14205 Meridian Parkway, Suite 140, Riverside, California, 92518.

SECTION 8. Execution of Resolution. The Chair of the Commission of March JPA shall sign this Resolution and the Clerk of March JPA shall attest and certify to the passage and adoption thereof.

SECTION 9. Effective Date. This Resolution shall be effective upon its adoption.

PASSED, APPROVED, AND ADOPTED this 14th day of August 2024.

Edward A. Delgado, Chair
March Joint Powers Commission

ATTEST:

I, Cindy Camargo, Clerk of the March Joint Powers Authority, do hereby certify that the foregoing Resolution JPA 24-22 was duly and regularly adopted by the March Joint Powers Commission at its regularly scheduled meeting on August 14, 2024.

Ayes:

Noes:

Abstain:

Absent:

Dated: August 14, 2024

Cindy Camargo, CAP
Clerk, March Joint Powers Authority Commission

EXHIBIT "A"
CONDITIONS OF APPROVAL

**Conditions of Approval
CUP 24-22
Stable Jiu Jitsu**

Planning Department: March JPA (951) 656-7000

1. The facility shall comply with the conditions of approval, project narrative, project site plan and project floor plan as identified within the approved Conditional Use Permit CUP 24-22.

Building Department: Rick Shields (951) 963-8045

1. Tenant Improvement Plans are required for the assembly use. Please file tenant improvement plans with Roxanne Corona, March JPA Permit Technician, (951) 656-7000, in accordance with the 2022 California Building Code, 2022 California Mechanical Code, 2022 California Plumbing Code, and the 2022 California Electrical Code, and the 2022 California Green Buildings Standards adopted by the State of California.
2. The Developer/Owner is responsible for the coordination of the final occupancy. The Developer/Owner shall obtain clearances from each department and division prior to requesting a final building inspection from Building & Safety. Each agency shall sign the bottom of the Building & Safety Job Card.
3. Building & Safety inspection requests can be made twenty-four (24) hours in advance for the next day inspection.
4. March JPA enforces the State of California provisions of the California Building Code disabled access requirements. The Federal Americans with Disabilities Act (ADA) standards may differ in some cases from the California State requirements; therefore, it is the building owner's responsibility to be aware of those differences and comply accordingly.

Riverside County Fire Department, Olivia Owens (951) 955-4777

1. All Fire Department requirements shall be implemented through the tenant improvement process as identified in the August 8, 2024 Conditional Use Permit Review (FPCUP2400026), as determined by the Riverside County Fire Department.

Riverside County ALUC: Paul Rull (951) 955-5132

1. Any outdoor lighting installed shall be hooded or shielded so as to prevent either the spillage of lumens or reflection into the sky. Outdoor lighting shall be downward facing.

2. The following uses/activities are not included in the proposed project and shall be prohibited at this site.
 - (a) Any use which would direct a steady light or flashing light of red, white, green, or amber colors associated with airport operations toward an aircraft engaged in an initial straight or circling climb following takeoff or toward an aircraft engaged in a straight or circling final approach toward a landing at an airport, other than a DoD or FAA-approved navigational signal light or visual approach slope indicator.
 - (b) Any use which would cause sunlight to be reflected towards an aircraft engaged in an initial straight climb following takeoff or towards an aircraft engaged in a straight final approach towards a landing at an airport to the extent as to result in a potential for temporary after-image greater than the low (“green”) level.
 - (c) Any use which would generate smoke or water vapor or which would attract large concentrations of birds, or which may otherwise affect safe air navigation within the area. (Such uses include landscaping utilizing water features, aquaculture, production of cereal grains, sunflower, and row crops, composting operations, wastewater management facilities, artificial marshes, trash transfer stations that are open on one or more sides, recycling centers containing putrescible wastes, construction and demolition debris facilities, fly ash disposal, and incinerators.)
 - (d) Any use which would generate electrical interference that may be detrimental to the operation of aircraft and/or aircraft instrumentation.
 - (e) Children’s schools, day care centers, libraries, hospitals, skilled nursing and care facilities, congregate care facilities, hotels/motels, places of assembly (including, but not limited to places of worship and theaters), buildings with more than 2 aboveground habitable floors, hazardous materials and critical community infrastructure facilities.
 - (f) Highly noise-sensitive outdoor nonresidential uses. Examples of noise-sensitive outdoor nonresidential uses that are prohibited include, but are not limited to, major spectator-oriented sports stadiums, amphitheaters, concert halls and drive-in theaters.
 - (g) Hazards to Flight.
3. The attached “Notice of Airport in Vicinity” shall be provided to all prospective purchasers and occupants of the property and be recorded as a deed notice.
4. March Air Reserve Base must be notified of any land use having an electromagnetic radiation component to assess whether a potential conflict with Air Base radio communications could result. Sources of electromagnetic radiation include radio wave transmission in conjunction with remote equipment inclusive of irrigation controllers, access gates, etc.
5. Any other proposed basin would require review and approval by the ALUC. Any proposed stormwater basins or facilities shall be designed and maintained to provide for a maximum 48-

hour detention period following the design storm, and remain totally dry between rainfalls. Vegetation in and around the basins that would provide food or cover for birds would be incompatible with airport operations and shall not be utilized in project landscaping. Trees shall be spaced so as to prevent large expanses of contiguous canopy, when mature. Landscaping in and around the basin(s) shall not include trees or shrubs that produce seeds, fruits, or berries.

Landscaping in the detention basin, if not rip-rap, should be in accordance with the guidance provided in ALUC "LANDSCAPING NEAR AIRPORTS" brochure, and the "AIRPORTS, WILDLIFE AND STORMWATER MANAGEMENT" brochure available at RCALUC.ORG which list acceptable plants from Riverside County Landscaping Guide or other alternative landscaping as may be recommended by a qualified wildlife hazard biologist.

A notice sign, in a form similar to that attached hereto, shall be permanently affixed to the stormwater basin with the following language: "There is an airport nearby. This stormwater basin is designed to hold stormwater for only 48 hours and not attract birds. Proper maintenance is necessary to avoid bird strikes". The sign will also include the name, telephone number or other contact information of the person or entity responsible to monitor the stormwater basin.

6. The project has been evaluated for a 1,725 square foot Jiu Jitsu studio located within an existing commercial office building, consisting of 1,529 square feet of mat area, and an additional four other office suites totaling 6,231 square feet. Any increase in building area, change in use to any higher intensity use, change in building location, or modification of the tentative parcel map lot lines and areas will require an amended review to evaluate consistency with the ALUCP compatibility criteria, at the discretion of the ALUC Director.
7. The project does not propose rooftop solar panels at this time. However, if the project were to propose solar rooftop panels in the future, the applicant/developer shall prepare a solar glare study that analyzes glare impacts, and this study shall be reviewed by the Airport Land Use Commission and March Air Reserve Base.

NOTICE

THERE IS AN AIRPORT NEARBY.

**THIS STORM WATER BASIN IS DESIGNED TO HOLD
STORM WATER FOR ONLY 48 HOURS AND**

NOT TO ATTRACT BIRDS

**PROPER MAINTENANCE IS NECESSARY TO AVOID
BIRD STRIKES**



IF THIS BASIN IS OVERGROWN, PLEASE CONTACT:

Name: _____

Phone: _____

NOTICE OF AIRPORT IN VICINITY

This property is presently located in the vicinity of an airport, within what is known as an airport influence area. For that reason, the property may be subject to some of the annoyances or inconveniences associated with proximity to airport operations (for example: noise, vibration, or odors). Individual sensitivities to those annoyances [can vary from person to person. You may wish to consider what airport annoyances], if any, are associated with the property before you complete your purchase and determine whether they are acceptable to you. Business & Professions Code Section 11010 (b) (13)(A)

EXHIBIT "B"
PROJECT NARRATIVE



STABLE JIU JITSU RIVERSIDE

22300 Van Buren Blvd. Suite 104
Riverside, CA 92518

PHONE:

951-285-8110

WEBSITE:

Stablejiujitsu.com

EMAIL:

info@stablejiujitsu.com

STABLE JIU JITSU RIVERSIDE is a martial arts studio specializing in Brazilian Jiu Jitsu instruction. The owners will run it with no employees. It will instruct children and adults. The studio expects approximately 10-20 members per class. The studio will operate during the week in the evening hours of 4:30 pm to 7:30 pm. Weekend operations will be held on Saturdays between 10:00 am and 2:00 pm.

There will be martial arts classes for children and adults, and each class will be run at separate times—one at a time. Children's instruction will also be separated by age to focus on safe instruction and children's attention span. Parents may be present during children's class.

STABLE JIU JITSU RIVERSIDE hopes to serve the community positively by teaching adults and children self-defense, fitness, and self-confidence. It is intended to help people in a safe and inviting environment.

STABLE JIU JITSU RIVERSIDE,

Rodney and Amy Hefington

EXHIBIT "C"

SITE PLAN



LANDSCAPE ARCHITECT
 Linda Ruhl-Jenkins
 1000 S. Bascom Avenue, Suite 100
 San Jose, CA 95128
 (408) 921-1111
 www.lrdj.com



PROJECT
 22300 Van Buren Blvd
 Suite 104
 Riverside, CA 92518
 5/17/2012
 2012-002

DATE: 5/17/2012
 DRAWN BY: LJ
 JOB NO: 21487
 SCALE: 1/8" = 1'-0"
 SHEET NO: A-1

SITE PLAN KEYNOTES

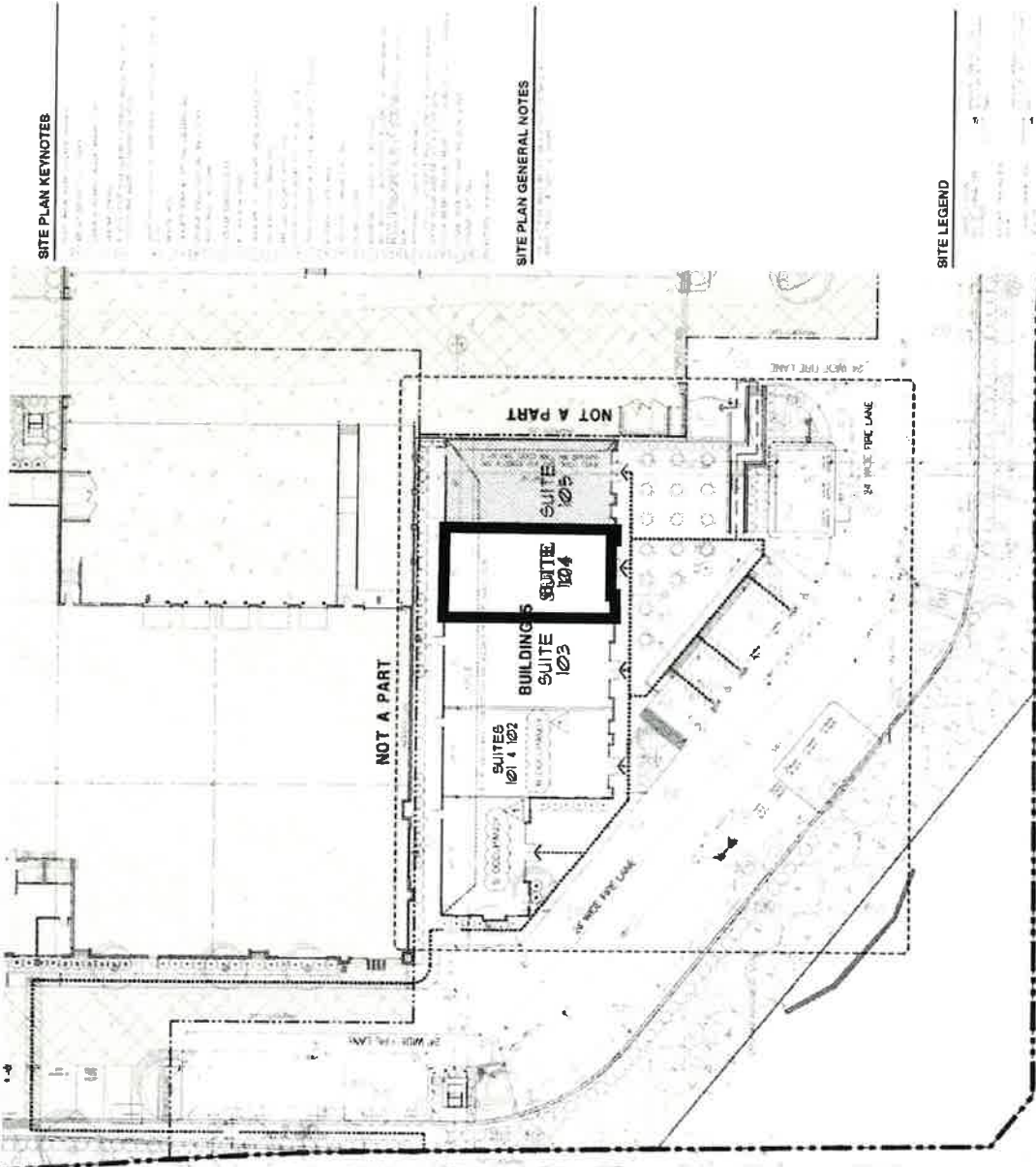
1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA BUILDING CODE AND THE CALIFORNIA FIRE CODE.
 2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA PLUMBING CODE AND THE CALIFORNIA MECHANICAL CODE.
 3. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ELECTRICAL CODE AND THE CALIFORNIA GAS CODE.
 4. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA LAND DEVELOPMENT CODE AND THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.
 5. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA WATER CODE AND THE CALIFORNIA FLOOD CONTROL DISTRICT REGULATIONS.
 6. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA TREE PRESERVATION ACT AND THE CALIFORNIA TREE PRESERVATION REGULATIONS.
 7. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA HISTORIC PRESERVATION ACT AND THE CALIFORNIA HISTORIC PRESERVATION REGULATIONS.
 8. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA CULTURAL HERITAGE ACT AND THE CALIFORNIA CULTURAL HERITAGE REGULATIONS.
 9. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-CORRUPTION ACT AND THE CALIFORNIA ANTI-CORRUPTION REGULATIONS.
 10. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-TRUST ACT AND THE CALIFORNIA ANTI-TRUST REGULATIONS.
 11. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-MONOPOLY ACT AND THE CALIFORNIA ANTI-MONOPOLY REGULATIONS.
 12. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-UNFAIR COMPETITIVE PRACTICES ACT AND THE CALIFORNIA ANTI-UNFAIR COMPETITIVE PRACTICES REGULATIONS.
 13. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-REVENUE LOSS ACT AND THE CALIFORNIA ANTI-REVENUE LOSS REGULATIONS.
 14. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-REVENUE LOSS ACT AND THE CALIFORNIA ANTI-REVENUE LOSS REGULATIONS.
 15. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ANTI-REVENUE LOSS ACT AND THE CALIFORNIA ANTI-REVENUE LOSS REGULATIONS.

SITE PLAN GENERAL NOTES

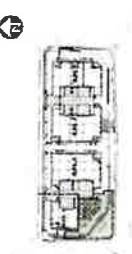
1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA BUILDING CODE AND THE CALIFORNIA FIRE CODE.
 2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA PLUMBING CODE AND THE CALIFORNIA MECHANICAL CODE.
 3. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA ELECTRICAL CODE AND THE CALIFORNIA GAS CODE.
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SITE LEGEND

1. 24' WIDE FIRE LANE
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KEY MAP



PARKING SPACE STRIPING REQUIREMENTS B



STEP-DOWN AT END PARKING STALL C



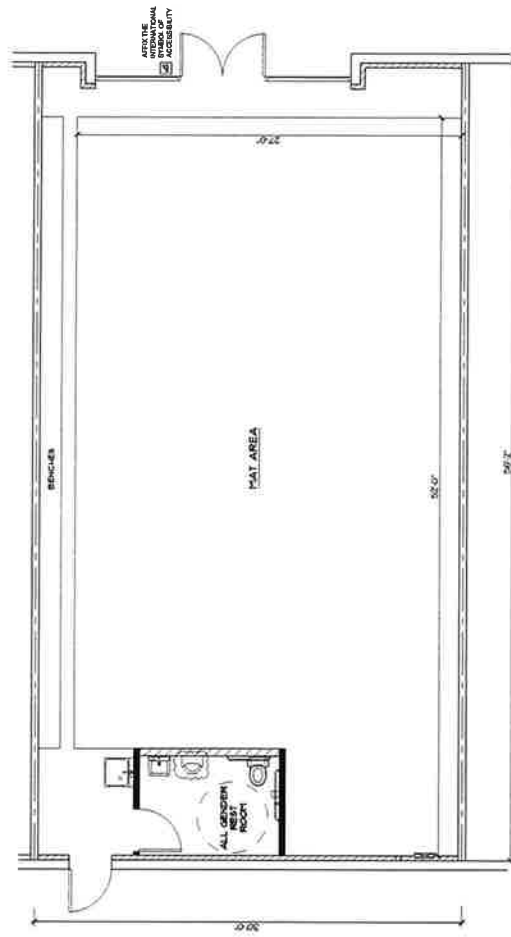
OVERALL SITE PLAN A



A-1
 SHEET NO

EXHIBIT "D"
FLOOR PLAN

SUITE 104, FLOOR PLAN - SCALE 1/4"=1'-0"



PROPOSED FLOOR PLAN

SUITE 104

A-2

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY**

***MIPAA Operations - Consent Calendar
Agenda Item No. 11 (1)***

Meeting Date: August 14, 2024

Report: **UPDATE ON JPC ACTIONS, LEGISLATION,
PROPERTY TRANSFERS, PLANNING ACTIVITIES
AND STAFF ACTIVITIES**

Motion: Move to receive and file the report or take other actions as deemed appropriate by the Commission.

Background:

This report is an update of staff activities since the last March Joint Powers Commission of the March Inland Port Airport Authority (Commission) meeting. The report is not all-inclusive of staff work. It provides a summary of some activities relating to previous actions or direction by the Commission. **New information is noted in bold.**

March Inland Port

Airport Master Plan

Objective: Consider Infrastructure Improvements, Land Uses and Airport Development Plans

Status: On July 23, 2021, the Federal Aviation Administration (FAA) awarded March Inland Port Airport Authority (MIPAA) an \$856,115 FAA Airport Capital Improvement Plan (ACIP) entitlement grant. As a request by MIPAA in its ACIP, FAA grant funds were offered to conduct an Airport Master Plan (AMP) to include a Pavement Maintenance Plan (PMP). MIPAA has not engaged in the preparation of an AMP since its conception. MIPAA has engaged its consultant to conduct the PMP and AMP under this grant. The first coordination meeting was held on Thursday, November 11, 2021. MIPAA delivered a litany of requested documents to the consultant on October 21, 2021. The Team reviewed the schedule and action items. MIPAA and Consultant meet regularly and will provide the Commission regular updates throughout the planning process. In January, notification letters were distributed to stakeholders. The letter also requested stakeholders participate in the Project Advisory Committee (PAC). The first PAC meeting was held on March 9, 2022 at 1 pm (PST). The PAC meeting was the first of a series of meetings and provided stakeholders an overview as to the intent and process behind the MP efforts. Stakeholder input is integral to the development of the MP. Field work was complete in February which included “full area” GIS mapping and surveying of MARB. On February 15, 2022, the consultant began its pavement conditions surveys of MIPAA owned infrastructure. The pavement surveys and pavement testing efforts are related to updating MIPAA’s Pavement Maintenance and Management Program (PMMP). This effort is funded by the FAA in concert with the MP. MIPAA consultant staff are continuing airport inventory data collection efforts. The consultant has completed its drone flyover and obtained airfield topographical aerial

imagery. Staff and our consultants are preparing for a PAC meeting in October. Staff has expanded membership of the PAC to include new members from member jurisdictions in preparation of more detailed planning efforts. On September 4, 2022, the consultant provided the TAC an update on Master Plan progress and plans moving forward. Three elements of the draft FAA Master Plan have been distributed to staff internally for review. Comments for the initial submittals were provided to the contractor on the first three chapters on November 21, 2022. On November 29, 2022, the draft forecast was distributed to the FAA for review and approval. Approval is expected in 4-6 weeks. The PAC will reconvene in February 2023 to continue the next phase of comments on proposed master plan elements. Two Airport community meetings were held on September 7, 2023, and then again on January 31, 2024. On January 31, 2024, the PAC reconvened on updated Master Plan exhibits incorporating comments from MARB. The draft Master Plan document was available for public review and comment at: <https://marchjpa.com/airport-master-plan/>. Comments on the Master Plan were due by February 29, 2024.

Fuel Facility Expansion

Objective: Meet Current and future Demands for Jet-A Fuel Storage

Status: With realized growth of commercial aircraft activity, meeting JET-A fuel storage sufficient for existing demand has become increasingly problematic. Additional fuel storage tanks are required. Freeman Holdings of Riverside, LLC (FHR) operates and maintains the fuel facility. FHR also provides aircraft ground handling services to the airlines and general aviation airport users. Their services include fueling of all types of aircraft, ensuring fuel storage quantities meet demands, load and unload of aircraft, provide ground support equipment and personnel and other support services. In order to provide aviation services at March Inland Port (MIP), FHR entered into two property leases which include MIPAA's bulk storage fuel facility and portions of MIPAA's executive terminal. A draft MOU is being reviewed by the parties. Once MOU terms have been agreed upon, staff will brief the TAC and Commission.

Riverside Inland Development, LLC, VIP-215 Project

Objective: Private Development of Parcel D2 generating revenue and jobs

Status: On December 16, 2020 and January 13, 2021, the March JPA Commission considered and approved, a Certified Environmental Impact Report, General Plan Amendment, Specific Plan, Tentative Parcel Map, Development Agreements and Plot Plan for the Veterans Industrial Park 215 (VIP 215) Project. The 142.5-acre, VIP 215 Project site is located directly east of the I-215 Freeway off-ramp at Van Buren Boulevard, south of the existing March Field Air Museum, and west of the existing runways and facilities of the March Air Reserve Base and north of the boundary of the City of Perris, located within the boundaries of the March Inland Port Airport in unincorporated Riverside County, California. Specifically, the approved Plot Plan (PP 20-02) authorized the construction of a 2,022,364 square-foot industrial warehouse building (intensive ecommerce use), inclusive of 46,637 square-feet of ground floor office space and 13,506 square feet of second floor office space. The building has a maximum height of 54 feet. The project site includes 2,551 parking spaces for employees and visitors, 428 truck trailer parking stalls and 39 stalls for tractor cab parking. The building address is 25000 Van Buren Boulevard, Riverside, California, 92518. On May 26, 2021, the March JPA Commission considered and approved a Plot Plan Amendment and Tentative Parcel Map for the VIP 215 Project. Amended Plot Plan, reduced the size of the warehouse building by 155,416 sq. ft., to 1,866,948 sq. ft., reduced the number of vehicle parking spaces from 2,551 to 2,390, increased the number of truck trailer parking stalls from 428 truck trailer parking stalls to 1,000, the elimination of one driveway, along the extension of Van Buren Boulevard, and the addition of a Pedestrian Bridge, to allow for unrestricted truck movement through the most northern drive aisle (Driveway 1), and

pedestrian access, via the bridge from a staircase on either side of the drive aisle. The height of the bridge will be approximately 31.5 feet. March ARB, March JPA and Developer are working on obtaining the required approvals and easements for an Interim Drainage Outfall Facility to be constructed on March ARB, to support project off site and project on-site drainage until the Riverside County Perris Valley Lateral B Project, Stage 5, is completed. Supporting documentation has been prepared. Drafts of the Fair Market Value Survey and Easement Document are being prepared and should be completed by the end of December 2021. The Developer was issued a rough grading permit on September 16, 2021. Since then, there has been a considerable amount of grading, building pad development, trenching and installation of box culvert sections has occurred, and box drainage facility is currently under construction. A building permit was issued on December 1, 2021, and a precise grading permit was issued on December 2, 2021. Anticipated building completion in late 3rd or early 4th Quarter 2022. The concrete pours for the building foundation started on January 6, 2022, and will continue through to March 2022. Nighttime / early morning pours and lighting are being coordinated with the March JPA and March ARB so that Base operations are not impacted. The Developer/Construction Team will provide updates to the concrete pour schedule every two weeks. Project drainage improvements are nearly complete with the exception of the final outfall structure construction at the exit onto base property. The Air Force easement document is being executed by Air Force Reserves Headquarters. An action item seeking approval to execute the easement is on this agenda for Commission consideration (*approved 2/23/2022*). Building exterior camera surveillance systems are under review by Air Force Security Forces. Staff is also working with the tenant, Hillwood and MARB on security related infrastructure being place on and around the project site to ensure the developer is meeting the security expectations of MARB. An easement between MJPA and WMWD is being developed for a specific utility property dedication of a portion of the Hillwood lease. WMWD and/or MWD will use the set-aside easement area for future water conveyance/monitoring equipment. This dedication was conditioned as part of the approval of the Project. The easement will be brought to the Commission for approval. MIPAA staff are coordinating efforts on behalf of Hillwood to effectively begin work on the drainage outfall structure. On April 19, 2022, MARB informed staff that easement documentation, has been forwarded to Air Force Reserve Headquarters for review and consideration. The draft easement was received on April 29, 2022 and is under legal review. The construction waiver and dig permit needed for the outfall construction have been approved by the base. On 8/10/22, the Commission approved Final map 37220 and approved a Subdivision Improvement Agreement. Staff was subsequently directed to file a notice of exemption pursuant to local CEQA guidelines. Western Municipal Water District's turnout easement has been executed at the southern portion of the project site for future District support infrastructure. On August 30, 2022, Air Force Reserve Command and Air Force Civil Engineering Command executed the drainage easement for the outfall structure. Construction of the drainage outfall facility onto base property began on October 4, 2022. This portion of the project is expected to be complete on December 9, 2022. Due to winter season rain events, construction is substantially completed with Temporary Certificate of Occupancy (TCO) discussions anticipated to begin first quarter of 2023.

Meridian Park, LLC D1 Aviation Gateway Project

Objective: Private Development of Parcel D1 supporting aviation facilities generating revenue and jobs

Status: On August 3, 2020, Meridian Park D-1, LLC (the “Applicant”), submitted a Plot Plan and Zone Change application to develop a gateway air freight cargo center, with one, approximately 201,200 square foot, industrial warehouse, and one, approximately 70,140 square foot, accessory maintenance building, on 84.06 acres. The Project site is located within the southeastern portion of the March Joint Powers Authority (March JPA) jurisdiction, within unincorporated Riverside County, California. More specifically, the Project site is located just south of the March Air Reserve Base (March ARB), west of Heacock Street, and southwest of the intersection of Heacock Street and Krameria Avenue, in Moreno Valley, California. Interstate 215 (I-215) is located approximately one mile west of the project site. The Project proposes to develop a gateway air freight cargo center, including the construction of an approximately 201,200 square foot industrial warehouse with 9 grade level loading doors and 42 dock positions and an approximately 70,140 square foot accessory maintenance building with grade level access. The proposed warehouse and maintenance facility development would consist of 56 gross acres (41 net acres), while the proposed taxiway and tarmac extensions would consist of 12 acres. The overall Project footprint to be analyzed includes 84.06 acres, as described above. The industrial warehouse would be constructed to a maximum height of 48 feet, and the maintenance building would be constructed to a maximum height of 46 feet. The Project would include construction of a parking apron sized to accommodate commercial cargo airplanes and would be paved to meet FAA standards. The existing taxiway would be used to access the March Inland Port Airport runway. The proposed expansion of the existing taxiway/tarmac would allow for improved access to the existing taxiway for the Project tenants and existing Airport users south of the Project site. Upon completion, the proposed Project is anticipated to average 17 flights a day. MJPA Planning Staff has routed the project plans and documents to MJPA Departments, March Air Reserve Base, member jurisdictions and agencies for review and comments. Staff has also initiated Tribal Consultation pursuant to AB 52. A Notice of Preparation / Notice of Scoping Meeting for a Draft Environmental Impact Report for the Meridian D1-Gateway Aviation Center Project was circulated on March 31, 2021 for public review/comment and ended April 29, 2021. The March JPA held a Public Scoping Meeting, via teleconference on April 14, 2021. Input was received from the general public and March Air Reserve Base staff. Since April 2021, ongoing discussions regarding the proposed project, CEQA and NEPA level environmental documentation has occurred between the Applicant, March JPA/MIPAA staff and March ARB staff. In late November 2021, the Applicant submitted NEPA Form 813 environmental documentation to the March JPA/March ARB for review and comment. The form/review is to help March ARB determine the level/type of NEPA environmental document to be prepared. Once this information is received, March JPA/Applicant will prepare an Admin Draft environmental document for review/comment. This should occur sometime during the first quarter 2022. The Project Applicant has revised the project description and proposed project decreasing the overall scope of the project to eliminate potential impact to the Superfund remediation site known as Site 007. The Project Applicant has updated NEPA Form 813 environmental documentation for March JPA/March ARB review and comment and Section 163 environmental documents required by the FAA. In addition, CEQA environmental documentation is also being updated. The revised Project Description/Project Site Plan was complete in February 2022. The participating Tribes have been notified of the change of the proposed project. Documents are under review by MARB, FAA and regulatory agencies. On May 16, 2022, the updated/revised Project Description/Project Plans/Documentation was transmitted to March JPA departments, member jurisdictions and other reviewing agencies. March JPA staff has asked for comments or conditions of approvals

by June 1, 2022. The updated Section 163 was sent to the FAA for review. Section 163 is an FAA preliminary project review that determines any federal action from the NEPA perspective. The FAA has made a determination that an Environmental Assessment (EA), in compliance with NEPA, is required for the proposed Project. The preparation of appropriate environmental documents pursuant to CEQA and NEPA are underway. The Meridian D1 Gateway Aviation Center Project Draft Environmental Impact Report (EIR) was circulated for public review on Thursday, May 23, 2024. The Draft EIR is available for review at: <https://marchjpa.com/meridian-d1-gateway-aviation-center-project/>. The public review period is for 45-days and will conclude on Tuesday, July 9, 2024. **On June 18, 2024 and July 1, 2024, the March JPA hosted two Community Meetings on the Meridian D-1 Project. The 60-day public review period on the Draft EIR was concluded on Monday, July 22, 2024.**

Attachment(s): None.

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY**

***MIPAA Operations - Consent Calendar
Agenda Item No. 11 (2)***

Meeting Date: August 14, 2024

Report: **RECEIVE AND FILE FINANCIAL STATUS REPORTS**

Motion: Move to receive and file Financial Status Reports

Background:

The monthly Financial Status Report is a summary of operational income and expenses for the months of April and May 2024 and for the fiscal year to date. It provides a summary of the March Inland Port Airport Authority's (MIPAA) ongoing activities related to the MIPAA approved FY 2023/24 budget.

Attachment(s): Financial Status Reports for April and May 2024.

March Inland Port

Balance Sheet General Fund – Fund 500 As of April 30, 2024

ASSETS

Cash In Bank	\$ 9,168,474.19
Investment Account	2,049,500.62
Accounts Receivable	52,966.12
Accounts Receivable - Leases	76,456,407.78
Fixed Assets	36,352.00
Improvements	27,679,399.45
Infrastructure	2,110,182.11
Accumulated Depreciation	(8,204,032.95)
Equipment	-
Land and Buildings	36,221,477.22
Deferred Outflows - Pension	295,543.31
Deferred Outflows - OPEB	58,017.00

Total Assets \$ 145,924,286.85

LIABILITIES

Debt to the JPA	2,687,896.35
Payroll Liabilities	474,305.27
Interest Payable	1,672,366.67
Net Pension Liability	588,979.76
OPEB Liability	21,311.00
Compensated Absences	63,820.11
Deferred Inflows - Pension	38,144.47
Deferred Inflows - OPEB	28,024.00
Deferred Inflows - Leases	76,456,407.78

Total Liabilities 82,034,850.63

FUND BALANCE

Net Position, Beginning of Fiscal Year	61,989,036.52
Change in Fund Balance for the ten months ending April 30, 2024	1,900,399.70

Ending Fund Balance, April 30, 2024 63,889,436.22

Total Liabilities and Net Position \$ 145,924,286.85

General Ledger
Expenses vs Budget



March Joint Powers Authority
14205 Meridian Pkwy, Ste. 140
Riverside, CA 92518
(951) 656-7000
www.marchjpa.com

User: SchumacherN
Printed: 8/6/2024 12:28:07 PM
Period 10 - 10
Fiscal Year 2024

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
500	March Inland Port Fund					
500-10-50100-05	Salaries and Wages	508,548.00	26,220.07	397,129.43	111,418.57	21.91
500-10-50100-10	Benefits	70,377.00	3,853.32	43,664.74	26,712.26	37.96
500-10-50100-15	PERS Contributions	53,809.00	2,274.82	26,980.05	26,828.95	49.86
500-10-50100-20	Medicare Tax	8,288.00	393.82	5,951.56	2,336.44	28.19
500-10-50100-30	Workers Compensation Ins.	7,915.00	0.00	497.54	7,417.46	93.71
500-10-50100-99	Unfunded Accrued Liab(UAL)	54,605.00	3,595.22	3,595.22	51,009.78	93.42
500-10-50150-02	Mileage Reimbursement	1,700.00	0.00	0.00	1,700.00	100.00
500-10-50150-06	PeriodicalsMemberships	3,650.00	40.00	1,485.00	2,165.00	59.32
500-10-50150-08	EducationTraining	5,000.00	0.00	4,095.00	905.00	18.10
500-10-50150-12	Travel	5,000.00	2,086.26	5,986.96	-986.96	-19.74
500-10-50150-16	Office Supplies	1,500.00	378.58	1,150.85	349.15	23.28
500-10-50150-18	Telephone & Intenet Expense	20,500.00	1,010.07	16,173.13	4,326.87	21.11
500-10-50150-20	Mobile PhonesPagers	2,500.00	199.04	644.87	1,855.13	74.21
500-10-50150-24	Postage	100.00	0.00	0.00	100.00	100.00
500-10-50150-26	Liability Insurance - PERMA	28,000.00	0.00	22,982.44	5,017.56	17.92
500-10-50150-30	Printing - Outside	250.00	0.00	870.05	-620.05	-248.02
500-10-50150-32	Office Equipment Leases	3,200.00	245.60	1,764.91	1,435.09	44.85
500-10-50150-34	Office Equipment Maintenance	9,000.00	0.00	3,839.02	5,160.98	57.34
500-10-50150-36	Advertisement	3,500.00	0.00	2,160.60	1,339.40	38.27
500-10-50150-38	ProductionArtwork	1,000.00	0.00	0.00	1,000.00	100.00
500-10-50150-40	Promotional Activities	15,000.00	0.00	1,516.05	13,483.95	89.89
500-10-50150-42	Bank Fees	0.00	0.00	1,991.11	-1,991.11	0.00
500-10-50150-47	Office Rent	4,600.00	378.00	3,890.16	709.84	15.43
500-10-50150-48	Office Utilities	10,500.00	49.08	9,412.14	1,087.86	10.36
500-10-50150-50	Depreciation Expense	778,698.00	0.00	0.00	778,698.00	100.00
500-10-50175-00	Interest Expense	104,500.00	0.00	0.00	104,500.00	100.00
500-10-50200-01	General Consulting	25,000.00	0.00	2,201.07	22,798.93	91.20
500-10-50200-02	General Legal Services	100,000.00	0.00	27,739.43	72,260.57	72.26
500-10-50200-04	Special Legal Services	100,000.00	0.00	63,765.61	36,234.39	36.23
500-10-50200-06	Legal Litigation	800,000.00	0.00	0.00	800,000.00	100.00
500-10-50200-12	Environmental Review	30,000.00	0.00	0.00	30,000.00	100.00
500-10-50200-14	Annual Audit	15,000.00	0.00	0.00	15,000.00	100.00
500-10-50200-26	Aviation Planning	35,000.00	0.00	3,368.43	31,631.57	90.38
500-10-50300-01	Airport Vehicle Purchase	60,000.00	0.00	0.00	60,000.00	100.00
500-10-50300-02	Furniture	0.00	0.00	205.52	-205.52	0.00
500-10-50300-06	Computer Hardware & Software	7,000.00	0.00	0.00	7,000.00	100.00

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% Avail
500-10-50300-10	Headquarter Relocation Expense	50,000.00	0.00	0.00	50,000.00	100.00
500-10-50300-12	Taxiway G Realignment	1,080,000.00	0.00	0.00	1,080,000.00	100.00
500-10-50300-30	FAA Grant AIP15 MasterPlanPMP	419,702.00	121,325.92	189,698.86	230,003.14	54.80
500-20-51150-00	Property Insurance - PERMA	79,000.00	0.00	77,057.00	1,943.00	2.46
500-20-51155-00	Airside Liability Insurance	50,000.00	0.00	31,124.21	18,875.79	37.75
500-20-51200-00	Building Maintenance	50,000.00	0.00	10,268.19	39,731.81	79.46
500-20-51250-00	Grounds Maintenance	22,000.00	465.22	10,764.41	11,235.59	51.07
500-20-51300-00	Equipment Maintenance	2,000.00	0.00	11,156.32	-9,156.32	-457.82
500-20-51325-00	Security maintenance	230,000.00	0.00	0.00	230,000.00	100.00
500-20-51350-00	Utilities	32,000.00	1,332.96	14,284.49	17,715.51	55.36
500-20-52150-00	Ramp Maintenance	175,000.00	0.00	0.00	175,000.00	100.00
500-20-52175-00	Taxiway Maintenance	175,000.00	0.00	0.00	175,000.00	100.00
500-20-52200-00	Obstruction Lighting	8,000.00	0.00	0.00	8,000.00	100.00
500-20-52300-00	Airport Equip. Maintenance	2,000.00	0.00	0.00	2,000.00	100.00
500-20-52350-00	Airport Equip. Rental	0.00	0.00	0.00	0.00	0.00
500-20-54020-00	Vehicle FuelMain.Ins.	3,500.00	197.77	2,207.81	1,292.19	36.92
500-20-55000-00	Environmental Fees	25,000.00	0.00	4,791.63	20,208.37	80.83
500-20-55005-00	Fuel Service O & M	15,000.00	0.00	0.00	15,000.00	100.00
500-20-55010-00	Airfield OPS Maintenance	43,000.00	0.00	0.00	43,000.00	100.00
500-20-55015-00	Air Force Payments (JUA)	137,000.00	22,588.14	46,145.45	90,854.55	66.32
500-23-56005-00	TRAFFIC SIGNALS	15,000.00	0.00	0.00	15,000.00	100.00
500-23-56010-00	SIGNAGE	1,000.00	0.00	300.15	699.85	69.99
500-23-56015-00	LIGHTING	30,000.00	0.00	0.00	30,000.00	100.00
500-23-56020-00	LANDSCAPING	100,000.00	1,342.00	21,959.92	78,040.08	78.04
500-23-56025-00	Drainage	20,000.00	0.00	0.00	20,000.00	100.00
500-23-56030-00	Street Sweeping	10,000.00	0.00	0.00	10,000.00	100.00
500-23-56035-00	Graffiti RemovalVandalism	5,000.00	0.00	0.00	5,000.00	100.00
	Expense Total	5,652,942.00	187,975.89	1,072,819.33	4,580,122.67	81.0219
	Grand Total	5,652,942.00	187,975.89	1,072,819.33	4,580,122.67	0.8102

General Ledger
Revenue vs Budget

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Period 10 - 10
Fiscal Year 2024



March Joint Powers Authority
14205 Meridian Pkwy, Ste. 140
Riverside, CA 92518
(951) 656-7000
www.marchjpa.com

Account Number	Description	Budget	Per Range Amt	End Bal	Variance	% ExpendCollect
500	March Inland Port Fund					
500-00-40100-00	LEASE REVENUE	-2,454,360.00	-206,585.71	-2,237,922.07	-216,437.93	91.18
500-00-40300-00	PERMIT FEES	-6,000.00	0.00	-3,000.00	-3,000.00	50.00
500-00-40500-00	GRANTS FEDERAL	-1,593,115.00	-3,546.00	-104,264.01	-1,488,850.99	6.54
500-00-40600-00	INTEREST INCOME	-12,000.00	0.00	-52,190.73	40,190.73	434.92
500-00-40750-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
500-00-40799-00	GAINLOSS ON FV OF INVESTMENT	0.00	0.00	699.00	-699.00	0.00
500-00-44050-02	Fuel Flowage Fees	-395,888.00	0.00	-282,068.30	-113,819.70	71.25
500-00-44050-04	Aircraft landing Fees	-281,010.00	-11,060.00	-174,349.41	-106,660.59	62.04
500-00-44050-14	Ramp Use Fees	-3,000.00	0.00	-629.06	-2,370.94	20.97
500-00-44050-16	Security Fees	-500.00	0.00	-500.00	0.00	100.00
500-00-44050-18	Vendor Surcharges	-190,000.00	-4,072.22	-109,522.45	-80,477.55	57.64
500-00-44050-20	Aircraft Tie Down	0.00	0.00	-110.00	110.00	0.00
500-00-44050-22	Airplane Parking Fees	-10,000.00	0.00	-9,362.00	-638.00	93.62
	Revenue Total	4,945,873.00	225,263.93	2,973,219.03	1,972,653.97	60.1152
	Grand Total	4,945,873.00	225,263.93	2,973,219.03	1,972,653.97	0.6012

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
 14205 Meridian Pkwy, Ste. 140
 Riverside, CA 92518
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Check No	Vendor No	Vendor Name	Check Date	Check Amount
5005205	DesignAi	Design Air, LLC	05/02/2024	1,050.00
5005206	FRONTIER	Frontier Communications	05/02/2024	821.57
5005207	Million	Million Air, Riverside	05/02/2024	687.23
5005208	VERIZ2	Verizon Wireless	05/02/2024	99.49
5005209	AAAE	American Association of Airport Executive:	05/02/2024	1,795.00
5005210	ConceptM	Concept Marketing	05/02/2024	7,247.24
5005211	SCE4	Southern California Edison	05/02/2024	888.75
5005213	FRONTIER	Frontier Communications	05/13/2024	693.00
5005214	MGS	M.G.S.	05/13/2024	589.35
5005215	StaplesA	Staples Business Credit	05/13/2024	57.69
5005216	SHAWN	Shawn Chittum	05/13/2024	327.03
5005217	BABCOCK	Babcock Laboratories, Inc.	05/13/2024	65.65
5005218	BRIGHT	BrightView Landscape Services, Inc.	05/13/2024	1,342.00
5005219	WASTEM	WM Corporate Services, Inc.	05/13/2024	470.08
5005220	BankofAm	Bank Of America	05/23/2024	2,275.83
5005221	FRONTIER	Frontier Communications	05/23/2024	181.75
5005222	VERIZ2	Verizon Wireless	05/23/2024	63.45
5005223	Marathon	Marathon HVAC Services	05/23/2024	325.00
5005224	WMWD	Western Municipal Water District	05/23/2024	427.08
5005225	CanonF	Canon Financial Services, Inc.	05/23/2024	245.60
5005226	JanPro	Commerical Cleaning Solutions, Inc.	05/23/2024	200.00
5005227	WMWD2	Western Municipal Water District	05/23/2024	209.15

Report Total (22 checks):

20,061.94

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH INLAND PORT AIRPORT AUTHORITY**

***MIPAA Operations - Consent Calendar
Agenda Item No. 11 (3)***

Meeting Date: August 14, 2024

Action: **APPROVE APRIL AND MAY 2024 DISBURSEMENTS**

Motion: Move to approve the check disbursements for the months of April and May 2024 or take other actions as deemed appropriate by the Commission.

Background:

This item is an action approving the expenses (checks) that were incurred in the months of April and May 2024 for the March Inland Port Airport Authority (MIPAA). A listing of those checks is attached and will be reported in the minutes as an action item.

Attachment(s): Listing of checks disbursed in April and May 2024 for the March Inland Port Airport Authority.

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
14205 Meridian Pkwy, Ste. 140
Riverside, CA 92518
(951) 656-7000
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March Inland Port - Fund 500

Check No	Vendor No	Vendor Name	Check Date	Check Amount
5005190	C&S	C & S Engineers, Inc.	04/03/2024	121,325.92
5005191	SCE4	Southern California Edison	04/03/2024	1,047.14
5005192	BankofAm	Bank Of America	04/24/2024	2,086.80
5005193	FRONTIER	Frontier Communications	04/24/2024	990.57
5005194	Million	Million Air, Riverside	04/24/2024	197.77
5005195	Minutema	Minuteman Press	04/24/2024	325.21
5005196	StaplesA	Staples Business Credit	04/24/2024	53.37
5005197	William2	Grace Martin	04/24/2024	238.50
5005198	WMWD	Western Municipal Water District	04/24/2024	427.08
5005199	HOMEDE	Home Depot Credit Services	04/24/2024	465.22
5005200	BRIGHT	BrightView Landscape Services, Inc.	04/24/2024	1,342.00
5005201	CanonF	Canon Financial Services, Inc.	04/24/2024	245.60
5005202	WASTEM	WM Corporate Services, Inc.	04/24/2024	235.04
5005203	USTREAS	Treasurer Of The United States of America	04/24/2024	22,588.14
5005204	WMWD2	Western Municipal Water District	04/24/2024	203.12
Report Total (15 checks):				151,771.48

Accounts Payable

Checks by Date - Summary by Check Number

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March Joint Powers Authority
 14205 Meridian Pkwy, Ste. 140
 Riverside, CA 92518
 (951) 656-7000
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Check No	Vendor No	Vendor Name	Check Date	Check Amount
5005205	DesignAi	Design Air, LLC	05/02/2024	1,050.00
5005206	FRONTIER	Frontier Communications	05/02/2024	821.57
5005207	Million	Million Air, Riverside	05/02/2024	687.23
5005208	VERIZ2	Verizon Wireless	05/02/2024	99.49
5005209	AAAE	American Association of Airport Executive:	05/02/2024	1,795.00
5005210	ConceptM	Concept Marketing	05/02/2024	7,247.24
5005211	SCE4	Southern California Edison	05/02/2024	888.75
5005213	FRONTIER	Frontier Communications	05/13/2024	693.00
5005214	MGS	M.G.S.	05/13/2024	589.35
5005215	StaplesA	Staples Business Credit	05/13/2024	57.69
5005216	SHAWN	Shawn Chittum	05/13/2024	327.03
5005217	BABCOCK	Babcock Laboratories, Inc.	05/13/2024	65.65
5005218	BRIGHT	BrightView Landscape Services, Inc.	05/13/2024	1,342.00
5005219	WASTEM	WM Corporate Services, Inc.	05/13/2024	470.08
5005220	BankofAm	Bank Of America	05/23/2024	2,275.83
5005221	FRONTIER	Frontier Communications	05/23/2024	181.75
5005222	VERIZ2	Verizon Wireless	05/23/2024	63.45
5005223	Marathon	Marathon HVAC Services	05/23/2024	325.00
5005224	WMWD	Western Municipal Water District	05/23/2024	427.08
5005225	CanonF	Canon Financial Services, Inc.	05/23/2024	245.60
5005226	JanPro	Commerical Cleaning Solutions, Inc.	05/23/2024	200.00
5005227	WMWD2	Western Municipal Water District	05/23/2024	209.15

Report Total (22 checks):

20,061.94

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MIPAA Operations – Consent Calendar
Agenda Item No. 11 (4)

Meeting Date: August 14, 2024

Action: **APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH AVIATION MANAGEMENT CONSULTING GROUP, INC. FOR AIRPORT MANAGEMENT AND CONSULTING SERVICES AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE AGREEMENT**

Motion: Move to approve a Professional Services Agreement with Aviation Management Consulting Group, Inc. for airport management and consulting services and authorize the Chief Executive Officer to execute the Agreement.

Background:

On April 25, 2024, Aviation Management Consulting Group, Inc. (AMCG), entered into a short-term agreement with March JPA to provide airport management and consulting services to the March Inland Port Airport. Given ongoing capital projects, the consideration of possible entitlements related to air cargo operations, and the pending transition related to the March JPA’s land use authority additional services are needed which include, but are not limited, to the following:

1. Update airport policies, procedures and regulations to ensure compliance with the latest FAA standards;
2. Review airport plans, leasing policies, development standards, rents and fees policy and schedule, marketing plans and other documents that pertain to the overall sustainability of the airport;
3. Review airport compliance with Caltrans requirements to allow for potential grant fund opportunities;
4. Assist in development of airport business plan and support in the review and administration of the airport budget;
5. Interactions with airport users and tenants regarding associated leases, questions, complaints and requests; and
6. Enforcement of Airport rules, regulations, policies and standards.

To support ongoing airport management service needs at MIPAA and associated transition of the MJPA land use authority to the County of Riverside in 2025, staff recommends the approval of a sole source Professional Services Agreement with AMCG and authorize the Chief Executive Officer to execute the agreement.

Attachment(s): Aviation Management Consulting Group, Inc. (AMCG) PSA

**MARCH JOINT POWERS AUTHORITY
PROFESSIONAL SERVICES AGREEMENT**

1. PARTIES AND DATE.

This Agreement is made and entered into this 14th day of August, 2024, by and between the March Joint Powers Authority, a joint powers authority, organized under the laws of the State of California, with its principal place of business at 14205 Meridian Parkway, Suite 140, Riverside, County of Riverside, State of California ("Authority") and Aviation Management Consulting Group, Inc., a Colorado corporation, with its principal place of business at 9085 East Mineral Circle, Suite 315, Centennial, CO 80112 ("Consultant" or "AMCG"). Authority and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the Authority on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing airport consulting services to public clients, is licensed in the State of California, and is familiar with the plans of Authority.

2.2 Project.

Authority desires to engage Consultant to render such professional services for the airport consulting project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the Authority all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional airport consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from August 14, 2024 to June 30, 2025, unless earlier terminated as provided herein. The Authority shall have the unilateral option, at its sole discretion, to renew this Agreement automatically for no more than three (3) additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the

means, methods and details of performing the Services subject to the requirements of this Agreement. Authority retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of Authority and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner and in accordance with the Schedule of Services set forth in Exhibit "A" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of Authority, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of Authority.

3.2.4 Substitution of Key Personnel. Consultant has represented to Authority that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of Authority. In the event that Authority and Consultant cannot agree as to the substitution of key personnel, Authority shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: David C. Benner, Managing Principal.

3.2.5 Authority's Representative. The Authority hereby designates Dr. Grace Martin, Chief Executive Officer, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("Authority's Representative"). Authority's Representative shall have the power to act on behalf of the Authority for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The Chief Executive Officer shall be authorized to act on Authority's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the Chief Executive Officer, Authority's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates David C. Benner, Managing Principal, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with Authority

staff in the performance of Services and shall be available to Authority's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the Authority, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its subconsultants who is determined by the Authority to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the Authority, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Period of Performance. Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibit "A" attached hereto, or which may be separately agreed upon in writing by the Authority and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the Authority will suffer damage.

3.2.10 Laws and Regulations; Employee/Labor Certification. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the Authority to terminate the Agreement for cause.

3.2.10.1 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.2.10.2 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to

initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of Authority's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.10.3 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify Authority against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.4 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

3.2.11 Insurance.

3.2.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the Authority that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the Authority that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the Authority to terminate this Agreement for cause.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 00 01 covering

"Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the Authority to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The Authority, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Authority except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Authority except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions): (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Authority except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the Authority except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the

insurer waives all rights of subrogation against the Authority, its officials, officers, employees, agents, and volunteers.

3.2.11.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the Authority, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.5 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the Authority, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against Authority, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.11.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the Authority and shall protect the Authority, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the Authority, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the Authority for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the Authority. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the Authority evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.8 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.9 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the Authority to inform Consultant of non-compliance with any requirement imposes no additional obligation on the Authority nor does it waive any rights hereunder.

3.2.11.10 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.2.11.11 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the Authority, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, Authority has the right but not the duty to obtain the insurance it deems necessary and any premium paid by Authority will be promptly reimbursed by Consultant or Authority will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, Authority may cancel this Agreement.

(C) The Authority may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the Authority nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the Authority and shall not preclude the Authority from taking such other actions available to the Authority under other provisions of the Agreement or law.

(F) Consultant shall report to the Authority, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.2.11.12 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the Authority, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the Authority, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to

the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the Authority.

3.2.12 Water Quality Management and Compliance. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the Authority's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the Authority, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. Authority may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference. The total compensation shall not exceed Seventy Five Thousand Dollars (\$75,000.00) without written approval of the Commission or Chief Executive Officer as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit to Authority a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. Authority shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the Authority disputes any of Consultant's fees, the Authority shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the Authority for any reason whatsoever.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by Authority, or included in Exhibit "A" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, Authority may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by Authority to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the Authority.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rates set forth above may be increased or reduced each year at the time of

renewal, but any increase shall not exceed the Consumer Price Index, All Urban Consumers, Riverside-San Bernardino-Ontario.

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Authority shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the Authority, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants. This Project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the Authority. Consultant shall defend, indemnify and hold the Authority, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subconsultant.

3.4.3 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5 Accounting Records.

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such

records shall be clearly identifiable. Consultant shall allow a representative of Authority during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.6 General Provisions.

3.6.1 Termination of Agreement.

3.6.1.1 Grounds for Termination. Authority may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to Authority, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, Authority may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, Authority may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: Aviation Management Consulting Group, Inc. (AMCG)
9085 East Mineral Circle, Suite 315
Centennial, CO 80112
ATTN: David C. Benner, Managing Principal

Authority: March Joint Powers Authority (March JPA)
14205 Meridian Parkway, Suite 140
Riverside, CA 92518
ATTN: Chief Executive Officer

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.6.3 Ownership of Materials and Confidentiality.

3.6.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for Authority to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of Authority, and shall not be used in whole or in substantial part by Consultant on other projects without the Authority's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to Authority reproducible copies of all Documents & Data, in a form and amount required by Authority. Authority reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by Authority at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to Authority upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to Authority any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to Authority upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period, Consultant shall make a reasonable effort to notify Authority and provide Authority with the opportunity to obtain the documents.

3.6.3.2 Subconsultants. Consultant shall require all subconsultants to agree in writing that Authority is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the Authority.

3.6.3.3 Right to Use. Authority shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at Authority's sole risk. If Authority uses or reuses the Documents & Data on any project other than this Project, it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the Authority upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.6.3.4 Indemnification. Consultant shall defend, indemnify and hold the Authority, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any

patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by Authority of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.6.3.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of Authority, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use Authority's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of Authority.

3.6.3.6 Confidential Information. The Authority shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the Authority's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the Authority shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the release notice to give Authority written notice of Consultant's objection to the Authority's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the Authority, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. Authority shall not release the Proprietary Information after receipt of an objection notice unless either: (1) Consultant fails to fully indemnify, defend (with Authority's choice of legal counsel), and hold Authority harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that Authority release such information.

3.6.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.6.5 Indemnification.

3.6.5.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of Authority's choosing), indemnify and hold the Authority, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subconsultants, or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all expert witness fees, attorney's fees, and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the Authority. Consultant's obligation to indemnify shall

not be restricted to insurance proceeds, if any, received by Consultant, the Authority, its officials, officers, employees, agents, or volunteers.

3.6.5.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.6.6 Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.6.7 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County.

3.6.8 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.9 Authority's Right to Employ Other Consultants. Authority reserves right to employ other consultants in connection with this Project.

3.6.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.11 Assignment; Subcontracting. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the Authority, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates and subconsultants as Consultant may deem appropriate to assist in the performance of Services hereunder.

3.6.12 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to Authority include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.13 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.6.14 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.15 No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.6.16 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.17 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the Authority's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, Authority shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of Authority, during the term of his or her service with Authority, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.18 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.19 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6.20 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

[SIGNATURES ON NEXT PAGE]

**SIGNATURE PAGE TO
PROFESSIONAL SERVICES AGREEMENT BY AND
BETWEEN THE MARCH JOINT POWERS AUTHORITY
AND AVIATION MANAGEMENT CONSULTING GROUP,
INC. (AMCG)**

MARCH JOINT POWERS AUTHORITY

**AVIATION MANAGEMENT CONSULTING
GROUP, INC. (AMCG)**

By: _____
Grace I. Martin, DPPD
Chief Executive Officer

By: _____
David C. Benner
Managing Principal

Attest:

Authority Clerk

Brandon K. Borne
Consultant

Approved as to Form:

Best Best & Krieger LLP
General Counsel

JPC: 08.14.24-11.4

EXHIBIT "A"
SCOPE OF SERVICES/SCHEDULE OF SERVICES/COMPENSATION

[ATTACHED]



- Client:** March Joint Powers Authority (Authority)
14205 Meridian Parkway, 140
Riverside, California 92518
- Contact:** Dr. Grace Martin, Chief Executive Officer
Email Address (for notices): martin@marchjpa.com
- Consultant:** Aviation Management Consulting Group, Inc.
9085 E. Mineral Circle, Suite 315
Centennial, Colorado 80112
- Contact:** David Benner, Managing Principal
Email Address (for notices): dbenner@amcg.aero
- Location:** March Air Reserve Base (Airport)
- Services:** Consulting Advisory Services
- Phase I:** Aviation Management Consulting Group (AMCG) will provide the scope of services outlined in the following elements:
- Element 1:** AMCG proposes to conduct a *Site Visit Inspection* of the Airport to review the planning, development, operations, finances, and management of the Airport. This element will include a review of relevant and pertinent information, data, and documentation on the community, market, Airport, aviation businesses, and non-commercial aeronautical entities located at the Airport. Additionally, the site visit will include (1) meetings with representatives of Airport management, (2) a tour of the Airport, and (3) meetings with select stakeholders.
- Element 2:** AMCG proposes to review the Airport business negotiations terms and/or agreements pertinent to installation of a new fuel storage facility or agreements to use and occupy certain Airport land and/or improvements. This element will include a review of the Fixed Base Operator (FBO) financial proforma of the fuel storage facility and an assessment of Airport fees.
- Element 3:** If desired by (and at the option of) the Authority, AMCG can provide consulting/advisory services for any matter pertaining to general aviation – airports, aviation businesses (FBOs and/or SASOs), and non-commercial entities.
- Phase II:** Upon completion of **Element 1**, AMCG will provide a comprehensive proposal to the Authority identifying the most pertinent next steps which may include an *Airport Assessment*, *Airport Fee Study*, or *Strategic Airport Business Plan*. Additionally, during completion of **Phase I**, AMCG will identify an individual to provide on-site *Interim Airport Management* services.
- Schedule:** Notwithstanding circumstances beyond AMCG's control, **Element 1** can be completed within 6 weeks of notice to proceed, and **Element 2** can be completed within 4 weeks of the site visit. The comprehensive proposal identified in **Phase II** will also be completed within 4 weeks of the site visit.



AMCG HOURLY RATE SCHEDULE

Client: March Joint Powers Authority
14205 Meridian Parkway, 140
Riverside, California 92518

Contact: Dr. Grace Martin, Chief Executive Officer
Email Address (for notices): martin@marchjpa.com

Consultant: Aviation Management Consulting Group, Inc.
9085 E. Mineral Circle, Suite 315
Centennial, Colorado 80112

Contact: David Benner, Managing Principal
Email Address (for notices): dbenner@amcg.aero

Fees: The Scope will be provided on an hourly basis in accordance with the AMCG Hourly Fee Schedule, as follows:

AMCG Hourly Fee Schedule	
Position	Hourly Billing Rate
Jeff Kohlman	\$360
David Benner	\$300
Senior Consultants	\$260
Consultants	\$240
Associate Consultants	\$225
Senior Analysts	\$185
Analysts	\$170
Staff	\$95

The AMCG Hourly Fee Schedule is effective for the calendar year of 2024 and subject to change thereafter.

Expenses: Based on the proposed scope of services, AMCG estimates the direct (project-related) expenses to be approximately \$3,250 for **Element 1** (consisting of two people for a maximum of three days on-site. These direct (project-related) expenses would be reimbursed to AMCG (at cost without mark-up).

Direct (project-related) expenses include air and ground transportation, lodging, subsistence, and costs for outside services (e.g., overnight or courier service, copying, printing, and document production/duplication, etc.).

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MIPAA - Reports, Discussions and Action Items
Agenda Item No. 12 (1)

Meeting Date: August 14, 2024

Report and Action: **APPROVE THE MARCH INLAND PORT AIRPORT MASTER PLAN**

Motion: Receive and approve the March Inland Port Airport Master Plan

Applicant: March Inland Port Airport Authority (MIPAA)

Background:

On April 28, 2021, the Commission authorized the March Inland Port Airport Authority's (MIPAA) FAA submittal for an Airport Master Plan and Updated Airport Layout Plan. The master plan project would allow MIPAA to establish a 20-year plan for the buildout of the airport. The plan would include an update to the current Airport Layout Plan and update the airport capital improvement program. Marc Champigny with C&S Engineering will present the master plan and provide a report on the status of planning activities and next steps on completing required FAA submittals. This item appeared before the Airport Land Use Study Committee on Wednesday, May 1st and then before the TAC on May 6, 2024. At that time the MJPA team was waiting for input from the March Air Reserve Base.

On June 24, 2024, staff received comments from the base that included several taxiway realignments and improvements that could help facilitate future civilian aircraft movements through MARB flying facilities. Those changes have been incorporated into the Airport Master Plan.

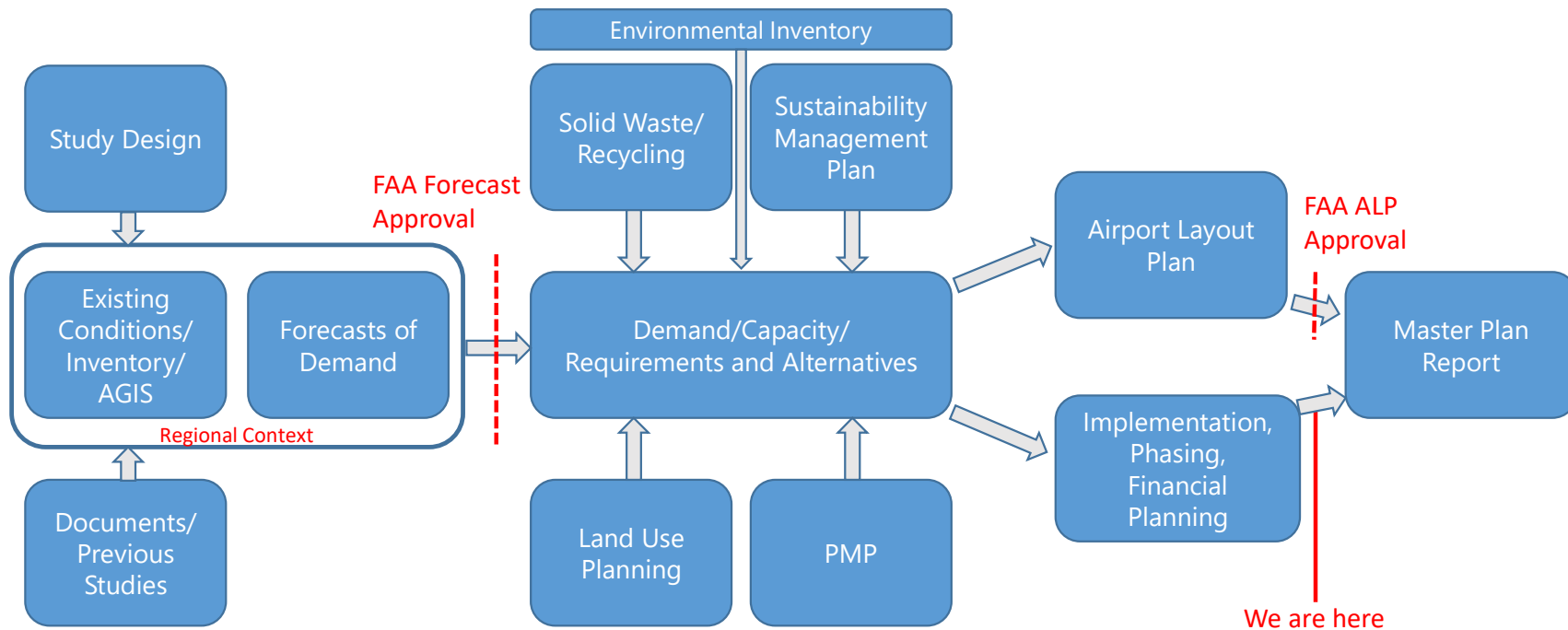
Attachment(s): Airport Master Plan Presentation

March Joint Powers Commission

Airport Master Plan
March Inland Port Airport
August 14, 2024



Process Flowchart/Schedule



Timeline & Outreach Meetings



Approved FAA Forecast

Table 4.14 – March Inland Port Airport Demand Forecast Summary

Forecast Year	Total Operations	FAA TAF Forecast
Existing	5,126	0
5-Year	8,746	0
10-Year	11,966	0
15-Year	14,458	0
20-Year	17,485	0

Source: FAA TAF March 2022; C&S Engineers, Inc.



U.S. Department
of Transportation
Federal Aviation
Administration

Western-Pacific Region
Airports Division
Los Angeles Airports District Office

777 S. Aviation Blvd., Suite 150
El Segundo, CA 90245

February 6, 2023

Mr. Gary W. Gosliga
Airport Director
March Inland Port Airport Authority
14205 Meridian Parkway, Suite 140
Riverside, CA 92518

**March ARB Airport (RIV)
Aviation Activity Forecast**

Dear Mr. Gosliga,

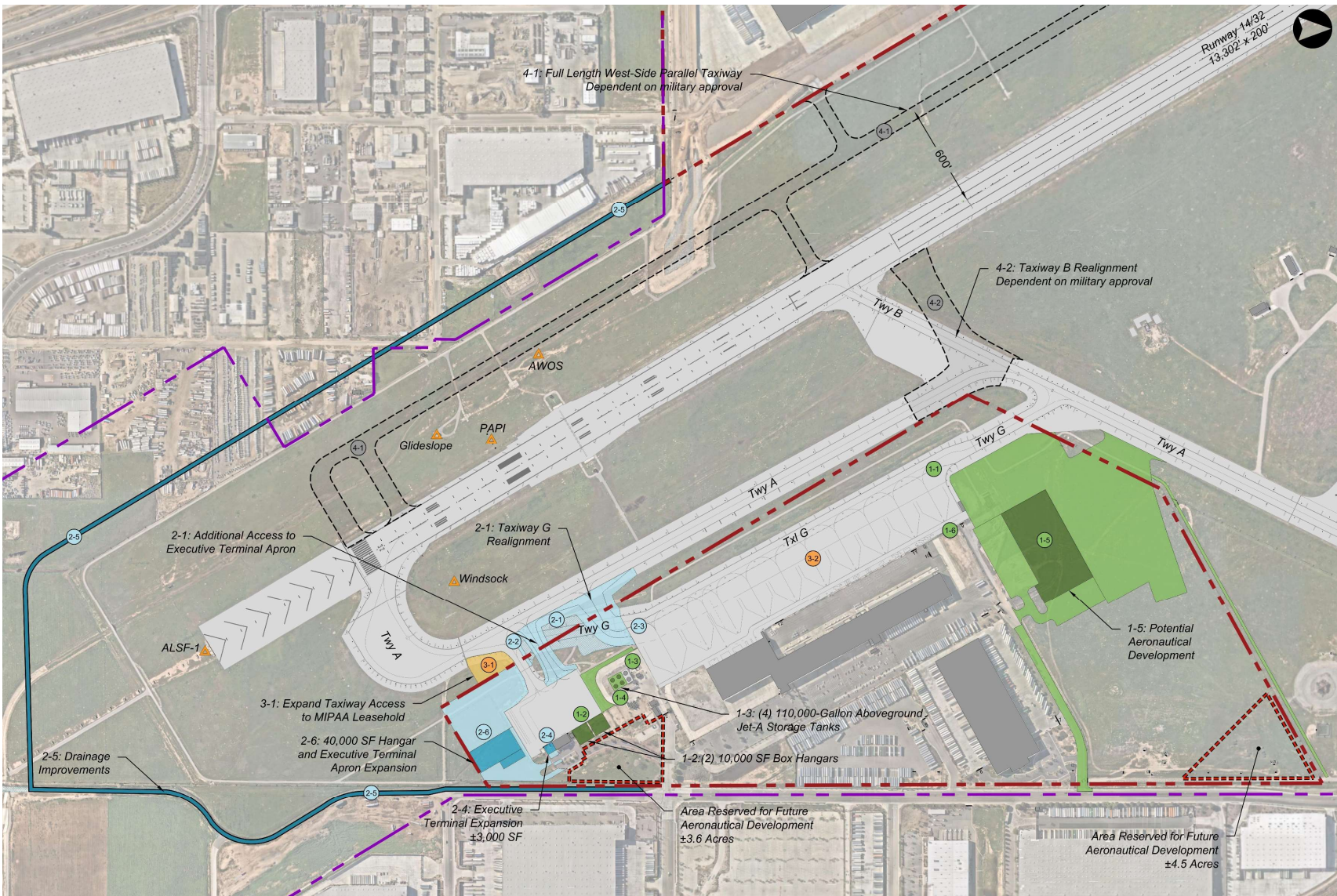
The Federal Aviation Administration (FAA) has completed the review of the Aviation Activity Forecast – Section 4, Forecasts of Demand for March ARB Airport dated November 2022. The RIV Preferred Operations Forecast, Industry Growth/Cargo High Growth/New Airline Entrant projected activity growth at eight percent, and follows with the 10 to 20 years of the planning period of four percent and fall within the standard TAF tolerance of 10 percent and 15 percent within the 5 and 10-year planning periods.

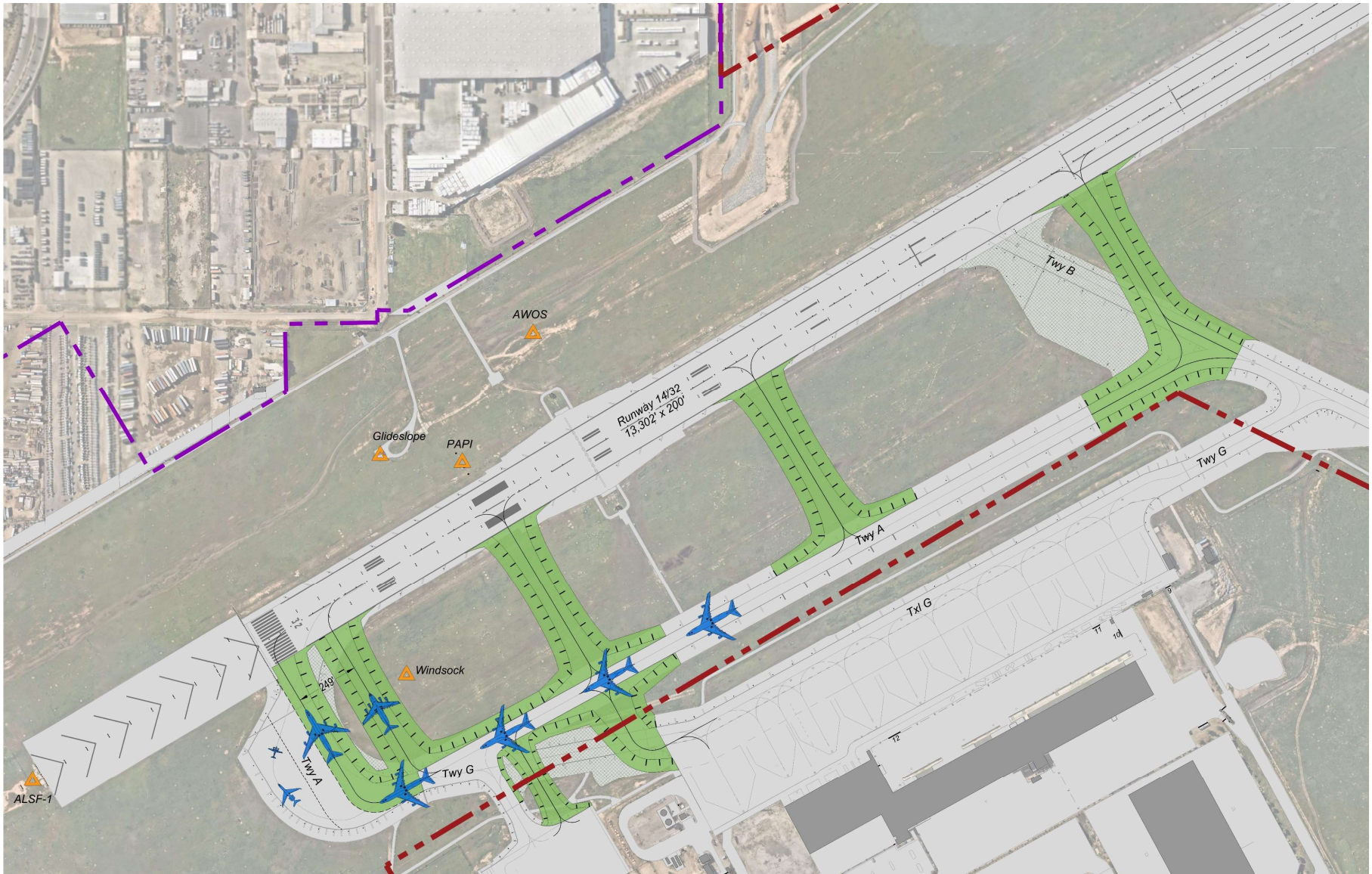
However, the TAF has not been updated to reflect the current estimated base line operations at the airport and standard TAF procedures is to flat line forecasts at some general aviation airports. Your preferred forecast as submitted is approved for airport planning purposes including Airport Layout Plan (ALP) development.

This forecast was prepared at the same time as the evolving impacts of the COVID-19 public health emergency. Forecast approval is based on the methodology, data, and conclusions at the time the document was prepared. However, consideration of the impacts of the COVID-19 public health emergency on aviation activity is warranted to acknowledge the reduced confidence in growth projections using currently-available data.

Accordingly, FAA approval of this forecast does not constitute justification for future projects. Justification for future projects will be made based on activity levels at the time the project is requested for development. Documentation of actual activity levels meeting planning activity levels will be necessary to justify AIP funding for eligible projects.







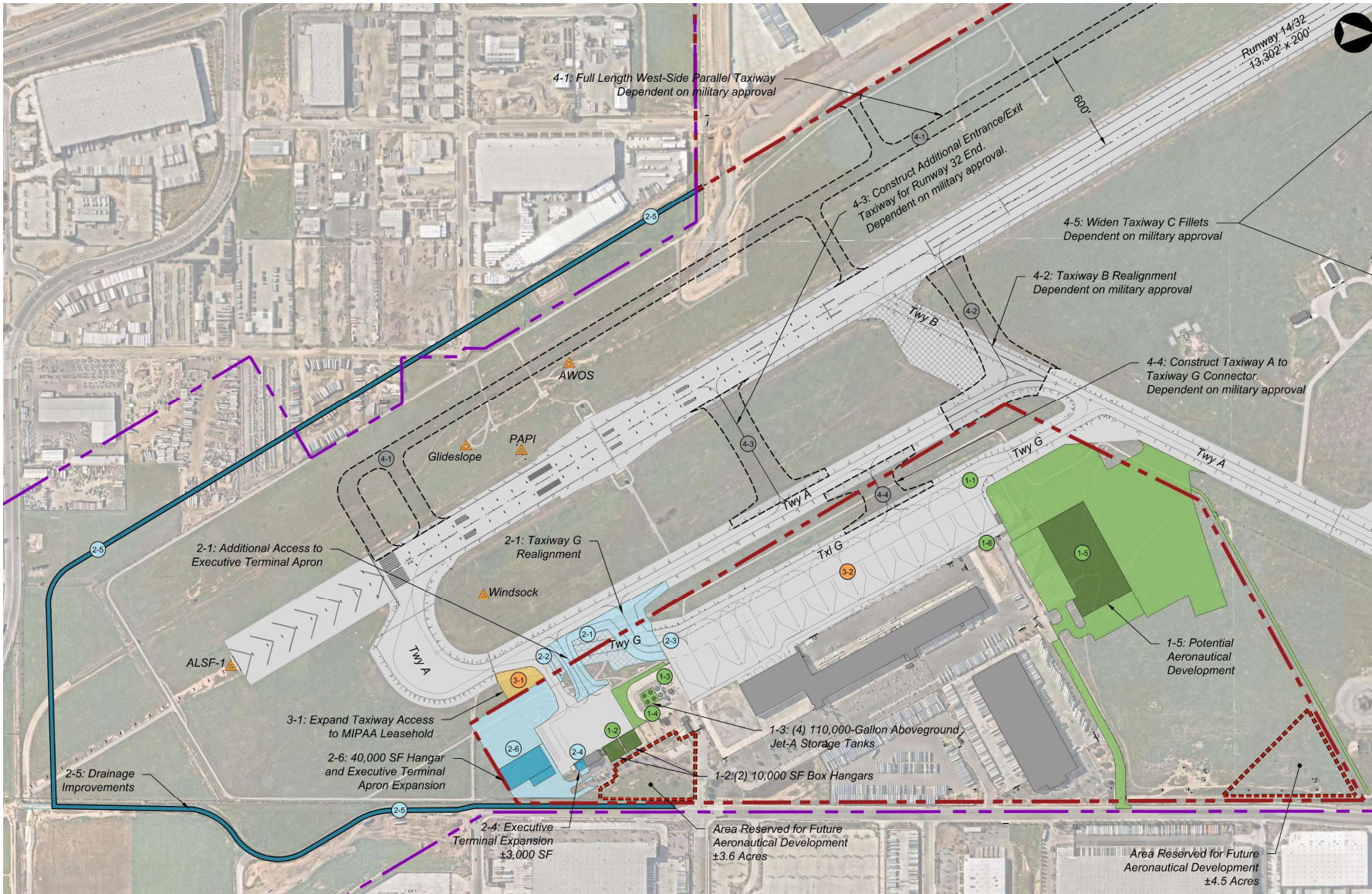


Table 8.5 – Total Development Cost by Period

Period	Federal Share (90%)	Local Share (10%)	Period Total
Period 1 (0 – 5 Years)	\$6,665,000	\$33,326,000	\$39,991,000
Period 2 (6 – 10 Years)	\$25,796,000	\$37,976,000	\$63,772,000
Period 3 (11 – 20 Years)	\$30,676,000	\$3,408,000	\$34,083,000
Periods 1 – 3 Total	\$63,137,000	\$74,710,000	\$137,846,000
Period 4 (20+ Years)	\$180,814,000	\$20,090,000	\$200,904,000
Grand Total	\$243,951,000	\$94,800,000	\$339,750,000

Source: C&S Engineers, Inc. 2023

Notes: Total costs include Projects 2-1, 2-2, and 2-3, total costs will be lower depending on need for Projects 2-2 and 2-3. Cost estimates include 20% contingency, 2% inflation increase/year, and 25% increase for design, construction admin/ management. Costs are rounded to nearest thousand.

JS1



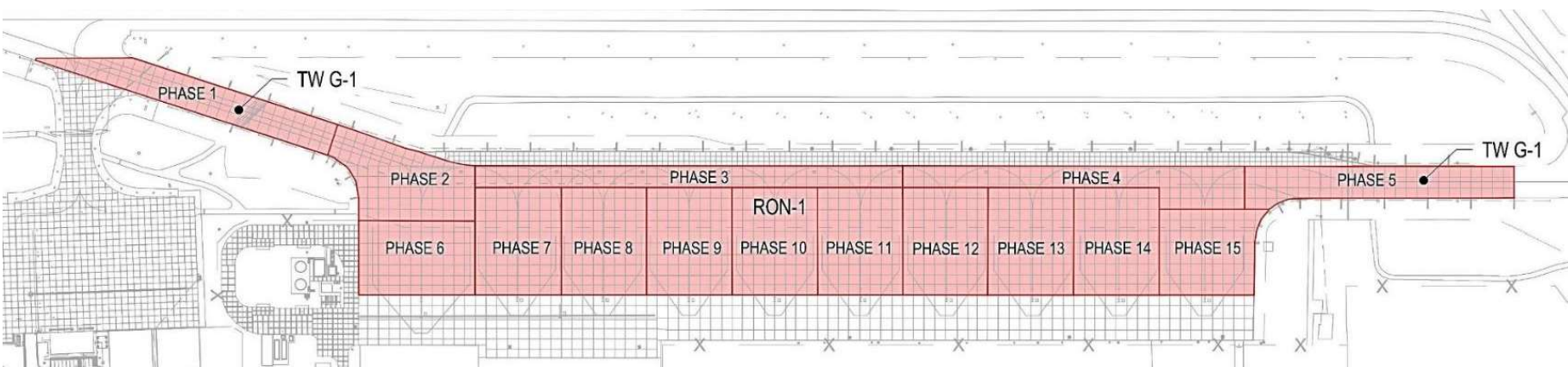
Slide 7

JS0 Change from "Phase" to "Period"
Jake Shurer, 2024-07-31T19:43:17.517

JS1 Color code table to match colors in development drawings
Jake Shurer, 2024-07-31T20:15:45.170



LEGEND							
CONDITION	FAILED	SERIOUS	VERY POOR	POOR	FAIR	SATISFACTORY	GOOD
PCI RANGE	0-10	11-25	26-40	41-55	56-70	71-85	86-100
COLOR CODE	Grey	Dark Red	Red	Pink	Yellow	Light Green	Dark Green



Next Steps

- Submit ALP set to FAA for approval
- Environmental Review – CEQA and NEPA



MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MIPAA - Reports, Discussions and Action Items
Agenda Item No. 12 (2)

Meeting Date: August 14, 2024

Action: **APPROVE TAXIWAY G AND PAVEMENT MANAGEMENT PROGRAM PHASES AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO ACCEPT THE FAA GRANT FOR SAID PROJECT**

Motion: Move to approve Pavement Management Program Phases and authorize the Chief Executive Officer to accept the FAA Grant for said project.

Background:

On April 28, 2021, the March JPA Commission approved the submittal of a Pavement Maintenance and Management Program (“PMP”) grant application to the Federal Aviation Administration (“FAA”) which was approved and allowed the March Inland Port Airport Authority (“MIPAA”) to complete a comprehensive rehabilitation plan for its Taxiway G realignment and pavement management program (“Project”). The Project has been reviewed and coordinated with airport tenants and the March Air Reserve Base. Presentations by C&S on proposed plans were provided to TAC and Commission in April of 2024. Plans are now completed and ready for submittal to the FAA.

This month the FAA will require March JPA to complete the FAA grant acceptance process for a full reimbursement of Project planning, engineering and bidding costs. Upon completion of the grant acceptance process, MIPAA can then proceed with recovering its planning and engineering costs associated with the design of the Project. Following approval and funding of plans, MIPAA can then submit FAA grant applications pertaining to the construction of the Project with phasing anticipated to begin in 2025.

Staff recommends that the Commission approve the Project and authorize the Chief Executive Officer to accept the FAA grant on behalf of the March Inland Port Airport Authority.

Attachment(s): Exhibit A: Taxiway G and Pavement Management Program (PMP)

March Joint Powers Commission

Pavement Management Plan

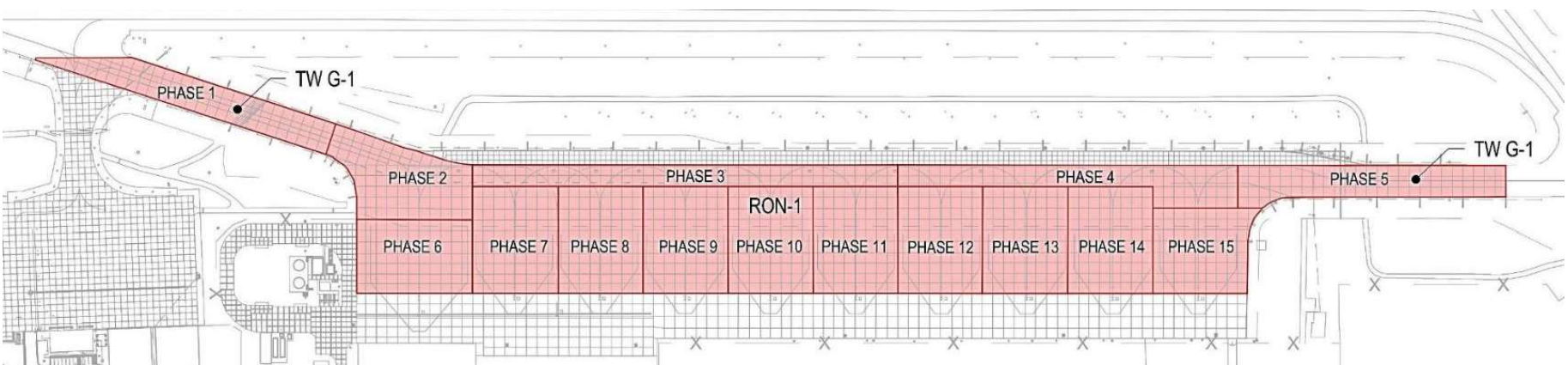
March Inland Port Airport

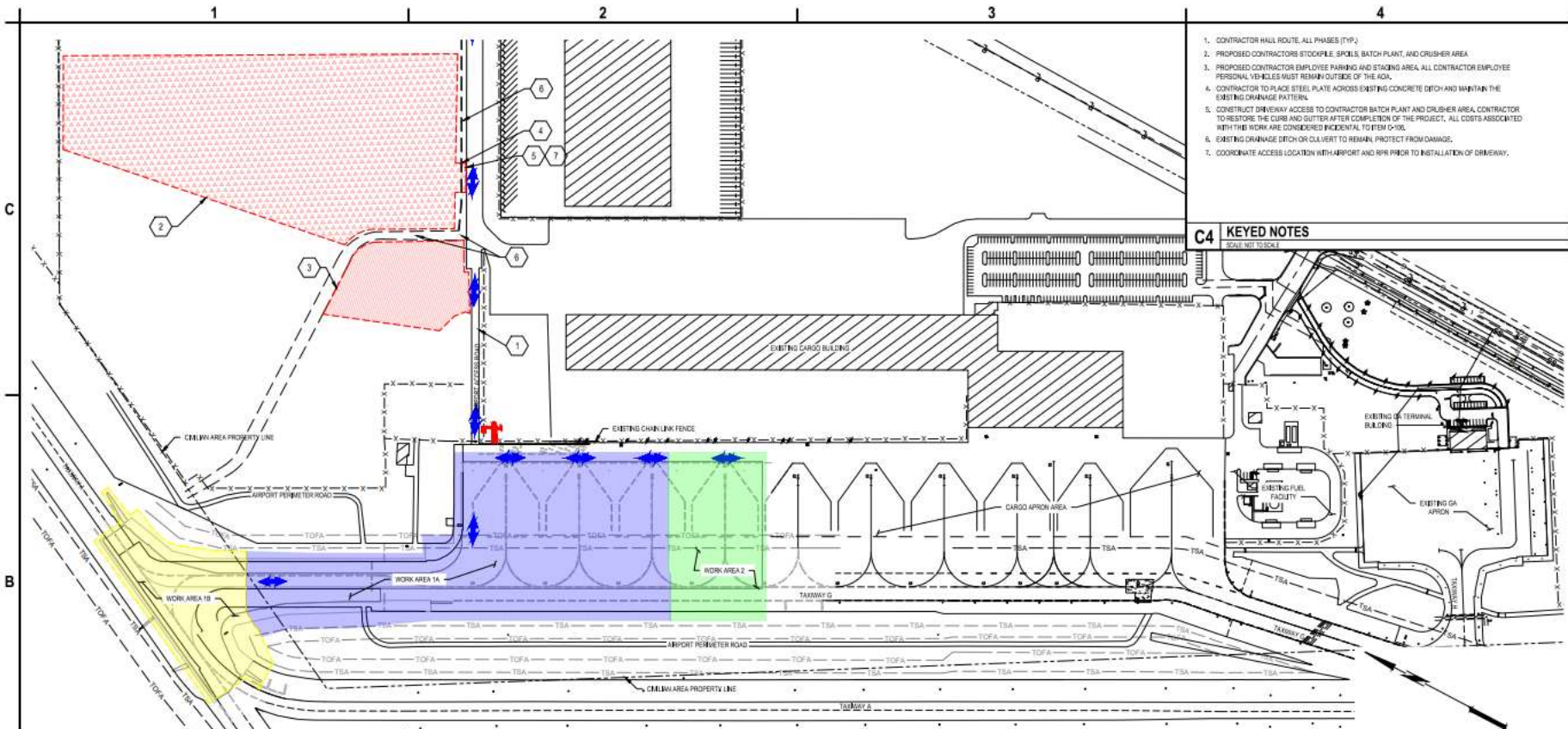
August 14, 2024





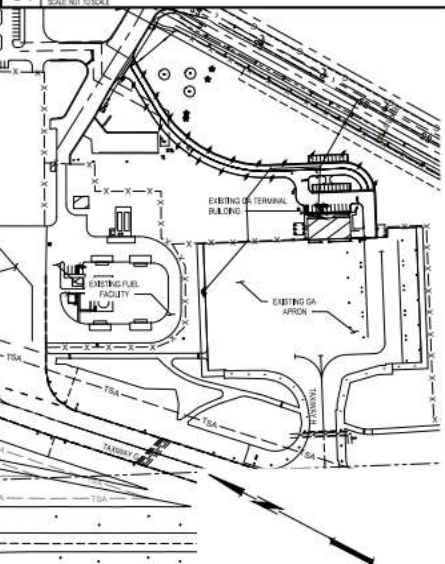
LEGEND							
CONDITION	FAILED	SERIOUS	VERY POOR	POOR	FAIR	SATISFACTORY	GOOD
PCI RANGE	0-10	11-25	26-40	41-55	56-70	71-85	86-100
COLOR CODE	Grey	Dark Red	Red	Pink	Yellow	Light Green	Dark Green



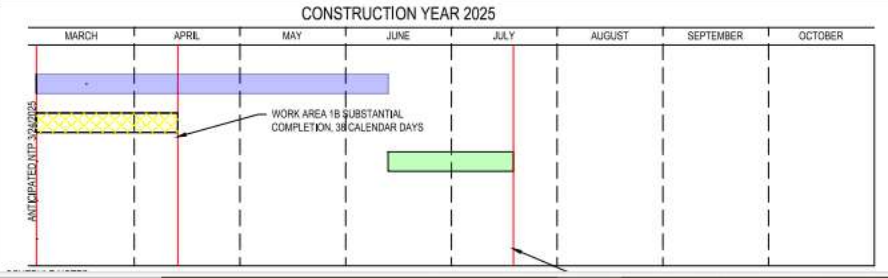


1. CONTRACTOR HULL ROUTE, ALL PHASES (TYP.)
2. PROPOSED CONTRACTOR STOCKPILE, BATCH PLANT, AND CRUSHER AREA
3. PROPOSED CONTRACTOR EMPLOYEE PARKING AND STAGING AREA. ALL CONTRACTOR EMPLOYEE PERSONAL VEHICLES MUST REMAIN OUTSIDE OF THE ADA.
4. CONTRACTOR TO PLACE STEEL PLATE ACROSS EXISTING CONCRETE DITCH AND MAINTAIN THE EXISTING DRAINAGE PATTERN.
5. CONSTRUCT DRIVEWAY ACCESS TO CONTRACTOR BATCH PLANT AND CRUSHER AREA. CONTRACTOR TO RESTORE THE CURB AND GUTTER AFTER COMPLETION OF THE PROJECT. ALL COSTS ASSOCIATED WITH THE WORK ARE CONSIDERED INCIDENTAL TO ITEM 5-100.
6. EXISTING DRAINAGE DITCH OR CURB TO REMAIN. PROTECT FROM DAMAGE.
7. COORDINATE ACCESS LOCATION WITH AIRPORT AND RPR PRIOR TO INSTALLATION OF DRIVEWAY.

C4 KEYED NOTES
SCALE NOT TO SCALE



B1 CONSTRUCTION SAFETY PHASING PLAN - OVERALL
SCALE 1" = 10'



- CONTRACTOR VEHICLE PARKING AND STAGING AREA
- CONTRACTOR STOCKPILE, BATCH PLANT, AND PCC CRUSHER AREA
- GATE GUARD / FLAGGER
- CONSTRUCTION VEHICLE ACCESS ROUTE
- WORK AREA 1A
- WORK AREA 1B
- WORK AREA 2

- NOTES**
1. WORK AREA 1A AND 1B SHALL BE CONCURRENT. WORK AREA 1B SHALL BE COMPLETED FIRST AND REOPENED TO ALLOW AIRCRAFT TRAFFIC ACCESS TO TAXIWAY A-15.
 2. WORK AREA 2 SHALL BE COMPLETED SEQUENTIALLY AFTER WORK AREAS 1A AND 1B HAVE BEEN COMPLETED AND REOPENED TO AIRCRAFT TRAFFIC.
 3. SEE PHASING AND WORK AREA RESTRICTIONS AS DESCRIBED IN "ATTACHMENT A" SECTION 70.
 4. NO GATE SHALL BE LEFT OPEN. SEE SECURITY REQUIREMENTS AS DESCRIBED IN "ATTACHMENT A" SECTION 70.
 5. A CONTRACTOR SIGN-IN SHEET FOR ACCESS TO THE SECURED AREAS SHALL BE PROVIDED AND UTILIZED BY THE CONTRACTOR AS DIRECTED BY THE OWNER.
 6. THE CONTRACTOR SHALL HAVE NO ACCESS TO THE AIRPORT PERIMETER ROAD WITHOUT PRIOR APPROVAL FROM THE OWNER.
 7. THE FINAL LOCATION OF THE CONTRACTOR ENGINEER'S FIELD OFFICE SHALL BE AS DIRECTED BY THE OWNER. THE TRAILER SHALL BE REMOVED AT THE COMPLETION OF THE PROJECT WHEN APPROVED BY THE ENGINEER.
 8. ALL CONSTRUCTION WATER USED ON THE PROJECT MUST BE RECLAIMED, PER MARCH JOINT POWERS AUTHORITY REQUIREMENTS.



C&S Engineers, Inc.
2355 Northside Drive
Suite 350
San Diego, California 92108
Phone: 619-296-9373
Fax: 619-296-0344
www.ccsos.com

FINAL DESIGN



TAXIWAY G REALIGNMENT AND APRON RECONSTRUCTION PROJECT
MARCH INLAND PORT AUTHORITY
JOINT POWERS AUTHORITY
MORENO VALLEY, CALIFORNIA

MARK	DATE	DESCRIPTION
REVISIONS		
PROJECT NO: H76,912,007		
DATE: JUNE 2024		
DRAWN BY: E. ALAZZAWI		
DESIGNED BY: E. ALAZZAWI		
CHECKED BY: K. GETHERS		
CONTRACTOR SHALL VERIFY ALL CONDITIONS ON JOB SITE & NOTIFY THE OWNER OF ANY VARIATIONS FROM CONDITIONS SHOWN ON THESE DRAWINGS BEFORE PROCEEDING WITH ANY CONSTRUCTION.		
CONSTRUCTION		

ITEM NO	FAA SPEC	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
1	C-100	CONTRACTOR QUALITY CONTROL PLAN (CQCP)	1	LS	\$150,000.00	\$150,000.00
2	C-102	SOIL EROSION AND SEDIMENT CONTROL PERMIT	1	LS	\$50,000.00	\$50,000.00
3	C-102	INSTALLATION AND REMOVAL OF STABILIZED CONSTRUCTION ENTRANCE	1	EA	\$50,000.00	\$50,000.00
4	C-102	INSTALLATION AND REMOVAL OF GRAVEL BAGS	1,860	LF	\$10.00	\$18,600.00
5	C-102	INSTALLATION AND REMOVAL OF SILT FENCE	705	LF	\$4.00	\$2,820.00
5	C-105	MOBILIZATION (8% MAX.)	1	LS	\$1,381,720.20	\$1,381,720.20
6	C-105	FIELD OFFICE	1	LS	\$100,000.00	\$100,000.00
7	C-106	SAFETY, SECURITY AND MAINTENANCE OF TRAFFIC	1	LS	\$350,000.00	\$350,000.00
8	P-101	RIGID PAVEMENT SECTION REMOVAL, 20 TO 22" THICK	45,070	SY	\$40.00	\$1,802,800.00
9	P-101	ASPHALT SHOULDER PAVEMENT REMOVAL, VARIABLE DEPTH	8,470	SY	\$10.00	\$84,700.00
10	P-101	REMOVE AND RELOCATE ROADWAY SIGN	1	EA	\$500.00	\$500.00
11	P-152	UNCLASSIFIED EXCAVATION	15,670	CY	\$20.00	\$313,400.00
12	P-154	STRUCTURAL GEOGRID REINFORCEMENT (CONTINGENT ITEM)	10,465	SY	\$10.00	\$104,650.00
13	P-209	CRUSHED AGGREGATE BASE COURSE (CONTINGENT ITEM)	3,500	CY	\$85.00	\$297,500.00
14	P-219	RECYCLED CRUSHED CONCRETE AGGREGATE BASE COURSE	11,115	CY	\$75.00	\$833,625.00
15	P-403	BITUMINOUS BASE COURSE, GRADATION 1	15,050	TON	\$160.00	\$2,408,000.00
16	P-403	BITUMINOUS SURFACE COURSE, GRADATION 2 (SHOULDER PAVEMENT)	2,050	TON	\$200.00	\$410,000.00
17	P-501	CONCRETE PAVEMENT, 16" THICK	47,100	SY	\$200.00	\$9,420,000.00
18	P-602	EMULSIFIED ASPHALT PRIME COAT	16,480	GAL	\$8.00	\$131,840.00
19	P-603	EMULSIFIED ASPHALT TACK COAT	3,845	GAL	\$10.00	\$38,450.00
20	P-620	PAVEMENT MARKINGS (WHITE, REFLECTORIZED)	1,605	SF	\$6.00	\$9,630.00
21	P-620	PAVEMENT MARKINGS (YELLOW, REFLECTORIZED)	8,480	SF	\$6.00	\$50,880.00
22	P-620	PAVEMENT MARKINGS (RED, REFLECTORIZED)	480	SF	\$6.00	\$2,880.00
23	P-620	PAVEMENT MARKINGS (BLACK, NON-REFLECTORIZED)	14,050	SF	\$4.00	\$56,200.00
24	P-620	TEMPORARY PAVEMENT MARKINGS (NON-REFLECTORIZED)	8,050	SF	\$4.00	\$32,200.00
25	P-620	OBLITERATE EXISTING MARKINGS	2,680	SF	\$10.00	\$26,800.00
26	P-620	SURFACE PAINTED AIRCRAFT PARKING NUMBER SIGN (1-CHARACTER)	7	EA	\$1,500.00	\$10,500.00
27	P-620	SURFACE PAINTED AIRCRAFT PARKING NUMBER SIGN (2-CHARACTER)	2	EA	\$2,300.00	\$4,600.00
28	P-620	SURFACE PAINTED AIRCRAFT STOP BAR SIGN (4-CHARACTER)	16	EA	\$500.00	\$8,000.00
29	P-620	SURFACE PAINTED TAXIWAY DESIGNATOR MARKING (1-CHARACTER)	4	EA	\$2,500.00	\$10,000.00
30	L-108	NO. 8 AWG, 5 KV, L-824, TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	5,540	LF	\$8.00	\$44,320.00
31	L-108	NO. 6 AWG, SOLID, BARE COPPER COUNTERPOISE WIRE INSTALLED ABOVE THE DIRECT BURIED WIRE, DUCT BANK OR CONDUIT	2,770	LF	\$6.00	\$16,620.00
32	L-110	NON-ENCASED ELECTRICAL DUCT BANK, 2 WAY - 2 INCH RGS CONDUIT, 30 INCHES DEEP, IN PCC PAVEMENT	630	LF	\$85.00	\$53,550.00
33	L-110	NON-ENCASED ELECTRICAL DUCT BANK, 2 WAY - 2 INCH PVC CONDUIT, IN HMA PAVEMENT	2,140	LF	\$40.00	\$85,600.00
34	L-110	REMOVE EXISTING CONDUIT AND CABLE	3,190	LF	\$13.00	\$41,470.00
35	L-115	ELECTRICAL PULL BOX	1	EA	\$12,500.00	\$12,500.00
36	L-115	REMOVE EXISTING ELECTRICAL MANHOLE	2	EA	\$5,000.00	\$10,000.00
37	L-115	ADJUST EXISTING PULL BOX TO GRADE	5	EA	\$2,500.00	\$12,500.00
38	L-125	REMOVAL OF EXISTING TAXIWAY LIGHTS	28	EA	\$250.00	\$7,000.00
39	L-125	CENTERLINE LIGHT IN PROPOSED PCC PAVEMENT	24	EA	\$3,750.00	\$90,000.00
40	L-125	MEDIUM INTENSITY LED TAXIWAY LIGHT, BASE MOUNTED	27	EA	\$3,000.00	\$81,000.00
41	L-125	REMOVAL OF EXISTING TAXIWAY SIGN AND FOUNDATION	1	EA	\$2,000.00	\$2,000.00
42	L-125	TAXIWAY GUIDANCE SIGN, 3 MODULES	3	EA	\$10,000.00	\$30,000.00
43	T-901	SEEDING	2,625	SY	\$3.50	\$9,187.50
TOTAL CONSTRUCTION COST						\$18,656,000.00
CONSTRUCTION INSPECTION & ADMINISTRATION (7%)						\$1,306,000.00
TOTAL 100% PROJECT COST						\$19,962,000.00



FAA Grant Application

- Submitted to the FAA on March 19, 2024, to utilize 2021 FAA entitlement funds of \$1M.
- If accepted, the grant funds would cover design, environmental review, and bidding costs for the project.
- Construction costs will be funded through a separate FAA grant application process.
- Total federal share (FAA) is \$931,430 and MIPAA share would be \$103,493. Total estimated funding is \$1,034,923.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: 41	*b. Program/Project: 41
Attach an additional list of Program/Project Congressional Districts if needed.	
17. Proposed Project:	
*a. Start Date: 05/01/2024	*b. End Date: 12/31/2025
18. Estimated Funding (\$):	
*a. Federal	\$ 931,430
*b. Applicant	\$ 103,493
*c. State	\$ 0
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 1,034,923
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E.O. 12372.	
*20. Is the Applicant Delinquent On Any Federal Debt?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", explain:	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Dr.	*First Name: Grace
Middle Name:	
*Last Name: Martin	
Suffix:	
*Title: Chief Executive Officer	
*Telephone Number: (951) 656-7000	Fax Number:
* Email: martin@marchjpa.com	
*Signature of Authorized Representative:	*Date Signed: 03/19/2024



Next Steps

- Engineering Plans Completed
- Execute grant agreement with FAA
- Submit for reimbursements
- Begin construction bid process for 2025/2026 refurbish work.



MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS AUTHORITY

MIPAA - Reports, Discussions and Action Items
Agenda Item No. 12 (3)

Meeting Date: August 14, 2024

Action: **APPROVE TRANSFER OF UNUSED ENTITLEMENT FUNDS TO SOUTHERN CALIFORNIA LOGISTICS AIRPORT – VICTORVILLE**

Motion: Approve transfer of unused entitlement funds to Southern California Logistics Airport – Victorville.

Background:

The March Joint Powers Authority owns and operates the March Inland Port Airport (MIPAA) as an executive general aviation and air cargo airport. MIPAA is a designated reliever airport within the Federal Aviation Administration’s (FAA) National Plan of Integrated Airport Systems (NPIAS) that covers nearly 3,300 public-use airports nationwide. The designation of each airport not only defines their role within the system, but the types of federal funding that airport development would be eligible for under the Airport Improvement Program (AIP). The FAA publishes a five-year estimate of AIP eligible development every other year and issues entitlement funds on an annual basis based on existing and projected airport growth.

FAA entitlement funds to MIPAA are based on the airport’s air cargo and general aviation operations. Funds must be used for airport projects within four (4) years of issuance or funds will expire. MIPAA receives both non-primary entitlement funds and cargo funds from the FAA each year. While the March Inland Port has successfully utilized its 2021 non-primary entitlement funds, it was at risk of losing cargo funds due to a delay in the bidding of a construction project by April of 2024. To keep unused funds within the same region, the FAA prefers that unused entitlement funds be transferred between airports within the same region. As such, JPA may enter into an agreement with the FAA to waive receipt of all or part of its unused funds provided the waived amounts are made available to the sponsor of another eligible airport in accordance with 49 U.S.C. § 47117(c) (2). Given that the only airport with a qualifying project in the region was the Southern California Logistics Airport in Victorville, staff concurred with the transfer of unused funds to Victorville before the FAA deadline of June 30, 2024. The month of July was dark for the March JPA as such staff executed FAA Form 5100-110 on June 26th prior to Commission approval. This was to avoid any potential penalties. In order to memorialize our record of said transaction, staff is recommending that the Commission approve the attached FAA Form 5100-110. This retroactive approval will serve as the Commission’s concurrence on the transfer of unused entitlement funds to Southern California Logistics Airport.

Attachment(s): FAA Form 5100-110 between Southern California Logistics Airport and March Inland Port Airport.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.



OMB CONTROL NUMBER: 2120-0569
EXPIRATION DATE: 6/30/2023

Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: March Joint Powers Authority

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): March ARB (RIV)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
Non Primary	2021	\$ 282,622.00
Total		\$ 282,622.00

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

Suthern California Logistics Airport (VCV)

Name of Receiving Airport's Sponsor: Southern California Int'l Airport Authority

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: CATHRYN G CASON Digitally signed by CATHRYN G CASON
Date: 2024.06.26 15:17:07 -07'00'

Name: Cathryn G. Cason

Title: Manager LA ADO

Date: 06/26/2024

Certification of Transferring Sponsor

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this 26th day of June, 2024

Name of Sponsor: March Inland Port Airport Authority

Name of Sponsor's Authorized Official: Grace I. Martin

Title of Sponsor's Authorized Official: Chief Executive Officer

Signature of Sponsor's Authorized Official:  06/26/24

Certificate of Transferring Sponsor's Attorney

I, Thomas Rice, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of California. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Dated at Riverside, California (City, State),
this 26th day of June, 2024

Signature of Sponsor's Attorney:  06/26/24

**MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS UTILITIES AUTHORITY**

***MJPUA Operations - Consent Calendar
Agenda Item No. 13 (1)***

Meeting Date: August 14, 2024

Report: **RECEIVE AND FILE FINANCIAL STATUS REPORTS**

Motion: Move to receive and file the Financial Status Reports

Background:

The monthly Financial Status Reports is a summary of operational income and expenses for the months of April and May 2024 and for the fiscal year to date. It provides a summary of the March Joint Powers Utilities Authority's (MJPUA) ongoing activities related to the approved FY 2023/24 budget.

Attachment(s): Financial Status Reports for April and May 2024.

March Joint Powers Authority

Balance Sheet March Joint Powers Utility Authority Fund 600 As of May 31, 2024

ASSETS

Cash In Bank	\$	161,040.37
Accounts Receivable		<u>8,509.34</u>
Total Assets	\$	<u><u>169,549.71</u></u>

LIABILITIES

JPA Loan Payable		<u>450,000.00</u>
Total Liabilities		<u>450,000.00</u>

FUND BALANCE

Net Position, Beginning of Fiscal Year		(282,561.27)
Change in Fund Balance for the eleven months ending May 31, 2024		<u>2,110.98</u>
Ending Fund Balance, May 31, 2024		<u>(280,450.29)</u>
Total Liabilities and Net Position	\$	<u><u>169,549.71</u></u>

General Ledger
Revenue vs Budget

User: SchumacherN
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Period 11 - 11
Fiscal Year 2024



March Joint Powers Authority
14205 Meridian Pkwy, Ste. 140
Riverside, CA 92518
(951) 656-7000
www.marchjpa.com

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% ExpendCollect</u>
600	March J.P. Utility Authority					
600-00-40620-00	GAS UTILITY	-450,000.00	0.00	-164,512.63	-285,487.37	36.56
600-00-40625-00	GAS O & M	-45,000.00	0.00	-32,920.07	-12,079.93	73.16
	Revenue Total	495,000.00	0.00	197,432.70	297,567.30	39.8854
	Grand Total	495,000.00	0.00	197,432.70	297,567.30	0.3989

General Ledger
Expenses vs Budget

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Period 11 - 11
Fiscal Year 2024



March Joint Powers Authority
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<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Per Range Amt</u>	<u>End Bal</u>	<u>Variance</u>	<u>% Avail</u>
600	March J.P. Utility Authority					
600-10-50200-02	General Legal Services	4,500.00	0.00	0.00	4,500.00	100.00
600-10-50200-14	Annual Audit	7,000.00	0.00	0.00	7,000.00	100.00
600-20-51350-00	Gas Commodity Expense	450,000.00	0.00	194,555.97	255,444.03	56.77
600-20-51360-00	Gas Operation and Maintenanc	5,000.00	52.00	765.75	4,234.25	84.69
Expense Total		466,500.00	52.00	195,321.72	271,178.28	58.1304
Grand Total		466,500.00	52.00	195,321.72	271,178.28	0.5813

MARCH JOINT POWERS COMMISSION
OF THE
MARCH JOINT POWERS UTILITIES AUTHORITY

MJPUA Operations - Consent Calendar
Agenda Item No. 13 (2)

Meeting Date: August 14, 2024

Action: **APPROVE APRIL AND MAY 2024 DISBURSEMENTS**

Motion: Move to approve check disbursements for the months of April and May 2024 or take other actions as deemed appropriate by the Commission.

Background:

This item is also an action approving the expenses (checks) that were incurred in the months of April and May 2024 for the MJPUA. A listing of those checks is attached and will be reported in the minutes as an action item.

Attachment(s): Listing of checks disbursed in April and May 2024 for the March Joint Powers Utilities Authority.

Accounts Payable

Checks by Date - Summary by Check Number

User: SchumacherN
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March Joint Powers Authority
14205 Meridian Pkwy, Ste. 140
Riverside, CA 92518
(951) 656-7000
www.marchjpa.com

Utility Authority - Fund 600

<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
6001054	SoCalGas	SoCalGas	05/02/2024	20,424.36
6001055	UNDER2	Underground Service Alert /SC	05/13/2024	52.00
6001056	SoCalGas	SoCalGas	05/23/2024	30,043.38
Report Total (3 checks):				50,519.74