



MARCH JOINT POWERS AUTHORITY

**NOTICE OF THE
FINANCE SUBCOMMITTEE MEETING**
of
THE MARCH JOINT POWERS COMMISSION
of the
MARCH JOINT POWERS AUTHORITY
and the
MARCH INLAND PORT AIRPORT AUTHORITY
and the
SUCCESSOR AGENCY - MARCH JOINT POWERS AUTHORITY
of the
FORMER MARCH JOINT POWERS REDEVELOPMENT AGENCY
City of Moreno Valley • City of Riverside • City of Perris • County of Riverside
and the
MARCH JOINT POWERS COMMISSION
of the
MARCH JOINT POWERS UTILITIES AUTHORITY
City of Moreno Valley • City of Riverside • City of Perris
In-Person

Notice is hereby given that a **Finance Subcommittee Meeting** of the March Joint Powers Commission of the March Joint Powers Authority will be held in-person at the **March Joint Powers Authority Offices, 14205 Meridian Parkway, Suite 140, Riverside, California 92518** on **Tuesday, August 1, 2023 at 10:30 A.M.**

This Notice was posted on 07/27/23 at the following locations:

March Joint Powers Authority Office
14205 Meridian Parkway, Suite 140
Riverside, CA 92518

On July 27, 2023, Notice was sent to each member of the March Joint Powers Finance Subcommittee.

I hereby certify that the foregoing Notice is a full, true, and correct copy of the Notices posted for the Finance Subcommittee Meeting.

Cindy Camargo
Cindy Camargo, Clerk
March Joint Powers Authority Finance Subcommittee

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August 1, 2023 at 10:30 a.m.

March Joint Powers Authority Finance Subcommittee

Meeting Location:
14205 Meridian Parkway, Suite 140
Riverside, CA 92518

ALL MEETINGS ARE OPEN TO THE PUBLIC.

Interested persons are encouraged to participate in the activities of the March JPA. Anyone wishing to speak on an agenda item or on an issue of general concern should complete a “Speaker’s Request Form” available in the Meeting Room and online at <https://marchjpa.com/meetings-agendas/>.

ADA: If you require special accommodations during your attendance at a meeting, please contact the JPA at (951) 656-7000 at least 24 hours in advance of the meeting time.

March Joint Powers Authority
14205 Meridian Parkway, Suite 140, Riverside 92518
Phone: (951) 656-7000 FAX: (951) 653-5558

Meeting
of the
FINANCE SUBCOMMITTEE
of the **MARCH JOINT POWERS AUTHORITY**

Tuesday, August 1, 2023 at 10:30 a.m.

at the
MARCH JOINT POWERS AUTHORITY OFFICE
14205 MERIDIAN PARKWAY, SUITE 140
RIVERSIDE, CA 92518

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comments**
- 4. Approval of Minutes – May 15, 2023 - Page 4**
- 5. Report/Discussion/Action-All Agencies:**
Discussion items:
 - a. Audit Request for Proposals (RFP)
Dr. Grace Martin, Executive Director
 - b. March JPA Reorganization
Dr. Grace Martin, Executive Director
 - c. DRAFT Green Acres Military Housing Policy
Dr. Grace Martin, Executive Director
 - d. Rolling Calendar
- 6. Adjournment**

Copies of written documentation relating to each item of business described above are on file in the office of the March Joint Powers Authority (March JPA), 14205 Meridian Parkway, Suite 140, Riverside, California and are available for public inspection during regular office hours which are 7:30 a. m. to 5:00 p.m., Monday through Thursday, Friday-Closed. Written materials distributed to the Finance Subcommittee within 72 hours of the meeting are available for public inspection immediately upon distribution at the JPA office at 14205 Meridian Parkway, Suite 140, Riverside, California (Government Code Section 54957.5(b)(2)). Copies of written materials may be purchased for \$0.20 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements.

Dated: July 27, 2023

Signed: *Cindy Camargo*

Cindy Camargo, Secretary, MJPA Finance Subcommittee

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Meeting
of the
FINANCE SUBCOMMITTEE
of the
MARCH JOINT POWERS AUTHORITY

Monday, May 15, 2023 at 3:00 p.m.

at the
March Joint Powers Authority Office
14205 Meridian Parkway, Suite 140
Riverside, CA 92518

MINUTES

JPC Chair Conder
JPC Member Vargas
Dr. Grace Martin, March JPA
Rodney McCraine, March JPA
Cindy Camargo, March JPA
Richard Beltran, March JPA

Scott Manno, RAMS
Steve Spare, Citizens Trust
Dick McDonald, Citizens Trust
Dr. Qisheng Pan via Zoom

1. Call to Order

Chair Conder called the meeting to order at 2:59 p.m.

2. Roll Call

Present: Chair Conder, Member Vargas
Absent: Member Gutierrez

3. Public Comments

None.

4. Approval of Minutes of the Finance Subcommittee Meeting held on August 3, 2022

Motion to approve the minutes for the meeting held on August 3, 2022.

Motion: Vargas

Second: Conder

Ayes: Vargas, Conder

Noes: None

Abstain: None

Absent: Gutierrez

5. Report/Discussion/Action – All Agencies:

Discussions: Annual Audit Review – All Agencies
Scott Manno, RAMS provided the annual audit review.

Chair Conder asked Dr. Martin if the final numbers in the audit report for the net position included the payment received for land sales. Dr. Martin answered no, those have not yet hit the books.

Chair Conder stated that this is a receive and file report and asked Dr. Martin if the report will be taken to the commission at the June meeting. Dr. Martin answered, yes.

Mr. Beltran stated that the audit incorporated a new pronouncement for leases. Leases have always existed in the organization, but the long-term liability had not been previously recorded because it wasn't required. However, in FY 2021-22, this became a requirement in the audit.

Chair Conder asked if everything JPA owned is fully leased out and also inquired about the property that was on fire. Dr. Martin stated that barracks in the northeast corner are vacant buildings and staff is experiencing transient issues in those buildings.

Vice Chair Vargas asked where they are at with Pyro Spectacular. Dr. Martin stated that they are all caught up with their rent and they will be off the property sometime this summer. However, as JPA no longer owned the upper plateau that lease was taken over by the developer.

Airport Investment Account

Steven Spare and Dick McDonald with Citizens Trust provided an update on this item.

Chair Conder asked when it is anticipated that the investment would start for the airport. Dr. Martin responded that the hope is to start an investment fund this year for the airport. There was formerly owned airport land sold last fiscal year for \$4 million. Investing \$2 million of that revenue would allow a return on investment for the airport.

Dr. Martin stated that this month the JPA began receiving revenues from an airport ground lease agreement with Hillwood on parcel D-2. She added that JPA anticipates that the ground lease would generate at least \$2 million annually for the airport.

Vice Chair Vargas asked if Target was all ground operations, not air. Dr. Martin responded 'that's correct'.

Economic Impact Analysis Report

Dr. Qisheng Pan provided an update on this item.

Dr. Pan reported that the current jobs impact would be 14,195 while indirect jobs would be about 9,851. Chair Conder asked what the indirect jobs are. Dr. Pan responded that those included over five thousand jobs in LA county. Chair Conder commented that that study has a lot of good numbers on March JPA area contribution to the local economy. Southern California benefit of \$14 billion is pretty amazing. Dr. Martin stated that in 2016 the base also did their own economic impact assessment, completed by Claremont College, and at that time their methodology was very different. She added that Dr. Pan was brought in because he has done a lot of work with SCAG (Southern California Association of Governments). He was able to bring in SCAG information which reflects the overall regional impact for the area. Dr. Martin added that Colonel Aufderheide is interested in updating the base's numbers so one of the actions that will be brought to the commission is requesting an amendment to Dr. Pan's scope of work so the JPA can incorporate the March ARB numbers in the study for an overall March area study.

6. Adjournment

The meeting was adjourned at 3:44 p.m.

JPC - August 9th & 23rd 2023		
8/9/2023	Interns Presentation ~ Dr. Grace Martin	
8/9/2023	Truck Route Enforcement Update ~ Dan Fairbanks & Lauren Sotelo	
8/9/2023	Military Compatibility Use Study (MCUS) Update ~ Simon Housman	
JPA		
8/9/2023	Water Tank Demolition Easement ~ Dr. Grace Martin & Lauren Sotelo	
8/9/2023	Grant Oversight Policy ~ Dr. Grace Martin	
8/9/2023	DRAFT Green Acres Housing Policy - Military Program (needs Reso) ~ Dr. Grace Martin & Brittney Escandon	
8/9/2023	March JPA Reorganization ~ Dr. Grace Martin & Amelia Ayala (Deputy Director/Finance Manager/Permit Technician job descriptions & revised salary schedule)	
8/9/2023	March JPA Reorganization ~ Dr. Grace Martin & Amelia Ayala MIPA Organization Chart & revised salary schedule	
8/9/2023	Audit RFP ~ Dr. Grace Martin	
8/9/2023	C&S PSA ~ Dr. Grace Martin	
8/9/2023	DRAFT PRV Agreement w/WMWD - Cactus Channel ~ Dr. Grace Martin	
8/9/2023	BrightView Landscape Maintenance Contract Revewal & Amendments - including: War Dog Memorial Park Maintenance / Barton & Gless Ranch Road (POC #1) Landscape Maintenance / Caroline Way (POC #2) Landscape Maintenance / Coyote Bush Road (POC #3) Landscape Maintenance / Van Buren/Veteran's (Hillwood-Target) Landscape Maintenance	
8/9/2023	Closed Session - Northeast Corner Update - March1 DDA	
8/9/2023	Closed Session - Real Property Negotiations - DA WCUP	
8/23/2023 or 09/13/23	Target Estoppel ~ Dr. Grace Martin	
8/23/2023	Monthly Financial Reports & Disbursements ~ Finance	
8/23/2023	Mid-Year Budget Adjustment/Review (including PERMA) ~ Dr. Grace Martin	
8/23/2023	March JPA Reorganization ~ Dr. Grace Martin & Amelia Ayala Personnel Policy Rules & Regulations revisions. COLA 2023/2024 & revised salary schedule.	
8/23/2023	Northeast Corner Buildings Demolition RFP ~ Dr. Grace Martin	
MIPAA		
	Monthly Financial Reports & Disbursements ~ Finance	
MJPUA		
	Monthly Financial Reports & Disbursements ~ Finance	
MJPA-SA		
	Monthly Financial Reports & Disbursements ~ Finance	